



PENN CAMBRIA SCHOOL DISTRICT  
Cresson, Pennsylvania

**BOARD OF EDUCATION**

**AGENDA**

**REGULAR MEETING  
FEBRUARY 20, 2024**

Caleb Drenning \_\_\_\_\_  
Anthony Dziabo \_\_\_\_\_  
Jennifer Gmuca \_\_\_\_\_  
Matthew Kearney \_\_\_\_\_  
Rudy McCarthy \_\_\_\_\_  
Guy Monica \_\_\_\_\_  
Michael Sheehan \_\_\_\_\_  
Cindy Sheehan-Westrick \_\_\_\_\_  
Jeffrey Stohon \_\_\_\_\_  
Ronald Repak \_\_\_\_\_  
Jill Francisco \_\_\_\_\_  
William Marshall \_\_\_\_\_

*The Board requests that those wishing to address the board during public comment observe a five-minute time limit.  
A spokesperson should be appointed in the case of a group presentation.*

- I. CALL TO ORDER AT \_\_\_\_\_ P.M.**
- II. PLEDGE OF ALLEGIANCE**
- III. ROLL CALL**
- IV. HEARING OF VISITORS - Questions, concerns, comments, related to school business.**

*During this portion of the meeting, this is an opportunity for only residents, taxpayers, employees, and students of the district to provide information that you would like the Board to consider regarding a decision. We ask you to limit your comments to 5 minutes. If you share a common topic with others, we encourage the use of a single spokesperson for the group. Out of respect for our staff and students, we request that your public comments focus on issues or policies and not people. The intention of the audience of citizens is for the Board to listen to you. We will carefully weigh your comments, but may not engage in dialog, which is not the intended purpose of this opportunity. Should the comments be personally directed, or derogatory remarks made against District Board Members, District Officials, or District employees, or profanity used, the individuals remaining time will be forfeited. Please state your name and community in which you reside within Penn Cambria School District.*

**V. SPOTLIGHT ON STUDENT ACHIEVEMENTS**

Congratulations to the following Penn Cambria students who competed at the Skills USA Competition:

**Gold Place Winners:** Raielle Buck - Culinary Arts, Sara Capraun - Industrial Motor Control, Blaise Hutsky - Automotive Refinishing Technology, Blake Miller - Electrical Construction Wiring, Daniel Novotny - Job Skill Demonstration Open, Nathaniel Potter - Internetworking, Jolien Tuttle - Baking and Pastry Arts

**Silver Place Winners:** Marissa Lee - Nurse Assisting, Ayanna Port - Esthetics, Harley Shultz - Esthetics, Rylee Weakland - Job Interview, Braden Wherry - Motorcycle Service Technology

**Bronze Winners:** Jennamae Daras - Health Knowledge Bowl, Tyree Padilla - Health Knowledge Bowl, Cameron Strait - Medical Terminology

**Straight to States:** Troy Logan - Automotive Manufacturing Technology, Alex Walters - Automotive Manufacturing Technology, Grace Sheehan - CNC Turning Specialist, Makenzie Kline - Employment Application Process, and Gage Spielvogle - Welding Sculpture

**VI. RESOLUTION #1 - APPROVE MINUTES**

**RESOLVED:** That the minutes of the meetings held January 16, 2024 and February 5, 2024, be approved as recorded in the copies mailed to the Board prior to this meeting.

**MOTION BY** \_\_\_\_\_

**SECONDED BY** \_\_\_\_\_

**VII. RESOLUTION #2 - APPROVE PAYMENT OF BILLS**

**RESOLVED:** That the invoices as mailed to the Board prior to the meeting, and as evaluated and reviewed, reconciled, and recommended for payment by the Business Office be hereby approved for payment. Copy to be made part of the minutes.

**MOTION BY** \_\_\_\_\_

**SECONDED BY** \_\_\_\_\_

**VIII. RESOLUTION #3 - APPROVE TREASURER'S REPORT**

**RESOLVED:** That the Treasurer's Report for January 2024 be accepted as mailed to the Board, and that a copy be filed with the official records of the School District. (*See pages 4-14*)

**MOTION BY** \_\_\_\_\_

**SECONDED BY** \_\_\_\_\_

**IX. BUSINESS ADMINISTRATOR'S REPORT**

**RESOLUTION #4 - FINANCIAL REPORTS**

**RESOLVED:** That the reports of grants, projects, and federal programs and financial reports for the general fund, capital reserve fund, and cafeteria fund be accepted as presented to the Board and that a copy be filed with the official records of the School District.

**MOTION BY** \_\_\_\_\_

**SECONDED BY** \_\_\_\_\_

**RESOLUTION #5 - LOCAL AUDIT REPORT**

**RESOLVED:** That the Board of Directors hereby accept the Auditor's Reporting Package for the fiscal year ended June 30, 2023, as prepared and presented by *Mark C. Turnley, CPA*.

**MOTION BY** \_\_\_\_\_

**SECONDED BY** \_\_\_\_\_

**RESOLUTION #6 - TAX COLLECTOR AUDIT REPORT**

**RESOLVED:** That the Board of Directors hereby accept the Audit of Selected Real Estate Tax Collectors for the 2022 Tax Assessment Year, Statement of Cash Receipts and Disbursements, as prepared by *Mark C. Turnley, CPA*.

**MOTION BY** \_\_\_\_\_

**SECONDED BY** \_\_\_\_\_

**X. SOLICITOR'S REPORT**

**XI. RESOLUTION #7 - SUPERINTENDENT'S RECOMMENDATIONS**

**RESOLVED:** That the Superintendent's recommendations be approved as follows:

**A. PERSONNEL ACTIONS**

1. Accept Retirements
  - a. Constance McIntosh, Cresson, High School Aide, effective May 30, 2024, after 19+ years of service
  - b. Debora Rabatin, Lilly, Primary School Aide, effective July 31, 2024, after 31+ years of service
2. Accept Resignations
  - a. Brandon Ickes, Portage, Junior High Baseball Volunteer, retroactive to January 6, 2024
  - b. Michael Noel, Dysart, High School 2<sup>nd</sup> Shift Custodian, retroactive to January 17, 2024
  - c. Jeramie Yeoman, Lilly, Head Varsity Golf Coach, retroactive to January 30, 2024
3. Approve Appointments, effective pending documentation
  - a. Nicholas Brugh, Johnstown, Volunteer Varsity Baseball Coach
  - b. Trista Wyland, Ashville, Volunteer Varsity Softball Coach
4. Approve Appointments
  - a. IU08 Substitute Teachers
    - i. Catherine Duman, Hastings, effective pending documentation
    - ii. Morgan O'Neill, Duncansville, effective pending documentation
    - iii. Charles Terek, Cresson, effective July 20, 2024
  - b. Substitute Teacher
    - i. Morghan Krug, Loretto, effective pending documentation

- c. School Social Worker
  - i. Retain Kayla Galebach, Loretto, School Social Worker, effective with the start of the 2024-25 school year
- d. McIlwain School Bus Lines, Inc. Driver, effective pending documentation
  - i. Deanna Gority, Dysart

**B. APPROVE ADMISSION** for non-resident student #300031 and authorize the Business Administrator to invoice tuition as per Board Policy #607.

**MOTION BY** \_\_\_\_\_

**SECONDED BY** \_\_\_\_\_

**XII. NEW BUSINESS**

**RESOLUTION #8 – GENERAL OBLIGATION BONDS, SERIES OF 2024**

**RESOLVED:** The Board of School Directors of the Penn Cambria School District (the “School District”) does hereby authorize the Administration to work with PFM Financial Advisors LLC, as Financial Advisor, Dinsmore & Shohl LLP, as Bond Counsel, and the local Solicitor in conjunction with the issuance of General Obligation Bonds, Series of 2024 in the approximate amount of \$9,995,000 for the purpose of funding the new money needs of the District via a competitive internet auction.

**MOTION BY** \_\_\_\_\_

**SECONDED BY** \_\_\_\_\_

**RESOLUTION #9 - GUIDANCE PLAN**

**RESOLVED:** That the Board of Directors hereby approve the updated Penn Cambria School District Guidance Plan, per PA 339, for 2024 through 2027.

**MOTION BY** \_\_\_\_\_

**SECONDED BY** \_\_\_\_\_

**RESOLUTION #10 - ATHLETIC DIRECTOR**

**RESOLVED:** That the Board of Directors hereby approve Katlin Little, Gallitzin, as Penn Cambria School District Athletic Director under a 5-year 220-day contract, effective July 1, 2024, at an annual salary of \$45,000.

**MOTION BY** \_\_\_\_\_

**SECONDED BY** \_\_\_\_\_

**RESOLUTION #11 - INVESTMENT GRADE AUDIT AGREEMENT**

**RESOLVED:** That the Board of Directors approve an agreement with SitemogIQ, Energy Services Company (ESCO), for Investment Grade Audit (IGA) Services to provide a guaranteed energy savings performance contract.

**MOTION BY** \_\_\_\_\_

**SECONDED BY** \_\_\_\_\_

**RESOLUTION #12 - ADOPTION OF NEW, REVISED, OR BOARD POLICIES FOR REVIEW**

**RESOLVED:** That the Board of Directors hereby approve the second reading and adoption of the following policies:

- a. 610 - Purchases Subject to Bid/Quotation
- b. 611 - Purchases Budgeted
- c. 626 Attachment - Procurement – Federal Programs  
*(Policies were reviewed at the Committee of the Whole Meeting and copies are available upon request)*

**MOTION BY** \_\_\_\_\_

**SECONDED BY** \_\_\_\_\_

**XIII. INFORMATION ITEMS**

**FIRST READING OF NEW, REVISED, OR BOARD POLICIES FOR REVIEW:**

- a. 810 - Transportation  
*(Policies were reviewed at the Committee of the Whole Meeting and copies are available upon request)*

**XIV. ADMINISTRATOR’S REPORT**

Scott Sherry, Director of Buildings, Grounds, and Maintenance

**XV. ADJOURNMENT OF BUSINESS MEETING \_\_\_\_\_ P.M.**

**MOTION BY** \_\_\_\_\_

**SECONDED BY** \_\_\_\_\_