



PENN CAMBRIA SCHOOL DISTRICT
Cresson, Pennsylvania

BOARD OF EDUCATION

AGENDA

ORGANIZATION AND REGULAR MEETING DECEMBER 2, 2025

Carrie Andraychak	___
Anthony Dziabo	___
Matthew Kearney	___
Rudy McCarthy	___
Guy Monica	___
Michael Sheehan	___
Cindy Sheehan-Westrick	___
Jeffrey Stohon	___
Anthony Tomaselli	___
Ronald Repak	___
Jill Francisco	___
Jaime Hartline	___

*The Board requests that those wishing to address the board during public comment observe a five-minute time limit.
A spokesperson should be appointed in the case of a group presentation.*

I. CALL TO ORDER - The Solicitor will act as Temporary Chair to open the meeting.

(Temporary Chair): "The Organization Meeting of the Penn Cambria Board of School Directors is hereby called to order at _____ P.M."

"Please rise and join me in the Pledge of Allegiance."

II. TEMPORARY CHAIR TO INSTALL DIRECTORS

A. Each newly elected board member presents a Certificate of Election to Temporary Chair.

B. Temporary Chair reads aloud each Certificate of Election.

C. Temporary Chair administers Oath of Office to all newly elected board members.

"Recently elected members please rise for the Oath of Office and repeat after me:

I *(state your name)* do solemnly affirm
that I will support, obey, and defend
the Constitution of the United States
and the Constitution of this Commonwealth
and that I will discharge
the duties of my office with fidelity."

D. Directors take their seats with the Board.

E. Temporary Chair returns Certificates of Election to Superintendent for school district files.

III. (Temporary Chair): "May we have a roll call, please?"

ROLL CALL - by *Jacquelyn Mento*, Recording Secretary

IV. MUSICAL PRESENTATION

V. RESOLUTION #1 - AGENDA

RESOLVED: That Board of Directors approve the agenda as presented.

MOTION BY _____ **SECONDED BY** _____

VI. SPOTLIGHT ON STUDENT ACHIEVEMENT

A. **BAND** – Congratulations to the following students who successfully auditioned at County Band:

1. 7th Grade: Cecilia Rossman- Clarinet, Sierra Wade- Clarinet, Raymond Berardinelli- French Horn (1st Chair), Ella Kittell- Snare Drum, Tayler Rardin- Trombone, Hannah Gregg- Trumpet, Allison Hughes- Trumpet, and Lillian Itle- Trumpet
2. 8th Grade: Caitlin Myers- Flute (1st Chair), Carter McGhee- French Horn, Avery Hanlon- Clarinet, Ely Porter- Euphonium, and Claire Myers- Trumpet
3. 9th Grade: Brielle Nunez- Clarinet, Vinny Ricupero- Euphonium (1st Chair), Callie Ehrenfeld- Keyboard Percussion (1st Chair), Parker Mullen- Snare Drum (1st Chair), Grace Gregg- Trombone, Aryana Myers- Trumpet, and Rocco Ricupero- Tuba

4. 10th Grade: *Madelyn Kittell- Alto Saxophone ***, *Jaeda Hurst- Clarinet*, *Adyson Lloyd- Clarinet ***, *Lily Kay- Flute*, *Sophia Miller- French Horn ***, *Isabella Askins- Trumpet*, *Kendyl Lawrence- Trumpet ***, and *Dominic Weisinger- Keyboard Percussion ***
5. 11th Grade: *Cain Trexler- Alto Saxophone ***, *Lauren New- Flute (1st Chair) ***, *Riley Hazlett- Timpani (1st Chair)*, and *Avree Majors- Tuba ***
6. 12th Grade: *Aidan Ligas- Clarinet*, *Hailey Farabaugh- Flute ***, and *Ryan Giraud- Snare Drum*

*** Students along with Christina Myers-Trombone and Camryn Ashworth-Euphonium, will represent Penn Cambria at the District Band Festival in January, hosted at Cambria Heights under the direction of Dr. Jason Worzbyt from IUP.*

VII. ELECTION OF A PRESIDENT

A. (Temporary Chair): “Motion to open nominations for Board President.”

MOTION BY_____ **SECONDED BY**_____

B. (Board makes nominations)

(Motion) I, (state your name) _____, nominate _____ for Board President

(Seconded) I, (state your name) _____, second that nomination

(Motion) I, (state your name) _____, nominate _____ for Board President

(Seconded) I, (state your name) _____, second that nomination

C. (Temporary Chair): “Motion to close nominations for Board President.”

MOTION BY_____ **SECONDED BY**_____

D. (Temporary Chair): “Motion to elect a Board President.”

MOTION BY I, (state your name) _____, move that _____ be elected President, Penn Cambria Board of Directors

SECONDED BY_____

E. (Temporary Chair): “May we have a **roll call vote**, please?”

(Newly elected president immediately assumes the chair and conducts the meeting from this point on.)

VIII. ELECTION OF A VICE PRESIDENT

A. (President): “Motion to open nominations for Board Vice President.”

MOTION BY_____ **SECONDED BY**_____

B. (Board makes nominations)

(Motion) I, (state your name) _____, nominate _____ for Board Vice President

(Seconded) I, (state your name) _____, second that nomination

(Motion) I, (state your name) _____, nominate _____ for Board Vice President

(Seconded) I, (state your name) _____, second that nomination

C. (President): “Motion to close nominations for Board Vice President.”

MOTION BY_____ **SECONDED BY**_____

D. (President): “Chair will now entertain a motion to elect a Board Vice President.”

MOTION BY I, (state your name) _____, move that _____ be elected Vice President, Penn Cambria Board of Directors

SECONDED BY_____

E. (President): "May we have a **roll call vote**, please?"

(Election process shall be repeated if necessary)

IX. RESOLUTION #2 - APPOINTMENT OF A SOLICITOR

RESOLVED: That the law firm of *Dillon, McCandless, King, Coulter & Graham, L.L.P.* 313 West High Street, Suite 209, Ebensburg, PA, be appointed Solicitor to the Board of School Directors for calendar year 2026.

MOTION BY_____ **SECONDED BY**_____

ROLL CALL VOTE:

X. RESOLUTION #3 - ADOPTION OF CALENDAR OF MEETINGS

RESOLVED: That the regular meetings and work sessions (Committee of the Whole) are designated to commence at 7:00 P.M. in the Library of the Penn Cambria High School on the date indicated each month, except in July when there is no work session. The Board shall reorganize on the first Tuesday of December.

MONTH	COMMITTEE OF THE WHOLE	REGULAR MEETING
January	13 th	20 th
February	10 th	17 th
March	10 th	17 th
April	14 th	21 st
May	12 th	19 th
June	16 th	23 rd
July		21 st
August	11 th	18 th
September	8 th	15 th
October	13 th	20 th
November	10 th	17 th
December	Organization Meeting - followed by Regular Meeting 1 st	

MOTION BY_____ **SECONDED BY**_____

XI. HEARING OF VISITORS - Questions, concerns, comments related to school business.

During this portion of the meeting, this is an opportunity for only residents, taxpayers, employees, and students of the district to provide information that you would like the Board to consider regarding a decision. We ask you to limit your comments to 5 minutes. If you share a common topic with others, we encourage the use of a single spokesperson for the group. Out of respect for our staff and students, we request that your public comments focus on issues or policies and not people. The intention of the audience of citizens is for the Board to listen to you. We will carefully weigh your comments, but may not engage in dialog, which is not the intended purpose of this opportunity. Should the comments be personally directed, or derogatory remarks made against District Board Members, District Officials, or District Employees, or profanity used, the individuals remaining time will be forfeited. Please state your name and community in which you reside within Penn Cambria School District.

XII. RESOLUTION #4 - MINUTES

RESOLVED: That the minutes of the regular meeting held November 18, 2025, be approved as recorded in the copies mailed to the Board prior to this meeting.

MOTION BY_____ **SECONDED BY**_____

XIII. BUSINESS ADMINISTRATOR'S REPORT

RESOLUTION #5 - AUTHORIZATION TO PAY INVOICES PRIOR TO DECEMBER 31, 2025

RESOLVED: That the Business Administrator is authorized to pay general fund, capital projects fund, and cafeteria fund invoices for the month of December 2025.

MOTION BY_____ **SECONDED BY**_____

XIV. SOLICITOR'S REPORT

XV. RESOLUTION #6 - SUPERINTENDENT’S RECOMMENDATIONS

RESOLVED: That the Superintendent’s recommendations be approved as follows:

A. PERSONNEL ACTIONS

1. Accept Resignations
 - a. Stephanie Adams, High School Secretary, effective December 5, 2025
 - b. Michelle Welch, Secretary and Classroom Monitor, effective January 2, 2026
 - c. Travis Schluep, Head Varsity Volleyball Coach, effective November 21, 2025
2. Approve Appointments, effective pending documentation
 - a. David Rummel, McIlwain Driver
 - b. David Urish, from Volunteer to Junior High Head Softball Coach, at a stipend of \$3,033.00
 - c. Trista Wyland, from Volunteer to Varsity Assistant Softball Coach, at a stipend of \$2,172.60
 - d. Bethany Chappell, IU08 Substitute Teacher
 - e. Wyatt Moreland, Substitute Aide
3. **Approve Mentor** for the 2025-2026 school year, stipend per PCEA contract:

<u>Professional Staff</u>	<u>Mentor</u>	<u>Stipend</u>
a. Cassandra Maidment	John Yogus	\$500/year prorated

B. CURRICULUM MAP

1. Mathematics 8

MOTION BY _____ **SECONDED BY** _____

XVI. NEW BUSINESS

RESOLUTION #7 - APPRAISAL SERVICES

RESOLVED: That the Board of Directors approve Ginger Jakubowski Appraisals to provide appraisal services for 619 Fifth Street tax assessment appeal at the cost of \$1,200 split proportionally amongst the taxing bodies.

MOTION BY _____ **SECONDED BY** _____

RESOLUTION #8 - TELEPHONE SYSTEM

RESOLVED: That the Board of Directors approve the purchase of a GoTo Connect Solution for Voice over Internet Protocol (VoIP) telephone system from United Datacom Networks, Inc. through The Interlocal Purchasing System (TIPS) purchasing cooperative at a one-time hardware and deployment cost of \$14,713 and a monthly service cost (subscription) of \$1,893 through June 30, 2030.

MOTION BY _____ **SECONDED BY** _____

RESOLUTION #9 - SECOND READING AND ADOPTION OF NEW, REVISED, OR BOARD POLICIES FOR REVIEW:

- A. 827 - Conflict of Interest

(Policy was reviewed at the Committee of the Whole Meeting and copies are available upon request)

MOTION BY _____ **SECONDED BY** _____

XVII. INFORMATIONAL ITEM

- A. Project Update

XVIII. EXECUTIVE SESSION

XIX. ADJOURNMENT OF BUSINESS MEETING _____ **P.M.**

MOTION BY _____ **SECONDED BY** _____