

PENN CAMBRIA SCHOOL DISTRICT
201 6TH STREET
CRESSON, PENNSYLVANIA 16630

BOARD OF EDUCATION
Regular Meeting
June 20, 2023

MEMBERS: Caleb Drenning, Matthew Kearney, Terry Krug, Rudy McCarthy,
Guy Monica, George Pyo, Justin Roberts, Michael Sheehan, Jeffrey Stohon

A Regular Meeting of the Penn Cambria School District Board of Education was called to order by Justin Roberts, Vice-President, at 7:00 P.M., Tuesday, June 20, 2023, in the Library of the Penn Cambria High School.

ROLL CALL WAS TAKEN:

MEMBERS PRESENT: Mr. Matthew Kearney
Mr. Terry Krug
Mr. Guy Monica
Mr. Justin Roberts
Mr. Jeffrey Stohon
TOTAL..... 5

MEMBERS ABSENT: Mr. Caleb Drenning
Mr. Rudy McCarthy
Mr. George Pyo
Mr. Michael Sheehan
TOTAL..... 4
QUORUM PRESENT.

AMONG OTHERS PRESENT:

William Marshall, Superintendent	Justine Hrzic-Smith, Food Service Director
Jill Francisco, Business Administrator	Jacquelyn Mento, Recording Secretary
Jeanette Black, Assistant to the Superintendent	Adam Clevenger, PCEA President
Kaitlyn Kalwanaski, High School Principal	Robin Lappi, PCESPA President
Benjamin Watt, Assistant Middle School Principal	Kristin Baudoux, Mainliner Reporter
Joseph Smorto, Elementary Principal	Kerry Nileski, Teacher
Carrie Conrad, Special Education Director	Kayla Galebach, School Social Worker
Scott Sherry, Director of Buildings, Grounds, & Maintenance	Kristen Blackburn
Lewis Hale, Director of Technology	

Following the Pledge of Allegiance, the following were the items of business and discussion.

ANNOUNCEMENT - The regular School Board meeting scheduled for July 26, 2023 has been cancelled.

SPOTLIGHT ON STUDENT ACHIEVEMENT

Congratulations to the following student/athletes that were named spring LHAC all-conference:
Baseball – Zach Grove, Softball – Jerzy Vinglish, Girls Track – Kasey Farabaugh & Jerzy Vinglish, Boys Track – Andre Marinak & Joshua Stolarski.

Congratulations to the Boys Track Team who finished in 3rd place at Districts. Individual achievements were as follows:
Joshua Stolarski: 1st place 200 dash, 1st place 400 dash
Andre Marinak: 1st place 300 hurdles, 2nd place 110 hurdles
Carter McDermott: 3rd place triple jump

Congratulations to Joshua Stolarski for taking first place in the 400m at the State Track and Field Championship.

Congratulations to Garrett Harrold for being named Altoona Mirror’s Male Athlete of the Year.

HEARING OF VISITORS – There were no questions, concerns, comments, related to school business.

APPROVAL OF MINUTES

A motion was offered by Mr. Kearney, seconded by Mr. Stohon, and approved unanimously by voice aye vote, to accept the following resolution:

RESOLVED: That the minutes of the regular meeting held May 16, 2023, be approved as recorded in the copies mailed to the Board prior to this meeting.

PAYMENT OF BILLS

A motion was offered by Mr. Krug, seconded by Mr. Stohon, and approved unanimously by voice aye vote, to accept the following resolution:

RESOLVED: That the invoices as mailed to Board prior to the meeting, and as evaluated and reviewed, reconciled, and recommended for payment by the Business Office be hereby approved for payment. Copy to be made part of the minutes. (*See Addendum “A”*)

TREASURER’S REPORT

A motion was offered by Mr. Krug, seconded by Mr. Monica, and approved unanimously by voice aye vote, to accept the following resolution:

RESOLVED: That the Treasurer’s Report for May 2023, be accepted as mailed to the Board, and that a copy be filed with the official records of the School District. (*See Addendum “B”*)

BUSINESS ADMINISTRATOR’S REPORT

A motion was offered by Mr. Krug, seconded by Mr. Monica, and approved unanimously by voice aye vote, to accept the following resolutions:

FINANCIAL REPORTS

RESOLVED: That the reports of grants, projects and federal programs and financial reports for the general fund, capital reserve fund, and cafeteria fund be accepted as presented to the Board and that a copy be filed with the official records of the School District. (*See Addendum “C”*)

DESIGNATION OF DEPOSITORIES

RESOLVED: That in accordance with Section 621 of the School Laws of Pennsylvania, the following be designated as depositories for school district funds for the fiscal year July 1, 2023 to June 30, 2024, collateral to be maintained in accordance with existing laws and regulations.

- 1st Summit Bank - Cresson, PA
- First National Bank - Cresson, PA
- Pennsylvania Local Government Investment Trust - Harrisburg, PA
- Pennsylvania School District Liquid Asset Fund - Lancaster, PA
- U.S. Bank Corporate Trust Services - Pittsburgh, PA

AUTHORIZATION TO INVEST FUNDS

RESOLVED: That the Superintendent or his designee be empowered to invest funds from the various school district accounts in interest bearing accounts clearly and directly backed by the full faith and credit of the U.S. government, provided these accounts have funds in excess of those required to meet current expenses and in compliance with the District Investment Policy.

2022-2023 INVOICES AND BUDGETARY TRANSFERS

RESOLVED: That the Business Office be authorized to pay invoices for the 2022-2023 fiscal year that are received after the date of the regular meeting on June 20, 2023, and to make any necessary budgetary transfers for the 2022-2023 fiscal year.

PACKAGE AND WORKER’S COMPENSATION INSURANCE

RESOLVED: That the Board of Directors approve the following insurance premiums for the 2023-24 policy year:

Utica - Package (Property, General Liability, School Leaders E & O, Automobile, Umbrella, etc.)...	\$87,548.00
Eastern Alliance - Workers’ Compensation.....	\$74,781.00

STUDENT ACCIDENT INSURANCE COVERAGE

RESOLVED: That the Board of Directors approve Student Accident Insurance Coverage through United States Fire Insurance Company for the 2023-2024 fiscal year with a premium of \$13,300.00 and that under the same policy make available for parents to purchase Voluntary Student Accident Insurance Coverage at a premium of \$28.00 for school-time coverage and \$124.00 for twenty-four-hour coverage.

SET SCHOOL BREAKFAST/LUNCH PRICES FOR 2023-2024

RESOLVED: That the school breakfast/lunch prices for the 2023-2024 school term be set as follows:

Elementary (Pre K-4) Breakfast	\$1.30	Elementary (Pre K-4) Lunch	\$2.00
Secondary (5-12) Breakfast	\$1.30	Secondary (5-12) Lunch	\$2.10
Reduced Breakfast (Pre K-12)	\$0.30	Reduced Lunch (Pre K-12)	\$0.40

NON-PUBLIC SATELLITE FOOD SERVICE

RESOLVED: That the Board of Directors approve agreements to provide lunches to Start Smart Learning Center and The Little Red School House for the 2023-2024 school term in accordance with guidelines established by the National School Lunch Program and Pennsylvania Department of Education.

NEW ACCOUNT FOR FOOD SERVICE FUND

RESOLVED: That the Board of Directors authorizes the Business Administrator to establish a new money market account with First National Bank for the Food Service Fund.

GASOLINE BID AWARD

RESOLVED: That the Board of Directors award the 2023-2024 bid for gasoline to Friday Gas & Oil, Inc., Weedville, PA. (*See Addendum "D"*)

SUPERINTENDENT'S RECOMMENDATIONS

A motion was offered by Mr. Kearney, seconded by Mr. Monica, and approved unanimously by voice aye vote, to accept the following resolution:

RESOLVED: That the Superintendent's recommendations be approved as follows:

A. PERSONNEL ACTIONS

Accept Retirement

Amber Marshall, Patton, Speech Teacher and Bocce Ball Club Advisor, after 28+ years of service, effective January 16, 2024

Accept Resignations

Anthony Hurst, Cresson, High School Custodian, effective July 7, 2023

Carrie Vinglish, Dysart, Co-advisor High School Student Council, effective June 12, 2023

Michele Taddei, Gallitzin, Assistant Varsity Girls Basketball Coach, effective May 26, 2023

Remove Substitutes, effective immediately

Substitute Food Service Worker

Marcia Laskowski, Ashville

Substitute Aide

Tessa O'Keefe, Altoona

IU08 Substitutes

Mario DaSilva, Patton

Amanda Gonzalez, Summerhill

Mackenzie Walters, Johnstown

Patricia Wood, Ebensburg

Substitute Teachers

Joan Casale, Cresson
Connor Pielmeier, Duncansville
Kaley Strittmatter, Cresson
Victoria Violet, Altoona

Substitute Nurse

Samuel Brisini, Ebensburg

Remove Extended School Year Aide

Lynn Lassak

Additional Extended School Year Aide

Rebecca Panek

Approve Appointment, per Act 93 Agreement

Kristen Blackburn, Windber, High School Assistant Principal with a 205-day contract and salary of \$65,000.00, effective July 1, 2023

Approve Appointments

Lisa Beck, Ebensburg, Assistant Varsity Girls Basketball Coach, at a stipend of \$3,958, effective pending documentation

Alyssa Martinazzi, Cresson, Volunteer Varsity Girls Basketball Coach, effective immediately

Guido Fabbri, Lilly, from Volunteer to Assistant Varsity Boys Basketball Coach, at a stipend of \$3,958, effective immediately

Tori Shingler, Altoona, Volunteer Junior High Volleyball Coach, effective pending documentation

Nicholas White, Gallitzin, Volunteer Junior High Football Coach, effective pending documentation

Michael Summerville, Cresson, from Assistant 7th and 8th Grade Football Coach to Volunteer, effective immediately

Joshua Stringent, Lilly, from Volunteer to Assistant 7th and 8th Grade Football Coach, at a stipend of \$1,726.40, effective pending documentation

Douglas Fogel, Ashville, Substitute Teacher, effective immediately

Gabriel Hutsky, Ashville, High School Custodian, effective pending documentation

Melissa Kane, Hastings, National Honor Society Advisor, at a stipend of \$1,517, effective with the start of the 2023-2024 school year

Douglas Harrold, Loretto, Temporary Driver, effective pending documentation

Approve Leave

Employee #016519, Pre-Primary School Teacher, effective on or about October 6, 2023 through on or about December 21, 2023

Approve McIlwain School Bus Lines, Inc. Drivers, effective pending documentation

Norman Townsend, Cresson
Brian Datres, St. Benedict

- B. Retain *Dr. Oravec* as a school dentist at \$5.00 per exam.
- C. Establish the daily substitute teacher rate of \$100 for the 2023-2024 school year.
- D. Establish the hourly substitute support staff rate of \$9 for the 2023-2024 school year.
- E. Authorize the Superintendent to apply for various state and federal grants, including those administered by PDE. The Superintendent is also authorized to sign and file related contracts (annual approval).
- F. Approve salary increases of 3% plus \$200 for the Computer Technician and each of the confidential personnel in Central Office effective July 1, 2023.
- G. Approve salary increase of 3% for Charles Terek, Athletic Director, effective July 1, 2023.

NEW BUSINESS

A motion was offered by Mr. Krug, seconded by Mr. Stohon, and approved unanimously by voice aye vote, to accept the following resolution:

TITLE I PARENT INVOLVEMENT POLICY

RESOLVED: That the Board of Directors hereby approve the Federal Programs Parent and Family Engagement Policy Statements for Penn Cambria School District, Penn Cambria Pre-Primary School, Penn Cambria Primary School, and Penn Cambria Intermediate School. (*See Addendum "E"*)

A motion was offered by Mr. Stohon, seconded by Mr. Kearney, and approved unanimously by voice aye vote, to accept the following resolution:

ADOPTION OF FINAL BUDGET FOR 2023-2024

RESOLVED: That the budget of the Penn Cambria School District of Cambria County, Pennsylvania, in the amount of \$27,834,408 is hereby adopted for the fiscal year beginning July 1, 2023 and ending June 30, 2024. The necessary revenue shall be provided from local revenue, including tax resolutions already enacted, and from Federal and State subsidies. Copy of GENERAL FUND BUDGET (PDE-2028) for fiscal year ending June 30, 2024, shall be made part of the minutes. (*See Addendum "F"*)

A motion was offered by Mr. Monica, seconded by Mr. Stohon, and approved unanimously by voice aye vote, to accept the following resolutions:

HOME/SCHOOL COMPACT

RESOLVED: That the Board of Directors hereby approve the Home-School Compact for Penn Cambria School District. (*See Addendum "G"*)

ELECT PROGRAM

RESOLVED: That the Board of Directors hereby authorize Altoona Area School District's ELECT Program to apply for and expend funds on behalf of the Penn Cambria School District through the AASD ELECT Consortium, to operate the ELECT program and activities for eligible students through 2024.

SERVICE AGREEMENT FOR NON-HAZARDOUS WASTE SERVICES

RESOLVED: That the Board of Directors hereby approve a one-year service agreement for non-hazardous waste services with M & M Roll-Off Service of Lilly, PA for the Intermediate School and Primary School effective July 1, 2023 through June 30, 2024 at a yearly rate of \$6,600.00.

SERVICE AGREEMENT FOR NON-HAZARDOUS WASTE SERVICES

RESOLVED: That the Board of Directors hereby approve a three-year service agreement for non-hazardous waste services with Waste Management, Inc. of Davidsville, PA for the High School, Middle School, and Pre-Primary School effective July 1, 2023 through June 30, 2026 at a monthly rate of \$1,797.62, with a ten percent increase in years two and three.

NON-CONTRACT NON-PROFESSIONAL CLASSIFIED PERSONNEL BENEFIT PLAN

RESOLVED: That the Board of Directors approve revisions to the Benefit Plan for Non-Contract Non-Professional Classified Personnel, effective July 1, 2023.

A motion was offered by Mr. Monica, seconded by Mr. Kearney, and approved unanimously by voice aye vote, to accept the following resolution:

SUPERINTENDENT’S SALARY INCREASE

RESOLVED: That the Board of Directors hereby approve a salary increase of 3% effective July 1, 2023, for the Superintendent, based upon performance evaluation.

A motion was offered by Mr. Krug, seconded by Mr. Stohon, and approved unanimously by voice aye vote, to accept the following resolutions:

SCHOOL PSYCHOLOGIST SERVICES

RESOLVED: That the Board of Directors hereby approve a contract with *Courtney Hirsch*, Johnstown, for School Psychologist services, at a rate of \$500 per day, and a contract with *Kayla M. Mantini*, Hollidaysburg, for School Psychologist services, at a rate of six hundred and fifty-five dollars (\$655.00) per record review (no additional data required/no on-site time commitment required) or eight hundred dollars (\$800.00) (if additional data/on-site time commitment is required), effective July 1, 2023 through June 30, 2024.

MOU WITH HEAD START FOR EACH DISTRICT AS PER ESSA

RESOLVED: That the Board of Directors hereby approve a Memorandum of Understanding between Penn Cambria School District and Community Action Partnership of Cambria County (CAPCC) Early Childhood Program as a Head Start provider for the purpose of coordinating mutually beneficial activities between the District and Head Start as required by the Every Student Succeeds Act.

IMAGINE LEARNING

RESOLVED: That the Board of Directors hereby approve entering into an agreement with Imagine Learning to provide curricular and instructional services for grades K-5 PC Cyber Academy.

SB180 AND HB180 - SCHOOL MEALS FOR ALL

RESOLVED: That the Board of Directors fully supports School Meals for All (SB180 and HB180) so that all kids throughout the state of Pennsylvania can receive the food they need to be successful in school and further work to remove the stigma that has always existed in the school meals program. And MAY IT BE FURTHER RESOLVED that the Board of Directors call upon our fellow elected officials to support these efforts by passing resolutions at the local level, co-sponsoring legislation at the state level, and advocating for kids across the state to access the healthy food they need during the school day. (*See Addendum “H”*)

HEALTH AND SAFETY PLAN

RESOLVED: That the Board of Directors hereby approve the revised Penn Cambria School District Health and Safety Plan. (*See Addendum “I”*)

E-LUMA

RESOLVED: That the Board of Directors hereby approve entering into an agreement with e-LUMA to provide Telehealth Mental Health Services for students and to provide staff professional development for the 2023-2024 school year, funded by PCCD School Mental Health grant.

ADOPTION OF NEW, REVISED, OR BOARD POLICIES FOR REVIEW

RESOLVED: That the Board of Directors hereby approve the second reading and adoption of the following policies:

- 103 & 104 Attachment - Sexual Harassment Procedures and Grievance Process
 - 204 AR - Attendances and Absences
 - 204 AR Attachment - Educational Trip Request
- (*See Addendum “J”*)

INFORMATIONAL ITEMS

First reading of the following new, revised or Board policies for review:

137 - Home Education Programs

137.1 - Extracurricular Participation by Home Education Students

137.2 - Participation in Cocurricular Activities and Academic Courses by Home Education Students

137.3 - Participation in Career and Technical Education Programs by Home Education Students

251 - Students Experiencing Homelessness, Foster Care, and Other Educational Instability

(See Addendum "K")

ADMINISTRATIVE REPORT

Mrs. Carrie Conrad, Special Education Director, informed the Board of Education on new initiatives and updates in the Special Education Department during the 2022-2023 school year.

"The contract with IU07 for Deaf/Blind Services includes sending trainers to help our staff learn how to manage and educate in the classroom. As the school year progressed, our staff grew and blossomed to the point where IU07 was so proud of them, that the IU brought their own team to observe, which was a big accomplishment.

With the frequent rotation of aides and due to turnover, there has not been formal training in the IU08 for at least three years which has really put a strain on our classrooms. After reaching out to other coordinators in the area, we are able to implement formal training the 2nd week of July.

This school year, I met with learning and emotional support teachers who had concerns regarding specific students. By brainstorming and working together, we were able to find the best approach to help these students reach success in the classroom.

Dr. Smorto reviewed the Multi-Tiered System of Supports, or MTSS, process with you during his recent Board report. As our elementary MTSS team developed, I determined that the benefits of this process could also be implemented at the middle school. I approached Mr. Harrold and he agreed that it would be a great idea to try a similar MTSS model. When structuring the MTSS team at the middle school, we included myself, Renee Myers, Dane Harrold, and Kayla Galebach, who met monthly to review student cases. With the utilization of teachers for extra tutoring, working with students on homework, etc. this model at the middle school increased communication significantly and helped certain students by offering some creative accommodations. These small changes helped decrease referrals, promoted student growth, and we saw overall improvement in students. Some students achieved success without the need to complete an evaluation for special education eligibility.

Moving into 2023-2024 school year, I have already reached out to Mrs. Kalwanaski to start an MTSS team at the high school. This team will run in the same format that we are currently using at the middle school. Not only do I believe that these changes have helped improve education for our students that are struggling, but it has also helped to make sure that the principals and special education staff are on the same page."

ADJOURNMENT

A motion was offered by Mr. Stohon, seconded by Mr. Krug, and approved unanimously by voice aye vote, to accept the following resolution:

RESOLVED: That there being no further business, this meeting is adjourned at 7:28 P.M.