



PENN CAMBRIA SCHOOL DISTRICT  
Cresson, Pennsylvania

**BOARD OF EDUCATION**

**AGENDA**

**REGULAR MEETING  
JANUARY 16, 2024**

Caleb Drenning \_\_\_\_\_  
Anthony Dziabo \_\_\_\_\_  
Matthew Kearney \_\_\_\_\_  
Rudy McCarthy \_\_\_\_\_  
Guy Monica \_\_\_\_\_  
Michael Sheehan \_\_\_\_\_  
Cindy Sheehan-Westrick \_\_\_\_\_  
Jeffrey Stohon \_\_\_\_\_  
Ronald Repak \_\_\_\_\_  
Jill Francisco \_\_\_\_\_  
William Marshall \_\_\_\_\_

*The Board requests that those wishing to address the board during public comment observe a five-minute time limit.  
A spokesperson should be appointed in the case of a group presentation.*

- I. CALL TO ORDER AT \_\_\_\_\_ P.M.**
- II. PLEDGE OF ALLEGIANCE**
- III. ROLL CALL**
- IV. HEARING OF VISITORS - Questions, concerns, comments, related to school business.**

*During this portion of the meeting, this is an opportunity for only residents, taxpayers, employees, and students of the district to provide information that you would like the Board to consider regarding a decision. We ask you to limit your comments to 5 minutes. If you share a common topic with others, we encourage the use of a single spokesperson for the group. Out of respect for our staff and students, we request that your public comments focus on issues or policies and not people. The intention of the audience of citizens is for the Board to listen to you. We will carefully weigh your comments, but may not engage in dialog, which is not the intended purpose of this opportunity. Should the comments be personally directed, or derogatory remarks made against District Board Members, District Officials, or District employees, or profanity used, the individuals remaining time will be forfeited. Please state your name and community in which you reside within Penn Cambria School District.*

**V. RESOLUTION #1 - APPOINTMENT OF BOARD DIRECTOR**

**RESOLVED:** That the Board of Education appoint \_\_\_\_\_ to fill the vacancy in membership of the Board through December 2025.

**MOTION BY** \_\_\_\_\_

**SECONDED BY** \_\_\_\_\_

**ROLL CALL:**

**VI. OATH OF OFFICE**

A. Louann Hoffman, Notary Public, administers Oath of Office to the newly elected board member.

“Recently appointed board member please rise for the Oath of Office and repeat after me:

I (state your name) do solemnly affirm  
that I will support, obey and defend  
the Constitution of the United States  
and the Constitution of this Commonwealth  
and that I will discharge with fidelity  
the duties of my office.”

**VII. ANNOUNCEMENT**

A. A Special Board of Education meeting is scheduled for February 1, 2024 in the Penn Cambria High School Library at 7:00 P.M.

B. Please join us in thanking our Penn Cambria school directors for their hard work and dedication during January, which is School Director Recognition Month. They make our students’ success their priority.

Pennsylvania school directors are locally elected officials who voluntarily devote an average of twenty (20) hours per month to school board business.

The Penn Cambria School Board advocates on behalf of our school, students, and community. We salute them for their volunteer investment of time and effort for the good of our children.

**VIII. SPOTLIGHT ON STUDENT ACHIEVEMENTS**

Congratulations to the following student-athletes who have been named to the Laurel Highlands Athletic Conference All-Conference Team for the 2023 fall sports season:

- Girls Golf: Kiya Thomas
- Girls Soccer: Second Team Defense - Leah Shoemaker
- Boys Soccer: First Team Offense - Andrew Dillon  
Honorable Mention Defense - Jake Zurich
- Football: First Team Defense - Preston Farabaugh and Derek Hite  
First Team Offense - Preston Farabaugh and Gavin Harrold  
Second Team Defense - Mason Mento, Gavin Harrold, Marcus Lilly, Carter McDermott, and Gabriel Irving  
Second Team Offense - Derek Hite  
Honorable Mention Defense - Nikolajis Heil  
Honorable Mention Offense - Eli Summerville, Carter McDermott, and Thomas Plunkett

Congratulations to the following student-athletes who have been named to All-State Teams:

First Team Defense - Gavin Harrold and Second Team Defense - Derek Hite

**IX. RESOLUTION #2 - APPROVE MINUTES**

**RESOLVED:** That the minutes of the meetings held December 5, 2023 and December 12, 2023, be approved as recorded in the copies mailed to the Board prior to this meeting.

**MOTION BY** \_\_\_\_\_

**SECONDED BY** \_\_\_\_\_

**X. RESOLUTION #3 - APPROVE PAYMENT OF BILLS**

**RESOLVED:** That the invoices as mailed to the Board prior to the meeting, and as evaluated and reviewed, reconciled, and recommended for payment by the Business Office be hereby approved for payment. Copy to be made part of the minutes.

**MOTION BY** \_\_\_\_\_

**SECONDED BY** \_\_\_\_\_

**XI. RESOLUTION #4 - APPROVE TREASURER'S REPORTS**

**RESOLVED:** That the Treasurer's Reports for November and December 2023 be accepted as mailed to the Board, and that a copy be filed with the official records of the School District. (*See pages 5-26*)

**MOTION BY** \_\_\_\_\_

**SECONDED BY** \_\_\_\_\_

**XII. BUSINESS ADMINISTRATOR'S REPORT**

**RESOLUTION #5 - FINANCIAL REPORTS**

**RESOLVED:** That the reports of grants, projects, and federal programs and financial reports for the general fund, capital reserve fund, and cafeteria fund be accepted as presented to the Board and that a copy be filed with the official records of the School District.

**MOTION BY** \_\_\_\_\_

**SECONDED BY** \_\_\_\_\_

**RESOLUTION #6 - REVISION TO TAX WORKBOOKS**

**RESOLVED:** That the Board of Education authorize the payment to local tax collectors of \$1.00 (one dollar) for each addition, deletion, or address change to the tax workbooks. The district will provide guidelines for this compensation to the local tax collectors at the time new tax workbooks are distributed. The district's Business Office will validate all changes prior to payment.

**MOTION BY** \_\_\_\_\_

**SECONDED BY** \_\_\_\_\_

**RESOLUTION #7 - ANNUAL DONATIONS**

**RESOLVED:** That the Board of Education authorize the Business Administrator to continue past practice of making donations to local fire companies and libraries.

**MOTION BY** \_\_\_\_\_

**SECONDED BY** \_\_\_\_\_

**XIII. SOLICITOR’S REPORT**

**XIV. RESOLUTION #8 - SUPERINTENDENT’S RECOMMENDATIONS**

**RESOLVED:** That the Superintendent’s recommendations be approved as follows:

**A. PERSONNEL ACTIONS**

1. Accept Retirement
  - a. Deborah Baker, Cresson, Pre-Primary School Teacher, effective at the close of the 2023-2024 school year, after 20 years of service
2. Accept Resignations
  - a. Lori Heldibridle, Lilly, Intermediate School Health Room Assistant, effective December 29, 2023
  - b. Kaitlyn Kalwanaski, Patton, High School Principal, effective January 16, 2024
  - c. Nicole Lundberg, Lilly, IU08 Substitute Teacher, effective immediately
3. Approve Appointments
  - a. Leigh Casher, Cresson, Elementary Substitute Teacher, effective on or about January 10, 2024 through on or about February 16, 2024
  - b. Hannah Ernest, Portage, Intermediate Substitute Teacher, effective on or about January 22, 2024 through on or about March 5, 2024
  - c. Ashley Galovich, Cresson, Volunteer Softball Coach, effective pending documentation
  - d. Christina Plouse, Cresson, Intermediate School Health Room Assistant, effective pending documentation
  - e. Michael Noel, Dysart, High School 2<sup>nd</sup> Shift Custodian, effective pending documentation
  - f. Christine Trexler, Cresson, Middle School Science Substitute Teacher, effective January 16, 2024 through the end of the 2023-2024 school year
  - g. Benjamin Watt, Ashville, from 205-day Assistant Middle School Principal to 260-day High School Principal, at an annual salary of \$83,000 (prorated for days worked in 2023-24), effective January 17, 2024
  - h. Justin Wheeler, Gallitzin, from Science Teacher to 205-day Assistant Middle School Principal, at an annual salary of \$76,512 (prorated for days worked in 2023-24), effective January 17, 2024
4. Award Tenure
  - a. Brittany Mogollon
5. Approve McIlwain School Bus Lines, Inc. Driver, effective pending documentation
  - a. Thomas Schettig, Cresson

**MOTION BY** \_\_\_\_\_

**SECONDED BY** \_\_\_\_\_

**XV. NEW BUSINESS**

**RESOLUTION #9 - APPOINT ALTERNATE REPRESENTATIVE TO ADMIRAL PEARY AREA VOCATIONAL TECHNICAL SCHOOL JOINT OPERATING COMMITTEE**

**RESOLVED:** That the Board of Education appoints Anthony Dziabo as first alternate representative to the Admiral Peary Area Vocational Technical School Joint Operating Committee.

**MOTION BY** \_\_\_\_\_

**SECONDED BY** \_\_\_\_\_

**RESOLUTION #10 - ARCHITECTURAL AND ENGINEERING SERVICES**

**RESOLVED:** That the Board of Education hereby authorizes CORE Architects, LLC, to provide professional Architectural and Engineering Services for the District-wide Consolidation and Renovation Project, in accordance with their Proposal, dated January 12, 2024, and pending execution, subject to review by the District Solicitor, of an Amendment to the Architectural Master Services Agreement, dated December 1, 2022.

**MOTION BY** \_\_\_\_\_

**SECONDED BY** \_\_\_\_\_

**XVI. INFORMATION ITEMS**

**1. FIRST READING OF NEW, REVISED, OR BOARD POLICIES FOR REVIEW:**

- a. 610 - Purchases Subject to Bid/Quotation
- b. 611 - Purchases Budgeted
- c. 626 Attachment - Procurement – Federal Programs  
*(Policies were reviewed at the Committee of the Whole Meeting and copies are available upon request)*

**XVII. ADJOURNMENT OF BUSINESS MEETING \_\_\_\_\_ P.M.**

**MOTION BY** \_\_\_\_\_

**SECONDED BY** \_\_\_\_\_