

PENN CAMBRIA SCHOOL DISTRICT
201 6TH STREET
CRESSON, PENNSYLVANIA 16630

BOARD OF EDUCATION
Regular Meeting
August 15, 2023

MEMBERS: Caleb Drenning, Matthew Kearney, Terry Krug, Rudy McCarthy, Guy Monica, George Pyo,
Justin Roberts, Michael Sheehan, Jeffrey Stohon

A Regular Meeting of the Penn Cambria School District Board of Education was called to order by George Pyo, President, at 7:00 P.M., Tuesday, August 15, 2023, in the Library of the Penn Cambria High School.

ROLL CALL WAS TAKEN:

MEMBERS PRESENT:

Mr. Caleb Drenning
Mr. Matthew Kearney
Mr. Terry Krug
Mr. Rudy McCarthy
Mr. George Pyo
Mr. Justin Roberts
Mr. Michael Sheehan
Mr. Jeffrey Stohon
TOTAL. 8

MEMBERS ABSENT:

Mr. Guy Monica *
TOTAL. 1
QUORUM PRESENT.

AMONG OTHERS PRESENT:

William Marshall, Superintendent
Jill Francisco, Business Administrator
Jeanette Black, Assistant to the Superintendent
Amy Spinos, School Solicitor
Kaitlyn Kalwanaski, High School Principal
Kristen Blackburn, Assistant High School Principal
Dane Harrold, Middle School Principal
Benjamin Watt, Assistant Middle School Principal
Joseph Smorto, Elementary Principal
Carrie Conrad, Special Education Director
Scott Sherry, Director of Buildings, Grounds, & Maintenance
Lewis Hale, Director of Technology

Justine Hrzic-Smith, Food Service Director
Jacquelyn Mento, Recording Secretary
Adam Clevenger, PCEA President
Robin Lappi, PCESPA President
Veronica Noll, PCESPA Secretary
Kerry Nileski, Teacher
Cindy Sheehan-Westrick, Parent
Kristin Baudoux, Mainliner Reporter
Kenise Buck
Lauren Madonna
Zachary McCracken

Following the Pledge of Allegiance, the following were the items of business and discussion.

* *Mr. Monica arrived at 7:01pm*

HEARING OF VISITORS - There were no questions, concerns, comments, related to school business.

ANNOUNCEMENT - Mr. George Pyo, Board President, on behalf of the Pennsylvania School Board Association, recognized two School Board members for years of service and Pennsylvania School Board Service Honor Roll. "The number of years that you have spent on the School Board and knowing that you do well for your students, faculty, district, and the taxpayers is an honor. The first certificate of appreciation goes to Mr. Justin Roberts in recognition of his ongoing service and long-term contribution to bring energy, values, and guidance to the Penn Cambria School District. The other certificate of appreciation goes to Mr. Michael Sheehan in recognition of his ongoing service and long-term contribution to bring energy, values, and guidance to the Penn Cambria School District. Mr. Sheehan has eight years of service and Mr. Roberts has twenty years of service."

APPROVAL OF MINUTES

A motion was offered by Mr. Kearney, seconded by Mr. Stohon, and approved unanimously by voice aye vote, to accept the following resolution:

RESOLVED: That the minutes of the regular meeting held June 20, 2023, be approved as recorded in the copies mailed to the Board prior to this meeting.

PAYMENT OF BILLS

A motion was offered by Mr. Krug, seconded by Mr. Roberts, and approved unanimously by voice aye vote, to accept the following resolution:

RESOLVED: That the invoices as mailed to Board prior to the meeting, and as evaluated and reviewed, reconciled, and recommended for payment by the Business Office be hereby approved for payment. Copy to be made part of the minutes. (*See Addendum "A"*)

TREASURER'S REPORTS

A motion was offered by Mr. McCarthy, seconded by Mr. Drenning, and approved unanimously by voice aye vote, to accept the following resolution:

RESOLVED: That the Treasurer's Reports for June and July 2023 be accepted as mailed to the Board, and that a copy be filed with the official records of the School District. (*See Addendum "B"*)

BUSINESS ADMINISTRATOR'S REPORT

A motion was offered by Mr. Sheehan, seconded by Mr. Roberts, and approved unanimously by voice aye vote, to accept the following resolutions:

SET A LA CARTE PRICES FOR 2023-2024

RESOLVED: That the Board of Directors set the A la Carte Price List for the 2023-2024 school term. (*See Addendum "C"*)

FINAL STATEMENT WITH TAX COLLECTORS

RESOLVED: That the Board of Directors, pending the final audit, concur in the settlement with tax collectors for the 2022 school duplicate in accordance with the TAX COLLECTION SETTLEMENT FOR 2022-2023 DUPLICATE REPORTS, a copy of which shall be made a part of the school district's official files.

ACCEPTANCE OF TAX COLLECTOR'S ANNUAL EXONERATION REPORTS

RESOLVED: That the annual exoneration reports of the tax collectors, submitted for the 2022-2023 school year, be accepted; settlement with the collectors pending review of records by the Business Office and school district auditor.

SOLICITOR'S REPORT

Ms. Amy Spinosa introduced herself to the Board of Directors as Attorney Repak's new associate in the Ebensburg office. Ms. Spinosa stated that she is new to education law, however, she has been practicing for almost two decades and recently provided some research for Mr. Marshall. She is looking forward to working with the District in the future.

SUPERINTENDENT'S RECOMMENDATIONS

A motion was offered by Mr. Monica, seconded by Mr. Roberts, and approved unanimously by voice aye vote, to accept the following resolution:

RESOLVED: That the Superintendent's recommendations be approved as follows:

A. PERSONNEL ACTIONS

Accept Retirement

Mary Lou Arford, Portage, Pre-Primary School Aide, effective August 18, 2023, after 24+ years of service

Accept Resignations, effective immediately

Allen Coble, Altoona, Volunteer Varsity Girls' Basketball Coach

John Jasper, Cresson, Volunteer Junior High Softball Coach

Michele Jones, Gallitzin, Volunteer Volleyball Coach

Paul David Myers, Cresson, Volunteer Wrestling Coach

Andrew Stopko, Johnstown, Volunteer Junior High Softball Coach

Lauren Woomeer, Altoona, Health/PE Teacher

Accept Resignations

Jenna Miller, Altoona, High School Special Education Teacher, effective June 28, 2023

Benjamin Pratt, Cresson, Assistant Golf Coach, effective July 20, 2023

Gregg Talko, Lilly, 9th Grade Assistant Football Coach, effective June 13, 2023

Approve Leave

Employee #017353, Primary School Aide, effective on or about September 27, 2023 through on or about November 8, 2023

Approve Appointments

Charles Colbert, Cresson, High School Custodian, retroactive to July 17, 2023

Hannah Ernest, Portage, Primary School Substitute Teacher, effective on August 22, 2023 through on or about November 10, 2023

Approve Appointments, effective immediately

Katlin Little, Gallitzin, Volunteer Golf Coach

Derek Mardula, Chardon, OH, Volunteer Junior High Baseball Coach

Dominic Ricupero, Cresson, 9th Grade Assistant Football Coach, at a stipend of \$2,700

Approve Appointments, effective at the start of the 2023-2024 school year

Kenise Buck, Smithmill, Middle School Health and Physical Education Teacher, Bachelors Step 16, \$65,499

Lauren Madonna, Cresson, Primary School Special Education Teacher, Masters Step 8, \$52,899

Zachary McCracken, Altoona, High School Science Teacher, Bachelors Step 1, \$39,299

Tara Van Caster, Cresson, High School Student Council Co-Advisor, at a stipend of \$1,042

Approve Appointments, effective pending documentation

Maddi Laret, Lilly, Volunteer Varsity Volleyball Coach

Rebecca Martini, Gallitzin, Aide, location to be determined

Keith Saleme, Cresson, Assistant Golf Coach, at a stipend of \$2,414

Approve Substitutes for the 2023-2024 school year (See Addendum "D")

Substitute Teachers

Deletions made to the attached list are as follows:

Alexis Eckenrode, Lilly

Patricia Tarwater, Ebensburg

Marissa Vinglish, Dysart

IU08 Substitute Teachers

Deletions made to the attached list are as follows:

Dustin Hartline, Lilly

Alyssa Martinazzi, Cresson

Ryan Niklaus, Gallitzin

Alexandra Williams, Lilly

Nurses

Additions made to the attached list are as follows:

Joseph Zeak, Hollidaysburg

Approve School Bus Drivers for the 2023-2024 school year (See Addendum "E")

Additions made to the attached list are the following:

Joseph Benzie, Gallitzin

Merle Conley, Lilly

Joseph Gallagher, Loretto

Wesley Miller, Portage

Deletions made to the attached list are the following:

- Bryanna Alexander
- Jacqueline Artko
- David Belles
- Kathy Brown
- Brian Datre
- Ron Farabaugh
- Samantha Ickes
- Regis Kinback
- Heidi Macdonald
- Cindy Miller
- Lynn Miller
- Leah Montgomery
- David Moses
- Dan Mullen
- Lynn Racz
- Kathleen Rhodes
- Alyssa Rickens
- Kathleen Riden-Hammond
- Joseph Storm
- Pamela Vinglas

Approve Mentors for the 2023-2024 school year, stipend \$1,000 per PCEA contract pro-rated based on start dates.

<u>Professional Staff</u>	<u>Mentor</u>
Kenise Buck	Michael Simone
Zachary McCracken	Melissa Kane
Lauren Madonna	Chelsey McMahon

- B. **APPROVE INCENTIVE BONUS** for Charles Terek, Athletic Director, based on additional revenue generated per the compensation plan clause of the Athletic Director agreement.
- C. **APPROVE JOB DESCRIPTION** - Computer/Network Technician (*See Addendum "F"*)
- D. **APPROVE STUDENT HANDBOOKS**
- E. **RETAIN** Dr. Brett Scharf, DO, as school physician at \$8.00 per student physical exam to provide services as requested by the district in accordance with the School Code.

NEW BUSINESS

A motion was offered by Mr. Stohon, seconded by Mr. Krug, and approved unanimously by voice aye vote, to accept the following resolution:

SUPERINTENDENT SEARCH AGREEMENT

RESOLVED: That the Board of Directors appoint P. Emery D’Arcangelo, Ed.D. of Boswell PA, to conduct a Superintendent search on behalf of the district in accordance with the provision of Public School Code of 1949.

A motion was offered by Mr. Monica, seconded by Mr. Kearney, and approved unanimously by voice aye vote, to accept the following resolutions:

FINANCIAL ADVISOR AND BOND COUNSEL

RESOLVED: That the Board of Directors approve a resolution to appoint the firm of PFM Financial Advisors LLC (the "Financial Advisor") as Financial Advisor and the firm of Dinsmore & Shohl LLP (the "Bond Counsel") as Bond Counsel to advise and assist the School District regarding the authorization, structuring, issuance and sale of the Project Bonds, in one or more series in one or more calendar years, to finance the Project. (*See Addendum "G"*)

OUT OF STATE FIELD TRIP

RESOLVED: That the Board of Directors approve Penn Cambria Band students to attend Broadway Workshop and Performance in New York City, NY in Spring of 2024.

COMMUNITY GUIDANCE CENTER

RESOLVED: That the Board of Directors approve entering into an agreement with Community Guidance Center to provide school-based student mental health counseling services for the 2023-2024 school year with funding provided by ARP-ESSER and PCCD School Mental Health and Safety and Security grants.

ADOPTION OF NEW, REVISED, OR BOARD POLICIES FOR REVIEW

RESOLVED: That the Board of Directors approve the second reading and adoption of the following policies:

137 - Home Education Programs

137.1 - Extracurricular Participation by Home Education Students

137.2 - Participation in Cocurricular Activities and Academic Courses by Home Education Students

137.3 - Participation in Career and Technical Education Programs by Home Education Students

251 - Students Experiencing Homelessness, Foster Care, and Other Educational Instability

(See Addendum "H")

COMPREHENSIVE PLAN REVIEW

RESOLVED: That the Board of Directors approve the updated Penn Cambria School District Future Ready Comprehensive Plan which will be posted on August 16, 2023 for a twenty-eight-day public review.

SECURITY CAMERAS AND RELATED LICENSES

RESOLVED: That the Board of Directors approve the purchase of security cameras and related licenses from Link Computer Corp at a cost of approximately \$38,670.00 based on successful bid.

SURVEY PARTICIPATION

RESOLVED: That the Board of Directors hereby approve the participation in the following surveys in various grade levels/classrooms:

Safe Touches (if applicable)

Botvin Lifeskills Grades 6-8 for United Way

2023 PA Youth Survey

INFORMATIONAL ITEMS

First reading of new, revised, or Board Policies for review:

305-AR Compensation of Substitute Teachers (See Addendum "I")

ADMINISTRATOR'S REPORT

Lewis Hale, Director of Technology, informed the Board of Directors on the past, present, and future in technology for Penn Cambria School District:

- Stopfinder mobile app was introduced to parents to track school buses with GPS trackers for student pickup and drop-off.
- Leveraged Clever as an Online Datawarehouse to integrate Rostering and Single-Sign-On (SSO) to multiple vendors. When a student enters or leaves the district, the vendor database is updated nightly. Vendors included: Go Math, AR, Clever, Nav360, etc.
- A Digital Hall pass system was started at the Middle School. We made use of the outdated Stream 11 Laptops and created a Microsoft form to allow students to sign out of the classroom. If the student selected a visit to the nurse, the nurse would get an email that the student was in route. This system allows the teachers and administrators to see real-time and historical data for students in the hallways. This same system has been reproduced for the High School this year.
- Multi-Factor Authentication (MFA) and forced password changes have been pushed out to all non-student users on the Penn Cambria network. While on the Penn Cambria network (wired or wireless), MFA is not forced.

- eRate Category 2 funds (we normally do not qualify for Category 2, however, this was the second round of funding that we were able to receive) were applied for and granted for the renewal subscription for our Network Firewall and for our Wireless Upgrade.
- A bid has just been completed for Axis Cameras and License for each building. The bid sheet had various camera options to allow for a la carte options to get the best camera for each camera location. The cameras and license will be purchased through the Act 55 Physical Safety – PCCD Grant budget.
- FOCUS, FOCUS, FOCUS ... This is our new Student Information System (SIS). We all knew it was going to be a tough transition from MMS/Visions. We operated with MMS for as long as we could, but it was time to upgrade. Other than some integration issues with outside vendors and some minor details about the setup, FOCUS is an improvement over MMS. As with anything new, there is a learning curve. All SIS vendors have the same product, just different ways to navigate.

ADJOURNMENT

A motion was offered by Mr. Stohon, seconded by Mr. Krug, and approved unanimously by voice aye vote, to accept the following resolution:

RESOLVED: That there being no further business, this meeting is adjourned at 7:23 P.M.