



PENN CAMBRIA SCHOOL DISTRICT  
Cresson, Pennsylvania

**BOARD OF EDUCATION**

**AGENDA**

**REGULAR MEETING**

**MAY 16, 2023**

Caleb Drenning —  
Matthew Kearney —  
Terry Krug —  
Rudy McCarthy —  
Guy Monica —  
George Pyo —  
Justin Roberts —  
Michael Sheehan —  
Jeffrey Stohon —  
Ronald Repak —  
Jill Francisco —  
William Marshall —

*The Board requests that those wishing to address the board during public comment observe a five-minute time limit.  
A spokesperson should be appointed in the case of a group presentation.*

**I. CALL TO ORDER AT \_\_\_\_\_ P.M.**

**II. PLEDGE OF ALLEGIANCE**

**III. ROLL CALL**

**IV. SPOTLIGHT ON THE ARTS**

Elementary Artwork

SAMA SHOW

Bowen Balzano, Eli Bender, Bautista Eady, Sophia Gaida, Hannah Gregg, Dylan Kearney, Ella Kittell, Sophia Kittell, Parker Wagner, Cora Weakland

ART IN BLOOM

Addison Falger, Chase Kick, Ella Kittell, Lauren Marsh, Parker Wagner

Middle School Artwork

SAMA

Corynn Bollman, Lily Gergely, Makenna Lee, Avery LeMaster, Emelia Mardula Sienna Nagle, Vance Plazek, Autumn Yeoman

ART IN BLOOM

Aiden Braatz, Rocco Gaida, Gannon Matcho, Warren Remington, Logan Skebeck

High School Artwork

SAMA

Sophia Cannonie, Kathryn Della, Christiana Koytek, Jenna LaGesse, Kaylee Mento, Aliya O'Donnell

**SPOTLIGHT ON STUDENT ACHIEVEMENT**

Congratulations to Penn Cambria student, Travis Adams, who took 1st place in Collision Repair Technology at the Skills USA State Competition held in Hershey, PA.

**V. HEARING OF VISITORS – Questions, concerns, comments, related to school business.**

*During this portion of the meeting, this is an opportunity for only residents, taxpayers, employees, and students of the district to provide information that you would like the Board to consider regarding a decision. We ask you to limit your comments to 5 minutes. If you share a common topic with others, we encourage the use of a single spokesperson for the group. Out of respect for our staff and students, we request that your public comments focus on issues or policies and not people. The intention of the audience of citizens is for the Board to listen to you. We will carefully weigh your comments, but may not engage in dialog, which is not the intended purpose of this opportunity. Should the comments be personally directed, or derogatory remarks made against District Board Members, District Officials, or District employees, or profanity used, the individuals remaining time will be forfeited. Please state your name and community in which you reside within Penn Cambria School District.*

**VI. RESOLUTION #1 - APPROVE MINUTES**

**RESOLVED:** That the minutes of the regular meeting held April 18, 2023, be approved as recorded in the copies mailed to the Board prior to this meeting.

**MOTION BY** \_\_\_\_\_

**SECONDED BY** \_\_\_\_\_

**VII. RESOLUTION #2 - APPROVE PAYMENT OF BILLS**

**RESOLVED:** That the invoices as mailed to Board prior to the meeting, and as evaluated and reviewed, reconciled, and recommended for payment by the Business Office be hereby approved for payment. Copy to be made part of the minutes.

**MOTION BY** \_\_\_\_\_

**SECONDED BY** \_\_\_\_\_

**VIII. RESOLUTION #3 - APPROVE TREASURER’S REPORT**

**RESOLVED:** That the Treasurer’s Report for April 2023, be accepted as mailed to the Board, and that a copy be filed with the official records of the School District. *(See pages 7-17)*

**MOTION BY** \_\_\_\_\_

**SECONDED BY** \_\_\_\_\_

**IX. BUSINESS ADMINISTRATOR’S REPORT**

**RESOLUTION #4 - FINANCIAL REPORTS**

**RESOLVED:** That the reports of grants, projects and federal programs and financial reports for the general fund, capital reserve fund, and cafeteria fund be accepted as presented to the Board and that a copy be filed with the official records of the School District.

**MOTION BY** \_\_\_\_\_

**SECONDED BY** \_\_\_\_\_

**RESOLUTION #5 - FOOD SERVICE MANAGEMENT CONTRACT**

**RESOLVED:** That the Board of Directors hereby approves renewal of the contract with The Nutrition Group, to serve as Food Service Management Company for the district’s cafeterias for the 2023-2024 school term. This contract is for a period of one year beginning on July 1, 2023 through June 30, 2024.

**MOTION BY** \_\_\_\_\_

**SECONDED BY** \_\_\_\_\_

**RESOLUTION #6 - RE-ENACTMENT OF PER CAPITA TAX UNDER SCHOOL CODE OF 1949**

**RESOLVED:** That the Board of School Directors of the Penn Cambria School District, Cambria County, Pennsylvania, under and by virtue of Section 679 of the School Code of 1949 P.L. 30, and its supplements and amendments, declares that the resolution by which a per capita tax had been levied for the school fiscal year ending June 30, 2023, for general school purposes in the sum of FIVE (\$5.00) DOLLARS upon each and every person residing in the Penn Cambria School District of the age of eighteen (18) years and over is hereby re-enacted without change for the school fiscal year beginning July 1, 2023 and ending June 30, 2024.

**MOTION BY** \_\_\_\_\_

**SECONDED BY** \_\_\_\_\_

**RESOLUTION #7 - RE-ENACTMENT ACT 511 TAXES**

**RESOLVED:** That the Board of School Directors of the Penn Cambria School District, Cambria County, Pennsylvania, under and by virtue of the authority vested in it by Act No. 511 of the General Assembly of the Commonwealth of Pennsylvania, approved December 31, 1965, as amended, declares that the resolutions levied for the school year ending June 30, 2023, for general school purposes, are hereby re-enacted without change for the school fiscal year beginning July 1, 2023, and ending June 30, 2024. The Act 511 taxes include:

- i. Real Estate Transfer Tax (.5%)
- ii. Earned Income Tax (.5%)
- iii. Per Capita Tax (\$5.00)
- iv. Flat Occupation Tax (Gainfully Employed Tax) (\$5.00)
- v. Local Services Tax (formerly Occupation Privilege Tax) (\$5.00)

**MOTION BY** \_\_\_\_\_

**SECONDED BY** \_\_\_\_\_

**RESOLUTION #8 - BIDS – GASOLINE, DIESEL, HEATING OIL, AND COAL**

**RESOLVED:** That the Board of Directors award the bids for gasoline, diesel, heating oil, and coal to the lowest responsible bidders as follows: (*See pages 18-20*)

Gasoline – Friday Gas & Oil, Inc.

Diesel – Smith Coal & Oil, Inc.

Heating Oil – Smith Coal & Oil, Inc.

Coal – Penn Keystone Coal Co., LLC

**MOTION BY** \_\_\_\_\_

**SECONDED BY** \_\_\_\_\_

**X. SOLICITOR’S REPORT**

**XI. RESOLUTION #9 - SUPERINTENDENT’S RECOMMENDATIONS**

**RESOLVED:** That the Superintendent’s recommendations be approved as follows:

**A. PERSONNEL ACTIONS**

Accept Resignations

Lindsay Beyer, Cresson, Middle School Teacher and Head Junior High Softball Coach, effective at the close of the 2022-2023 school year

Joseph Cicero, Gallitzin, Volunteer Girls Basketball Coach, effective April 16, 2023

Douglas Fogel, Ashville, from Assistant Varsity to Volunteer Wrestling Coach, effective April 28, 2023

Keith Saleme, Cresson, Head Varsity Girls Basketball Coach, effective April 12, 2023

Approve Appointments

Joshua Himmer, Cresson, Head Varsity Girls Basketball Coach, at a stipend of \$6,498, effective immediately

Dawn Houser, Huntingdon, Food Service Worker, hours and location to be determined

Award Tenure

Kendra Sherry

Approve Extended School Year Staff

Teachers: Marie Cattoi  
Abby Kelly  
Maura Smay  
Michele Smith  
Kristin Talko

Aides: Nickole Bender  
Cherri Heiss  
Robin Lappi  
Lynn Lassak  
Constance McIntosh  
Debora Rabatin  
Christina Racz  
Stacey Russian  
Kimberly Thomas

Nurse: April Rose  
Jenny Damin (sub if needed)

Daily substitutes may be used from the district list of substitute teachers and aides or any current full-time employee.

Approve additional Non-Public Title 1 Summer School and Extra Duty Substitute Teachers

Jodie Albertelli

Kristin Eger (pending documentation)

Approve McIlwain School Bus Lines, Inc. Drivers  
Joseph Brett, Johnstown, effective pending documentation  
James Grassi, Cresson, retroactive to April 24, 2023  
Samantha Ickes, Cresson, effective pending documentation

MOTION BY \_\_\_\_\_ SECONDED BY \_\_\_\_\_

**XII. NEW BUSINESS**

**RESOLUTION #10 - SUPERINTENDENT PERFORMANCE STANDARD OBJECTIVES**

**RESOLVED:** That the Board of Directors, having concluded the evaluation cycle, has determined that the Superintendent, pursuant to Act 141 of the Pennsylvania School Code enacted in 2012, has successfully achieved the mutually agreed upon goals in his contract for the 2022-2023 school year.

MOTION BY \_\_\_\_\_ SECONDED BY \_\_\_\_\_

**RESOLUTION #11 - APPOINTMENT OF SCHOOL DISTRICT TREASURER**

**RESOLVED:** That in accordance with Section 404 of the School Laws of Pennsylvania, *Jeffrey Stohon* be appointed as Treasurer of the Penn Cambria School District for the fiscal year July 1, 2023 to June 30, 2024.

MOTION BY \_\_\_\_\_ SECONDED BY \_\_\_\_\_

**RESOLUTION #12 - BUSINESS ADMINISTRATOR CONTRACT REVISION**

**RESOLVED:** That the Board of Directors hereby approve revision of the contract for Business Administrator, *Jill Francisco*, effective July 1, 2023.

MOTION BY \_\_\_\_\_ SECONDED BY \_\_\_\_\_

**RESOLUTION #13 - SUPERINTENDENT CONTRACT REVISION**

**RESOLVED:** That the Board of Directors hereby approve revision of the contract for Superintendent, *William Marshall*, effective July 1, 2023.

MOTION BY \_\_\_\_\_ SECONDED BY \_\_\_\_\_

**RESOLUTION #14 - BUSINESS ADMINISTRATOR'S SALARY INCREASE**

**RESOLVED:** That the Board of Directors hereby approve a salary increase of 5% effective July 1, 2023, for the Business Administrator, based upon performance evaluation.

MOTION BY \_\_\_\_\_ SECONDED BY \_\_\_\_\_

**RESOLUTION #15 - ADOPTION OF PROPOSED FINAL BUDGET FOR 2023-2024**

**RESOLVED:** That in accordance with Section 687 of the School Laws of Pennsylvania, a Proposed Final Budget for the 2023-2024 fiscal year, beginning July 1, 2023 and ending June 30, 2024, be adopted and advertised and be available for public review at least twenty (20) days prior to final adoption. Copy to be made part of the minutes.

MOTION BY \_\_\_\_\_ SECONDED BY \_\_\_\_\_

**RESOLUTION #16 - MILLAGE LEVY FOR 2023-2024 FISCAL YEAR**

**RESOLVED:** The Penn Cambria School District Board of Directors, in Regular Session assembled, that for the purpose of providing revenue for said district for fiscal year beginning July 1, 2023 and ending June 30, 2024, a tax of sixty and eighty-five hundredths (60.85) mills of all property in said district upon which Cambria County tax is levied and assessed. Properties levied and assessed within the District lying in Blair County shall be taxed at eight and twelve hundredths (8.12) mills. These mill rates are in compliance with Section 24 of the Public School Code 6-672.1 (re-balancing). This resolution adopted this 16<sup>th</sup> day of May 2023.

MOTION BY \_\_\_\_\_ SECONDED BY \_\_\_\_\_

**ROLL CALL:**

**RESOLUTION #17 - AMENDMENT OF SCHOOL CODE SECTION 672.1**

**RESOLVED:** That the Board of Directors hereby approve a multi-county school board resolution urging changes to mandatory millage rebalancing requirements as interpreted under School Code Section 672.1. (See page 21)

**MOTION BY** \_\_\_\_\_

**SECONDED BY** \_\_\_\_\_

**ROLL CALL:**

**RESOLUTION #18 - HOMESTEAD/FARMSTEAD EXCLUSION**

**RESOLVED:** The Penn Cambria School District Board of Directors authorize the homestead and farmstead exclusion real estate tax assessment reductions for the school year beginning July 1, 2023, under the provisions of the Homestead Property Exclusion Program Act (part of Act 50 of 1998) and the Taxpayer Relief Act (Act 1 of 2006). Complete resolution to be made a part of the minutes.

**MOTION BY** \_\_\_\_\_

**SECONDED BY** \_\_\_\_\_

**RESOLUTION #19 - 2023-2024 BUDGET FOR ADMIRAL PEARY AREA VOCATIONAL-TECHNICAL SCHOOL**

**RESOLVED:** That the Board of Directors hereby approve the 2023-2024 budget as presented and endorsed by the Superintendent’s Advisory Committee and the Joint Operating Committee of Admiral Peary Area Vocational-Technical School.

**MOTION BY** \_\_\_\_\_

**SECONDED BY** \_\_\_\_\_

**ROLL CALL:**

**RESOLUTION #20 - FITNESS CENTER COORDINATORS**

**RESOLVED:** That the Board of Directors approve the following as Fitness Center Coordinators:

<b>NAME</b>	<b>DATE</b>	<b>STIPEND</b>
James Ronan	August 1, 2023 – November 1, 2023	\$1,500
Andrew Tomaselli	November 1, 2023 – February 1, 2024	\$1,500
Nicholas Felus	February 1, 2024 – May 1, 2024	\$1,500
Nicholas Wanyo	May 1, 2024 – August 1, 2024	\$1,500

**MOTION BY** \_\_\_\_\_

**SECONDED BY** \_\_\_\_\_

**RESOLUTION #21 - IMAGINE LEARNING**

**RESOLVED:** That the Board of Directors hereby approve entering into an agreement with Imagine Learning to provide Edgenuity Instructional Services for the grades 6-12 PC Cyber Academy.

**MOTION BY** \_\_\_\_\_

**SECONDED BY** \_\_\_\_\_

**RESOLUTION #22 - EXTENDED CAMPUS**

**RESOLVED:** That the Board of Directors hereby approve entering into an agreement with Extended Campus to provide curricular and instructional services for the grades K-5 PC Cyber Academy.

**MOTION BY** \_\_\_\_\_

**SECONDED BY** \_\_\_\_\_

**RESOLUTION #23 - EDUCERE**

**RESOLVED:** That the Board of Directors hereby approve entering into an agreement with Educere to provide curricular and instructional services for the grades 6-12 PC Cyber Academy.

**MOTION BY** \_\_\_\_\_

**SECONDED BY** \_\_\_\_\_

**RESOLUTION #24 - ADOPTION OF NEW, REVISED, OR BOARD POLICIES FOR REVIEW**

**RESOLVED:** That the Board of Directors hereby approve the second reading and adoption of the following policies:

626 Attachment - Cash Management

626 Attachment - Allowability of Costs

626 Attachment - Time and Effort

*(Policies were reviewed at the Committee of the Whole Meeting and copies are available upon request)*

**MOTION BY** \_\_\_\_\_

**SECONDED BY** \_\_\_\_\_

**XIII. INFORMATIONAL ITEMS**

First reading of the following new, revised or Board policies for review:

103 & 104 Attachment - Sexual Harassment Procedures and Grievance Process

204 AR - Attendances and Absences

204 AR Attachment - Educational and Trip Request

*(Policies were reviewed at the Committee of the Whole Meeting and copies are available upon request)*

**XIV. EXECUTIVE SESSION**

**XV. ADJOURNMENT OF BUSINESS MEETING \_\_\_\_\_ P.M.**

**MOTION BY** \_\_\_\_\_

**SECONDED BY** \_\_\_\_\_