PENN CAMBRIA SCHOOL DISTRICT CRESSON, PENNSYLVANIA

APPLICATION FOR USE OF SCHOOL FACILITIES

BUILDING REQUESTED:						
FACILITIES REQUESTED: (Please	indicate	,				
NUMBER OF CLASSROOMS	;	AUDITO	ORIUM			
ALL PURPOSE ROOM		GYMN	ASIUM			
KITCHEN		STADIL	JM			
CAFETERIA						
OTHER (See Supplemental	l Charge	on Basic Fee	Schedule)			
						
USING GROUP'S PURPOSE:						
DAY(S) REQUESTED:		- ~				
DATE(S) REQUESTED:	FROM	_ 20	ТО	_ 20		
		20		20		
_	FROM	_ 20	то	_ 20		
				A N/J		
TIME: FROM	A.M. P.M.	то		A.M. P.M.		
ADMISSION FEE: NONE	_	CHARGE	DONA			
(Check One)	<u> </u>		<u>-</u>			
AGREEMENT ASSUMING RESPO	NSIBILIT	<u>Y</u>				
By Board action, the board directed that each agency requesting the use of school facilities for large group participation must also have:						
1 At least two (2) duly design their activities. (List person		-	Its for super	vision of		
	_	, Phone		_		
		Phone				
		Phone				
		<u>-</u>				
PRINCIPAL'S RECOMMENDATION	ON:					
DATES CLEARED	_	_YES	NO			
CUSTODIAN NEEDED	_	_YES	NO			
APPROVAL	_	_YES	NO			
SIGNATURE						
DATE						
ATHLETIC DIRECTOR'S APPROV						
	AL		_ DATE			

(SEE OTHER SIDE)

REQUESTING AGENCY/GROUP

	NAME OF OR	GANIZATION			
MAILING					
ADDRESS					
-					
I (we) agree to abide by the Board of Scho					
REQUEST SUBMITTED BY					
		SIGNATURE			
EMAIL		SIGNATURE			
	DATE				
TELEPHONE NO.		SUBMITTE	D		
·					
Make check payable to : PENN CAMBRIA SCHOOL DISTRICT					
NOTE: This authoric	zation is issued	subject to emergen	cy conditions and		
NOTE: This authorize restriction		ter be events beyon	-		
	Ü	•			
DIST	RICT OFFI	CE USE ONLY	<u>-</u>		
DATE APPLICATION F	RECEIVED		20		
FEE:					
ACTION:					
1. Basic rental fee	\$	4. Heat	\$		
2. Custodial fee	\$	5. Other	\$		
3. Lights	\$		· ——		
J. Ligitts	* —				
FOR THE BOARD OF SCHOOL DIRECTORS,					
	Supe	rintendent			
	34,60				
cc: Originat	or	Business			
Principa		File			
i i i i i i i i i i		1.110			

USE OF SCHOOL FACILITIES - General Area Rules and Regulations:

- 1 No facility is available until after dismissal of classes on any school day.
- 2 Only facilities stipulated in contract are to be used.
- 3 Use of tobacco and/or vaping products is prohibited by State law.
- 4 Possession or use of drugs and/or intoxicating beverages in the facility or on school property is prohibited by State law.
- 5 Spectators and participants will not be permitted in rooms or parts of a building not specifically included on the contract.
- 6 Adequate adult supervision must be provided for students at all times. The building custodian is not permitted to admit students until adult supervisiors are present and all students should exit ahead of the group supervisor.
- 7 Rentee shall pay the School District for any damage done to the building or the equipment during the rental period.
- 8 School District shall under no circumstances be liable for injuries sustained by any person during the rental period.
- 9 Rentee shall assign capable persons to control admissions and to report any disturbances to the custodian or the police.
- 10 Rentee agrees to indemnify and hold harmless the School District from any and all liability, whether for costs, damages, judgements, legal fees, or otherwise, and rentee promises to repay the School District in the event the school district should be required to make any expenditure, whether for said costs, damages, judgements, legal fees or otherwise.

USE OF SCHOOL FACILITIES - Specific Area Rules and Regulations:

- 1 The contract specifies facilities leased and is binding on both parties.
- 2 Board policy requires that a custodian be on duty when facility is in use, when applicable.
- 3 Curtains, drapes, or travelers permanently installed shall not be rehung for any program.
- 4 Decorations shall not be pinned to draperies and curtains.
- 5 Nails shall not be driven into the stage floor or any other surface.

CAFETERIA/KITCHEN

- 1 Rentee must employ a regular school food service employee during the time that kitchen is being used.
- 2 No cafeteria and/or kitchen equipment shall be removed from premises unless permission is granted by the Supervisor of Food Services.
- 3 Parent-teacher organizations may use caferteria facilities for serving refreshments for their regular monthly meetings provided that they notify the building principal and cafeteria manager prior to the meeting.
- 4 Any group desiring use of complex kitchen equipment; i.e., steam kettle, dishwasher, ovens, etc., shall employ a regular school food service employee to operate same.

STADIUM

- 1 Rentee must register with the Superintendent's Office at least two persons as responsible for scheduled activity.
- 2 Rentee must provide constant and adequate supervision; i.e., police, auxillary police, etc.
- 3 Rentee must provide own tickets, ticket takers, concessions, concession salemen, etc.
- 4 Parking inside the stadium is prohibited.
- 5 Full details of schedule programs shall be presented to the Athletic Director one week prior to program.

GYMNASIUM

- 1 Participants are to <u>bring</u> appropriate shoes to wear on the gym floor. Shoes worn to and from the gym are not to be worn on hardwood gym floors.
- 2 Floor mops should be used before and after the use of gyms.