PENN CAMBRIA SCHOOL DISTRICT
Cresson, Pennsylvania

BOARD OF EDUCATION

AGENDA

REGULAR MEETING
SEPTEMBER 16, 2025

Caleb Drenning ___
Anthony Dziabo ___
Jennifer Gmuca ___
Matthew Kearney ___
Rudy McCarthy ___
Guy Monica ___
Michael Sheehan ___
Cindy Sheehan-Westrick ___
Jeffrey Stohon ___
Ronald Repak ___
Jill Francisco ___
Jaime Hartline ___

The Board requests that those wishing to address the board during public comment observe a five-minute time limit. A spokesperson should be appointed in the case of a group presentation.

I. CALL TO ORDER AT ___________P.M.

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL

IV. RESOLUTION #1 - APPROVE THE AGENDA AS PRESENTED
RESOLVED: That Board of Directors approve the agenda as presented.

MOTION BY_________________________ **SECONDED BY_________________________**

V. RESOLUTION #2 - RESIGNATION OF SCHOOL BOARD DIRECTOR
RESOLVED: That the Board of Directors accept the resignation of School Board Member *Dr. Jennifer Gmuca*, effective September 8, 2025.

MOTION BY_________________________ **SECONDED BY_________________________**

VI. RESOLUTION #3 - APPOINTMENT OF SCHOOL BOARD DIRECTOR
RESOLVED: That the Board of Directors appoint *Anthony Tomaselli*, Cresson, to fill the vacancy in membership of the Board through December 2025.

MOTION BY_________________________ **SECONDED BY_________________________**
ROLL CALL:

VII. OATH OF OFFICE

A. Oath of Office is administered to the newly elected board member.
“Recently appointed board member please rise for the Oath of Office and repeat after me:
I (*state your name*) do solemnly affirm
that I will support, obey and defend
the Constitution of the United States
and the Constitution of this Commonwealth
and that I will discharge with fidelity
the duties of my office.”

VIII. HEARING OF VISITORS - Questions, concerns, comments, related to school business.
During this portion of the meeting, this is an opportunity for only residents, taxpayers, employees, and students of the district to provide information that you would like the Board to consider regarding a decision. We ask you to limit your comments to 5 minutes. If you share a common topic with others, we encourage the use of a single spokesperson for the group. Out of respect for our staff and students, we request that your public comments focus on issues or policies and not people. The intention of the audience of citizens is for the Board to listen to you. We will carefully weigh your comments, but may not engage in dialog, which is not the intended purpose of this opportunity. Should the comments be personally directed, or derogatory remarks made against District Board Members, District Officials, or District employees, or profanity used, the individuals remaining time will be forfeited. Please state your name and community in which you reside within Penn Cambria School District.

IX. **RESOLUTION #4 - MINUTES**

RESOLVED: That the minutes of the regular meeting held August 19, 2025, be approved as recorded in the copies mailed to the Board prior to this meeting.

MOTION BY_________________________ **SECONDED BY**_________________________

X. **RESOLUTION #5 - PAYMENT OF BILLS**

RESOLVED: That the invoices as mailed to the Board prior to the meeting, and as evaluated and reviewed, reconciled, and recommended for payment by the Business Office be hereby approved for payment. Copy to be made part of the minutes.

MOTION BY_________________________ **SECONDED BY**_________________________

XI. **RESOLUTION #6 - TREASURER'S REPORT**

RESOLVED: That the Treasurer's Report for August 2025, be accepted as mailed to the Board, and that a copy be filed with the official records of the School District. *(See pages 4-15)*

MOTION BY_________________________ **SECONDED BY**_________________________

XII. **BUSINESS ADMINISTRATOR'S REPORT**

RESOLUTION #7 - FINANCIAL REPORTS

RESOLVED: That the financial reports for the general fund, capital projects fund, and cafeteria fund be accepted as presented to the Board and that a copy be filed with the official records of the School District.

MOTION BY_________________________ **SECONDED BY**_________________________

RESOLUTION #8 - BUDGET TRANSFERS

RESOLVED: That the Board of Directors approve budget transfers under the 2024-2025 general fund budget and that a copy be filed with the official records of the school district. *(See page 16)*

MOTION BY_________________________ **SECONDED BY**_________________________

RESOLUTION #9 - FUND BALANCE TRANSFER

RESOLVED: That the Board of Directors approve a transfer of $2,000,000 from the General Fund unassigned fund balance to the committed fund balance for future capital improvements/renovations retroactive to June 30, 2025.

MOTION BY_________________________ **SECONDED BY**_________________________

XIII. **SOLICITOR'S REPORT**

XIV. **RESOLUTION #10 - SUPERINTENDENT'S RECOMMENDATIONS**

RESOLVED: That the Superintendent's recommendations be approved as follows:

A. Personnel Actions
1. Accept Retirement
    a. Linda Beiswenger, 7.5 hours per day, High School Head Cook, effective September 17, 2025, after 21+ years of service
2. Accept Resignations
    a. Jenny Damin, Ebensburg, High School Nurse and Junior High Student Council Advisor, effective date to be determined
    b. Wendi Rardin, 4.75 hours per day, High School Food Service Worker, effective August 29, 2025
3. Approve Appointment
    a. Blake Zeiders, Lilly, High School, 4 hours per day, Food Service Worker, retroactive to September 16, 2025
4. Approve Appointments, effective pending documentation
    a. Catherine Barlick-Nadolsky, Cresson, Substitute Nurse/Aide

    b. Alexander Cherico, Loretto, Volunteer Golf Coach
    c. Emily Mihelic, Cresson, High School, 4.5 hours per day, Food Service Worker
    d. Meghin Pettenati, Cresson, IU08 Substitute Teacher
    e. Keith Saleme, Cresson, from Volunteer to Junior High Assistant Boys Basketball Coach, at a stipend of $2,158
5. Correction to 2025-2026 McIlwain School Bus Lines, Inc. Driver List, effective August 19, 2025
    a. Additional Driver - Nick Perry

MOTION BY_________________________ **SECONDED BY**_________________________

XV. NEW BUSINESS

RESOLUTION #11 - FIT OPTIMIZED SOLUTIONS

RESOLVED: That the Board of Directors approve contracts with FIT Optimized Solutions of Windber, PA. as follows:

Energy Management System Service Contract for Direct Digital Control Preventative Maintenance for the Intermediate School (Boiler Room) for one year starting on September 1, 2025.

Preventative Maintenance Contract for the Intermediate School pneumatic automatic temperature control systems for one year starting on September 1, 2025.

Total cost $4,388.20.

MOTION BY_________________________ **SECONDED BY**_________________________

RESOLUTION #12 - SECOND READING AND ADOPTION OF NEW, REVISED, OR BOARD POLICIES FOR REVIEW:

A. 237 - Electronic Devices
B. 819 - Suicide Awareness, Prevention, and Response
(Policies were reviewed at the Committee of the Whole Meeting and copies are available upon request)

MOTION BY_________________________ **SECONDED BY**_________________________

XVI. FIRST READING OF NEW, REVISED, OR BOARD POLICIES FOR REVIEW:

A. 815 - Acceptable Use of Computer Networks
B. 815.3 - Artificial Intelligence
C. 626 - Federal Fiscal Compliance Attachment – Procurement
(Policy was reviewed at the Committee of the Whole Meeting and copies are available upon request)

XVII. ADMINISTRATOR'S REPORT

Justine Hrzic-Smith, Food Service Director

XVIII. EXECUTIVE SESSION

XIX. ADJOURNMENT OF BUSINESS MEETING ___________P.M.

MOTION BY_________________________ **SECONDED BY**_________________________