

USE OF SCHOOL FACILITIES - General Area Rules and Regulations:

- 1 No facility is available until after dismissal of classes on any school day.
- 2 Only facilities stipulated in contract are to be used.
- 3 Use of tobacco **and/or vaping products** is prohibited by State law.
- 4 Possession or use of **drugs and/or** intoxicating beverages in the facility or on school property is prohibited by State law.
- 5 Spectators and participants will not be permitted in rooms or parts of a building not specifically included on the contract.
- 6 Adequate adult supervision must be provided for students at all times. The building custodian is not permitted to admit students until adult supervisors are present and all students should exit ahead of the group supervisor.
- 7 Rentee shall pay the School District for any damage done to the building or the equipment during the rental period.
- 8 School District shall under no circumstances be liable for injuries sustained by any person during the rental period.
- 9 Rentee shall assign capable persons to control admissions and to report any disturbances to the custodian or the police.
- 10 Rentee agrees to indemnify and hold harmless the School District from any and all liability, whether for costs, damages, judgements, legal fees, or otherwise, and rentee promises to repay the School District in the event the school district should be required to make any expenditure, whether for said costs, damages, judgements, legal fees or otherwise.

USE OF SCHOOL FACILITIES - Specific Area Rules and Regulations:

- 1 The contract specifies facilities leased and is binding on both parties.
- 2 Board policy requires that a custodian be on duty when facility is in use, **when applicable**.
- 3 Curtains, drapes, or travelers permanently installed shall not be rehung for any program.
- 4 Decorations shall not be pinned to draperies and curtains.
- 5 Nails shall not be driven into the stage floor or any other surface.

CAFETERIA/KITCHEN

- 1 Rentee must employ a regular school food service employee during the time that kitchen is being used.
- 2 No cafeteria and/or kitchen equipment shall be removed from premises unless permission is granted by the Supervisor of Food Services.
- 3 Parent-teacher organizations may use cafeteria facilities for serving refreshments for their regular monthly meetings provided that they notify the building principal and cafeteria manager prior to the meeting.
- 4 Any group desiring use of complex kitchen equipment; i.e., steam kettle, dishwasher, ovens, etc., shall employ a regular school food service employee to operate same.

STADIUM

- 1 Rentee must register with the Superintendent's Office at least two persons as responsible for scheduled activity.
- 2 Rentee must provide constant and adequate supervision; i.e., police, auxiliary police, etc.
- 3 Rentee must provide own tickets, ticket takers, concessions, concession salemen, etc.
- 4 Parking inside the stadium is prohibited.
- 5 Full details of schedule programs shall be presented to the Athletic Director one week prior to program.

GYMNASIUM

- 1 Participants are to **bring** appropriate shoes to wear on the gym floor. Shoes worn to and from the gym are not to be worn on hardwood gym floors.
- 2 Floor mops should be used before and after the use of gyms.