

PENN CAMBRIA SCHOOL DISTRICT
201 6TH STREET
CRESSON, PENNSYLVANIA 16630

BOARD OF EDUCATION
Organization and Regular Meeting
December 2, 2025

MEMBERS: Carrie Andraychak, Anthony Dziabo, Matthew Kearney, Rudy McCarthy, Guy Monica, Michael Sheehan, Cindy Sheehan-Westrick, Jeffrey Stohon, and Anthony Tomaselli

An Organization and Regular Meeting of the Penn Cambria School District Board of Education was called to order by Ronald Elliott, School Solicitor, at 7:00 P.M., Tuesday, December 2, 2025, in the Library of the Penn Cambria High School.

ROLL CALL WAS TAKEN:

MEMBERS PRESENT:

Mrs. Carrie Andraychak
Mr. Anthony Dziabo
Mr. Matthew Kearney
Mr. Rudy McCarthy
Mr. Guy Monica
Mr. Michael Sheehan
Mrs. Cindy Sheehan-Westrick
Mr. Jeffrey Stohon
Mr. Anthony Tomaselli
TOTAL. 9

MEMBERS ABSENT:

TOTAL. 0
QUORUM PRESENT.

AMONG OTHERS PRESENT:

Jaime Hartline, Superintendent
Ronald Elliott, School Solicitor
Jill Francisco, Business Administrator
Jeanette Black, Assistant to the Superintendent
Lewis Hale, Director of Technology
Joseph Smorto, Elementary Principal
Scott Sherry, Director of Buildings, Grounds, and Maintenance

Carrie Conrad, Special Education Director
Jane Burkholder, School Psychologist
Jacquelyn Mento, Recording Secretary
Kerry Nileski, Teacher
Kristin Baudoux, Mainliner Reporter
Mike Arnold, SitelogIQ

Mr. Elliott acted as Temporary Chair to open the meeting with the Pledge of Allegiance followed by the subsequent items of business and discussion.

SWEARING IN OF NEWLY ELECTED BOARD MEMBERS

Each newly elected board member's Certificate of Election was presented to Attorney Elliott. Mr. Elliott read aloud each Certificate of Election and administered the Oath of Office to Carrie Andraychak, Matthew Kearney, Rudy McCarthy, and Anthony Tomaselli.

ELECTION OF A PRESIDENT

Nominations for President were opened by Mr. Kearney and seconded by Mr. Stohon. Mr. Kearney nominated Michael Sheehan; Mrs. Sheehan-Westrick seconded the nomination of Michael Sheehan. Mr. Kearney offered a motion which was seconded by Mr. Dziabo and approved by roll call vote, to elect Michael Sheehan, President, Penn Cambria Board of Directors.

Roll Call: Yes: Mr. Dziabo, Mr. Kearney, Mr. McCarthy, Mr. Monica, Mr. Sheehan, Mrs. Sheehan-Westrick, Mr. Stohon, Mr. Tomaselli, and Mrs. Andraychak
No: 0

Attorney Elliott turned the meeting over to newly elected Board President, Mr. Sheehan.

ELECTION OF A VICE-PRESIDENT

Mr. Kearney opened nominations for Board Vice-President, seconded by Mr. Stohon. Mr. Stohon nominated Rudy McCarthy; Mr. Tomaselli seconded the nomination of Rudy McCarthy. A motion was offered by Mr. Kearney, seconded by Mr. Dziabo and approved by roll call vote, to elect Rudy McCarthy, Vice-President, Penn Cambria Board of Directors.

Roll Call: Yes: Mr. Kearney, Mr. McCarthy, Mr. Sheehan, Mrs. Sheehan-Westrick, Mr. Stohon,
Mr. Tomaselli, Mrs. Andraychak, and Mr. Dziabo
No: Mr. Monica

MUSICAL PRESENTATION - Mr. Hartline read the following message from the music department:

Good evening,

While the weather has been uncooperative to us being present this evening, Ms. Mogollon and I still wanted to express our deep appreciation to our administrators and school board members who go above and beyond to support our music students. Without you all, we would not have the success or the opportunities we are able to provide for our students.

We have had a great year of music making, community building, and growth that is unique to our program, and we are looking forward to seeing what the remainder of the school year brings.

While we are so sorry to miss the school board meeting again, we are hoping that the third time is the charm and we will be able to return with students next year to showcase their amazing talents! In the meantime, we would like to invite you to our Holiday concert. Our middle school and high school concert is Thursday, the 18th at 7pm. I encourage you to come see the amazing work of our students! Both the bands and choirs will be performing, and we will be recognizing the students who made it into festivals this year- there is an overwhelming amount of kids going above and beyond!

Again, on behalf of the PC Music Department, Thank you so much for your support. We cannot do what we do without you!

*Sincerely,
Rebekah Stombaugh and Brittany Mogollon*

AGENDA

A motion was offered by Mr. Kearney, seconded by Mrs. Sheehan-Westrick, and approved unanimously by voice aye vote, to accept the following resolution:

RESOLVED: That Board of Directors approve the agenda as presented.

SPOTLIGHT ON STUDENT ACHIEVEMENT

A. BAND - Congratulations to the following students who successfully auditioned at County Band:

1. 7th Grade: Cecilia Rossman- Clarinet, Sierra Wade- Clarinet, Raymond Berardinelli- French Horn (1st Chair), Ella Kittell- Snare Drum, Tayler Rardin- Trombone, Hannah Gregg- Trumpet, Allison Hughes- Trumpet, and Lillian Itle- Trumpet
2. 8th Grade: Caitlin Myers- Flute (1st Chair), Carter McGhee- French Horn, Avery Hanlon- Clarinet, Ely Porter- Euphonium, and Claire Myers- Trumpet
3. 9th Grade: Brielle Nunez- Clarinet, Vinny Ricupero- Euphonium (1st Chair), Callie Ehrenfeld- Keyboard Percussion (1st Chair), Parker Mullen- Snare Drum (1st Chair), Grace Gregg- Trombone, Aryana Myers- Trumpet, and Rocco Ricupero- Tuba
4. 10th Grade: *Madelyn Kittell- Alto Saxophone ***, Jaeda Hurst- Clarinet, *Adyson Lloyd- Clarinet ***, Lily Kay- Flute, *Sophia Miller- French Horn ***, Isabella Askins- Trumpet, *Kendyl Lawrence- Trumpet ***, and *Dominic Weisinger- Keyboard Percussion ***
5. 11th Grade: *Cain Trexler- Alto Saxophone ***, *Lauren New- Flute (1st Chair) ***, Riley Hazlett- Timpani (1st Chair), and *Avree Majors- Tuba ***
6. 12th Grade: Aidan Ligas- Clarinet, *Hailey Farabaugh- Flute ***, and Ryan Giraud- Snare Drum

*** Students along with Christina Myers-Trombone and Camryn Ashworth-Euphonium, will represent Penn Cambria at the District Band Festival in January, hosted at Cambria Heights under the direction of Dr. Jason Worzbyt from IUP.*

APPOINTMENT OF A SOLICITOR

A motion was offered by Mr. Monica, seconded by Mr. Kearney, and approved by roll call vote, to accept the following resolution:

RESOLVED: That the law firm of *Dillon, McCandless, King, Coulter & Graham, L.L.P.* 313 West High Street, Suite 209, Ebensburg, PA, be appointed Solicitor to the Board of School Directors for calendar year 2026.

Roll Call: Yes: Mr. McCarthy, Mr. Monica, Mr. Sheehan, Mrs. Sheehan-Westrick, Mr. Stohon,
 Mr. Tomaselli, Mrs. Andraychak, Mr. Dziabo, and Mr. Kearney
 No: 0

ADOPTION OF CALENDAR OF MEETINGS

A motion was offered by Mr. Dziabo, seconded by Mr. McCarthy, and approved unanimously by voice aye vote, to accept the following resolution:

RESOLVED: That the regular meetings and work sessions (Committee of the Whole) are designated to commence at 7:00 p.m. in the Library of the Penn Cambria High School on the date indicated each month, except in July when there is no work session. The Board shall reorganize on the first Tuesday of December.

MONTH	COMMITTEE OF THE WHOLE	REGULAR MEETING
January	13 th	20 th
February	10 th	17 th
March	10 th	17 th
April	14 th	21 st
May	12 th	19 th
June	16 th	23 rd
July		21 st
August	11 th	18 th
September	8 th	15 th
October	13 th	20 th
November	10 th	17 th
December	<i>Organization Meeting – followed by Regular Meeting</i>	
		1 st

HEARING OF VISITORS - There were no questions, concerns, comments related to school business.

MINUTES

A motion was offered by Mr. Stohon, seconded by Mr. McCarthy, and approved unanimously by voice aye vote, to accept the following resolution:

RESOLVED: That the minutes of the regular meeting held November 18, 2025, be approved as recorded in the copies mailed to the Board prior to this meeting.

BUSINESS ADMINISTRATOR'S REPORT

A motion was offered by Mr. Monica, seconded by Mr. Tomaselli, and approved unanimously by voice aye vote, to accept the following resolution:

AUTHORIZATION TO PAY INVOICES PRIOR TO DECEMBER 31, 2025

RESOLVED: That the Business Administrator is authorized to pay general fund, capital projects fund, and cafeteria fund invoices for the month of December 2025.

SOLICITOR'S REPORT - There was no solicitor's report.

SUPERINTENDENT'S RECOMMENDATIONS

A motion was offered by Mr. Monica, seconded by Mr. Dziabo, and approved unanimously by voice aye vote, to accept the following resolution:

RESOLVED: That the Superintendent's recommendations be approved as follows:

A. PERSONNEL ACTIONS

1. Accept Resignations
 - a. Stephanie Adams, High School Secretary, effective December 5, 2025
 - b. Michelle Welch, Secretary and Classroom Monitor, effective January 2, 2026
 - c. Travis Schluep, Head Varsity Volleyball Coach, effective November 21, 2025
2. Approve Appointments, effective pending documentation
 - a. David Rummel, McIlwain Driver
 - b. David Urish, from Volunteer to Junior High Head Softball Coach, at a stipend of \$3,033.00
 - c. Trista Wyland, from Volunteer to Varsity Assistant Softball Coach, at a stipend of \$2,172.60
 - d. Bethany Chappell, IU08 Substitute Teacher
 - e. Wyatt Moreland, Substitute Aide
3. **Approve Mentor** for the 2025-2026 school year, stipend per PCEA contract:

<u>Professional Staff</u>	<u>Mentor</u>	<u>Stipend</u>
a. Cassandra Maidment	John Yogus	\$500/year prorated

B. CURRICULUM MAP

1. Mathematics 8

NEW BUSINESS

A motion was offered by Mrs. Sheehan-Westrick, seconded by Mr. Stohon, and approved by voice aye vote, with the exception of Mr. Dziabo and Mr. Sheehan who opposed, to accept the following resolution:

APPRAISAL SERVICES

RESOLVED: That the Board of Directors approve Ginger Jakubowski Appraisals to provide appraisal services for 619 Fifth Street tax assessment appeal at the cost of \$1,200 split proportionally amongst the taxing bodies.

A motion was offered by Mr. Stohon, seconded by Mr. Kearney, and approved unanimously by voice aye vote, to accept the following resolution:

TELEPHONE SYSTEM

RESOLVED: That the Board of Directors approve the purchase of a GoTo Connect Solution for Voice over Internet Protocol (VoIP) telephone system from United Datacom Networks, Inc. through The Interlocal Purchasing System (TIPS) purchasing cooperative at a one-time hardware and deployment cost of \$14,713 and a monthly service cost (subscription) of \$1,893 through June 30, 2030.

A motion was offered by Mr. McCarthy, seconded by Mrs. Sheehan-Westrick, and approved unanimously by voice aye vote, to accept the following resolution:

SECOND READING AND ADOPTION OF NEW, REVISED, OR BOARD POLICIES FOR REVIEW:

- A. 827 - Conflict of Interest
(See addendum "A")

INFORMATIONAL ITEM

- A. Project Update - Mike Arnold, SitelogIQ Vice President of Operations, opened his presentation by stating that SitelogIQ has worked with the school district over the past few years and complimented the Board of Directors for remaining diligent in staying within the proposed September 2024 budget. Mr. Arnold reported that the public bid opening for the new elementary addition went very well, with favorable financial results, allowing the district to include more alternates in the project. Bid award recommendations and GESA 2026 projects will be presented at the December 9 Special Board Meeting for a vote. After the vote, the next steps will involve finalizing contracts and preparing to break ground by the end of the year. Mr. Arnold also presented a slideshow detailing the breakdown of overall project costs and pictures of a proposed library and a board/LGI room renovation.

Mr. Hartline added that, following the successful bid opening, there is a menu of fourteen alternates to be considered for inclusion in the building project. These include:

- Sitework in front of the High School
- Classroom wall cabinets
- Access control for classroom doors
- Elementary Education Center monument sign

- Pre-Primary/Administrative monument sign
- Removal of the proposed snow melt system for a savings of \$280,000
- Gravel roadway from 6th Street to McGarrity Lane at a cost of \$23,400
- Deduct for 20-year roof warranty for the elementary school
- Declining the \$383,700 playground equipment bid and instead using COSTARS since it is more cost effective
- Combined fire protection with plumbing
- Brick cleaning/staining at the High School at a cost of \$132,000
- Storage building site preparation and concrete in the amount of \$103,000
- Concrete curb in lieu of asphalt in the amount of \$51,400
- Concrete walkways in lieu of asphalt at a cost of \$13,000

The total cost for the recommended inclusions is approximately \$953,000.

The Board discussed the bids and alternates, highlighting the pros and cons of having a roadway from 6th Street to McGarrity Lane and the types of roadway materials to be used.

- B. Mr. Hartline informed the Board of Directors that the closing on the sale of the Primary building is scheduled for 1:30 P.M. tomorrow. He also noted that the timbering in the center of the woods did not interfere with neighboring properties, roadways, or springs. An additional agreement for a select cut and sale of timber for \$41,700 will be presented at the next meeting.

EXECUTIVE SESSION - No executive session was held

ADJOURNMENT

A motion was offered by Mr. Dziabo, seconded by Mr. Stohon, and approved unanimously by voice aye vote, to accept the following resolution:

RESOLVED: That there being no further business, this meeting is adjourned at 8:16 P.M.