



PENN CAMBRIA SCHOOL DISTRICT  
Cresson, Pennsylvania

## BOARD OF EDUCATION

# AGENDA

## REGULAR MEETING

**MAY 20, 2025**

Caleb Drenning	_____
Anthony Dziabo	_____
Jennifer Gmuca	_____
Matthew Kearney	_____
Rudy McCarthy	_____
Guy Monica	_____
Michael Sheehan	_____
Cindy Sheehan-Westrick	_____
Jeffrey Stohon	_____
Ronald Repak	_____
Jill Francisco	_____
Jaime Hartline	_____

*The Board requests that those wishing to address the board during public comment observe a five-minute time limit.  
A spokesperson should be appointed in the case of a group presentation.*

**I. CALL TO ORDER AT \_\_\_\_\_ P.M.**

**II. PLEDGE OF ALLEGIANCE**

**III. ROLL CALL**

**IV. RESOLUTION #1 - APPROVE THE AGENDA AS PRESENTED**

**RESOLVED:** The Board of Directors approve the agenda as presented.

**MOTION BY** \_\_\_\_\_

**SECONDED BY** \_\_\_\_\_

**V. SPOTLIGHT ON THE ARTS**

Primary School - Bristol Buck, Zoey Casher, Ava Hoover, Jack Kittell, Nolan Longhi, Lucas Martini, Owen McMullen, Peter Tomaselli, Kyla Toyne, and Eliana Westrick

Intermediate School - Elena Aguirre, Elijah Ehrenfeld, Anna Garner, Kashton Grove, Lilah Hoover, Sophia Kittell, Sierra McCloskey, and Jessa Sheehan

Middle School - Brock Beers, Keegan Brock, Jade Conway, Gabriella Custer, Hailey Diehl, Kelsey Fortney, Jovana Gaida, Sophia Gaida, Caleb Gongloff, Hannah Gregg, Gwen Gurekovich, Jayden Jenkins, Landon Klatt, Makylie McMullen, Bryce Nadolsky, Benjamin Rainey, Kylee Strong, Sophia Tiracave, Wyatt Vinglas, and Martin Williamson

High School - Camryn Ashworth, Shannon Booker, Paige Cavaner, Avery Glass, Nevaya Hoover, Kendra Jastrab, Presley Koegler, Aidan Ligas, Lucy Mastri, Christina Myers, Ellianna Plewa, Alyse Rabatin, Jackson Rice, Lauren Ronan, Paige Smithbower, Reese Swires, Hanna Taddy, and Kiya Thomas

**VI. HEARING OF VISITORS - Questions, concerns, comments related to school business.**

*During this portion of the meeting, this is an opportunity for only residents, taxpayers, employees, and students of the district to provide information that you would like the Board to consider regarding a decision. We ask you to limit your comments to 5 minutes. If you share a common topic with others, we encourage the use of a single spokesperson for the group. Out of respect for our staff and students, we request that your public comments focus on issues or policies and not people. The intention of the audience of citizens is for the Board to listen to you. We will carefully weigh your comments, but may not engage in dialog, which is not the intended purpose of this opportunity. Should the comments be personally directed, or derogatory remarks made against District Board Members, District Officials, or District employees, or profanity used, the individuals remaining time will be forfeited. Please state your name and community in which you reside within Penn Cambria School District.*

**VII. RESOLUTION #2 - MINUTES**

**RESOLVED:** That the minutes of the regular meeting held April 15, 2025, be approved as recorded in the copies mailed to the Board prior to this meeting.

**MOTION BY** \_\_\_\_\_

**SECONDED BY** \_\_\_\_\_

**VIII. RESOLUTION #3 - PAYMENT OF BILLS**

**RESOLVED:** That the invoices as mailed to Board prior to the meeting, and as evaluated and reviewed, reconciled, and recommended for payment by the Business Office be hereby approved for payment. Copy to be made part of the minutes.

**MOTION BY** \_\_\_\_\_

**SECONDED BY** \_\_\_\_\_

**IX. RESOLUTION #4 - TREASURER'S REPORT**

**RESOLVED:** That the Treasurer's Report for April 2025 be accepted as mailed to the Board, and that a copy be filed with the official records of the School District. *(See pages 6-17)*

**MOTION BY** \_\_\_\_\_

**SECONDED BY** \_\_\_\_\_

**X. BUSINESS ADMINISTRATOR'S REPORT**

**RESOLUTION #5 - FINANCIAL REPORTS**

**RESOLVED:** That the reports of grants, projects and federal programs and financial reports for the general fund, capital projects fund, and cafeteria fund be accepted as presented to the Board and that a copy be filed with the official records of the School District.

**MOTION BY** \_\_\_\_\_

**SECONDED BY** \_\_\_\_\_

**RESOLUTION #6 - RE-ENACTMENT OF PER CAPITA TAX UNDER SCHOOL CODE OF 1949**

**RESOLVED:** That the Board of School Directors of the Penn Cambria School District, Cambria County, Pennsylvania, under and by virtue of Section 679 of the School Code of 1949 P.L. 30, and its supplements and amendments, declares that the resolution by which a per capita tax had been levied for the school fiscal year ending June 30, 2025, for general school purposes in the sum of FIVE (\$5.00) DOLLARS upon each and every person residing in the Penn Cambria School District of the age of eighteen (18) years and over is hereby re-enacted without change for the school fiscal year beginning July 1, 2025 and ending June 30, 2026.

**MOTION BY** \_\_\_\_\_

**SECONDED BY** \_\_\_\_\_

**RESOLUTION #7 - RE-ENACTMENT ACT 511 TAXES**

**RESOLVED:** That the Board of School Directors of the Penn Cambria School District, Cambria County, Pennsylvania, under and by virtue of the authority vested in it by Act No. 511 of the General Assembly of the Commonwealth of Pennsylvania, approved December 31, 1965, as amended, declares that the resolutions levied for the school year ending June 30, 2025, for general school purposes, are hereby re-enacted without change for the school fiscal year beginning July 1, 2025, and ending June 30, 2026. The Act 511 taxes include:

- i. Real Estate Transfer Tax (.5%)
- ii. Earned Income Tax (.5%)
- iii. Per Capita Tax (\$5.00)
- iv. Flat Occupation Tax (Gainfully Employed Tax) (\$5.00)
- v. Local Services Tax (formerly Occupation Privilege Tax) (\$5.00)

**MOTION BY** \_\_\_\_\_

**SECONDED BY** \_\_\_\_\_

**RESOLUTION #8 - TAX COLLECTOR AUDIT REPORT**

**RESOLVED:** That the Board of Directors hereby accept the Audit of Selected Real Estate Tax Collectors for the 2023 Tax Assessment Year, Statement of Cash Receipts and Disbursements, as prepared by *Mark C. Turnley, CPA.*

**MOTION BY** \_\_\_\_\_

**SECONDED BY** \_\_\_\_\_

**RESOLUTION #9 - FUEL BIDS**

**RESOLVED:** That the Board of Directors award the bids for gasoline, diesel, heating oil, and coal to the lowest responsible bidders as follows: *(See pages 18-20)*

Gasoline - Glassmere Fuel Service, Inc.  
Diesel - Petroleum Traders Corporation  
Heating Oil - Petroleum Traders Corporation  
Coal - Penn Keystone Coal Co., LLC

**MOTION BY** \_\_\_\_\_

**SECONDED BY** \_\_\_\_\_

**XI. SOLICITOR’S REPORT**

**A. ACT 34 HEARING**

**XII. RESOLUTION #10 - SUPERINTENDENT’S RECOMMENDATIONS**

**RESOLVED:** That the Superintendent’s recommendations be approved as follows:

**A. PERSONNEL ACTIONS**

1. Accept Resignations
  - a. Nicholas Felus, Altoona, February 1st – May 1st Fitness Center Coordinator, effective immediately
  - b. Travis Keiper, Johnstown, IU08 Substitute Teacher, effective immediately
  - c. Anthony Leahey, Lilly, Junior High Head Boys Basketball Coach, effective May 2, 2025
  - d. Brittany Mogollon, Gallitzin, Majorette/Color Guard Advisor, effective at the close of the 2024-2025 school year
  - e. Keith Saleme, Cresson, Assistant Golf Coach, effective immediately
  - f. Nicholas White, Gallitzin, Assistant 7th/8th Grade Football Coach, effective April 16, 2025
2. Approve Appointments
  - a. Randy Beers, Lilly, Volunteer Junior High Football Coach, effective pending documentation
  - b. Brent Davison, Loretto, 9th Grade Football Coach, at a stipend of \$3,370, effective immediately
  - c. Hope Kephart, Portage, Substitute Teacher, effective pending documentation
  - d. Keith Saleme, Cresson, Volunteer Varsity Boys Basketball Coach, effective immediately
  - e. Joshua Stringent, Gallitzin, Volunteer Junior High Football Coach, effective pending documentation
  - f. Jacob Tsikalas, Cresson, IU08 Substitute Teacher, effective immediately
3. Approve Extended School Year Staff
  - a. Teachers:
    - i. Lauren Filak
    - ii. Chelsey McMahon
    - iii. Michele Smith
    - iv. Kristin Talko
  - b. Speech Therapist:
    - i. Alexandra Williams
  - c. Aides:
    - i. Nickole Bender
    - ii. Cheree Daugherty
    - iii. Lakeyn Hogue
    - iv. Kimberly Thomas
  - d. Nurse:
    - i. Courtney Johnson
  - e. Substitute Nurses:
    - i. Jenny Damin
    - ii. April Rose
  - f. Substitute Teachers and Aides:
    - i. Any additional teacher or aide in the District’s current staff
4. Approve Additional Non-Public Title 1 Summer School and Extra Duty Substitute Teacher
  - a. Leigh Terndrup, Ebensburg, pending documentation
5. PCESPA Summer Cleaners
  - a. Brenda Biller
  - b. Brenda Kalwasinski
  - c. Robin Lappi
  - d. Bernadette Tomlinson

**MOTION BY**\_\_\_\_\_

**SECONDED BY**\_\_\_\_\_

**XIII. NEW BUSINESS**

**RESOLUTION #11 - ADOPTION OF PROPOSED FINAL BUDGET FOR 2025-2026**

**RESOLVED:** That in accordance with Section 687 of the School Laws of Pennsylvania, a Proposed Final Budget for the 2025-2026 fiscal year, beginning July 1, 2025 and ending June 30, 2026, be adopted and advertised and be available for public review at least twenty (20) days prior to final adoption. Copy to be made part of the minutes.

**MOTION BY**\_\_\_\_\_

**SECONDED BY**\_\_\_\_\_

**RESOLUTION #12 - MILLAGE LEVY FOR 2025-2026 FISCAL YEAR**

**RESOLVED:** The Penn Cambria School District Board of Directors, in Regular Session assembled, that for the purpose of providing revenue for said district for fiscal year beginning July 1, 2025 and ending June 30, 2026, a tax of sixty eight and sixty hundredths (68.60) mills of all property in said district upon which Cambria County tax is levied and assessed. Properties levied and assessed within the District lying in Blair County shall be taxed at nine and fifty five hundredths (9.55) mills. These mill rates are in compliance with Section 24 of the Public School Code 6-672.1 (re-balancing). This resolution adopted this 20<sup>th</sup> day of May 2025.

**MOTION BY** \_\_\_\_\_  
**ROLL CALL:**

**SECONDED BY** \_\_\_\_\_

**RESOLUTION #13 - HOMESTEAD/FARMSTEAD EXCLUSION**

**RESOLVED:** The Penn Cambria School District Board of Directors authorize the homestead and farmstead exclusion real estate tax assessment reductions for the school year beginning July 1, 2025, under the provisions of the Homestead Property Exclusion Program Act (part of Act 50 of 1998) and the Taxpayer Relief Act (Act 1 of 2006). Complete resolution to be made a part of the minutes.

**MOTION BY** \_\_\_\_\_

**SECONDED BY** \_\_\_\_\_

**RESOLUTION #14 - RAK TAX MANAGEMENT SYSTEM**

**RESOLVED:** The Board of Directors approve an annual reimbursement to each tax collector utilizing the RAK Tax Management System (TMS) for one-third of the cost to a maximum of \$120 per municipality, upon written request and submission of supporting documentation by the tax collector, retroactive to January 1, 2025.

**MOTION BY** \_\_\_\_\_

**SECONDED BY** \_\_\_\_\_

**RESOLUTION #15 - FOOD SERVICE MANAGEMENT CONTRACT**

**RESOLVED:** The Board of Directors approve renewal of the contract with The Nutrition Group, to serve as Food Service Management Company for the district's cafeterias for the 2025-2026 school term. This contract is for a period of one year beginning on July 1, 2025 through June 30, 2026.

**MOTION BY** \_\_\_\_\_

**SECONDED BY** \_\_\_\_\_

**RESOLUTION #16 - MOU WITH HEAD START**

**RESOLVED:** That the Board of Directors approve a Memorandum of Understanding between Penn Cambria School District and Community Action Partnership of Cambria County (CAPCC) Early Childhood Program as a Head Start provider for the purpose of coordinating mutually beneficial activities between the District and Head Start as required by the Every Student Succeeds Act.

**MOTION BY** \_\_\_\_\_

**SECONDED BY** \_\_\_\_\_

**RESOLUTION #17 - DRUG AND ALCOHOL SERVICES**

**RESOLVED:** That the Board of Directors approve entering into an agreement with Impact Counseling Services, LLC, to provide school-based drug and alcohol services for the 2025-2026 school year.

**MOTION BY** \_\_\_\_\_

**SECONDED BY** \_\_\_\_\_

**RESOLUTION #18 - DESIGN AND PROJECT**

**RESOLVED:** The Board of Directors approve the Design Document and Project Cost Estimate for the Renovations and Elementary School Addition to the Penn Cambria High School, and to authorize the Architect and the Construction Manager to proceed with the Construction Design Phase of the project, with an estimated total project cost of \$31,480,740, as documented in the Construction Manager's Design Document Estimate, dated May 13, 2025.

**MOTION BY** \_\_\_\_\_

**SECONDED BY** \_\_\_\_\_

**RESOLUTION #19 - GEOPHYSICAL AND ELECTROMAGNETIC RADAR SCANNING**

**RESOLVED:** That the Board of Directors approve a contract with Colliers Engineering and Design for non-intrusive geophysical surveying to identify shallow subsurface anomalies representative of buried infrastructure in the amount not to exceed \$4,000.

**MOTION BY** \_\_\_\_\_

**SECONDED BY** \_\_\_\_\_

**RESOLUTION #20 - APPOINTMENT OF SCHOOL DISTRICT TREASURER**

**RESOLVED:** That in accordance with Section 404 of the School Laws of Pennsylvania, *Jeffrey Stohon* be appointed as Treasurer of the Penn Cambria School District for the fiscal year July 1, 2025 to June 30, 2026.

**MOTION BY**\_\_\_\_\_

**SECONDED BY**\_\_\_\_\_

**RESOLUTION #21 - APPOINTMENT OF SCHOOL DISTRICT SECRETARY**

**RESOLVED:** That in accordance with Section 404 of the School Laws of Pennsylvania, *Matthew Kearney* be appointed as Secretary of the Penn Cambria School District for the fiscal years beginning July 1, 2025 to June 30, 2029.

**MOTION BY**\_\_\_\_\_

**SECONDED BY**\_\_\_\_\_

**RESOLUTION #22 - SECOND READING AND ADOPTION OF NEW, REVISED, OR BOARD POLICIES FOR REVIEW:**

- A. 103 - Discrimination/Harassment Affecting Students
- B. 103.1 - Attachments
- C. 104 - Discrimination/Harassment Affecting Staff
- D. 234 - Pregnant/Parenting/Married Students
- E. 308 - Employment Contract/Board Resolution
- F. 903 - Public Participation in Board Meetings
- G. 909 - Municipal Government
- H. 920 - School-Related Groups - Boosters/Organization/Clubs

*(Policies were reviewed at the Committee of the Whole Meeting and copies are available upon request)*

**MOTION BY**\_\_\_\_\_

**SECONDED BY**\_\_\_\_\_

**XIV. FIRST READING OF NEW, REVISED, OR BOARD POLICIES FOR REVIEW:**

- A. 317 - Conduct/Disciplinary Procedures
- B. 317.1 - Educator Misconduct
- C. 320 - Freedom of Speech
- D. 718 - Service Animals in Schools
- E. 805.1 - Relations with Law Enforcement Agencies

*(Policies were reviewed at the Committee of the Whole Meeting and copies are available upon request)*

**XV. EXECUTIVE SESSION**

**XVI. ADJOURNMENT OF BUSINESS MEETING \_\_\_\_\_P.M.**

**MOTION BY**\_\_\_\_\_

**SECONDED BY**\_\_\_\_\_