



PENN CAMBRIA SCHOOL DISTRICT
Cresson, Pennsylvania

BOARD OF EDUCATION

AGENDA

REGULAR MEETING

JUNE 20, 2023

Caleb Drenning _____
Matthew Kearney _____
Terry Krug _____
Rudy McCarthy _____
Guy Monica _____
George Pyo _____
Justin Roberts _____
Michael Sheehan _____
Jeffrey Stohon _____
Ronald Repak _____
Jill Francisco _____
William Marshall _____

*The Board requests that those wishing to address the board during public comment observe a five-minute time limit.
A spokesperson should be appointed in the case of a group presentation.*

I. CALL TO ORDER AT _____ P.M.

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL

IV. ANNOUNCEMENT

The regular School Board meeting scheduled for July 26, 2023 has been cancelled.

V. SPOTLIGHT ON STUDENT ACHIEVEMENT

Congratulations to the following student/athletes that were named spring LHAC all-conference:

Baseball – Zach Grove, Softball – Jerzy Vinglish, Girls Track – Kasey Farabaugh & Jerzy Vinglish, Boys Track – Andre Marinak & Joshua Stolarski.

Congratulations to the Boys Track Team who finished in 3rd place at Districts. Individual achievements were as follows:

- Joshua Stolarski: 1st place 200 dash, 1st place 400 dash
- Andre Marinak: 1st place 300 hurdles, 2nd place 110 hurdles
- Carter McDermott: 3rd place triple jump

Congratulations to Joshua Stolarski for taking first place in the 400m at the State Track and Field Championship.

Congratulations to Garrett Harrold for being named Altoona Mirror’s Male Athlete of the Year.

VI. HEARING OF VISITORS – Questions, concerns, comments, related to school business.

During this portion of the meeting, this is an opportunity for only residents, taxpayers, employees, and students of the district to provide information that you would like the Board to consider regarding a decision. We ask you to limit your comments to 5 minutes. If you share a common topic with others, we encourage the use of a single spokesperson for the group. Out of respect for our staff and students, we request that your public comments focus on issues or policies and not people. The intention of the audience of citizens is for the Board to listen to you. We will carefully weigh your comments, but may not engage in dialog, which is not the intended purpose of this opportunity. Should the comments be personally directed, or derogatory remarks made against District Board Members, District Officials, or District employees, or profanity used, the individuals remaining time will be forfeited. Please state your name and community in which you reside within Penn Cambria School District.

VII. RESOLUTION #1 - APPROVE MINUTES

RESOLVED: That the minutes of the regular meeting held May 16, 2023, be approved as recorded in the copies mailed to the Board prior to this meeting.

MOTION BY _____

SECONDED BY _____

VIII. RESOLUTION #2 - APPROVE PAYMENT OF BILLS

RESOLVED: That the invoices as mailed to Board prior to the meeting, and as evaluated and reviewed, reconciled, and recommended for payment by the Business Office be hereby approved for payment. Copy to be made part of the minutes.

MOTION BY _____

SECONDED BY _____

IX. RESOLUTION #3 - APPROVE TREASURER’S REPORT

RESOLVED: That the Treasurer’s Report for May 2023, be accepted as mailed to the Board, and that a copy be filed with the official records of the School District. *(See pages 8-18)*

MOTION BY _____

SECONDED BY _____

X. BUSINESS ADMINISTRATOR’S REPORT

RESOLUTION #4 - FINANCIAL REPORTS

RESOLVED: That the reports of grants, projects and federal programs and financial reports for the general fund, capital reserve fund, and cafeteria fund be accepted as presented to the Board and that a copy be filed with the official records of the School District.

MOTION BY _____

SECONDED BY _____

RESOLUTION #5 - DESIGNATION OF DEPOSITORIES

RESOLVED: That in accordance with Section 621 of the School Laws of Pennsylvania, the following be designated as depositories for school district funds for the fiscal year July 1, 2023 to June 30, 2024, collateral to be maintained in accordance with existing laws and regulations.

- 1st Summit Bank - Cresson, PA
- First National Bank - Cresson, PA
- Pennsylvania Local Government Investment Trust - Harrisburg, PA
- Pennsylvania School District Liquid Asset Fund - Lancaster, PA
- U.S. Bank Corporate Trust Services - Pittsburgh, PA

MOTION BY _____

SECONDED BY _____

RESOLUTION #6 - AUTHORIZATION TO INVEST FUNDS

RESOLVED: That the Superintendent or his designee be empowered to invest funds from the various school district accounts in interest bearing accounts clearly and directly backed by the full faith and credit of the U.S. government, provided these accounts have funds in excess of those required to meet current expenses and in compliance with the District Investment Policy.

MOTION BY _____

SECONDED BY _____

RESOLUTION #7 - 2022-2023 INVOICES AND BUDGETARY TRANSFERS

RESOLVED: That the Business Office be authorized to pay invoices for the 2022-2023 fiscal year that are received after the date of the regular meeting on June 20, 2023, and to make any necessary budgetary transfers for the 2022-2023 fiscal year.

MOTION BY _____

SECONDED BY _____

RESOLUTION #8 - PACKAGE AND WORKER’S COMPENSATION INSURANCE

RESOLVED: That the Board of Directors approve the following insurance premiums for the 2023-24 policy year:
Utica - Package (Property, General Liability, School Leaders E & O, Automobile, Umbrella, etc.).....\$87,548.00
Eastern Alliance - Workers’ Compensation.....\$74, 781.00

MOTION BY _____

SECONDED BY _____

RESOLUTION #9 - STUDENT ACCIDENT INSURANCE COVERAGE

RESOLVED: That the Board of Directors approve Student Accident Insurance Coverage through United States Fire Insurance Company for the 2023-2024 fiscal year with a premium of \$13,300.00 and that under the same policy make available for parents to purchase Voluntary Student Accident Insurance Coverage at a premium of \$28.00 for school-time coverage and \$124.00 for twenty-four-hour coverage.

MOTION BY _____

SECONDED BY _____

RESOLUTION #10 - SET SCHOOL BREAKFAST/LUNCH PRICES FOR 2023-2024

RESOLVED: That the school breakfast/lunch prices for the 2023-2024 school term be set as follows:

Elementary (Pre K-4) Breakfast	\$1.30	Elementary (Pre K-4) Lunch	\$2.00
Secondary (5-12) Breakfast	\$1.30	Secondary (5-12) Lunch	\$2.10
Reduced Breakfast (Pre K-12)	\$0.30	Reduced Lunch (Pre K-12)	\$0.40

MOTION BY _____

SECONDED BY _____

RESOLUTION #11 - NON-PUBLIC SATELLITE FOOD SERVICE

RESOLVED: That the Board of Directors approve agreements to provide lunches to Start Smart Learning Center and The Little Red School House for the 2023-2024 school term in accordance with guidelines established by the National School Lunch Program and Pennsylvania Department of Education.

MOTION BY _____

SECONDED BY _____

RESOLUTION #12 – NEW ACCOUNT FOR FOOD SERVICE FUND

RESOLVED: That the Board of Directors authorizes the Business Administrator to establish a new money market account with First National Bank for the Food Service Fund.

MOTION BY _____

SECONDED BY _____

RESOLUTION #13 - GASOLINE BID AWARD

RESOLVED: That the Board of Directors award the 2023-2024 bid for gasoline to Friday Gas & Oil, Inc., Weedville, PA. *(See page 19 for bid tabulations)*

MOTION BY _____

SECONDED BY _____

XI. SOLICITOR’S REPORT

XII. RESOLUTION #14 - SUPERINTENDENT’S RECOMMENDATIONS

RESOLVED: That the Superintendent’s recommendations be approved as follows:

A. PERSONNEL ACTIONS

Accept Retirement

Amber Marshall, Patton, Speech Teacher and Bocce Ball Club Advisor, after 28+ years of service, effective January 16, 2024

Accept Resignations

Anthony Hurst, Cresson, High School Custodian, effective July 7, 2023
Carrie Vinglish, Dysart, Co-advisor High School Student Council, effective June 12, 2023
Michele Taddei, Gallitzin, Assistant Varsity Girls Basketball Coach, effective May 26, 2023

Remove Substitutes, effective immediately

Substitute Food Service Worker
Marcia Laskowski, Ashville

Substitute Aide
Tessa O’Keefe, Altoona

IU08 Substitutes

Mario DaSilva, Patton
Amanda Gonzalez, Summerhill
Mackenzie Walters, Johnstown
Patricia Wood, Ebensburg

Substitute Teachers

Joan Casale, Cresson
Connor Pielmeier, Duncansville
Kaley Strittmatter, Cresson
Victoria Violet, Altoona

Substitute Nurse

Samuel Brisini, Ebensburg

Remove Extended School Year Aide

Lynn Lassak

Additional Extended School Year Aide

Rebecca Panek

Approve Appointment, per Act 93 Agreement

Kristen Blackburn, Windber, High School Assistant Principal with a 205-day contract and salary of \$65,000.00, effective July 1, 2023

Approve Appointments

Lisa Beck, Ebensburg, Assistant Varsity Girls Basketball Coach, at a stipend of \$3,958, effective pending documentation

Alyssa Martinazzi, Cresson, Volunteer Varsity Girls Basketball Coach, effective immediately

Guido Fabbri, Lilly, from Volunteer to Assistant Varsity Boys Basketball Coach, at a stipend of \$3,958, effective immediately

Tori Shingler, Altoona, Volunteer Junior High Volleyball Coach, effective pending documentation

Nicholas White, Gallitzin, Volunteer Junior High Football Coach, effective pending documentation

Michael Summerville, Cresson, from Assistant 7th and 8th Grade Football Coach to Volunteer, effective immediately

Joshua Stringent, Lilly, from Volunteer to Assistant 7th and 8th Grade Football Coach, at a stipend of \$1,726.40, effective pending documentation

Douglas Fogel, Ashville, Substitute Teacher, effective immediately

Gabriel Hutsky, Ashville, High School Custodian, effective pending documentation

Melissa Kane, Hastings, National Honor Society Advisor, at a stipend of \$1,517, effective with the start of the 2023-2024 school year

Douglas Harrold, Loretto, Temporary Driver, effective pending documentation

Approve Leave

Employee # 016519, Pre-Primary School Teacher, effective on or about October 6, 2023 through on or about December 21, 2023

Approve McIlwain School Bus Lines, Inc. Drivers, effective pending documentation

Norman Townsend, Cresson

Brian Datres, St. Benedict

- B.** Retain *Dr. Oravec* as a school dentist at \$5.00 per exam.
- C.** Establish the daily substitute teacher rate of \$100 for the 2023-2024 school year.
- D.** Establish the hourly substitute support staff rate of \$9 for the 2023-2024 school year.

- E. Authorize the Superintendent to apply for various state and federal grants, including those administered by PDE. The Superintendent is also authorized to sign and file related contracts (annual approval).
- F. Approve salary increases of 3% plus \$200 for the Computer Technician and each of the confidential personnel in Central Office effective July 1, 2023.
- G. Approve salary increase of 3% for Charles Terek, Athletic Director, effective July 1, 2023.

MOTION BY _____

SECONDED BY _____

XIII. NEW BUSINESS

RESOLUTION #15 - TITLE I PARENT INVOLVEMENT POLICY

RESOLVED: That the Board of Directors hereby approve the Federal Programs Parent and Family Engagement Policy Statements for Penn Cambria School District, Penn Cambria Pre-Primary School, Penn Cambria Primary School, and Penn Cambria Intermediate School. (*Policy Statements were reviewed at the Committee of the Whole Meeting and copies are available upon request*)

MOTION BY _____

SECONDED BY _____

RESOLUTION #16 - ADOPTION OF FINAL BUDGET FOR 2023-2024

RESOLVED: That the budget of the Penn Cambria School District of Cambria County, Pennsylvania, in the amount of \$27,834,408 is hereby adopted for the fiscal year beginning July 1, 2023 and ending June 30, 2024. The necessary revenue shall be provided from local revenue, including tax resolutions already enacted, and from Federal and State subsidies. Copy of GENERAL FUND BUDGET (PDE-2028) for fiscal year ending June 30, 2024, shall be made part of the minutes.

MOTION BY _____

SECONDED BY _____

RESOLUTION #17 - HOME/SCHOOL COMPACT

RESOLVED: That the Board of Directors hereby approve the Home-School Compact for Penn Cambria School District. (*See page 20*)

MOTION BY _____

SECONDED BY _____

RESOLUTION #18 - ELECT PROGRAM

RESOLVED: That the Board of Directors hereby authorize Altoona Area School District’s ELECT Program to apply for and expend funds on behalf of the Penn Cambria School District through the AASD ELECT Consortium, to operate the ELECT program and activities for eligible students through 2024.

MOTION BY _____

SECONDED BY _____

RESOLUTION #19 - SERVICE AGREEMENT FOR NON-HAZARDOUS WASTE SERVICES

RESOLVED: That the Board of Directors hereby approve a one-year service agreement for non-hazardous waste services with M & M Roll-Off Service of Lilly, PA for the Intermediate School and Primary School effective July 1, 2023 through June 30, 2024 at a yearly rate of \$6,600.00.

MOTION BY _____

SECONDED BY _____

RESOLUTION #20 - SERVICE AGREEMENT FOR NON-HAZARDOUS WASTE SERVICES

RESOLVED: That the Board of Directors hereby approve a three-year service agreement for non-hazardous waste services with Waste Management, Inc. of Davidsville, PA for the High School, Middle School, and Pre-Primary School effective July 1, 2023 through June 30, 2026 at a monthly rate of \$1,797.62, with a ten percent increase in years two and three.

MOTION BY _____

SECONDED BY _____

RESOLUTION #21 - NON-CONTRACT NON-PROFESSIONAL CLASSIFIED PERSONNEL BENEFIT PLAN

RESOLVED: That the Board of Directors approve revisions to the Benefit Plan for Non-Contract Non-Professional Classified Personnel, effective July 1, 2023.

MOTION BY _____

SECONDED BY _____

RESOLUTION #22 - SUPERINTENDENT’S SALARY INCREASE

RESOLVED: That the Board of Directors hereby approve a salary increase of 3% effective July 1, 2023, for the Superintendent, based upon performance evaluation.

MOTION BY _____

SECONDED BY _____

RESOLUTION #23 - SCHOOL PSYCHOLOGIST SERVICES

RESOLVED: That the Board of Directors hereby approve a contract with *Courtney Hirsch*, Johnstown, for School Psychologist services, at a rate of \$500 per day, and a contract with *Kayla M. Mantini*, Hollidaysburg, for School Psychologist services, at a rate of six hundred and fifty-five dollars (\$655.00) per record review (no additional data required/no on-site time commitment required) or eight hundred dollars (\$800.00) (if additional data/on-site time commitment is required), effective July 1, 2023 through June 30, 2024.

MOTION BY _____

SECONDED BY _____

RESOLUTION #24 - MOU WITH HEAD START FOR EACH DISTRICT AS PER ESSA

RESOLVED: That the Board of Directors hereby approve a Memorandum of Understanding between Penn Cambria School District and Community Action Partnership of Cambria County (CAPCC) Early Childhood Program as a Head Start provider for the purpose of coordinating mutually beneficial activities between the District and Head Start as required by the Every Student Succeeds Act.

MOTION BY _____

SECONDED BY _____

RESOLUTION #25 - IMAGINE LEARNING

RESOLVED: That the Board of Directors hereby approve entering into an agreement with Imagine Learning to provide curricular and instructional services for grades K-5 PC Cyber Academy.

MOTION BY _____

SECONDED BY _____

RESOLUTION #26 - SB180 AND HB180 - SCHOOL MEALS FOR ALL

RESOLVED: That the Board of Directors fully supports School Meals for All (SB180 and HB180) so that all kids throughout the state of Pennsylvania can receive the food they need to be successful in school and further work to remove the stigma that has always existed in the school meals program. And **MAY IT BE FURTHER RESOLVED** that the Board of Directors call upon our fellow elected officials to support these efforts by passing resolutions at the local level, co-sponsoring legislation at the state level, and advocating for kids across the state to access the healthy food they need during the school day. *(See pages 21-22)*

MOTION BY _____

SECONDED BY _____

RESOLUTION #27 - HEALTH AND SAFETY PLAN

RESOLVED: That the Board of Directors hereby approve the revised Penn Cambria School District Health and Safety Plan.

MOTION BY _____

SECONDED BY _____

RESOLUTION #28 - E-LUMA

RESOLVED: That the Board of Directors hereby approve entering into an agreement with e-LUMA to provide Telehealth Mental Health Services for students and to provide staff professional development for the 2023-2024 school year, funded by PCCD School Mental Health grant.

MOTION BY _____

SECONDED BY _____

RESOLUTION #29 - ADOPTION OF NEW, REVISED, OR BOARD POLICIES FOR REVIEW

RESOLVED: That the Board of Directors hereby approve the second reading and adoption of the following policies:

103 & 104 Attachment - Sexual Harassment Procedures and Grievance Process

204 AR - Attendances and Absences

204 AR Attachment - Educational Trip Request

(Policies were reviewed at the Committee of the Whole Meeting and copies are available upon request)

MOTION BY _____

SECONDED BY _____

XIV. INFORMATIONAL ITEMS

First reading of the following new, revised or Board policies for review:

137 - Home Education Programs

137.1 - Extracurricular Participation by Home Education Students

137.2 - Participation in Cocurricular Activities and Academic Courses by Home Education Students

137.3 - Participation in Career and Technical Education Programs by Home Education Students

251 - Students Experiencing Homelessness, Foster Care, and Other Educational Instability

(Policies were reviewed at the Committee of the Whole Meeting and copies are available upon request)

XV. ADMINISTRATOR'S REPORT

Mrs. Carrie Conrad, Special Education Director

XVI. EXECUTIVE SESSION

XVII. ADJOURNMENT OF BUSINESS MEETING _____ P.M.

MOTION BY _____

SECONDED BY _____