



PENN CAMBRIA SCHOOL DISTRICT
Cresson, Pennsylvania

BOARD OF EDUCATION

AGENDA

**ORGANIZATION AND REGULAR MEETING
DECEMBER 5, 2023**

Caleb Drenning _____
Anthony Dziabo _____
Matthew Kearney _____
Terry Krug _____
Rudy McCarthy _____
Guy Monica _____
Michael Sheehan _____
Cindy Sheehan-Westrick _____
Jeffrey Stohon _____
Ronald Repak _____
Jill Francisco _____
William Marshall _____

*The Board requests that those wishing to address the board during public comment observe a five-minute time limit.
A spokesperson should be appointed in the case of a group presentation.*

I. CALL TO ORDER – Attorney Jordan Shuber will act as Temporary Chair to open the meeting.
(Temporary Chair): “The Organization Meeting of the Penn Cambria Board of School Directors is hereby called to order at _____ P.M.”

“Please rise and join me in the Pledge of Allegiance.”

II. WELCOME DISTRICT JUDGE JOHN PREBISH TO INSTALL DIRECTORS

- A. Each newly elected board member presents a Certificate of Election to District Judge Prebish.
- B. District Judge Prebish reads aloud each Certificate of Election.
- C. District Judge Prebish administers Oath of Office to all newly elected board members.

“Recently elected members please rise for the Oath of Office and repeat after me:

I *(state your name)* do solemnly affirm
that I will support, obey and defend
the Constitution of the United States
and the Constitution of this Commonwealth
and that I will discharge
the duties of my office with fidelity.”

- D. Directors take their seats with the Board.
- E. District Judge Prebish returns Certificates of Election to Superintendent for school district files.

III. *(Temporary Chair):* “May we have a roll call, please?”

ROLL CALL - by *Jacquelyn Mento*, Recording Secretary

IV. MUSICAL PRESENTATION

V. ELECTION OF A PRESIDENT

A. *(Temporary Chair):* “Motion to open nominations for Board President.”

MOTION BY _____ **SECONDED BY** _____

B. *(Board makes nominations)*

(Motion) I, _____, nominate _____ for Board President

(Secinded) I, _____, second that nomination

(Motion) I, _____, nominate _____ for Board President

(Secinded) I, _____, second that nomination

C. *(Temporary Chair):* “Motion to close nominations for Board President.”

MOTION BY _____ **SECONDED BY** _____

D. *(Temporary Chair):* “Motion to elect a Board President.”

MOTION BY I, _____, move that _____ be elected President,
Penn Cambria Board of Directors” **SECONDED BY** _____

E. (Temporary Chair): “May we have a roll call vote, please?”

(Newly elected president immediately assumes the chair and conducts the meeting from this point on.)

VI. ELECTION OF A VICE PRESIDENT

A. (President): “Motion to open nominations for Board Vice President.”

MOTION BY _____ **SECONDED BY** _____

B. (Board makes nominations)

(Motion) I, _____, nominate _____ for Board Vice President

(Secoded) I, _____, second that nomination

(Motion) I, _____, nominate _____ for Board Vice President

(Secoded) I, _____, second that nomination

C. (President): “Motion to close nominations for Board Vice President.”

MOTION BY _____ **SECONDED BY** _____

D. (President): “Chair will now entertain a motion to elect a Board Vice President.”

MOTION BY I, _____, move that _____ be elected Vice President, Penn Cambria Board of Directors” **SECONDED BY** _____

E. (President): “May we have a roll call vote, please?”

(Election process shall be repeated if necessary)

(If Needed)

VII. ELECTION OF AN INTERIM SECRETARY THROUGH JUNE 2025

A. (President): “Motion to open nominations for Board Secretary.”

MOTION BY _____ **SECONDED BY** _____

B. (Board makes nominations)

(Motion) I, _____, nominate _____ for Board Secretary

(Secoded) I, _____, second that nomination

(Motion) I, _____, nominate _____ for Board Secretary

(Secoded) I, _____, second that nomination

C. (President): “Motion to close nominations for Board Secretary.”

MOTION BY _____ **SECONDED BY** _____

D. (President): “Chair will now entertain a motion to elect a Board Secretary.”

MOTION BY I, _____, move that _____ be elected Secretary, Penn Cambria Board of Directors” **SECONDED BY** _____

E. (President): “May we have a roll call vote, please?”

(Election process shall be repeated if necessary)

(If Needed)

VIII. ELECTION OF AN INTERIM TREASURER THROUGH JUNE 2023

A. (President): "Motion to open nominations for Board Treasurer."

MOTION BY _____ SECONDED BY _____

B. (Board makes nominations)

(Motion) I, _____, nominate _____ for Board Treasurer

(Secoded) I, _____, second that nomination

(Motion) I, _____, nominate _____ for Board Treasurer

(Secoded) I, _____, second that nomination

C. (President): "Motion to close nominations for Board Treasurer."

MOTION BY _____ SECONDED BY _____

D. (President): "Chair will now entertain a motion to elect a Board Treasurer."

MOTION BY I, _____, move that _____ be elected Treasurer, Penn Cambria Board of Directors" SECONDED BY _____

E. (President): "May we have a roll call vote, please?"

(Election process shall be repeated if necessary)

IX. RESOLUTION #1 - APPOINTMENT OF A SOLICITOR

RESOLVED: That the law firm of *Dillon, McCandless, King, Coulter & Graham, L.L.P.* 313 West High Street, Suite 209, Ebensburg, PA, be appointed Solicitor to the Board of School Directors for calendar year 2024.

MOTION BY _____ SECONDED BY _____

ROLL CALL VOTE:

X. RESOLUTION #2 - ADOPTION OF CALENDAR OF MEETINGS

RESOLVED: That the Regular Meetings of the Penn Cambria Board of School Directors are hereby designated to commence at 7:00 P.M. in the Library of the Penn Cambria High School on the date indicated each month. Work sessions (Committee of the Whole) shall commence at 7:00 P.M. in the building and on the date indicated, except in July when there is no work session. The Board shall reorganize on the first Tuesday of December.

January 2024 -	Committee of Whole - 9 th	PC Pre-Primary	REGULAR MEETING - 16 th
February 2024 -	Committee of Whole - 13 th	PC Pre-Primary	REGULAR MEETING - 20 th
March 2024 -	Committee of Whole - 12 th	PC High School	REGULAR MEETING - 19 th
April 2024 -	Committee of Whole - 9 th	PC Intermediate	REGULAR MEETING - 16 th
May 2024 -	Committee of Whole - 14 th	PC Middle	REGULAR MEETING - 21 st
June 2024 -	Committee of Whole - 11 th	PC Primary	REGULAR MEETING - 18 th
July 2024 -			REGULAR MEETING - 24 th
August 2024 -	Committee of Whole - 13 th	PC High School	REGULAR MEETING - 20 th
September 2024 -	Committee of Whole - 10 th	PC Middle	REGULAR MEETING - 17 th
October 2024 -	Committee of Whole - 8 th	PC Primary	REGULAR MEETING - 15 th
November 2024 -	Committee of Whole - 12 th	PC Intermediate	REGULAR MEETING - 19 th
December 2024 -	Organization Meeting - followed by		REGULAR MEETING - 3 rd

MOTION BY _____ SECONDED BY _____

XI. SPOTLIGHT ON STUDENT ACHIEVEMENT

Congratulations to the following students that successfully auditioned into Honor band and will perform with other top District VI musicians in January at Greater Johnstown under the direction of Dr. Zach Cheever from Indiana University of Pennsylvania: Flute - Allison New, Hailey Farabaugh, and Ariane Eckenrode, Oboe - Mya Weisinger, Tenor Saxophone - Kassidy Adams, Trumpet - Jada Nagle, French Horn - Emma Hazlett, Trombone - Christina Myers, and Euphonium - Camryn Ashworth.

XII. RESOLUTION #3 - APPROVE MINUTES

RESOLVED: That the minutes of the regular meeting held November 21, 2023, be approved as recorded in the copies mailed to the Board prior to this meeting.

MOTION BY _____ **SECONDED BY** _____

XIII. BUSINESS ADMINISTRATOR’S REPORT

RESOLUTION #4 - AUTHORIZATION TO PAY INVOICES PRIOR TO DECEMBER 31, 2023

RESOLVED: That the Business Administrator is authorized to pay general fund, capital reserve fund, and cafeteria fund invoices for the month of December 2023.

MOTION BY _____ **SECONDED BY** _____

RESOLUTION #5 - INTERIM REAL ESTATE TAX ASSESSMENT

RESOLVED: That the Board of Directors of the Penn Cambria School District approve Interim Real Estate Tax Assessment for 2024-2025 as per Section 677.1 of Public-School Code.

MOTION BY _____ **SECONDED BY** _____

XIV. SOLICITOR’S REPORT

XV. RESOLUTION #6 - SUPERINTENDENT’S RECOMMENDATIONS

RESOLVED: That the Superintendent’s recommendations be approved as follows:

A. PERSONNEL ACTIONS

- 1. Accept Retirement
 - a. Susan Reed, Duncansville, Middle School Teacher, after 36 years, effective May 30, 2024
- 2. Accept Resignation
 - a. Charles Colbert, Cresson, High School Custodian, retroactive to December 1, 2023
- 3. Approve Termination
 - a. Dawn Houser, Lilly, High School Food Service Worker, retroactive to November 22, 2023
- 4. Approve Appointments
 - a. Toni Nadolsky, Ashville, Middle School Floating Secretary, effective December 14, 2023
 - b. Kitty Weymer, Patton, 4.75 hours per day High School Food Service Worker, effective pending documentation
- 5. Approve Mentor for the 2023-2024 school year, stipend per the PCEA contract, prorated from employee start date:
 - a. Jocelyn McMullen as mentor for Alexandra Williams
 - b. Jessica Wyland as mentor for Paulina Miller

B. CURRICULUM MAPS

- 1. High School
 - a. Basic Foods
 - b. Child Development
 - c. Digital Photo/Audio
 - d. Digital Video
- 2. Middle School
 - a. Health Grades 5-8

MOTION BY _____ **SECONDED BY** _____

XVI. NEW BUSINESS

RESOLUTION #7 - HEALTH AND SAFETY PLAN

RESOLVED: That the Board of Directors hereby approve the revised Penn Cambria School District Health and Safety Plan.

MOTION BY _____ **SECONDED BY** _____

RESOLUTION #8 - ADOPTION OF NEW, REVISED, OR BOARD POLICIES FOR REVIEW

RESOLVED: That the Board of Directors hereby approve the second reading and adoption of the following policies:

- A. 006 - Meetings
- B. 216.1 - Supplemental Discipline Records
- C. 217 - Graduation Requirements
- D. 236.1 - Threat Assessment

(Policies were reviewed at the Committee of the Whole Meeting and copies are available upon request)

MOTION BY _____ **SECONDED BY** _____

RESOLUTION #9 - ROOFING CONSULTANT

RESOLVED: That the Board of Directors hereby approve entering into a two-year agreement with Seymore Rentals to provide services including a roof inspection and evaluation program and to consult on roofing projects at a sum of \$4,500.00 per year, retroactive to November 24, 2023 through November 24, 2025.

MOTION BY _____ **SECONDED BY** _____

XVII. HEARING OF VISITORS - Questions, concerns, comments, related to school business.

During this portion of the meeting, this is an opportunity for only residents, taxpayers, employees, and students of the district to provide information that you would like the Board to consider regarding a decision. We ask you to limit your comments to 5 minutes. If you share a common topic with others, we encourage the use of a single spokesperson for the group. Out of respect for our staff and students, we request that your public comments focus on issues or policies and not people. The intention of the audience of citizens is for the Board to listen to you. We will carefully weigh your comments, but may not engage in dialog, which is not the intended purpose of this opportunity. Should the comments be personally directed, or derogatory remarks made against District Board Members, District Officials, or District employees, or profanity used, the individuals remaining time will be forfeited. Please state your name and community in which you reside within Penn Cambria School District.

XVIII. EXECUTIVE SESSION

XIX. ADJOURNMENT OF BUSINESS MEETING _____ P.M.

MOTION BY _____ **SECONDED BY** _____