

PENN CAMBRIA SCHOOL DISTRICT
201 6TH STREET
CRESSON, PENNSYLVANIA 16630

BOARD OF EDUCATION
Regular Meeting
September 19, 2023

MEMBERS: Caleb Drenning, Matthew Kearney, Terry Krug, Rudy McCarthy, Guy Monica, George Pyo,
Justin Roberts, Michael Sheehan, Jeffrey Stohon

A Regular Meeting of the Penn Cambria School District Board of Education was called to order by George Pyo,
President, at 7:00 P.M., Tuesday, September 19, 2023, in the Library of the Penn Cambria High School.

ROLL CALL WAS TAKEN:

MEMBERS PRESENT:

Mr. Caleb Drenning
Mr. Matthew Kearney
Mr. Terry Krug
Mr. Guy Monica
Mr. George Pyo
Mr. Justin Roberts
Mr. Michael Sheehan
Mr. Jeffrey Stohon
TOTAL. 8

MEMBERS ABSENT:

Mr. Rudy McCarthy
TOTAL. 1
QUORUM PRESENT.

AMONG OTHERS PRESENT:

William Marshall, Superintendent
Jill Francisco, Business Administrator
Jeanette Black, Assistant to the Superintendent
Amy Spinos, School Solicitor
Kaitlyn Kalwanaski, High School Principal
Kristen Blackburn, Assistant High School Principal
Dane Harrold, Middle School Principal
Joseph Smorto, Elementary Principal
Carrie Conrad, Special Education Director
Lewis Hale, Director of Technology
Scott Sherry, Director of Buildings, Grounds, & Maintenance
Justine Hrzic-Smith, Food Service Director

Jacquelyn Mento, Recording Secretary
Adam Clevenger, PCEA President
Robin Lappi, PCESPA President
Veronica Noll, PCESPA Secretary
Kerry Nileski, Teacher
Kristin Baudoux, Mainliner Reporter
Katie Smolen, Tribune Democrat Reporter
Cindy Sheehan-Westrick, Parent
Dontae Lilly, Coach
Mark Mardula, Teacher
Alexandra Williams, Community Member
Noah Lee, College Student

Following the Pledge of Allegiance, the following were the items of business and discussion.

ANNOUNCEMENT - The Penn Cambria School District Committee of the Whole Meeting scheduled for October 10, 2023 has been moved to the High School Library.

HEARING OF VISITORS - There were no questions, concerns, comments, related to school business.

APPROVAL OF MINUTES

A motion was offered by Mr. Krug, seconded by Mr. Stohon, and approved unanimously by voice aye vote, to accept the following resolution:

RESOLVED: That the minutes of the regular meeting held August 15, 2023, be approved as recorded in the copies mailed to the Board prior to this meeting.

PAYMENT OF BILLS

A motion was offered by Mr. Kearney, seconded by Mr. Drenning, and approved unanimously by voice aye vote, to accept the following resolution:

RESOLVED: That the invoices as mailed to the Board prior to the meeting, and as evaluated and reviewed, reconciled, and recommended for payment by the Business Office be hereby approved for payment. Copy to be made part of the minutes. (*See Addendum "A"*)

TREASURER'S REPORT

A motion was offered by Mr. Roberts, seconded by Mr. Monica, and approved unanimously by voice aye vote, to accept the following resolution:

RESOLVED: That the Treasurer's Report for August 2023 be accepted as mailed to the Board, and that a copy be filed with the official records of the School District. (*See Addendum "B"*)

BUSINESS ADMINISTRATOR'S REPORT

A motion was offered by Mr. Roberts, seconded by Mr. Stohon, and approved unanimously by voice aye vote, to accept the following resolutions:

FINANCIAL REPORTS

RESOLVED: That the financial reports for the general fund, capital reserve fund, and cafeteria fund be accepted as presented to the Board and that a copy be filed with the official records of the of the School District. (*See Addendum "C"*)

BUDGET TRANSFERS

RESOLVED: That the Board of Directors approve budget transfers under the 2022-2023 general fund budget and that a copy be filed with the official records of the school district. (*See Addendum "D"*)

FUND BALANCE TRANSFER

RESOLVED: That the Board of Directors approve a transfer of \$650,000 from the General Fund unassigned fund balance to the committed fund balance for future capital improvements/renovations retroactive to June 30, 2023.

TAX COLLECTOR AUDIT REPORT

RESOLVED: That the Board of Directors hereby accept the Audit of Selected Real Estate Tax Collectors for the 2021 Tax Assessment Year, Statement of Cash Receipts and Disbursements, as prepared by *Mark C. Turnley, CPA*.

SOLICITOR'S REPORT

Ms. Amy Spinos informed the Board of Directors on a petition filed by three school districts against the Pennsylvania Department of Education to stop a new requirement that was sent to school districts on August 30, 2023 and effective no later than September 5, 2023, that schools offer services to students with disabilities through the age of 22, which was previously 21. The Pennsylvania School Board Association is challenging PDE, stating that the department didn't have the authority to unilaterally make the change, and that it gave school districts no notice, leaving them no time to budget.

SUPERINTENDENT'S RECOMMENDATIONS

A motion was offered by Mr. Stohon, seconded by Mr. Monica, and approved unanimously by voice aye vote, to accept the following resolution:

RESOLVED: That the Superintendent's recommendations be approved as follows:

A. PERSONNEL ACTIONS

Accept Resignations

Kasey Bradley, Cresson, Assistant Varsity Cheerleading Coach, effective August 15, 2023

Andrew Crusciel, Loretto, Middle School Custodian, effective August 23, 2023

Alicia Goppman, Ligonier, Speech Teacher, effective October 23, 2023

Lucas Rosemas, Portage, Volunteer Boys Soccer Coach, effective immediately

Michael Simone, Indiana, Volunteer Cross Country Coach, effective immediately

Michael Summerville, Cresson, Volunteer Football Coach, effective immediately

Joan Sumner, Loretto, Pre-Primary School Aide, effective August 23, 2023

Christine Trexler, Cresson, High School Floating Secretary, effective September 30, 2023

Tim Trusik, Portage, Volunteer Boys Soccer Coach, effective immediately

Approve Appointments

Leigh Casher, Cresson, Primary School Substitute Special Education Teacher, retroactive to August 24, 2023 through September 15, 2023

James Eckenrode, Martinsburg, Head Junior High Softball Coach, at a stipend of \$3,370, effective pending documentation

Austin Farabaugh, Loretto, from Assistant to Volunteer Junior High Wrestling Coach, retroactive to August 22, 2023

Eric Gaida, Cresson, Volunteer Varsity Football Coach, effective pending documentation

Alyssa Martinazzi, Cresson, Pre-Primary School Substitute Teacher, effective on or about October 6, 2023 through December 21, 2023

Dontae Lilly, Lilly, Volunteer Varsity Boys Basketball Coach, effective immediately

Jessica Secriskey, Cresson, Aide, location and effective date to be determined

Nicholas Wanyo, Ebensburg, Junior High Assistant Wrestling Coach, at a stipend of \$2,158, effective immediately

Alexandra Williams, Lilly, Speech Teacher, Masters Step 1, \$41,199, effective date to be determined

Approve Substitute Teachers

Brian Gibson, Ebensburg, effective pending documentation

Approve IU08 Substitute Teachers

Kassandra Ferdinand, Cresson, effective pending documentation

Alyssa Martinazzi, Cresson, effective immediately

Christine Trexler, Cresson, effective pending documentation

Approve Substitute Secretary

Christine Trexler, Cresson, effective October 1, 2023

Approve McIlwain School Bus Lines, Inc. Drivers, pending documentation

Chasity Moyer, Cresson

Ronald Stolarski, Cresson

Joni Woodley, Patton

Brian Woodley, Patton

NEW BUSINESS

A motion was offered by Mr. Krug, seconded by Mr. Kearney, and approved unanimously by voice aye vote, to accept the following resolutions:

FIT OPTIMIZED SOLUTIONS

RESOLVED: That the Board of Directors approve contracts with FIT Optimized Solutions of Windber, PA. as follows:

Energy Management System Service Contract for Direct Digital Control Preventative Maintenance for the Intermediate School (PCI) (Boiler Room) for a one-year term starting on September 1, 2023.

Preventative Maintenance Contract for the Intermediate School (PCI) pneumatic automatic temperature control systems for a one-year term starting on September 1, 2023.

Total cost \$3,800.00.

ADARA HEALTH CARE STAFFING

RESOLVED: That the Board of Directors approve the revised Adara Health Care Staffing Contract, to provide additional substitute nursing coverage on an as needed basis.

A motion was offered by Mr. Drenning, seconded by Mr. Monica, and approved unanimously by voice aye vote, to accept the following resolution:

SCHOOL DISTRICT COMPREHENSIVE PLAN

RESOLVED: That the Board of Directors approve the final draft of the Penn Cambria School District Future Ready Comprehensive Plan Required Components for the 2023 through 2026 school years.

ROLL CALL VOTE:

YES: Mr. Kearney Mr. Krug, Mr. Monica, Mr. Roberts, Mr. Sheehan, Mr. Stohon, Mr. Drenning, Mr. Pyo
NO: 0

A motion was offered by Mr. Stohon, seconded by Mr. Monica, and approved unanimously by voice aye vote, to accept the following resolutions:

TITLE 1 SERVICES

RESOLVED: That the Board of Directors approve an Interdistrict Agreement to provide Title 1 Nonpublic Services at St. Michael School in Loretto for the Cambria Heights School District for the 2023-24 school year.

ADOPTION OF NEW, REVISED, OR BOARD POLICIES FOR REVIEW

RESOLVED: That the Board of Directors approve the second reading and adoption of the following policy:
305-AR Compensation of Substitute Teachers
(See Addendum "E")

INFORMATIONAL ITEMS

First reading of new, revised, or Board Policy for review:

204-AR Attendance
(See Addendum "F")

ADMINISTRATOR'S REPORT

Justine Hrzic-Smith, Food Service Director, shared information regarding cost control, increasing participation, promotional and positive programs that the Food Service Department is focusing on this school year. A staff training was held on August 8th at the Altoona Grand Hotel covering topics such as civil rights, offer versus serve (ovs), HACCP, and allergy management. Positive promotions will be running throughout the year including wellness Wednesdays, taste testing, nutrition for life, holiday meals, tasty bites, and the farm to fork program which teaches students where their food comes from. Ms. Hrzic-Smith recognized the great team working in the kitchens and stated that the District is almost fully staffed. Finally, she commended the exceptional students from Admiral Peary Area Vocational Technical School that assisted in the kitchen during the 2022-2023 school year. These students were awarded grants from The Nutrition Group (TNG) Charities program.

ADJOURNMENT

A motion was offered by Mr. Roberts, seconded by Mr. Krug, and approved unanimously by voice aye vote, to accept the following resolution:

RESOLVED: That there being no further business, this meeting is adjourned at 7:16 P.M.