



PENN CAMBRIA SCHOOL DISTRICT
Cresson, Pennsylvania

BOARD OF EDUCATION

AGENDA

**REGULAR MEETING
APRIL 16, 2024**

Caleb Drenning _____
Anthony Dziabo _____
Jennifer Gmuca _____
Matthew Kearney _____
Rudy McCarthy _____
Guy Monica _____
Michael Sheehan _____
Cindy Sheehan-Westrick _____
Jeffrey Stohon _____
Ronald Repak _____
Jill Francisco _____
William Marshall _____

The Board requests that those wishing to address the board during public comment observe a five-minute time limit. A spokesperson should be appointed in the case of a group presentation.

- I. CALL TO ORDER AT _____ P.M.**
- II. PLEDGE OF ALLEGIANCE**
- III. ROLL CALL**
- IV. HEARING OF VISITORS - Questions, concerns, comments, related to school business.**

During this portion of the meeting, this is an opportunity for only residents, taxpayers, employees, and students of the district to provide information that you would like the Board to consider regarding a decision. We ask you to limit your comments to 5 minutes. If you share a common topic with others, we encourage the use of a single spokesperson for the group. Out of respect for our staff and students, we request that your public comments focus on issues or policies and not people. The intention of the audience of citizens is for the Board to listen to you. We will carefully weigh your comments, but may not engage in dialog, which is not the intended purpose of this opportunity. Should the comments be personally directed, or derogatory remarks made against District Board Members, District Officials, or District employees, or profanity used, the individuals remaining time will be forfeited. Please state your name and community in which you reside within Penn Cambria School District.

V. RESOLUTION #1 - APPROVE MINUTES

RESOLVED: That the minutes of the meeting held March 19, 2024, be approved as recorded in the copies mailed to the Board prior to this meeting.

MOTION BY _____ **SECONDED BY** _____

VI. RESOLUTION #2 - APPROVE PAYMENT OF BILLS

RESOLVED: That the invoices as mailed to the Board prior to the meeting, and as evaluated and reviewed, reconciled, and recommended for payment by the Business Office be hereby approved for payment. Copy to be made part of the minutes.

MOTION BY _____ **SECONDED BY** _____

VII. RESOLUTION #3 - APPROVE TREASURER’S REPORT

RESOLVED: That the Treasurer’s Report for March 2024 be accepted as mailed to the Board, and that a copy be filed with the official records of the School District. *(See pages 5-15)*

MOTION BY _____ **SECONDED BY** _____

VIII. BUSINESS ADMINISTRATOR’S REPORT

RESOLUTION #4 - FINANCIAL REPORTS

RESOLVED: That the reports of grants, projects, and federal programs and financial reports for the general fund, capital reserve fund, and cafeteria fund be accepted as presented to the Board and that a copy be filed with the official records of the School District.

MOTION BY _____

SECONDED BY _____

IX. SOLICITOR’S REPORT

X. RESOLUTION #5 - SUPERINTENDENT’S RECOMMENDATIONS

RESOLVED: That the Superintendent’s recommendations be approved as follows:

A. PERSONNEL ACTIONS

1. Accept Resignations
 - a. Michele Billings, Portage, Primary School Food Service Worker, effective April 1, 2024
 - b. Nicole Durkay, Lilly, Primary School Food Service Worker, effective April 15, 2024
 - c. Samantha Fitzsimmons, Cresson, Head Varsity Cheerleading Coach, effective April 15, 2024
 - d. Brandon Ickes, Portage, Elementary Computer Teacher, effective at the close of the 2023-2024 school year
 - e. Melissa Moreland, Gallitzin, High School Secretary, effective March 29, 2024
 - f. Nicholas Wanyo, Ebensburg, Assistant Junior High Wrestling Coach, effective immediately
2. Approve Appointments
 - a. Hannah Ernest, Portage, High School Substitute Teacher, effective March 7, 2024, through on or about May 3, 2024
 - b. Dominic Farabaugh, Lilly, Substitute Teacher, effective pending documentation
 - c. Mark Mardula, Lilly, Head Golf Coach, at a stipend of \$2,770.60, effective with the start of the 2024 season
 - d. Cameo Spohn, Cresson, Middle School Aide, effective pending documentation
 - e. Michelle Welch, Gallitzin, Primary School Secretary, effective on or about May 2, 2024
3. Approve McIlwain School Bus Lines, Inc. Driver, effective pending documentation
 - a. Tammy Coke, Ashville

B. SET GRADUATION LOCATION, DATE, AND TIME

Graduation will be held at the Maurice Stokes Athletic Center/DeGol Arena on the campus of Saint Francis University on Saturday, June 1st at 1:00 PM.

C. APPROVE THE 2023-2024 REVISED SCHOOL CALENDAR (See page 16)

D. APPROVE THE 2024-2025 SCHOOL CALENDAR (See page 17)

MOTION BY _____

SECONDED BY _____

XI. NEW BUSINESS

RESOLUTION #6 - SUPERINTENDENT PERFORMANCE STANDARD OBJECTIVES

RESOLVED: That the Board of Directors, having concluded the evaluation cycle, has determined that the Superintendent, pursuant to Act 141 of the Pennsylvania School Code enacted in 2012, has successfully achieved the mutually agreed upon goals in his contract for the 2023-2024 school year.

MOTION BY _____

SECONDED BY _____

RESOLUTION #7 - 2024-2025 BUDGET FOR ADMIRAL PEARY AREA VOCATIONAL-TECHNICAL SCHOOL
RESOLVED: That the Board of Directors hereby approve the 2024-2025 budget as presented and endorsed by the Superintendent’s Advisory Committee and the Joint Operating Committee of Admiral Peary Area Vocational-Technical School.

MOTION BY _____ **SECONDED BY** _____

ROLL CALL:

RESOLUTION #8 - SCHOOL AND STUDENT PHOTOGRAPHY SERVICES
RESOLVED: That the Board of Directors approve an agreement with Manning Photography for school and student photography services from July 1, 2024, through June 30, 2027, with an additional two-year renewal option.

MOTION BY _____ **SECONDED BY** _____

RESOLUTION #9 - FOOD SERVICE MANAGEMENT CONTRACT
RESOLVED: That the Board of Directors hereby agree to enter into a contract with The Nutrition Group to serve as Food Service Management Company for the district cafeterias. The contract is for a period of one year beginning on or about July 1, 2024, and ending June 30, 2025, with up to four one-year renewal options upon mutual agreement between the district and The Nutrition Group.

MOTION BY _____ **SECONDED BY** _____

RESOLUTION #10 - IU08 PRESCHOOL CLASS
RESOLVED: That the Board of Directors approve renewal of lease for classroom space for the Appalachia Intermediate Unit 08 Preschool Class at Penn Cambria Pre-Primary for the 2024-2025 school year at the annual sum of \$4,500.

MOTION BY _____ **SECONDED BY** _____

RESOLUTION #11 - SUBSTITUTE SERVICES
RESOLVED: That the Board of Directors hereby approve Penn Cambria School District participation with the Appalachia Intermediate Unit 08 to provide emergency substitute services to the Penn Cambria School District for a fee of \$500 for the 2024-2025 school year.

MOTION BY _____ **SECONDED BY** _____

RESOLUTION #12 - COPIER LEASE AGREEMENT
RESOLVED: That the Board of Directors hereby approve an agreement with Doing Better Business to lease Sharp equipment district-wide for a 60-month term, effective upon installation.

MOTION BY _____ **SECONDED BY** _____

RESOLUTION #13 - POSTAGE MACHINE AND METER LEASE
RESOLVED: That the Board of Directors hereby approve the purchase of a Pitney Bowes postage machine for \$3,859.36 and the related agreement for meter lease and equipment service/maintenance, effective upon installation.

MOTION BY _____ **SECONDED BY** _____

RESOLUTION #14 - OUT OF STATE CONFERENCE

RESOLVED: That the Board of Directors approve Ms. Holly Smith, 10 qualified students, and 1 chaperone to attend the National Forensics Competition in Chicago, Illinois on May 23, 2024.

MOTION BY _____

SECONDED BY _____

RESOLUTION #15 - VOLUNTEER CHAPERONE

RESOLVED: That the Board of Directors hereby approve Bonnie Hite, as a volunteer chaperone to accompany qualifying students to the 2024 National Forensics Competition.

MOTION BY _____

SECONDED BY _____

RESOLUTION #16 - ADOPTION OF NEW, REVISED, OR BOARD POLICIES FOR REVIEW

RESOLVED: That the Board of Directors approve the second reading and adoption of the following policies:

- A. 200 - Enrollment of Students
- B. 202 - Eligibility of Non-Resident Students
- C. 217 - Graduation
- D. 217 AR - Graduation Requirements
- E. 254 - Educational Opportunity for Military Children

(Policies were reviewed at the Committee of the Whole Meeting and copies are available upon request)

MOTION BY _____

SECONDED BY _____

XII. INFORMATION ITEMS

A. FIRST READING OF NEW, REVISED, OR BOARD POLICIES FOR REVIEW:

- 1. 609 - Investment of District Funds
- 2. 815.2 - District Social Media

(Policies were reviewed at the Committee of the Whole Meeting and copies are available upon request)

XIII. ADMINISTRATOR’S REPORT

Dr. Joseph Smorto, Elementary Principal

XIV. ADJOURNMENT OF BUSINESS MEETING _____ P.M.

MOTION BY _____

SECONDED BY _____