PENN CAMBRIA SCHOOL DISTRICT
Cresson, Pennsylvania

BOARD OF EDUCATION

AGENDA

REGULAR MEETING
AUGUST 19, 2025

Caleb Drenning	___
Anthony Dziabo	___
Jennifer Gmuca	___
Matthew Kearney	___
Rudy McCarthy	___
Guy Monica	___
Michael Sheehan	___
Cindy Sheehan-Westrick	___
Jeffrey Stohon	___
Ronald Repak	___
Jill Francisco	___
Jaime Hartline	___

The Board requests that those wishing to address the board during public comment observe a five-minute time limit. A spokesperson should be appointed in the case of a group presentation.

I. **CALL TO ORDER AT ___________P.M.**

II. **PLEDGE OF ALLEGIANCE**

III. **ROLL CALL**

IV. **RESOLUTION #1 - APPROVE THE AGENDA AS PRESENTED**
RESOLVED: That Board of Directors hereby approve the agenda as presented.

MOTION BY_________________________ **SECONDED BY**_________________________

V. **ANNOUNCEMENT**

VI. **HEARING OF VISITORS -** Questions, concerns, comments related to school business.
During this portion of the meeting, this is an opportunity for only residents, taxpayers, employees, and students of the district to provide information that you would like the Board to consider regarding a decision. We ask you to limit your comments to 5 minutes. If you share a common topic with others, we encourage the use of a single spokesperson for the group. Out of respect for our staff and students, we request that your public comments focus on issues or policies and not people. The intention of the audience of citizens is for the Board to listen to you. We will carefully weigh your comments, but may not engage in dialog, which is not the intended purpose of this opportunity. Should the comments be personally directed, or derogatory remarks made against District Board Members, District Officials, or District employees, or profanity used, the individuals remaining time will be forfeited. Please state your name and community in which you reside within Penn Cambria School District.

VII. **RESOLUTION #2 - APPROVE MINUTES**
RESOLVED: That the minutes of the regular meeting held June 24, 2025, be approved as recorded in the copies mailed to the Board prior to this meeting.

MOTION BY_________________________ **SECONDED BY**_________________________

VIII. **RESOLUTION #3 - APPROVE PAYMENT OF BILLS**
RESOLVED: That the invoices as mailed to Board prior to the meeting, and as evaluated and reviewed, reconciled, and recommended for payment by the Business Office be hereby approved for payment. Copy to be made part of the minutes.

MOTION BY_________________________ **SECONDED BY**_________________________

IX. **RESOLUTION #4 - APPROVE TREASURER'S REPORTS**
RESOLVED: That the Treasurer's Reports for June and July 2025, be accepted as mailed to the Board, and that a copy be filed with the official records of the School District. *(See pages 6-29)*

MOTION BY_________________________ **SECONDED BY**_________________________

X. BUSINESS ADMINISTRATOR'S REPORT

RESOLUTION #5 - FINAL STATEMENT WITH TAX COLLECTORS

RESOLVED: That the Board of Directors, pending the final audit, concur in the settlement with tax collectors for the 2024 school duplicate in accordance with the TAX COLLECTION SETTLEMENT FOR 2024-2025 DUPLICATE REPORTS, a copy of which shall be made a part of the school district's official files.

MOTION BY_________________________ **SECONDED BY**_________________________

RESOLUTION #6 - ACCEPTANCE OF TAX COLLECTOR'S ANNUAL EXONERATION REPORTS

RESOLVED: That the annual exoneration reports of the tax collectors, submitted for the 2024-2025 school year, be accepted; settlement with the collectors pending review of records by the Business Office and school district auditor.

MOTION BY_________________________ **SECONDED BY**_________________________

XI. SOLICITOR'S REPORT

XII. RESOLUTION #7 - SUPERINTENDENT'S RECOMMENDATIONS

RESOLVED: That the Superintendent's recommendations be approved as follows:

A. Personnel Actions
1. Accept Resignations
    a. Kristen Blackburn, High School Assistant Principal, effective August 6, 2025
    b. Lauren Douglas, High School Health Room Assistant, effective August 5, 2025
    c. April Gergely, Assistant Varsity Volleyball Coach, effective August 1, 2025
    d. Amy Hazlett, Lilly, Pre-Primary School Food Service Worker, effective August 29, 2025
    e. Lakeyn Hogue, Cresson, Middle School Aide, effective August 6, 2025
    f. Gabriel Hutsky, Ashville, High School Custodian/Grounds Keeper, effective August 18, 2025
2. Approve Leaves
    a. Employee #017388, Professional Employee, effective on or about August 18, 2025 through on or about October 20, 2025
    b. Employee #015822, Professional Employee, effective on or about September 2, 2025 through on or about December 2, 2025
    c. Employee #017256, Professional Employee, effective on or about September 17, 2025 through on or about December 10, 2025
3. Remove Temporary Driver
    a. Douglas Harrold, effective August 20, 2025
4. Approve Appointments
    a. Nate Erzal, Loretto, Volunteer Varsity Football Coach, retroactive to August 5, 2025
    b. Derek Mardula, from 7th & 8th Grade Assistant to Volunteer Football Coach, retroactive to August 12, 2025
5. Approve Appointments, pending documentation
    a. Chloe Guzic, Lilly, Volunteer Volleyball Coach
    b. LaShay Johnson, Northern Cambria, Volunteer Majorette Color Guard Advisor
    c. Hope Kephart, Portage, Kindergarten Substitute with approximate start date of September 17, 2025 and end date of December 10, 2025.
    d. Maddi Laret, Lilly, Assistant Varsity Volleyball Coach, at a stipend of $3562.20
    e. Emily Lopez, Ebensburg, Second Grade Substitute with approximate start date of September 2, 2025 and end date of December 2, 2025.
    f. Michael Milavec, Lilly, 7th & 8th Grade Assistant Football Coach, at a stipend of $1510.60
    g. David Trexler, Altoona, Volunteer Varsity Football Coach
    h. Jocelyn Fetter, Altoona, Second Grade Teacher, Bachelor Step 1, salary of $42,571 retroactive to the start of the 2025-2026 school year
    i. Approve Samantha Wertz, Dysart, as part-time Health Room Assistant, at a rate of $20/hour, effective August 26, 2025
    j. Madalyn Gottshall, Cresson, as Elementary Building Substitute for the 2025-2026 school year

6. Approve Substitutes for the 2025-2026 school year *(See page 30)*
    a. Substitute Teachers
        i. Additions to the attached list effective pending documentation are as follows:
            1. Madalyn Gottshall, Cresson
            2. Hope Kephart, Portage
            3. Emily Lopez, Ebensburg
            4. Riley Presloid, Punxsutawney
            5. Anna Rightenour, Roaring Spring
    b. IU08 Substitute Teachers
        i. Deletions to the attached list effective immediately are as follows:
            1. Jennie Bastian
            2. Emily Lopez, Ebensburg
            3. James Miller
            4. Jessica Secriskey
            5. Christine Trexler
            6. Kelly Zibura
        ii. Additions to the attached list effective pending documentation are as follows:
            1. Rayna Jones, Johnstown
    c. Substitute Aide
        i. Deletions to the attached list effective immediately are as follows:
            1. Christine Trexler
7. Approve School Bus Drivers for the 2025-2026 school year, effective pending documentation *(See page 31)*
    a. Additions made to the attached list are as follows:
        i. Sherry Adams, Gallitzin
        ii. Destiny Litko, South Fork
        iii. Ronald Little, Ebensburg
        iv. Catherine Lynch, Cresson
        v. Raymond Mackey, Gallitzin
    b. Deletions made to the attached list are the following:
        i. Travis Douberly
        ii. Debbie Keen
        iii. Steven Matthews
        iv. John Nagle
        v. Nick Perry
        vi. Garrett Wall
        vii. Brian Woodley
        viii. Joni Woodley
8. Award Tenure
    a. Travis Schluep
9. Approve Mentors for the 2025-2026 school year, stipend per PCEA contract:

Professional Staff	Mentor	Stipend
Jocelyn Fetter	Lee Ann Harvey	$500/year

B. Approve Student Handbooks - with 2025-2026 revisions for Pre-K Counts, Elementary, Middle, and High School
C. Approve Classroom Monitor rate of $98.25/day.
D. Approve the 2025-26 Athletic Department Code of Conduct Manual
E. Approve the revised substitute teacher pay scale for the 2025-2026 school year

MOTION BY__________________________ **SECONDED BY**__________________________

XIII. NEW BUSINESS

RESOLUTION #8 - CONSTRUCTION OF THE ALTERATIONS AND ADDITIONS TO PENN CAMBRIA SCHOOL DISTRICT

RESOLVED: That the Board of Directors approve construction of the alterations and additions to Penn Cambria Education Center (2-12) at a maximum building construction cost of $16,447,898 and a maximum project cost of

$17,763,730. A public hearing is hereby authorized on the Penn Cambria Education Center (2-12) School Project to be held on September 16, 2025, at 6:00 p.m. in compliance with Act 34 and Public School Code of 1949 as amended. The Secretary of the Board is hereby authorized and directed to advertise the Notice of Public Hearing in substantially the form set forth in Exhibit "A" attached hereto, in accordance with the requirements of Act 34 and the Public School Code of 1949, as amended. The Construction Manager, SitelogiQ and the architectural firm of CORE Architects is hereby authorized and directed to prepare a description of the Project as required by Act 34 and Chapter 349 of the Department of Education and State Board of Education Regulations, 22 Pa. Code §349, et. seq. Said Project description shall be made available for the public at least 20 days prior to the public hearing, and the description shall be mailed to the news media no later than 14 days prior to the public hearing. *(See pages 32-33)*

MOTION BY__________________________ **SECONDED BY**__________________________

ROLL CALL:

RESOLUTION #9 - SALE OF PRIMARY SCHOOL
RESOLVED: That the Board of Directors approve the sales agreement with Graystone Inc., in the amount of $250,000 for the sale of the Primary School, contingent upon solicitor final review and authorization for solicitor to file petition for sale of real property under 24 P.S. §7-707 of the PA School Code of 1949, as amended.

MOTION BY__________________________ **SECONDED BY**__________________________

ROLL CALL:

RESOLUTION #10 - 2025-2026 SUPERINTENDENT PERFORMANCE STANDARDS
RESOLVED: That the Board of Directors approve the 2025-2026 Superintendent Performance Standards.

MOTION BY__________________________ **SECONDED BY**__________________________

RESOLUTION #11 - SALARY ADJUSTMENT
RESOLVED: The Board of Directors approve a $3,000 salary increase for Benjamin Watt, High School Principal, effective for the 2025-2026 fiscal year.

MOTION BY__________________________ **SECONDED BY**__________________________

RESOLUTION #12 - ROOF TOP UNIT
RESOLVED: That the Board of Directors approve entering into an agreement with S.P. McCarl & Company for the purchase and installation of a heating and cooling roof top unit for the Penn Cambria Administrative Building, at a total cost of $26,000 through COSTARS contract #008-E23-1263.

MOTION BY__________________________ **SECONDED BY**__________________________

RESOLUTION #13 - JOHNSON CONTROLS FIRE PROTECTION LP
RESOLVED: That the Board of Directors approve renewal of the service agreement with Johnson Controls Fire Protection LP to provide maintenance and monitoring for fire alarm systems at the Pre-Primary, Primary, Intermediate, and High Schools for the 2025-2026 fiscal year, in the amount of $6,027.92.

MOTION BY__________________________ **SECONDED BY**__________________________

RESOLUTION #14 - ADMINISTRATIVE RE-ASSIGNMENTS
RESOLVED: That the Board of Directors approve the following administrative re-assignments effective with the start of the 2025-2026 school year:

Dr. Joseph Smorto, Principal grades PreK-3
Mr. Justin Wheeler, Principal grades 4-6
Mr. Benjamin Watt and Mr. Dane Harrold, Principals grades 7-12

MOTION BY__________________________ **SECONDED BY**__________________________

RESOLUTION #15 - SCHOOL-AGE EDUCATION PROGRAM AND SERVICES
RESOLVED: That the Board of Directors approve entering into an agreement with Appalachia Intermediate Unit 8 for school-age education programs and services, effective August 1, 2025.

MOTION BY_________________________ **SECONDED BY**_________________________

RESOLUTION #16 - SURVEY PARTICIPATION
RESOLVED: That the Board of Directors hereby approve the participation in the following surveys in various grade levels/classrooms:

a. Botvin LifeSkills (grades 6-8)
b. PA Youth Survey (grades 6, 8, 10 & 12)
c. Safe Touches (grades K-6 if applicable)

MOTION BY_________________________ **SECONDED BY**_________________________

RESOLUTION #17 - PRE-K COUNTS FLEXIBLE INSTRUCTION PLAN
RESOLVED: That the Board of Directors approve the Pre-K Counts Flexible Instruction Plan for 2025-2026.

MOTION BY_________________________ **SECONDED BY**_________________________

RESOLUTION #18 - IMAGINE LEARNING
RESOLVED: That the Board of Directors approve entering into an agreement with Imagine Learning to provide curriculum and instructional services for grades K-12 PC Cyber Academy.

MOTION BY_________________________ **SECONDED BY**_________________________

XIV. FIRST READING OF NEW, REVISED, OR BOARD POLICIES FOR REVIEW:

A. 237 - Electronic Devices
B. 819 - Suicide Awareness, Prevention, and Response

(Policies were reviewed at the Committee of the Whole Meeting and copies are available upon request)

XV. ADMINISTRATOR'S REPORT
Lewis Hale, Director of Technology

XVI. EXECUTIVE SESSION

XVII. ADJOURNMENT OF BUSINESS MEETING ___________P.M.

MOTION BY_________________________ **SECONDED BY**_________________________