

PENN CAMBRIA SCHOOL DISTRICT
201 6TH STREET
CRESSON, PENNSYLVANIA 16630

BOARD OF EDUCATION
Regular Meeting
February 20, 2024

MEMBERS: Caleb Drenning, Anthony Dziabo, Jennifer Gmuca, Matthew Kearney, Rudy McCarthy, Guy
Monica, Michael Sheehan, Cindy Sheehan-Westrick, and Jeffrey Stohon

A Regular Meeting of the Penn Cambria School District Board of Education was called to order by Michael Sheehan,
Board President, at 7:00 P.M., Tuesday, February 20, 2024, in the Library of the Penn Cambria High School.

ROLL CALL WAS TAKEN:

MEMBERS PRESENT:

- Mr. Anthony Dziabo
- Dr. Jennifer Gmuca
- Mr. Matthew Kearney
- Mr. Rudy McCarthy
- Mr. Guy Monica
- Mr. Michael Sheehan
- Mrs. Cindy Sheehan-Westrick
- TOTAL. 7

MEMBERS ABSENT:

- Mr. Caleb Drenning
- Mr. Jeffrey Stohon
- TOTAL. 2
- QUORUM PRESENT.

AMONG OTHERS PRESENT:

- William Marshall, Superintendent
- Jill Francisco, Business Administrator
- Jeanette Black, Assistant to the Superintendent
- Benjamin Watt, High School Principal
- Kristen Blackburn, Assistant High School Principal
- Dane Harrold, Middle School Principal
- Justin Wheeler, Assistant Middle School Principal
- Joseph Smorto, Elementary Principal
- Scott Sherry, Director of Buildings, Grounds, & Maintenance
- Lewis Hale, Director of Technology
- Carrie Conrad, Special Education Director
- Jacquelyn Mento, Recording Secretary
- Justine Hrzic-Smith, Food Service Director
- Kayla Galebach, School Social Worker
- Kristin Baudoux, Mainliner Reporter
- Adam Clevenger, PCEA President
- Veronica Noll, PCESPA Secretary
- Kerry Nileski, Teacher
- Sean Davison, Teacher
- Devin Lawhead, Teacher
- Amy Hazlett, Cafeteria Worker

- Jessica Mento, Parent/Baseball Booster President
- Bernie Fabbri, Tax Payer - Retired
- Toni Fabbri, Tax Payer - Retired
- Jaime Hartline
- Kate Little
- Rebecca Strunk
- Kim Beers
- Randy Beers
- Brock Beers
- Courtney Hilyer, UPS Student
- Russ Driskel
- Ted Farabaugh
- Carly Surkovich, Parent
- Brittanie Vargo, Parent
- Ray Guzic
- Leigh Casher, Parent
- Sarah Toyne, Parent
- Meghan Michaels, Parent
- Scott Sciko, Parent
- Sarah Knotts, Parent

Following the Pledge of Allegiance, the following were the items of business and discussion.

HEARING OF VISITORS - There were no questions, concerns, comments, related to school business.

SPOTLIGHT ON STUDENT ACHIEVEMENTS

Congratulations to the following Penn Cambria students who competed at the Skills USA Competition:

Gold Place Winners: Raielle Buck - Culinary Arts, Sara Capraun - Industrial Motor Control, Blaise Hutsky - Automotive Refinishing Technology, Blake Miller - Electrical Construction Wiring, Daniel Novotny - Job Skill Demonstration Open, Nathaniel Potter - Internetworking, and Jolien Tuttle - Baking and Pastry Arts

Silver Place Winners: Marissa Lee - Nurse Assisting, Ayanna Port - Esthetics, Harley Shultz - Esthetics, Rylee Weakland - Job Interview, and Braden Wherry - Motorcycle Service Technology

Bronze Winners: Jennamae Daras - Health Knowledge Bowl, Tyree Padilla - Health Knowledge Bowl, Cameron Strait - Medical Terminology

Straight to States: Troy Logan - Automotive Manufacturing Technology, Alex Walters - Automotive Manufacturing Technology, Grace Sheehan - CNC Turning Specialist, Makenzie Kline - Employment Application Process, and Gage Spielvogle - Welding Sculpture

APPROVAL OF MINUTES

A motion was offered by Mr. McCarthy, seconded by Dr. Gmuca, and approved unanimously by voice aye vote, to accept the following resolution:

RESOLVED: That the minutes of the meetings held January 16, 2024 and February 5, 2024, be approved as recorded in the copies mailed to the Board prior to this meeting.

PAYMENT OF BILLS

A motion was offered by Mr. Dziabo, seconded by Mr. Kearney, and approved unanimously by voice aye vote, to accept the following resolution:

RESOLVED: That the invoices as mailed to the Board prior to the meeting, and as evaluated and reviewed, reconciled, and recommended for payment by the Business Office be hereby approved for payment. Copy to be made part of the minutes. (*See Addendum "A"*)

TREASURER'S REPORT

A motion was offered by Mr. McCarthy, seconded by Mrs. Sheehan-Westrick, and approved unanimously by voice aye vote, to accept the following resolution:

RESOLVED: That the Treasurer's Report for January 2024 be accepted as mailed to the Board, and that a copy be filed with the official records of the School District. (*See Addendum "B"*)

BUSINESS ADMINISTRATOR'S REPORT

A motion was offered by Mr. Kearney, seconded by Dr. Gmuca, and approved unanimously by voice aye vote, to accept the following resolutions:

FINANCIAL REPORTS

RESOLVED: That the reports of grants, projects, and federal programs and financial reports for the general fund, capital reserve fund, and cafeteria fund be accepted as presented to the Board and that a copy be filed with the official records of the School District. (*See Addendum "C"*)

LOCAL AUDIT REPORT

RESOLVED: That the Board of Directors hereby accept the Auditor's Reporting Package for the fiscal year ended June 30, 2023, as prepared and presented by *Mark C. Turnley*, CPA.

TAX COLLECTOR AUDIT REPORT

RESOLVED: That the Board of Directors hereby accept the Audit of Selected Real Estate Tax Collectors for the 2022 Tax Assessment Year, Statement of Cash Receipts and Disbursements, as prepared by *Mark C. Turnley*, CPA.

SUPERINTENDENT'S RECOMMENDATIONS

A motion was offered by Mr. Monica, seconded by Mr. Dziabo, and approved unanimously by voice aye vote, to accept the following resolution:

RESOLVED: That the Superintendent's recommendations be approved as follows:

A. PERSONNEL ACTIONS

1. Accept Retirements

- a. Constance McIntosh, Cresson, High School Aide, effective May 30, 2024, after 19+ years of service
- b. Debora Rabatin, Lilly, Primary School Aide, effective July 31, 2024, after 31+ years of service

2. Accept Resignations

- a. Brandon Ickes, Portage, Junior High Baseball Volunteer, retroactive to January 6, 2024
- b. Michael Noel, Dysart, High School 2nd Shift Custodian, retroactive to January 17, 2024
- c. Jeramie Yeoman, Lilly, Head Varsity Golf Coach, retroactive to January 30, 2024

3. Approve Appointments, effective pending documentation

- a. Nicholas Brugh, Johnstown, Volunteer Varsity Baseball Coach
- b. Trista Wyland, Ashville, Volunteer Varsity Softball Coach

4. Approve Appointments

- a. IU08 Substitute Teachers
 - i. Catherine Duman, Hastings, effective pending documentation
 - ii. Morgan O'Neill, Duncansville, effective pending documentation
 - iii. Charles Terek, Cresson, effective July 20, 2024
- b. Substitute Teacher
 - i. Morghan Krug, Loretto, effective pending documentation
- c. School Social Worker
 - i. Retain Kayla Galebach, Loretto, School Social Worker, effective with the start of the 2024-25 school year
- d. McIlwain School Bus Lines, Inc. Driver, effective pending documentation
 - i. Deanna Gority, Dysart

- B. APPROVE ADMISSION for non-resident student #300031 and authorize the Business Administrator to invoice tuition as per Board Policy #607.

NEW BUSINESS

A motion was offered by Mr. Dziabo, seconded by Mr. Monica, and approved unanimously by voice aye vote, to accept the following resolution:

GENERAL OBLIGATION BONDS, SERIES OF 2024

RESOLVED: The Board of School Directors of the Penn Cambria School District (the "School District") does hereby authorize the Administration to work with PFM Financial Advisors LLC, as Financial Advisor, Dinsmore & Shohl LLP, as Bond Counsel, and the local Solicitor in conjunction with the issuance of General Obligation Bonds, Series of 2024 in the approximate amount of \$9,995,000 for the purpose of funding the new money needs of the District via a competitive internet auction.

A motion was offered by Mr. Kearney, seconded by Dr. Gmuca, and approved unanimously by voice aye vote, to accept the following resolution:

GUIDANCE PLAN

RESOLVED: That the Board of Directors hereby approve the updated Penn Cambria School District Guidance Plan, per PA 339, for 2024 through 2027. (*See Addendum "D"*)

A motion was offered by Mr. Kearney, seconded by Mr. Monica, and approved unanimously by voice aye vote, to accept the following resolution:

ATHLETIC DIRECTOR

RESOLVED: That the Board of Directors hereby approve Katlin Little, Gallitzin, as Penn Cambria School District Athletic Director under a 5-year 220-day contract, effective July 1, 2024, at an annual salary of \$45,000.

A motion was offered by Dr. Gmuca, seconded by Mr. McCarthy, and approved unanimously by voice aye vote, to accept the following resolution:

INVESTMENT GRADE AUDIT AGREEMENT

RESOLVED: That the Board of Directors approve an agreement with SitelogIQ, Energy Services Company (ESCO), for Investment Grade Audit (IGA) Services to provide a guaranteed energy savings performance contract.

A motion was offered by Mr. Monica, seconded by Mr. Dziabo, and approved unanimously by voice aye vote, to accept the following resolution:

ADOPTION OF NEW, REVISED, OR BOARD POLICIES FOR REVIEW

RESOLVED: That the Board of Directors hereby approve the second reading and adoption of the following policies:

- A. 610 - Purchases Subject to Bid/Quotation
- B. 611 - Purchases Budgeted
- C. 626 Attachment - Procurement – Federal Programs (*See Addendum “E”*)

INFORMATION ITEMS

A. FIRST READING OF THE FOLLOWING NEW, REVISED, OR BOARD POLICY FOR REVIEW:

- 1. 810 - Transportation (*See Addendum “F”*)

ADMINISTRATOR’S REPORT

Scott Sherry, Director of Buildings, Grounds, and Maintenance, reported to the Board of Directors on three major projects that took place throughout the district over the past year.

Windows at the high school were upgraded using ARP ESSER funding. Schneider Electric was the project manager of this Guaranteed Energy Savings project and awarded the competitive bid to Modern Art Plate and Glass, at a cost of \$565,050. This project began after the last day of school and finished before the return of students, without any disruption. These windows are a huge upgrade for ventilation, security, and provide more natural light into the classrooms. The total number of windows replaced during this project was eighty-two and there are still twelve additional windows that need upgraded.

An energy saving lighting project at the intermediate and middle schools that replaced fluorescent lights with LED bulbs took place over the summer of 2023. With a rebate provided, the district was able secure four-foot LED bulbs at price of twenty-five cents each, that usually cost anywhere from four to seven dollars per bulb. The District custodial staff replaced these bulbs so there were no additional installation costs. The new bulbs will save on electric costs and provide better light for students than the existing fluorescent bulbs. After completion of the LED upgrade, Scott Electric contacted the district and was able to provide one thousand additional LED bulbs at no cost. These additional bulbs will be used throughout the district as needed.

Over the Thanksgiving holiday, there were mechanical malfunctions on three-unit ventilator air dampers at the middle and high school buildings, causing the heating coils to freeze. When the copper lines on the coils froze, they expanded, and caused the metal to split. Once the units thawed, water started to flow, causing major flooding damage to classrooms in both schools. As a result, the high school was closed for one day and the middle school relocated students to different classrooms. Servpro was onsite within a half hour to begin the mitigation work of removing water and salvaging contents. Servpro provided an inventory list for the insurance company of all classroom contents affected by water damage. All classrooms reopened except for two at the high school, due to the severity of the damage. Restoration is scheduled for the summer of 2024, so there will be no disruptions for students.

ADJOURNMENT

A motion was offered by Mrs. Sheehan-Westrick, seconded by Mr. McCarthy, and approved unanimously by voice aye vote, to accept the following resolution:

RESOLVED: That there being no further business, this meeting is adjourned at 7:16 P.M.