

PENN CAMBRIA SCHOOL DISTRICT  
201 6<sup>TH</sup> STREET  
CRESSON, PENNSYLVANIA 16630

BOARD OF EDUCATION  
Regular Meeting  
May 16, 2023

MEMBERS: Caleb Drenning, Matthew Kearney, Terry Krug, Rudy McCarthy,  
Guy Monica, George Pyo, Justin Roberts, Michael Sheehan, Jeffrey Stohon

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A Regular Meeting of the Penn Cambria School District Board of Education was called to order by George Pyo, President, at 7:00 P.M., Tuesday, May 16, 2023, in the Library of the Penn Cambria High School.

ROLL CALL WAS TAKEN:

MEMBERS PRESENT:

Mr. Caleb Drenning  
Mr. Matthew Kearney  
Mr. Terry Krug  
Mr. Rudy McCarthy  
Mr. Guy Monica  
Mr. George Pyo  
Mr. Justin Roberts  
Mr. Jeffrey Stohon  
TOTAL..... 8

MEMBERS ABSENT:

Mr. Michael Sheehan  
TOTAL..... 1  
QUORUM PRESENT.

**AMONG OTHERS PRESENT:**

William Marshall, Superintendent  
Jill Francisco, Business Administrator  
Jeanette Black, Assistant to the Superintendent  
Kaitlyn Kalwanaski, High School Principal  
Dane Harrold, Middle School Principal  
Benjamin Watt, Assistant Middle School Principal  
Joseph Smorto, Elementary Principal  
Carrie Conrad, Special Education Director  
Lewis Hale, Director of Technology  
Scott Sherry, Director of Buildings, Grounds, & Maintenance  
Justine Hrzic-Smith, Food Service Director  
Jacquelyn Mento, Recording Secretary  
Kristin Baudoux, Mainliner Reporter  
Adam Clevenger, PCEA President  
Robin Lappi, PCESPA President  
Kerry Nileski, Teacher  
Samantha Heverly, Teacher  
Tammy Weakland, Teacher  
Emily Lane, Teacher  
Sean Davison, Teacher  
Veronica Noll, Aide  
Phyllis Plazek

Gina Gaida	Chelsea Gaida
Phil Gaida	Hannah Gregg
Rocco Gaida	Grace Gregg
Jovana Gaida	Beth Gregg
Jen Kearney	Harry Gregg
Gavin Kearney	Cecelia Kittell
Dylan Kearney	Ella Kittell
Christine Falger	Sophia Kittell
Joe Falger	Jack Kittell
Addie Falger	Carrie Kick
Christiana Koytek	Chase Kick
Karen Koytek	Gavin Kick
Joshua Weakland	Travis Kick
Nickole Bender	Vance Plazek
Amy Wagner	Cristy Plummer
Parker Wagner	Makenna Lee
Robert Wagner	Wendy Lee
Valerie Vermeulen	Jeramie Yeoman
Kevin Smith	Autumn Yeoman
Karen Keagy	Matthew Skebeck
Jill Gaida	Becky Skebeck
Eric Gaida	

Following the Pledge of Allegiance, the following were the items of business and discussion.

**SPOTLIGHT ON THE ARTS**

Tammy Weakland, Samantha Heverly, and Emily Lane, Penn Cambria Art teachers, along with their students, showcased student artwork that was displayed at the following art shows:

Elementary Artwork

SAMA SHOW Bowen Balzano, Eli Bender, Bautista Eady, Sophia Gaida, Hannah Gregg, Dylan Kearney, Ella Kittell, Sophia Kittell, Parker Wagner, Cora Weakland

ART IN BLOOM Addison Falger, Chase Kick, Ella Kittell, Lauren Marsh, Parker Wagner

Middle School Artwork

SAMA Corynn Bollman, Lily Gergely, Makenna Lee, Avery LeMaster, Emelia Mardula, Sienna Nagle, Vance Plazek, Autumn Yeoman

ART IN BLOOM Aiden Braatz, Rocco Gaida, Gannon Matcho, Warren Remington, Logan Skebeck

High School Artwork

SAMA Sophia Cannonie, Kathryn Della, Christiana Koytek, Jenna LaGesse, Kaylee Mento, Aliya O'Donnell

**SPOTLIGHT ON STUDENT ACHIEVEMENT**

Congratulations to Penn Cambria student, Travis Adams, who took 1st place in Collision Repair Technology at the Skills USA State Competition held in Hershey, PA.

**HEARING OF VISITORS** - There were no questions, concerns, comments, related to school business.

**APPROVAL OF MINUTES**

A motion was offered by Mr. Krug, seconded by Mr. Kearney, and approved unanimously by voice aye vote, to accept the following resolution:

**RESOLVED:** That the minutes of the regular meeting held April 18, 2023, be approved as recorded in the copies mailed to the Board prior to this meeting.

**PAYMENT OF BILLS**

A motion was offered by Mr. Roberts, seconded by Mr. Stohon, and approved unanimously by voice aye vote, to accept the following resolution:

**RESOLVED:** That the invoices as mailed to Board prior to the meeting, and as evaluated and reviewed, reconciled, and recommended for payment by the Business Office be hereby approved for payment. Copy to be made part of the minutes. (*See Addendum "A"*)

**TREASURER'S REPORT**

A motion was offered by Mr. Kearney, seconded by Mr. Drenning, and approved unanimously by voice aye vote, to accept the following resolution:

**RESOLVED:** That the Treasurer's Report for April 2023, be accepted as mailed to the Board, and that a copy be filed with the official records of the School District. (*See Addendum "B"*)

**BUSINESS ADMINISTRATOR'S REPORT**

A motion was offered by Mr. Monica, seconded by Mr. Roberts, and approved unanimously by voice aye vote, to accept the following resolutions:

**FINANCIAL REPORTS**

**RESOLVED:** That the reports of grants, projects and federal programs and financial reports for the general fund, capital reserve fund, and cafeteria fund be accepted as presented to the Board and that a copy be filed with the official records of the School District. (*See Addendum "C"*)

**FOOD SERVICE MANAGEMENT CONTRACT**

**RESOLVED:** That the Board of Directors hereby approves renewal of the contract with The Nutrition Group, to serve as Food Service Management Company for the district’s cafeterias for the 2023-2024 school term. This contract is for a period of one year beginning on July 1, 2023 through June 30, 2024.

**RE-ENACTMENT OF PER CAPITA TAX UNDER SCHOOL CODE OF 1949**

**RESOLVED:** That the Board of School Directors of the Penn Cambria School District, Cambria County, Pennsylvania, under and by virtue of Section 679 of the School Code of 1949 P.L. 30, and its supplements and amendments, declares that the resolution by which a per capita tax had been levied for the school fiscal year ending June 30, 2023, for general school purposes in the sum of FIVE (\$5.00) DOLLARS upon each and every person residing in the Penn Cambria School District of the age of eighteen (18) years and over is hereby re-enacted without change for the school fiscal year beginning July 1, 2023 and ending June 30, 2024.

**RE-ENACTMENT ACT 511 TAXES**

**RESOLVED:** That the Board of School Directors of the Penn Cambria School District, Cambria County, Pennsylvania, under and by virtue of the authority vested in it by Act No. 511 of the General Assembly of the Commonwealth of Pennsylvania, approved December 31, 1965, as amended, declares that the resolutions levied for the school year ending June 30, 2023, for general school purposes, are hereby re-enacted without change for the school fiscal year beginning July 1, 2023, and ending June 30, 2024. The Act 511 taxes include:

- i. Real Estate Transfer Tax (.5%)
- ii. Earned Income Tax (.5%)
- iii. Per Capita Tax (\$5.00)
- iv. Flat Occupation Tax (Gainfully Employed Tax) (\$5.00)
- v. Local Services Tax (formerly Occupation Privilege Tax) (\$5.00)

**BIDS –DIESEL, HEATING OIL, AND COAL**

**RESOLVED:** That the Board of Directors award the bids for diesel, heating oil, and coal to the lowest responsible bidders as follows: (*See Addendum “D”*)

- Diesel – Smith Coal & Oil, Inc.
- Heating Oil – Smith Coal & Oil, Inc.
- Coal – Penn Keystone Coal Co., LLC

**SUPERINTENDENT’S RECOMMENDATIONS**

A motion was offered by Mr. Krug, seconded by Mr. Stohon, and approved unanimously by voice aye vote, to accept the following resolution:

**RESOLVED:** That the Superintendent’s recommendations be approved as follows:

**A. PERSONNEL ACTIONS**

Accept Resignations

- Lindsay Beyer, Cresson, Middle School Teacher and Head Junior High Softball Coach, effective at the close of the 2022-2023 school year
- Joseph Cicero, Gallitzin, Volunteer Girls Basketball Coach, effective April 16, 2023
- Douglas Fogel, Ashville, from Assistant Varsity to Volunteer Wrestling Coach, effective April 28, 2023
- Keith Saleme, Cresson, Head Varsity Girls Basketball Coach, effective April 12, 2023

Approve Appointments

- Joshua Himmer, Cresson, Head Varsity Girls Basketball Coach, at a stipend of \$6,498, effective immediately
- Dawn Houser, Huntingdon, Food Service Worker, hours and location to be determined

Award Tenure

- Kendra Sherry

Approve Extended School Year Staff

Teachers: Marie Cattoi  
Abby Kelly  
Maura Smay  
Michele Smith  
Kristin Talko

Aides: Nickole Bender  
Cherri Heiss  
Robin Lappi  
Lynn Lassak  
Constance McIntosh  
Debra Rabatin  
Christina Racz  
Stacey Russian  
Kimberly Thomas

Nurses: April Rose  
Jenny Damin (sub if needed)

Daily substitutes may be used from the district list of substitute teachers and aides or any current full-time employee.

Approve additional Non-Public Title 1 Summer School and Extra Duty Substitute Teachers

Jodie Albertelli  
Kristin Eger (pending documentation)

Approve McIlwain School Bus Lines, Inc. Drivers

Joseph Brett, Johnstown, effective pending documentation  
James Grassi, Cresson, retroactive to April 24, 2023  
Samantha Ickes, Cresson, effective pending documentation

**NEW BUSINESS**

A motion was offered by Mr. Krug, seconded by Mr. McCarthy, and approved unanimously by voice aye vote, to accept the following resolution:

**SUPERINTENDENT PERFORMANCE STANDARD OBJECTIVES**

**RESOLVED:** That the Board of Directors, having concluded the evaluation cycle, has determined that the Superintendent, pursuant to Act 141 of the Pennsylvania School Code enacted in 2012, has successfully achieved the mutually agreed upon goals in his contract for the 2022-2023 school year.

A motion was offered by Mr. Kearney, seconded by Mr. Krug, and approved unanimously by voice aye vote, with the exception of Mr. Monica who voted no, to accept the following resolution:

**APPOINTMENT OF SCHOOL DISTRICT TREASURER**

**RESOLVED:** That in accordance with Section 404 of the School Laws of Pennsylvania, *Jeffrey Stohon* be appointed as Treasurer of the Penn Cambria School District for the fiscal year July 1, 2023 to June 30, 2024.

A motion was offered by Mr. Monica, seconded by Mr. Roberts, and approved unanimously by voice aye vote, to accept the following resolution:

**BUSINESS ADMINISTRATOR CONTRACT REVISION**

**RESOLVED:** That the Board of Directors hereby approve revision of the contract for Business Administrator, *Jill Francisco*, effective July 1, 2023.

A motion was offered by Mr. Krug, seconded by Mr. Stohon, and approved unanimously by voice aye vote, to accept the following resolution:

**SUPERINTENDENT CONTRACT REVISION**

**RESOLVED:** That the Board of Directors hereby approve revision of the contract for Superintendent, *William Marshall*, effective July 1, 2023.

A motion was offered by Mr. Stohon, seconded by Mr. Monica, and approved unanimously by voice aye vote, to accept the following resolution:

**BUSINESS ADMINISTRATOR'S SALARY INCREASE**

**RESOLVED:** That the Board of Directors hereby approve a salary increase of 5% effective July 1, 2023, for the Business Administrator, based upon performance evaluation.

A motion was offered by Mr. Kearney, seconded by Mr. McCarthy, and approved unanimously by voice aye vote, to accept the following resolution:

**ADOPTION OF PROPOSED FINAL BUDGET FOR 2023-2024**

**RESOLVED:** That in accordance with Section 687 of the School Laws of Pennsylvania, a Proposed Final Budget for the 2023-2024 fiscal year, beginning July 1, 2023 and ending June 30, 2024, be adopted and advertised and be available for public review at least twenty (20) days prior to final adoption. Copy to be made part of the minutes. (*See Addendum "E"*)

A motion was offered by Mr. Krug, seconded by Mr. Stohon, and approved unanimously by voice aye vote, to accept the following resolution:

**MILLAGE LEVY FOR 2023-2024 FISCAL YEAR**

**RESOLVED:** The Penn Cambria School District Board of Directors, in Regular Session assembled, that for the purpose of providing revenue for said district for fiscal year beginning July 1, 2023 and ending June 30, 2024, a tax of sixty and eighty-five hundredths (60.85) mills of all property in said district upon which Cambria County tax is levied and assessed. Properties levied and assessed within the District lying in Blair County shall be taxed at eight and twelve hundredths (8.12) mills. These mill rates are in compliance with Section 24 of the Public School Code 6-672.1 (re-balancing). This resolution adopted this 16<sup>th</sup> day of May 2023.

ROLL CALL VOTE:

YES: Mr. Krug, Mr. McCarthy, Mr. Monica, Mr. Roberts, Mr. Stohon, Mr. Drenning, Mr. Pyo

NO: Mr. Kearney

A motion was offered by Mr. Monica, seconded by Mr. Roberts, and approved unanimously by voice aye vote, to accept the following resolution:

**AMENDMENT OF SCHOOL CODE SECTION 672.1**

**RESOLVED:** That the Board of Directors hereby approve a multi-county school board resolution urging changes to mandatory millage rebalancing requirements as interpreted under School Code Section 672.1. (*See Addendum "F"*)

ROLL CALL VOTE:

YES: Mr. Krug, Mr. McCarthy, Mr. Monica, Mr. Roberts, Mr. Stohon, Mr. Drenning, Mr. Kearney, Mr. Pyo

NO: 0

A motion was offered by Mr. Roberts, seconded by Mr. McCarthy, and approved unanimously by voice aye vote, to accept the following resolution:

**HOMESTEAD/FARMSTEAD EXCLUSION**

**RESOLVED:** The Penn Cambria School District Board of Directors authorize the homestead and farmstead exclusion real estate tax assessment reductions for the school year beginning July 1, 2023, under the provisions of the Homestead Property Exclusion Program Act (part of Act 50 of 1998) and the Taxpayer Relief Act (Act 1 of 2006). Complete resolution to be made a part of the minutes. (*See Addendum "G"*)

A motion was offered by Mr. Stohon, seconded by Mr. Krug, and approved unanimously by voice aye vote, to accept the following resolution:

**2023-2024 BUDGET FOR ADMIRAL PEARY AREA VOCATIONAL-TECHNICAL SCHOOL**

**RESOLVED:** That the Board of Directors hereby approve the 2023-2024 budget as presented and endorsed by the Superintendent’s Advisory Committee and the Joint Operating Committee of Admiral Peary Area Vocational-Technical School.

ROLL CALL VOTE:

YES: Mr. Roberts, Mr. Pyo

NO: Mr. McCarthy, Mr. Monica, Mr. Stohon, Mr. Drenning, Mr. Kearney, Mr. Krug

A motion was offered by Mr. Roberts, seconded by Mr. Stohon, and approved unanimously by voice aye vote, to accept the following resolutions:

**FITNESS CENTER COORDINATORS**

**RESOLVED:** That the Board of Directors approve the following as Fitness Center Coordinators:

NAME	DATE	STIPEND
James Ronan	August 1, 2023 – November 1, 2023	\$1,500
Andrew Tomaselli	November 1, 2023 – February 1, 2024	\$1,500
Nicholas Felus	February 1, 2024 – May 1, 2024	\$1,500
Nicholas Wanyo	May 1, 2024 – August 1, 2024	\$1,500

**IMAGINE LEARNING**

**RESOLVED:** That the Board of Directors hereby approve entering into an agreement with Imagine Learning to provide Edgenuity Instructional Services for the grades 6-12 PC Cyber Academy.

**EXTENDED CAMPUS**

**RESOLVED:** That the Board of Directors hereby approve entering into an agreement with Extended Campus to provide curricular and instructional services for the grades K-5 PC Cyber Academy.

**EDUCERE**

**RESOLVED:** That the Board of Directors hereby approve entering into an agreement with Educere to provide curricular and instructional services for the grades 6-12 PC Cyber Academy.

**ADOPTION OF NEW, REVISED, OR BOARD POLICIES FOR REVIEW**

**RESOLVED:** That the Board of Directors hereby approve the second reading and adoption of the following policies:

- 626 Attachment - Cash Management
  - 626 Attachment - Allowability of Costs
  - 626 Attachment - Time and Effort
- (See Addendum “H”)*

**INFORMATIONAL ITEMS**

First reading of the following new, revised or Board policies for review:

- 103 & 104 Attachment - Sexual Harassment Procedures and Grievance Process
  - 204 AR - Attendances and Absences
  - 204 AR Attachment - Educational and Trip Request
- (See Addendum “I”)*

**ADJOURNMENT**

A motion was offered by Mr. Stohon, seconded by Mr. Krug, and approved unanimously by voice aye vote, to accept the following resolution:

**RESOLVED:** That there being no further business, this meeting is adjourned at 7:47 P.M.