

PENN CAMBRIA SCHOOL DISTRICT
201 6TH STREET
CRESSON, PENNSYLVANIA 16630

BOARD OF EDUCATION
Regular Meeting
June 24, 2025

MEMBERS: Caleb Drenning, Anthony Dziabo, Jennifer Gmuca, Matthew Kearney, Rudy McCarthy, Guy Monica, Michael Sheehan, Cindy Sheehan-Westrick, and Jeffrey Stohon

EXECUTIVE SESSION - The Board of Directors entered Executive Session to discuss the Superintendent Performance Evaluation and the School Safety and Security Coordinator Report at 6:15 P.M.

A Regular Meeting of the Penn Cambria School District Board of Education was called to order by Michael Sheehan, Board President, at 7:06 P.M., Tuesday, June 24, 2025, in the Library of the Penn Cambria High School.

ROLL CALL WAS TAKEN:

MEMBERS PRESENT:

Mr. Caleb Drenning
Mr. Anthony Dziabo
Mr. Matthew Kearney
Mr. Rudy McCarthy
Mr. Guy Monica
Mr. Michael Sheehan
Mr. Jeffrey Stohon
TOTAL. 7

MEMBERS ABSENT:

Dr. Jennifer Gmuca
Mrs. Cindy Sheehan-Westrick
TOTAL. 2
QUORUM PRESENT.

AMONG OTHERS PRESENT:

Jaime Hartline, Superintendent	Adam Clevenger, PCEA President
Jeanette Black, Assistant to the Superintendent	Kerry Nileski, Teacher
Jill Francisco, Business Administrator	Robin Lappi, PCESPA President
Benjamin Watt, High School Principal	Veronica Noll, PCESPA Secretary
Kristen Blackburn, Assistant High School Principal	Danielle Lingenfelter, Employee
Joseph Smorto, Elementary Principal	Matt Churella, Altoona Mirror Reporter
Lewis Hale, Director of Technology	Kristin Baudoux, Mainline Reporter
Katlin Little, Athletic Director	Sam McClure
Justine Hrzic-Smith, Food Service Director	Emma Sawiniski
Jacquelyn Mento, Recording Secretary	

Following the Pledge of Allegiance, the following were the items of business and discussion.

A motion was offered by Mr. Stohon, seconded by Mr. McCarthy, and approved unanimously by voice aye vote, to accept the following resolution:

APPROVE THE AGENDA AS PRESENTED

RESOLVED: The Board of Directors approve the agenda as presented.

ANNOUNCEMENT - Jaime Hartline announced that the regular School Board meeting scheduled for July 22, 2025 has been cancelled.

HEARING OF VISITORS - There were no questions, concerns, comments related to school business.

A motion was offered by Mr. Dziabo, seconded by Mr. Stohon, and approved unanimously by voice aye vote, to accept the following resolution:

MINUTES

RESOLVED: That the minutes of the regular meeting held May 20, 2025, be approved as recorded in the copies mailed to the Board prior to this meeting.

A motion was offered by Mr. Kearney, seconded by Mr. Mr. Dziabo, and approved unanimously by voice aye vote, to accept the following resolution:

PAYMENT OF BILLS

RESOLVED: That the invoices as mailed to Board prior to the meeting, and as evaluated and reviewed, reconciled, and recommended for payment by the Business Office be hereby approved for payment. Copy to be made part of the minutes. *(See addendum "A")*

A motion was offered by Mr. Monica, seconded by Mr. McCarthy, and approved unanimously by voice aye vote, to accept the following resolution:

TREASURER'S REPORT

RESOLVED: That the Treasurer's Report for May 2025 be accepted as mailed to the Board, and that a copy be filed with the official records of the School District. *(See addendum "B")*

BUSINESS ADMINISTRATOR'S REPORT

A motion was offered by Mr. Kearney, seconded by Mr. Stohon, and approved unanimously by voice aye vote, to accept the following resolutions:

FINANCIAL REPORTS

RESOLVED: That the reports of grants, projects and federal programs and financial reports for the general fund, capital projects fund, and cafeteria fund be accepted as presented to the Board and that a copy be filed with the official records of the School District. *(See addendum "C")*

DESIGNATION OF DEPOSITORIES

RESOLVED: That in accordance with Section 621 of the School Laws of Pennsylvania, the following be designated as depositories for school district funds for the fiscal year July 1, 2025 to June 30, 2026, collateral to be maintained in accordance with existing laws and regulations.

- A. 1st Summit Bank - Cresson, PA
- B. First National Bank - Cresson, PA
- C. Pennsylvania Local Government Investment Trust - Harrisburg, PA
- D. Pennsylvania School District Liquid Asset Fund - Lancaster, PA
- E. U.S. Bank Corporate Trust Services - Pittsburgh, PA

AUTHORIZATION TO INVEST FUNDS

RESOLVED: That the Superintendent or his designee be empowered to invest funds from the various school district accounts in interest bearing accounts clearly and directly backed by the full faith and credit of the U.S. government, provided these accounts have funds in excess of those required to meet current expenses and in compliance with the District Investment Policy.

2024-2025 INVOICES AND BUDGETARY TRANSFERS

RESOLVED: That the Business Office be authorized to pay invoices for the 2024-2025 fiscal year that are received after the date of the regular meeting on June 24, 2025, and to make any necessary budgetary transfers for the 2024-2025 fiscal year.

PACKAGE AND WORKER'S COMPENSATION INSURANCE

RESOLVED: That the Board of Directors approve the following insurance premiums for the 2025-26 policy year:
Utica - Package (Property, General Liability, School Leaders E & O, Automobile, Umbrella, etc.).....\$143,485.00
Eastern Alliance - Workers' Compensation.....\$89,750.00

STUDENT ACCIDENT INSURANCE COVERAGE

RESOLVED: That the Board of Directors approve Student Accident Insurance Coverage through A-G Administrators LLC for the 2025-2026 fiscal year with a premium of \$14,630.00 and that under the same policy make available for parents to purchase Voluntary Student Accident Insurance Coverage at a premium of \$28.00 for school-time coverage and \$124.00 for twenty-four-hour coverage.

SET SCHOOL BREAKFAST/LUNCH/A LA CARTE PRICES FOR 2025-2026

RESOLVED: That the school breakfast/lunch/A la Carte prices for the 2025-2026 school term be set as follows:

Elementary (Pre K-6) Breakfast	\$1.30	Elementary (Pre K-6) Lunch	\$2.00
Secondary (7-12) Breakfast	\$1.30	Secondary (7-12) Lunch	\$2.10
Reduced Breakfast (Pre K-12)	\$0.30	Reduced Lunch (Pre K-12)	\$0.40
A la Carte Price List <i>(See addendum "D")</i>			

SOLICITOR'S REPORT - There was no solicitor's report.

A motion was offered by Mr. Monica, seconded by Mr. Stohon, and approved unanimously by voice aye vote, to accept the following resolution, with the exception of 5.b. that was approved by a roll call vote:

SUPERINTENDENT'S RECOMMENDATIONS

RESOLVED: That the Superintendent's recommendations be approved as follows:

A. PERSONNEL ACTIONS

1. Accept Retirement
 - a. Ronald Peters, Gallitzin, High School Custodian, effective July 30, 2025 after 34 years of service
Mr. Hartline thanked Mr. Peters for his years of service to the district.
2. Accept Resignations
 - a. Jesse Bianconi, Ashville, Junior High Girls Basketball Coach, retroactive to May 16, 2025
 - b. Peter Cruscil, Loretto, Driver, retroactive to May 27, 2025
 - c. Nicholas Felus, Altoona, Middle School Teacher, retroactive to the close of the 2024-2025 school year
 - d. Michael Simone, Indiana, Intermediate and Middle School Teacher, retroactive to June 17, 2025
3. Remove Substitutes, effective immediately
 - a. Substitute Teachers
 - i. Maya Capozzoli, Camp Hill
 - ii. Rebecca Cyran, Lilly
 - iii. Kayla Imler, Altoona
 - iv. Tyler Mosorjak, Indiana
 - v. Melissa Rajnish, Cresson
 - vi. Ramona Rodgers, Cresson
 - vii. Emilie Walker, Johnstown
 - b. Substitute Nurse
 - i. Christine Nugent, Sidman
 - c. IU08 Substitute Teacher
 - i. Charles Terek, Cresson
4. Approve Appointments, effective immediately
 - a. Craig Cavalet, Lilly, from Assistant Varsity Softball Coach to Volunteer
 - b. Dontae Lilly, Lilly, Assistant Varsity Football Coach, at a stipend of \$3,958.00
 - c. Derek Mardula, Chardon, OH, 7th and 8th Grade Assistant Football Coach, at a stipend of \$1,942.20
 - d. James Ronan, Ashville, Assistant Golf Coach, at a stipend of \$1,689.80
 - e. Devin Lawhead, Cresson, Head Junior High Boys Basketball Coach, at a stipend of \$3,370.00
 - f. Jacob Tsikalas, Lilly, Volunteer Varsity Football Coach
5. Approve Appointments, effective pending documentation
 - a. Jennifer Belleau, Patton, Majorette Color Guard Advisor, at a stipend of \$1,995.00
 - b. Andrew Jones, Lilly, Head 7th and 8th Grade Football Coach, at a stipend of \$2,359.00
 - c. Samuel McClure, Altoona, School Police Officer, at an hourly rate of \$25.00, per Employment Agreement
 - d. Michael Summerville, Cresson, Assistant 9th Grade Football Coach, at a stipend of \$2,700.00
 - e. Dave Trexler, Altoona, Volunteer Varsity Football Coach
Mr. Hartline congratulated Mr. McClure on being hired to the school police officer position and welcomed him to the school district.
6. Approve McIlwain Drivers, effective pending documentation
 - a. Caitlin Peiffer, Summerhill
 - b. Timothy Seymore Sr., Cresson
7. Rescind the resignation of Danielle Lingenfelter, Cresson, Food Service Worker, retroactive to May 29, 2025
8. Correction to stipend for the 2025 season: Brent Davison, Loretto, Head Varsity Baseball Coach, from Step 3 salary to Step 4 salary of \$3,958, for prior coaching experience
9. Approve Additional ESY Staff
 - a. Teachers
 - i. Amy Walters
 - ii. Jessica Cherico
 - iii. Angela Gibbons
 - b. Aide

- i. Robin Lappi
- c. Nurse
 - i. Cherry Peers, Adara Health
- d. Remove ESY Nurse
 - i. Courtney Johnson

10. Approve Fitness Center Coordinators:

<u>Name</u>	<u>Date</u>	<u>Stipend</u>
a. James Ronan	August 1, 2025 – November 1, 2025	\$1,500
b. Andrew Tomaselli	November 1, 2025 – February 1, 2026	\$1,500
c. Travis Schluep	February 1, 2026 – May 1, 2026	\$1,500
d. Jason Grassi	May 1, 2026 – August 1, 2026	\$1,500

11. Approve Mentor for the 2025-2026 school year, stipend per PCEA contract:

<u>Professional Staff</u>	<u>Mentor</u>	<u>Stipend</u>
a. Morghan Krug	Susan Plummer	\$500

- B. Retain *Dr. Oravec* as a school dentist at \$5.00 per exam.
- C. Retain *Dr. Scharf* as school physician at \$8.00 per student physical exam to provide services as requested by the district in accordance with the School Code.
- D. Establish the daily substitute teacher rate as per the Substitute Teacher Pay Scale for the 2025-2026 school year.
- E. Establish the hourly substitute support staff rate of \$10 for the 2025-2026 school year.
- F. Authorize the Superintendent to apply for various state and federal grants, including those administered by PDE. The Superintendent is also authorized to sign and file related contracts.

ROLL CALL VOTE FOR 5.b: YES: Mr. Dziabo, Mr. McCarthy, Mr. Monica, Mr. Stohon, Mr. Drenning,
Mr. Sheehan
NO: Mr. Kearney

NEW BUSINESS

A motion was offered by Mr. Dziabo, seconded by Mr. Stohon, and approved unanimously by voice aye vote, to accept the following resolution:

SUPERINTENDENT PERFORMANCE STANDARD OBJECTIVES

RESOLVED: That the Board of Directors, having concluded the evaluation cycle, has determined that the Superintendent, pursuant to Act 141 of the Pennsylvania School Code enacted in 2012, has successfully achieved the mutually agreed upon goals in his contract for the 2024-2025 school year.

A motion was offered by Mr. Drenning, seconded by Mr. McCarthy, and approved unanimously by a roll call vote, to accept the following resolution:

ADOPTION OF FINAL BUDGET FOR 2025-2026

RESOLVED: That the budget of the Penn Cambria School District of Cambria County, Pennsylvania, in the amount of \$30,710,474 is hereby adopted for the fiscal year beginning July 1, 2025 and ending June 30, 2026. The necessary revenue shall be provided from local revenue, including tax resolutions already enacted, and from Federal and State subsidies. Copy of GENERAL FUND BUDGET (PDE-2028) for fiscal year ending June 30, 2026, shall be made part of the minutes. (See addendum "E")

ROLL CALL VOTE: YES: Mr. Kearney, Mr. McCarthy, Mr. Monica, Mr. Stohon, Mr. Drenning,
Mr. Dziabo, Mr. Sheehan
NO: 0

A motion was offered by Mr. Stohon, seconded by Mr. Drenning, and approved unanimously by voice aye vote, to accept the following resolutions:

FEDERAL PROGRAMS PARENT AND FAMILY ENGAGEMENT

RESOLVED: That the Board of Directors approve the Federal Programs Parent and Family Engagement Policy Statements for Penn Cambria School District, Penn Cambria Pre-Primary School, and Penn Cambria Intermediate School. (See addendum "F")

HOME-SCHOOL COMPACT

RESOLVED: That the Board of Directors approve the Home School Compact for Penn Cambria School District. (See addendum "G")

ELECT PROGRAM

RESOLVED: That the Board of Directors authorize Altoona Area School District's ELECT Program to apply for and expend funds on behalf of the Penn Cambria School District through the AASD ELECT Consortium, to operate the ELECT program and activities for eligible students for the 2025-2026 school year.

MENTAL HEALTH THERAPY SERVICES

RESOLVED: That the Board of Directors approve entering into an agreement with Alternative Community Resource Program to provide school-based student mental health counseling services for the 2025-2026 school year.

TITLE 1 NONPUBLIC SERVICE AGREEMENTS

RESOLVED: That the Board of Directors approve the Title 1 nonpublic service agreements with the following, cost to be determined by federal allocation:

- A. Ignite Solutions for Cambria County Christian School
B. EM Luensmann, LLC for Holy Trinity
C. Appalachia IU08 for Holy Name

CARTWHEEL HEALTH SERVICES

RESOLVED: That the Board of Directors approve an agreement with Cartwheel Health Services to provide mental health services during the 2025-2026 school year with funding provided by the 2024-2025 PCCD School Safety and Mental Health Grant.

A motion was offered by Mr. Monica, seconded by Mr. Stohon, and approved unanimously by voice aye vote, to accept the following resolutions:

AGREEMENT FOR NON-HAZARDOUS WASTE SERVICES

RESOLVED: That the Board of Directors approve a one-year agreement for non-hazardous waste services with M & M Roll-Off Service of Lilly, PA for the Intermediate School effective July 1, 2025 through June 30, 2026 at an annual cost of \$4,191.98.

O.Z. ENTERPRISES, INC. CONTRACTS

RESOLVED: That the Board of Directors approve contracts with O.Z. Enterprises, Inc. of Pittsburgh, PA as follows:
Energy Management System Service Contract for Direct Digital Control Preventative Maintenance for the Pre-Primary, Middle, and High School (Boiler Room) from July 1, 2025 through June 30, 2027 at a total annual cost of \$7,740.00; and

Preventative Maintenance Contract for Pre-Primary, Middle, and High School pneumatic automatic temperature control systems from July 1, 2025 through June 30, 2027 at a total annual cost of \$7,740.00.

A motion was offered by Mr. McCarthy, seconded by Mr. Kearney, and approved unanimously by a roll call vote to accept the following resolution:

MEMORANDUM OF UNDERSTANDING WITH THE PENN CAMBRIA EDUCATIONAL SUPPORT PERSONNEL ASSOCIATION (PCESPA)

RESOLVED: That the Board of Directors approve the Memorandum of Understanding between Penn Cambria School District and the Penn Cambria Education Support Personnel Association regarding conversion of the remaining employees who are paid an annualized salary to a bi-weekly (two weeks behind) pay schedule. The Superintendent is hereby authorized and directed to sign any necessary documents to effectuate the same, and to offer such irrevocable option for those employees, which must be exercised by June 25, 2025. (*See addendum “H”*)

ROLL CALL VOTE: YES: Mr. McCarthy, Mr. Monica, Mr. Stohon, Mr. Drenning, Mr. Dziabo, Mr. Kearney, Mr. Sheehan

No: 0

A motion was offered by Mr. Stohon, seconded by Mr. Drenning, and approved unanimously by voice aye vote, to accept the following resolution:

MULTIMODAL TRANSPORTATION FUND GRANT REQUEST

RESOLVED: That the Board of Directors approve a resolution to file a Commonwealth Financing Authority Multimodal Transportation Fund grant request with the Pennsylvania Department of Community and Economic Development. (See addendum "I")

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