



PENN CAMBRIA SCHOOL DISTRICT  
Cresson, Pennsylvania

**BOARD OF EDUCATION**

**AGENDA**

**REGULAR MEETING**

**APRIL 15, 2025**

Caleb Drenning	_____
Anthony Dziabo	_____
Jennifer Gmuca	_____
Matthew Kearney	_____
Rudy McCarthy	_____
Guy Monica	_____
Michael Sheehan	_____
Cindy Sheehan-Westrick	_____
Jeffrey Stohon	_____
Ronald Repak	_____
Jill Francisco	_____
Jaime Hartline	_____

*The Board requests that those wishing to address the board during public comment observe a five-minute time limit.  
A spokesperson should be appointed in the case of a group presentation.*

**I. CALL TO ORDER AT \_\_\_\_\_ P.M.**

**II. PLEDGE OF ALLEGIANCE**

**III. ROLL CALL**

**IV. RESOLUTION #1 - APPROVE THE AGENDA AS PRESENTED**

**RESOLVED:** The Board of Directors approve the agenda as presented.

**MOTION BY** \_\_\_\_\_

**SECONDED BY** \_\_\_\_\_

**V. SPOTLIGHT ON ACHIEVEMENT**

Congratulations to the following Penn Cambria students who competed at the state *SkillsUSA* competition:

First place winners and competing at nationals in Atlanta, GA:

Automated Manufacturing Technology - Gabriel Barnish, Troy Logan, and Alex Walters

Second place winner:

Electrical Construction Wiring - Blake Miller

**VI. HEARING OF VISITORS - Questions, concerns, comments related to school business.**

*During this portion of the meeting, this is an opportunity for only residents, taxpayers, employees, and students of the district to provide information that you would like the Board to consider regarding a decision. We ask you to limit your comments to five minutes. If you share a common topic with others, we encourage the use of a single spokesperson for the group. Out of respect for our staff and students, we request that your public comments focus on issues or policies and not people. The intention of the audience of citizens is for the Board to listen to you. We will carefully weigh your comments, but may not engage in dialog, which is not the intended purpose of this opportunity. Should the comments be personally directed, or derogatory remarks made against District Board Members, District Officials, or District employees, or profanity used, the individuals remaining time will be forfeited. Please state your name and community in which you reside within Penn Cambria School District.*

**VII. RESOLUTION #2 - MINUTES**

**RESOLVED:** That the minutes of the regular meeting held March 18, 2025 be approved as recorded in the copies mailed to the Board prior to this meeting.

**MOTION BY** \_\_\_\_\_

**SECONDED BY** \_\_\_\_\_

**VIII. RESOLUTION #3 - PAYMENT OF BILLS**

**RESOLVED:** That the invoices as mailed to the Board prior to the meeting, and as evaluated and reviewed, reconciled, and recommended for payment by the Business Office, be hereby approved for payment. Copy to be made part of the minutes.

**MOTION BY** \_\_\_\_\_

**SECONDED BY** \_\_\_\_\_

**IX. RESOLUTION #4 - TREASURER’S REPORT**

**RESOLVED:** That the Treasurer’s Report for March 2025, be accepted as mailed to the Board, and that a copy be filed with the official records of the School District. *(See pages 5-16)*

**MOTION BY**\_\_\_\_\_

**SECONDED BY**\_\_\_\_\_

**X. BUSINESS ADMINISTRATOR’S REPORT**

**RESOLUTION #5 - FINANCIAL REPORTS**

**RESOLVED:** That the reports of grants, projects and federal programs and financial reports for the general fund, capital projects fund, and cafeteria fund be accepted as presented to the Board and that a copy be filed with the official records of the School District.

**MOTION BY**\_\_\_\_\_

**SECONDED BY**\_\_\_\_\_

**RESOLUTION #6 - VISION INSURANCE PROGRAM**

**RESOLVED:** That the Board of Directors approve a two-year agreement effective July 1, 2025 with *Vision Benefits of America* to provide vision insurance coverage for all eligible employees. This benefit plan will continue to be administered in compliance with all employment agreements.

**MOTION BY**\_\_\_\_\_

**SECONDED BY**\_\_\_\_\_

**XI. SOLICITOR’S REPORT**

**XII. RESOLUTION #7 - MOU WITH PENN CAMBRIA EDUCATION ASSOCIATION**

**RESOLVED:** That Board of Directors approve a Memorandum of Understanding between Penn Cambria School District and the Penn Cambria Education Association, to fill a special education teacher position for the 2025-2026 school year with a long term substitute. *(Complete resolution on pages 17-18)*

**MOTION BY**\_\_\_\_\_

**SECONDED BY**\_\_\_\_\_

**XIII. RESOLUTION #8 - SUPERINTENDENT’S RECOMMENDATIONS**

**RESOLVED:** That the Superintendent’s recommendations be approved as follows:

**A. PERSONNEL ACTIONS**

1. Accept resignations
  - a. Nate Erzal, Volunteer Football Coach, retroactive to March 17, 2025
  - b. Danielle Lingenfelter, Food Service Worker, effective May 29, 2025
  - c. Lindsey Sease, Aide, retroactive to April 4, 2025
2. Remove substitutes, effective immediately
  - a. Christina Dorsch, Lilly, Substitute Aide/Secretary
  - b. Brooke Litzinger, Johnstown, Substitute Teacher
  - c. Alyssa Martinazzi, Cresson, IU08 Substitute Teacher
  - d. Josalyn Miller, Duncansville, IU08 Substitute Teacher
3. Approve Admiral Peary Area Vocational Technical School Student Co-op
  - a. Jacey Karlheim, Loretto, retroactive to March 26, 2025
4. Approve Tyler Mosorjak, Indiana, Middle School Special Education Long-Term Substitute Teacher, effective with the start of the 2025-2026 school year, pending documentation
5. Approve Jason Grassi, Altoona, Head Varsity Football Coach, at a stipend of \$6,498, effective immediately
6. Approve appointments, effective pending documentation
  - a. Prospective Teacher Substitutes
    - i. Olivia Brocklehurst, Warren, for Maria Zelenski
    - ii. Maya Capozzoli, Camp Hill, for Kayla Michael
    - iii. Hope Kephart, Portage, for Kirstie Barto

- b. IU08 Substitute Teachers
  - i. James Penna, Johnstown
  - ii. Kelly Zibura, Johnstown
- c. Olivia Brocklehurst, Warren, Substitute Teacher

**B. SET GRADUATION LOCATION, DATE, AND TIME**

Graduation will be held at the Maurice Stokes Athletic Center/DeGol Arena on the campus of Saint Francis University on Saturday, May 31, 2025 at 1:00 PM

**C. APPROVE DELETIONS TO THE PCSD NOVEL LIST (*See pages 19-20*)**

**D. APPROVE THE REVISED 2024-2025 SCHOOL CALENDAR (*See page 21*)**

**MOTION BY**\_\_\_\_\_

**SECONDED BY**\_\_\_\_\_

**XIV. NEW BUSINESS**

**RESOLUTION #9 - SPECIAL EDUCATION PLAN**

**RESOLVED:** That the Board of Directors approve the Special Education Plan for 2025-2026 through 2027-2028 school years, pending the twenty-eight day review ending on May 13, 2025.

**MOTION BY**\_\_\_\_\_

**SECONDED BY**\_\_\_\_\_

**RESOLUTION #10 - 2025-2026 BUDGET FOR ADMIRAL PEARY AREA VOCATIONAL-TECHNICAL SCHOOL**

**RESOLVED:** That the Board of Directors approve the 2025-2026 budget as presented and endorsed by the Superintendent's Advisory Committee and the Joint Operating Committee of Admiral Peary Area Vocational-Technical School.

**MOTION BY**\_\_\_\_\_

**SECONDED BY**\_\_\_\_\_

**RESOLUTION #11 - SUBSTITUTE SERVICES**

**RESOLVED:** That the Board of Directors approve Penn Cambria School District participation with the Appalachia Intermediate Unit 08 to provide emergency substitute services to the Penn Cambria School District for a fee of \$500 for the 2025-2026 school year.

**MOTION BY**\_\_\_\_\_

**SECONDED BY**\_\_\_\_\_

**RESOLUTION #12 - OUT OF STATE CONFERENCE**

**RESOLVED:** That the Board of Directors approve one student, along with their parent, to attend the National Forensics Competition in Chicago, Illinois on May 24, 2025, registration costs to be paid by the district.

**MOTION BY**\_\_\_\_\_

**SECONDED BY**\_\_\_\_\_

**RESOLUTION #13 - BID AWARD - CAFETERIA EQUIPMENT**

**RESOLVED:** That the Board of Directors award the bid for the purchase of a gas Combi Oven and related installation to Gerald Sherry & Associates, Inc. at a cost not to exceed \$42,753.

**MOTION BY**\_\_\_\_\_

**SECONDED BY**\_\_\_\_\_

**RESOLUTION #14 - IU08 PRESCHOOL CLASS**

**RESOLVED:** That the Board of Directors approve renewal of lease for classroom space for the Appalachia Intermediate Unit 08 Preschool Class at Penn Cambria Intermediate School for the 2025-2026 school year at the annual sum of \$4,500.

**MOTION BY**\_\_\_\_\_

**SECONDED BY**\_\_\_\_\_

**RESOLUTION #15 - NATURAL GAS SUPPLY AGREEMENT**

**RESOLVED:** That the Board of Directors approve the 24-month BASIS renewal with Snyder Brothers for Natural Gas at NYMEX Settlement minus \$0.291/Dth, which is a reduction of \$0.419/Dth from the previous contract.

**MOTION BY**\_\_\_\_\_

**SECONDED BY**\_\_\_\_\_

**RESOLUTION #16 - SECOND READING AND ADOPTION OF NEW, REVISED, OR BOARD POLICIES FOR REVIEW:**

- A. 005 - Organization
- B. 323 - Tobacco and Vaping Products
- C. 351 - Controlled Substances
- D. 707 - Use of School Facilities
- E. 805 - Emergency Preparedness and Response
- F. 806 - Child Abuse
- G. 904 - Attendance at School Events

*(Policies were reviewed at the Committee of the Whole Meeting and copies are available upon request)*

**MOTION BY**\_\_\_\_\_

**SECONDED BY**\_\_\_\_\_

**XV. FIRST READING OF NEW, REVISED, OR BOARD POLICIES FOR REVIEW:**

- A. 103 - Discrimination/Harassment Affecting Students
- B. 103.1 - Attachments
- C. 104 - Discrimination/Harassment Affecting Staff
- D. 234 - Pregnant/Parenting/Married Students
- E. 308 - Employment Contract/Board Resolution
- F. 903 - Public Participation in Board Meetings
- G. 909 - Municipal Government
- H. 920 - School-Related Groups - Boosters/Organization/Clubs

*(Policies were reviewed at the Committee of the Whole Meeting and copies are available upon request)*

**XVI. INFORMATIONAL ITEM**

Athletic Facilities Master Plan

**XVII. ADMINISTRATOR'S REPORT**

Joseph Smorto, Elementary Principal

**XVIII. EXECUTIVE SESSION**

**XIX. ADJOURNMENT OF BUSINESS MEETING AT \_\_\_\_\_ P.M.**

**MOTION BY**\_\_\_\_\_

**SECONDED BY**\_\_\_\_\_