

PENN CAMBRIA SCHOOL DISTRICT
201 6TH STREET
CRESSON, PENNSYLVANIA 16630

BOARD OF EDUCATION
Regular Meeting
October 21, 2025

MEMBERS: Caleb Drenning, Anthony Dziabo, Matthew Kearney, Rudy McCarthy, Guy Monica,
Michael Sheehan, Cindy Sheehan-Westrick, Jeffrey Stohon, and Anthony Tomaselli

A Regular Meeting of the Penn Cambria School District Board of Education was called to order by Michael Sheehan,
Board President, at 7:00 P.M., Tuesday, October 21, 2025, in the Library of the Penn Cambria High School.

ROLL CALL WAS TAKEN:

MEMBERS PRESENT:	Mr. Caleb Drenning
	Mr. Anthony Dziabo
	Mr. Matthew Kearney
	Mr. Rudy McCarthy
	Mr. Guy Monica
	Mr. Michael Sheehan
	Mrs. Cindy Sheehan-Westrick
	Mr. Anthony Tomaselli
	Mr. Jeffrey Stohon
	TOTAL. 9
MEMBERS ABSENT:	TOTAL. 0
	QUORUM PRESENT.

AMONG OTHERS PRESENT:	
Jaime Hartline, Superintendent	Joseph Smorto, Elementary Principal
Jeanette Black, Assistant to the Superintendent	Justine Hrzic-Smith, Food Service Director
Jill Francisco, Business Administrator	Jacquelyn Mento, Recording Secretary
Ronald Repak, School Solicitor	Adam Clevenger, PCEA President
Scott Sherry, Director of Buildings, Grounds, and Maintenance	Robin Lappi, PCESPA President
Jane Burkholder, School Psychologist	Matt Churella, Altoona Mirror Reporter
Dane Harrold, High School Principal	Kristin Baudoux, Mainline Reporter
Benjamin Watt, High School Principal	Diana Crossman
Justin Wheeler, Middle School Principal	

Following the Pledge of Allegiance, the following were the items of business and discussion.

A motion was offered by Mr. Kearney, seconded by Mr. Stohon, and approved unanimously by voice aye vote, to accept the following resolution:

- AGENDA
- RESOLVED: The Board of Directors approve the agenda as presented.

HEARING OF VISITORS - There were no questions, concerns, comments related to school business.

A motion was offered by Mrs. Sheehan-Westrick, seconded by Mr. McCarthy, and approved unanimously by voice aye vote, to accept the following resolution:

- MINUTES
- RESOLVED: That the minutes of the regular meeting held September 16, 2025, be approved as recorded in the copies mailed to the Board prior to this meeting.

A motion was offered by Mr. Kearney, seconded by Mr. Dziabo, and approved unanimously by voice aye vote, to accept the following resolution:

- PAYMENT OF BILLS
- RESOLVED: That the invoices as mailed to the Board prior to the meeting, and as evaluated and reviewed, reconciled, and recommended for payment by the Business Office be hereby approved for payment. Copy to be made part of the minutes. (See addendum "A")

A motion was offered by Mr. McCarthy, seconded by Mr. Stohon, and approved unanimously by voice aye vote, to accept the following resolution:

TREASURER'S REPORT

RESOLVED: That the Treasurer's Report for September 2025, be accepted as mailed to the Board, and that a copy be filed with the official records of the School District. (*See addendum "B"*)

BUSINESS ADMINISTRATOR'S REPORT

A motion was offered by Mr. Stohon, seconded by Mr. Kearney, and approved unanimously by voice aye vote, to accept the following resolution:

FINANCIAL REPORTS

RESOLVED: That the reports of grants, projects and federal programs and financial reports for the general fund, capital projects fund, and cafeteria fund be accepted as presented to the Board and that a copy be filed with the official records of the School District. (*See addendum "C"*)

SOLICITOR'S REPORT - Attorney Repak briefed the Board of Directors on several key issues. He commented that if the state budget is not passed by Thanksgiving, it is unlikely to be approved before January. In light of this, he advised the Board to begin exploring financial options. Mr. Repak also clarified that bond monies are capitalized investments and cannot be used for operating expenditures, and the school district may need to consider loan alternatives.

Additionally, Mr. Repak discussed a court case from State College which ruled to allow students attending a private school that does not offer a specific interscholastic sport to participate in that sport at the public school they would normally attend, based on their residential district.

A motion was offered by Mr. Monica, seconded by Mr. Tomaselli, and approved unanimously by voice aye vote, to accept the following resolution:

SUPERINTENDENT'S RECOMMENDATIONS

RESOLVED: That the Superintendent's recommendations be approved as follows:

A. Personnel Actions

1. Accept Retirement
 - a. Bridget Kirsch, Special Education Teacher, after 18+ years of service, effective at the close of the 2025-2026 school year
2. Accept Resignations
 - a. James Eckenrode, Head Junior High Softball Coach, retroactive to October 10, 2025
 - b. Jacey Karlheim, Admiral Peary Vocational Technical School Student Aide Co-op, retroactive to May 22, 2025
 - c. Mackenzie Lidwell, Admiral Peary Vocational Technical School Student Food Service Co-op, retroactive to December 11, 2024
 - d. Emily Lopez, Substitute Teacher, effective October 24, 2025
3. Approve Terminations
 - a. Emily Mihelcic, Food Service Worker, retroactive to September 16, 2025
 - b. Joshua Stringent, Volunteer Football Coach, effective immediately
 - c. Dave Trexler, Volunteer Football Coach, effective immediately
4. Approve Appointments, retroactive to October 1, 2025
 - a. Paige Cavaner, Admiral Peary Vocational Technical School Student Aide Co-op
 - b. Meghan McMullen, Admiral Peary Vocational Technical School Student Aide Co-op
 - c. Andrea Paumier, 4.75 hours per day High School Food Service Worker
5. Approve Appointments, effective immediately
 - a. Tori Shingler, Assistant Junior High Girls Basketball Coach, at a stipend of \$1,942.20
 - b. Amanda Smorto, Volunteer Junior High Girls Basketball Coach
 - c. Amy Walters, Head Junior High Girls Basketball Coach, at a stipend of \$3,370.00
6. Approve Appointments, pending documentation
 - a. Amanda Bellock, High School Nurse, Masters Step 1, salary of \$44,471 prorated based on start date
 - b. Bailey Eger, 4.5 hours per day High School Food Service Worker
 - c. Michael Bodolosky, Band Volunteer
7. Approve Mentors for the 2025-2026 school year, stipend per PCEA contract:

	<u>Professional Staff</u>	<u>Mentor</u>	<u>Stipend</u>
a.	Courtney Johnson	Renee Myers	\$500/year prorated
b.	Amanda Bellock	Kayla Galebach	\$500/year prorated

NEW BUSINESS

A motion was offered by Mr. Dziabo, seconded by Mr. Stohon, and approved unanimously by voice aye vote, to accept the following resolutions:

FCCLA MEMBERSHIP AND PARTICIPATION

RESOLVED: That the Board of Directors approve membership and participation in the Family, Career and Community Leaders of America (FCCLA), a Career and Technical Student Organization (CTSO) that is integrated into Family and Consumer Sciences (FCS) education at a cost not to exceed \$250 for the 2025-2026 school year.

SEA, AIR, LAND CHALLENGE

RESOLVED: That the Board of Directors approve the participation in the 2026 Sea, Air, Land Challenge sponsored by the Office of Naval Research and PSU, at a cost of \$100 per high school team plus the cost of transportation.

A motion was offered by Mrs. Sheehan-Westrick, seconded by Mr. Monica, and approved unanimously by voice aye vote, to accept the following resolution:

PA LEADERSHIP CHARTER SCHOOL

RESOLVED: That the Board of Directors approve a settlement agreement with PA Leadership Charter School BBFM-00-2017-466 in the amount of \$2,898.58 for educational services rendered during the 2016-2017 school year.

A motion was offered by Mr. Stohon, seconded by Mr. Kearney, and approved unanimously by voice aye vote, to accept the following resolution:

COLLIERS CLIENT AUTHORIZATION FORM

RESOLVED: That the Board of Directors approve a change order with Colliers Engineering & Design to cover the cost of additional services that include, but are not limited to, site plan and land development design revisions, stormwater management, NPDES permitting revisions, and project meetings in the amount of \$22,800.

A motion was offered by Mr. Dziabo, seconded by Mr. Tomaselli, and approved unanimously by voice aye vote, to accept the following resolution:

ELEMENTARY ADDITION – BIDDING PHASE

RESOLVED: That the Board of Directors authorize the project team to proceed with the bidding phase of the New Elementary Addition and the work associated with the GESA 2026 scope of work.

A motion was offered by Mr. Kearney, seconded by Mr. Dziabo, and approved unanimously by voice aye vote, to accept the following resolution:

TIMBER AGREEMENT

RESOLVED: That the Board of Directors approve a Timber Agreement with E&E Logging & Sons to clear cut a two-acre parcel of land with the sale of timber in the amount of \$4,000, retroactive to September 17, 2025.

A motion was offered by Mr. Tomaselli, seconded by Mr. McCarthy, and approved unanimously by voice aye vote, to accept the following resolution:

DONATION OF PLAYGROUND EQUIPMENT

RESOLVED: That the Board of Directors approve the donation of playground equipment located at the former Primary School to Lilly Borough.

A motion was offered by Mr. Dziabo, seconded by Mr. Stohon, and approved unanimously by voice aye vote, to accept the following resolution:

SCHOOL DISTRICT FURNITURE AND ACCESSORIES

RESOLVED: That the Board of Directors authorize the Superintendent to dispose of unused School District Furniture & Accessories through auction or salvage. Profits from disposal will be deposited into the General Fund.

A motion was offered by Mr. Kearney, seconded by Mr. Dziabo, and approved unanimously by voice aye vote, to accept the following resolution:

CAN-AM PURCHASE AGREEMENT

RESOLVED: That the Board of Directors approve the agreement with an anonymous vendor to purchase a 2025 Can-Am Defender HD9 Cab for \$1.00 and authorize the Superintendent to execute any documents necessary to effectuate

the same. At the end of the 2025-26 school year, the vendor agrees to buy back the unit for \$1.00, thereby regaining ownership.

A motion was offered by Mr. Monica, seconded by Mr. Stohon, and approved unanimously by voice aye vote, to accept the following resolution:

SECOND READING AND ADOPTION OF NEW, REVISED, OR BOARD POLICIES FOR REVIEW:

- A. 815 - Acceptable Use of Computer Networks
- B. 815.3 - Artificial Intelligence
- C. 626 - Federal Fiscal Compliance Attachment – Procurement (*See addendum “D”*)

FIRST READING OF NEW, REVISED, OR BOARD POLICIES FOR REVIEW:

- A. 102 - Academic Standards
- B. 105 - Curriculum
- C. 719 - Honorary Plaque Policy (*See addendum “E”*)

ADMINISTRATOR’S REPORT - Justin Wheeler, Middle School Principal, currently serving his second full year in the role, shared updates with the Board of Directors on recent and upcoming activities at the middle school. Highlights included:

- **Principal Induction Courses:** Mr. Wheeler noted that these courses have been beneficial, with a focus on communication, collaboration, and leadership skills.
- **Safety Training:** Over the summer, he completed a "Train the Trainer" course, emphasizing safety as the number one priority.
- **School Safety Drill:** On September 24th, a school safety drill was conducted with assistance from Officer McClure and the Gallitzin Police Department. Students practiced soft lockdown, hard lockdown, and a full evacuation—first moving to rally points and then to the main evacuation location. Mr. Wheeler was extremely impressed with the students, who remained calm and attentive throughout the drill.
- **MTSS Meetings:** Multi-Tiered System of Supports (MTSS) meetings are held 3–5 days a week to discuss strategies for supporting identified students who need an extra boost to reach their goals.
- **Positive School Culture:** The Student of the Month program recognizes students who demonstrate leadership, strong attendance, and respect.
- **PTO Collaboration:** Mr. Wheeler expressed appreciation for the PTO, with whom he has worked closely this year. The PTO supports classroom needs and organizes spirit wear sales for School Spirit Days, held every Friday. On these days, students, faculty, and staff are encouraged to wear PCMS gear or black and blue clothing.
- **Fire Walk Event:** Students spent time with local firefighters, and sixth graders learned about becoming junior firefighters. The middle school raised \$2,900 for the Fire Walk, which supports local fire companies.
- **Red Ribbon Week:** Scheduled for October 27–31, this week will promote a drug-free lifestyle through various activities.
- **Veterans’ Day Breakfast:** This event is scheduled for November 7th at 9 A.M. to honor local veterans and their families.
- **Staff Shout Outs Program:** New this year, this initiative celebrates staff members who make positive contributions and go above and beyond for students and the school community. September shoutouts were given to Kim Baker, Leigh Casher, Jess Show, Sarah Barlick, Kenise Buck, Kim Haberkorn, Michelle Welch, Rhonda Myers, and Robin Stasik for their outstanding efforts.

In summary, it has been a great start to the school year at the middle school. Students are engaged, and staff members are becoming more unified.

EXECUTIVE SESSION – There was no executive session.

ADJOURNMENT

A motion was offered by Mr. Stohon, seconded by Mr. Kearney, and approved unanimously by voice aye vote, to accept the following resolution:

RESOLVED: That there being no further business, this meeting is adjourned at 7:26 P.M.