

PENN CAMBRIA SCHOOL DISTRICT
201 6TH STREET
CRESSON, PENNSYLVANIA 16630

BOARD OF EDUCATION
Regular Meeting
May 20, 2025

MEMBERS: Caleb Drenning, Anthony Dziabo, Jennifer Gmuca, Matthew Kearney, Rudy McCarthy, Guy Monica, Michael Sheehan, Cindy Sheehan-Westrick, and Jeffrey Stohon

A Regular Meeting of the Penn Cambria School District Board of Education was called to order by Michael Sheehan, Board President, at 7:00 P.M., Tuesday, May 20, 2025, in the Library of the Penn Cambria High School.

ROLL CALL WAS TAKEN:

MEMBERS PRESENT:

Mr. Caleb Drenning
Mr. Anthony Dziabo
Mr. Matthew Kearney
Mr. Guy Monica
Mr. Michael Sheehan
Mrs. Cindy Sheehan-Westrick
Mr. Jeffrey Stohon
TOTAL. 7

MEMBERS ABSENT:

Dr. Jennifer Gmuca
Mr. Rudy McCarthy
TOTAL. 2

QUORUM PRESENT.

AMONG OTHERS PRESENT:

Jaime Hartline, Superintendent	Rebecca Martini, Paraprofessional	Lilah Hoover	Brenda McMullen
Ronald Repak, Solicitor	Leigh Casher, Paraprofessional	Ava Hoover	Kim Kaschalk
Jeanette Black, Assistant to the Superintendent	Kerry Nileski, Teacher	Shana Hoover	Dave Kaschalk
Jill Francisco, Business Administrator	Sean Davison, Teacher	John Fortney	Adam Rabatin
Lewis Hale, Director of Technology	Andrew Tomaselli, Teacher	Kelly Fortney	Greta Rabatin
Jane Burkholder, School Psychologist	Tammy Weakland, Teacher	Kelsey Fortney	Courtney Sobonya
Scott Sherry, Dir. of Buildings, Grounds, & Maint.	Samantha Heverly, Teacher	Jessa Sheehan	Khenedy Redman
Benjamin Watt, High School Principal	Emily Lane, Teacher	Rebecca Sheehan	Gina Gaida
Dane Harrold, Middle School Principal	Jocelyn McMullen, Teacher	Mark Plewa	Mike Martini
Katlin Little, Athletic Director	Sharon Glass, Teacher	Carolyn Plewa	Kiyah Thomas
Justine Hrzic-Smith, Food Service Director	Avery Glass	Laura Smithbower	Bill Thomas
Jacquelyn Mento, Recording Secretary	Robert Glass	Bill Buck	Melissa Tomaselli
Adam Clevenger, PCEA President	Neil McMullen	Janelle Buck	Kim Beers
Robbin Lappi, PCESPA President	Owen McMullen	Sarah Toyne	Randy Beers
Veronica Noll, PCESPA Secretary	Eden McMullen	Eric Toyne	Brock Beers
Kristin Baudoux, Mainliner Reporter	Kayla Ehrenfeld	Kim Longhi	Dana Ronan
Crystal Thomas, Secretary	Elijah Ehrenfeld	Alicia Tiracave	Christina Tiracave
Toni Nadolsky, Secretary	Nate Hoover	Catherine Garner	

Following the Pledge of Allegiance, the following were the items of business and discussion.

APPROVE THE AGENDA

A motion was offered by Mrs. Sheehan-Westrick, seconded by Mr. Stohon, and approved unanimously by voice aye vote, to accept the following resolution:

RESOLVED: The Board of Directors approve the agenda as presented.

SPOTLIGHT ON THE ARTS

Emily Lane, Tammy Weakland, and Samantha Heverly, Penn Cambria Art Teachers, along with their students, showcased student artwork:

Primary School - Bristol Buck, Zoey Casher, Ava Hoover, Jack Kittell, Nolan Longhi, Lucas Martini, Owen McMullen, Peter Tomaselli, Kyla Toyne, and Eliana Westrick

Intermediate School - Elena Aguirre, Elijah Ehrenfeld, Anna Garner, Kashton Grove, Lilah Hoover, Sophia Kittell, Sierra McCloskey, and Jessa Sheehan

Middle School - Brock Beers, Keegan Brock, Jade Conway, Gabriella Custer, Hailey Diehl, Kelsey Fortney, Jovana Gaida, Sophia Gaida, Caleb Gongloff, Hannah Gregg, Gwen Gurekovich, Jayden Jenkins, Landon Klatt, Makylie McMullen, Bryce Nadolsky, Benjamin Rainey, Kylee Strong, Sophia Tiracave, Wyatt Vinglas, and Martin Williamson

High School - Camryn Ashworth, Shannon Booker, Paige Cavaner, Avery Glass, Nevaya Hoover, Kendra Jastrab, Presley Koegler, Aidan Ligas, Lucy Mastri, Christina Myers, Ellianna Plewa, Alyse Rabatin, Jackson Rice, Lauren Ronan, Paige Smithbower, Reese Swires, Hanna Taddy, and Kiya Thomas

HEARING OF VISITORS - There were no questions, concerns, comments, related to school business.

Mr. Sheehan announced that due to a scheduling conflict, the solicitor's report and executive session will take place immediately and the agenda will then continue as presented.

SOLICITOR'S REPORT - Ronald Repak explained to the Board of Directors that Act 34 Hearings are required when school districts are planning new construction or an addition that is twenty percent or more of the area of an existing district building. Though school districts are no longer reimbursed from the state through PlanCon, these codes are still intact. The codes require school districts to advertise twenty days in advance of the hearing. The advertisement should include the location where the proposed bid amount and reason for the construction is posted. If at any time the approved budget amount changes, the school district must repost with the updated information. Attorney Repak complimented Penn Cambria on how they have been doing a nice job of notifying the public regarding where the money is coming from and what it is being used for.

EXECUTIVE SESSION – The Board of Directors entered executive session at 7:49 P.M. to discuss pending litigation on a motion by Mr. Kearney, seconded by Mr. Dziabo, and approved unanimously by voice aye vote.

On a motion by Mr. Kearney, seconded by Mr. Stohon, and approved unanimously by voice aye vote, the Board of Directors reconvened the regular Board meeting at 8:09 P.M.

MINUTES

A motion was offered by Mr. Stohon, seconded by Mr. Kearney, and approved unanimously by voice aye vote, to accept the following resolution:

RESOLVED: That the minutes of the regular meeting held April 15, 2025, be approved as recorded in the copies mailed to the Board prior to this meeting.

PAYMENT OF BILLS

A motion was offered by Mr. Monica, seconded by Mr. Drenning, and approved unanimously by voice aye vote, to accept the following resolution:

RESOLVED: That the invoices as mailed to Board prior to the meeting, and as evaluated and reviewed, reconciled, and recommended for payment by the Business Office be hereby approved for payment. Copy to be made part of the minutes. (*See addendum "A"*)

TREASURER'S REPORT

A motion was offered by Mrs. Sheehan-Westrick, seconded by Mr. Stohon, and approved unanimously by voice aye vote, to accept the following resolution:

RESOLVED: That the Treasurer's Report for April 2025 be accepted as mailed to the Board, and that a copy be filed with the official records of the School District. (*See addendum "B"*)

BUSINESS ADMINISTRATOR'S REPORT

A motion was offered by Mr. Kearney, seconded by Mr. Stohon, and approved unanimously by voice aye vote, to accept the following resolutions:

FINANCIAL REPORTS

RESOLVED: That the reports of grants, projects and federal programs and financial reports for the general fund, capital projects fund, and cafeteria fund be accepted as presented to the Board and that a copy be filed with the official records of the School District. *(See addendum “C”)*

RE-ENACTMENT OF PER CAPITA TAX UNDER SCHOOL CODE OF 1949

RESOLVED: That the Board of School Directors of the Penn Cambria School District, Cambria County, Pennsylvania, under and by virtue of Section 679 of the School Code of 1949 P.L. 30, and its supplements and amendments, declares that the resolution by which a per capita tax had been levied for the school fiscal year ending June 30, 2025, for general school purposes in the sum of FIVE (\$5.00) DOLLARS upon each and every person residing in the Penn Cambria School District of the age of eighteen (18) years and over is hereby re-enacted without change for the school fiscal year beginning July 1, 2025 and ending June 30, 2026.

RE-ENACTMENT ACT 511 TAXES

RESOLVED: That the Board of School Directors of the Penn Cambria School District, Cambria County, Pennsylvania, under and by virtue of the authority vested in it by Act No. 511 of the General Assembly of the Commonwealth of Pennsylvania, approved December 31, 1965, as amended, declares that the resolutions levied for the school year ending June 30, 2025, for general school purposes, are hereby re-enacted without change for the school fiscal year beginning July 1, 2025, and ending June 30, 2026. The Act 511 taxes include:

- i. Real Estate Transfer Tax (.5%)
- ii. Earned Income Tax (.5%)
- iii. Per Capita Tax (\$5.00)
- iv. Flat Occupation Tax (Gainfully Employed Tax) (\$5.00)
- v. Local Services Tax (formerly Occupation Privilege Tax) (\$5.00)

TAX COLLECTOR AUDIT REPORT

RESOLVED: That the Board of Directors hereby accept the Audit of Selected Real Estate Tax Collectors for the 2023 Tax Assessment Year, Statement of Cash Receipts and Disbursements, as prepared by *Mark C. Turnley, CPA*.

FUEL BIDS

RESOLVED: That the Board of Directors award the bids for gasoline, diesel, heating oil, and coal to the lowest responsible bidders as follows: *(See addendum “D”)*

- Gasoline - Glassmere Fuel Service, Inc.
- Diesel - Petroleum Traders Corporation
- Heating Oil - Petroleum Traders Corporation
- Coal - Penn Keystone Coal Co., LLC

SUPERINTENDENT’S RECOMMENDATIONS

A motion was offered by Mr. Monica, seconded by Mr. Drenning, and approved unanimously by voice aye vote, with the exception of Mrs. Sheehan-Westrick who abstained from 3.a.ii., a relative, to accept the following resolution:

RESOLVED: That the Superintendent’s recommendations be approved as follows:

A. PERSONNEL ACTIONS

1. Accept Resignations
 - a. Nicholas Felus, Altoona, February 1st – May 1st Fitness Center Coordinator, effective immediately
 - b. Travis Keiper, Johnstown, IU08 Substitute Teacher, effective immediately
 - c. Anthony Leahey, Lilly, Junior High Head Boys Basketball Coach, effective May 2, 2025
 - d. Brittany Mogollon, Gallitzin, Majorette/Color Guard Advisor, effective at the close of the 2024-2025 school year
 - e. Keith Saleme, Cresson, Assistant Golf Coach, effective immediately
 - f. Nicholas White, Gallitzin, Assistant 7th/8th Grade Football Coach, effective April 16, 2025
2. Approve Appointments
 - a. Randy Beers, Lilly, Volunteer Junior High Football Coach, effective pending documentation
 - b. Brent Davison, Loretto, 9th Grade Football Coach, at a stipend of \$3,370, effective immediately
 - c. Hope Kephart, Portage, Substitute Teacher, effective pending documentation
 - d. Keith Saleme, Cresson, Volunteer Varsity Boys Basketball Coach, effective immediately

- e. Joshua Stringing, Gallitzin, Volunteer Junior High Football Coach, effective pending documentation
 - f. Jacob Tsikalas, Cresson, IU08 Substitute Teacher, effective immediately
3. Approve Extended School Year Staff
 - a. Teachers:
 - i. Lauren Filak
 - ii. Chelsey McMahon
 - iii. Michele Smith
 - iv. Kristin Talko
 - b. Speech Therapist:
 - i. Alexandra Williams
 - c. Aides:
 - i. Nickole Bender
 - ii. Cheree Daugherty
 - iii. Lakeyn Hogue
 - iv. Kimberly Thomas
 - d. Nurse:
 - i. Courtney Johnson
 - e. Substitute Nurses:
 - i. Jenny Damin
 - ii. April Rose
 - f. Substitute Teachers and Aides:
 - i. Any additional teacher or aide in the District's current staff
4. Approve Additional Non-Public Title 1 Summer School and Extra Duty Substitute Teacher
 - a. Leigh Terndrup, Ebensburg, pending documentation
5. PCESPA Summer Cleaners
 - a. Brenda Biller
 - b. Brenda Kalwasinski
 - c. Robin Lappi
 - d. Bernadette Tomlinson

NEW BUSINESS

A motion was offered by Mr. Stohon, seconded by Mrs. Sheehan-Westrick, and approved unanimously by a roll call vote, to accept the following resolution:

ADOPTION OF PROPOSED FINAL BUDGET FOR 2025-2026

RESOLVED: That in accordance with Section 687 of the School Laws of Pennsylvania, a Proposed Final Budget for the 2025-2026 fiscal year, beginning July 1, 2025 and ending June 30, 2026, be adopted and advertised and be available for public review at least twenty (20) days prior to final adoption. Copy to be made part of the minutes. (See addendum "E")

ROLL CALL VOTE: YES: Mr. Dziabo, Mr. Kearney, Mr. Monica, Mrs. Sheehan-Westrick,
Mr. Stohon, Mr. Drenning, Mr. Sheehan
NO: 0

A motion was offered by Mr. Stohon, seconded by Mr. Drenning, and approved by a roll call vote, to accept the following resolution:

MILLAGE LEVY FOR 2025-2026 FISCAL YEAR

RESOLVED: The Penn Cambria School District Board of Directors, in Regular Session assembled, that for the purpose of providing revenue for said district for fiscal year beginning July 1, 2025 and ending June 30, 2026, a tax of sixty eight and sixty hundredths (68.60) mills of all property in said district upon which Cambria County tax is levied and assessed. Properties levied and assessed within the District lying in Blair County shall be taxed at nine and fifty five hundredths (9.55) mills. These mill rates are in compliance with Section 24 of the Public School Code 6-672.1 (re-balancing). This resolution adopted this 20th day of May 2025.

ROLL CALL VOTE: YES: Mr. Monica, Mrs. Sheehan-Westrick, Mr. Stohon, Mr. Drenning,
Mr. Dziabo, Mr. Sheehan
NO: Mr. Kearney

RESOLVED: The Penn Cambria School District Board of Directors authorize the homestead and farmstead exclusion real estate tax assessment reductions for the school year beginning July 1, 2025, under the provisions of the Homestead Property Exclusion Program Act (part of Act 50 of 1998) and the Taxpayer Relief Act (Act 1 of 2006). Complete resolution to be made a part of the minutes. (*See addendum “F”*)

RESOLVED: The Board of Directors approve an annual reimbursement to each tax collector utilizing the RAK Tax Management System (TMS) for one-third of the cost to a maximum of \$120 per municipality, upon written request and submission of supporting documentation by the tax collector, retroactive to January 1, 2025.

RESOLVED: The Board of Directors approve renewal of the contract with The Nutrition Group, to serve as Food Service Management Company for the district's cafeterias for the 2025-2026 school term. This contract is for a period of one year beginning on July 1, 2025 through June 30, 2026.

RESOLVED: That the Board of Directors approve a Memorandum of Understanding between Penn Cambria School District and Community Action Partnership of Cambria County (CAPCC) Early Childhood Program as a Head Start provider for the purpose of coordinating mutually beneficial activities between the District and Head Start as required by the Every Student Succeeds Act.

RESOLVED: That the Board of Directors approve entering into an agreement with Impact Counseling Services, LLC, to provide school-based drug and alcohol services for the 2025-2026 school year.

RESOLVED: The Board of Directors approve the Design Document and Project Cost Estimate for the Renovations and Elementary School Addition to the Penn Cambria High School, and to authorize the Architect and the Construction Manager to proceed with the Construction Design Phase of the project, with an estimated total project cost of \$31,480,740, as documented in the Construction Manager's Design Document Estimate, dated May 13, 2025.

ROLL CALL VOTE: YES: Mr. Kearney, Mr. Monica, Mrs. Sheehan-Westrick, Mr. Stohon,
Mr. Drenning, Mr. Dziabo, Mr. Sheehan
NO: 0

RESOLVED: That the Board of Directors approve a contract with Colliers Engineering and Design for non-intrusive geophysical surveying to identify shallow subsurface anomalies representative of buried infrastructure in the amount not to exceed \$4,000.

RESOLVED: That in accordance with Section 404 of the School Laws of Pennsylvania, *Jeffrey Stohon* be appointed as Treasurer of the Penn Cambria School District for the fiscal year July 1, 2025 to June 30, 2026.

A motion was offered by Mr. Stohon, seconded by Mr. Dziabo, and approved unanimously by voice aye vote, to accept the following resolution:

APPOINTMENT OF SCHOOL DISTRICT SECRETARY

RESOLVED: That in accordance with Section 404 of the School Laws of Pennsylvania, *Matthew Kearney* be appointed as Secretary of the Penn Cambria School District for the fiscal years beginning July 1, 2025 to June 30, 2029.

A motion was offered by Mrs. Sheehan-Westrick, seconded by Mr. Drenning, and approved unanimously by voice aye vote, to accept the following resolution:

SECOND READING AND ADOPTION OF NEW, REVISED, OR BOARD POLICIES FOR REVIEW:

- A. 103 - Discrimination/Harassment Affecting Students
 - B. 103.1 - Attachments
 - C. 104 - Discrimination/Harassment Affecting Staff
 - D. 234 - Pregnant/Parenting/Married Students
 - E. 308 - Employment Contract/Board Resolution
 - F. 903 - Public Participation in Board Meetings
 - G. 909 - Municipal Government
 - H. 920 - School-Related Groups - Boosters/Organization/Clubs
- (See addendum "G")*

FIRST READING OF NEW, REVISED, OR BOARD POLICIES FOR REVIEW:

- A. 317 - Conduct/Disciplinary Procedures
 - B. 317.1 - Educator Misconduct
 - C. 320 - Freedom of Speech
 - D. 718 - Service Animals in Schools
 - E. 805.1 - Relations with Law Enforcement Agencies
- (See addendum "H")*

ADJOURNMENT

A motion was offered by Mr. Stohon, seconded by Mr. Dziabo, and approved unanimously by voice aye vote, to accept the following resolution:

RESOLVED: That there being no further business, this meeting is adjourned at 8:25 P.M.