

**PENN**

**BOARD REPORT**

**CAMBRIA**

Volume 44 No. 8

February 2023

This report summarizes the actions taken by the Penn Cambria Board of Education at its regular meeting, February 21, 2023. Routine business, such as approval of minutes, treasurer's report, payment of bills, and financial reports was accomplished. The Board also took the following actions:

- I. HEARING OF VISITORS** - There were no questions, concerns, comments, related to school business.
- II. SPOTLIGHT ON STUDENT ACHIEVEMENTS**  
Congratulations to the following students that successfully auditioned into the PMEA Region III Band that will be held at Altoona Area High School on March 22-24<sup>th</sup>:  
Aliyah Golden - 4th Chair (Trumpet), Emma Hazlett - 1st Chair (French Horn), Jada Nagle - 5th Chair (Trumpet), Leah Partner - 3rd Chair (Flute), and Mya Weisinger - 1st Chair (oboe)
- III.** Accepted the Auditor's Reporting Package for the fiscal year ended June 30, 2022, as prepared and presented by *Mark C. Turnley, CPA.*
- IV.** Approved the Superintendent's recommendations as follows:
  - A. PERSONNEL ACTIONS**
    - Accept Retirement  
Jacqueline Artko, Cresson, Pre-Primary School Custodian, after 16+ years of service, effective March 15, 2023
    - Accept Resignations  
Daniel Ehrenfeld, Lilly, Middle School, 4 hour per day Custodian, effective February 10, 2023  
Nicholas Felus, Altoona, Assistant Boys Track Coach, effective immediately  
Douglas Fogel, Ashville, Head Golf Coach, effective immediately
    - Approve Appointments  
Jacqueline Artko, Cresson, from Pre-Primary School Food Service Worker to 185-day, 4 hours per day, Pre-Primary School Custodian, effective February 27, 2023  
  
Joan Casale, Cresson, High School Substitute Teacher, leave coverage effective on or about March 17<sup>th</sup> through on or about May 15, 2023  
  
Ian Casher, Cresson, Volunteer Baseball Coach, effective pending documentation  
  
Emily Costlow, Ebensburg, Middle School Substitute Teacher, leave coverage retroactive to February 10, 2023 through on or about March 27, 2023  
  
Andrew Crusciel, Loretto, Middle School Custodian, 185-day, 4 hours per day, retroactive to February 6, 2023  
  
Hannah Ernest, Portage, Middle School Substitute Teacher, leave coverage effective on or about March 24<sup>th</sup> through on or about May 19, 2023  
  
Brandon Ickes, Portage, Volunteer Jr. High Baseball Coach, effective immediately

Erika Link, Patton, Middle School Substitute Teacher, vacancy coverage retroactive to January 23<sup>rd</sup> through date to be determined

Alyssa Martinazzi, Cresson, Volunteer Track Coach, effective immediately

Travis Schluep, Ebensburg, Head Varsity Volleyball Coach, at a stipend of \$6,498, effective immediately

Lois Smith, Lilly, Assistant Boys Track Coach, at a stipend of \$2,414, effective pending documentation

Patricia Tarwater, Ebensburg, Pre-Primary Substitute Teacher, leave coverage retroactive to February 13, 2023 through date to be determined

Lauren Woomer, Altoona, Health and Physical Education Teacher, Masters Step 2, \$42,699, effective at the start of the 2023-2024 school year

**Approve Leave**

Employee #017256, Primary School Teacher, effective on or about May 31, 2023 through on or about June 2, 2023

**Mentor**

Approve Tammy Weakland as mentor for Emily Lane, stipend as per the PCEA contract, prorated from employee start date

**B. APPROVE THE 2022-2023 REVISED SCHOOL CALENDAR**

**C. CURRICULUM MAP**

*Child Development* (formerly Early Childhood)

**D. PROPOSED CHANGES TO HIGH SCHOOL COURSE TITLES AND PREREQUISITES**

**V.** Appointed Mark C. Turnley, CPA of Rochester, PA to conduct the annual audit of Penn Cambria School District for three fiscal years, commencing with the fiscal year ending June 30, 2023, costs not to exceed \$13,500 annually. The audit to be performed in accordance with auditing standards generally accepted in the United States of America, Government Auditing Standards issued by the Comptroller of the United States and Uniform Guidance, in addition to PA School Code and all applicable auditing and reporting requirements of the Pennsylvania Department of Education.

**VI.** Renewed contract with King's Images, for school pictures from July 1, 2023 through June 30, 2024.

**VII.** Approved the adoption of Elevate Science Textbook, *Savvas, 2019*.

**VIII.** Approved the second reading and adoption of the following policies:

103 - Discrimination/Title IX Sexual Harassment Affecting Students

104 - Discrimination/Title IX Sexual Harassment Affecting Staff

123 - Interscholastic Activities

309.1 - Telework

334 - Sick Leave

610 - Purchases Subject to Bid/Quotation

611 - Purchases Budgeted

626 Attachment - Procurement – Federal Programs

**IX. INFORMATION ITEMS**

First reading of new or revised board policies:

200 - Enrollment in District

204 - Attendance

220 - Student Expression/Distribution and Posting of Materials

221 - Dress and Grooming

227 - Controlled Substances/Paraphernalia

## **X. ADMINISTRATOR'S REPORT**

*Mr. Scott Sherry*, Director of Buildings, Grounds, & Maintenance, provided a brief overview of the High School's completed HVAC project and upcoming window replacement.

The district was able to use ESSER funding to provide fresh, clean air for faculty and students at the High School. This grant was very important for the district due to the outbreak of COVID-19 virus in 2020. Schneider Electric was awarded as the Project Manager and had multiple subcontractors to complete their work. SP McCarl's for HVAC; Ridge Top Electrical as the electricians; Johnson Controls for the fire alarm controls; and Toby Carr and OZ Enterprise for heating and cooling controls. The scope of work to be completed was to install a Variable Refrigerate Flow (VRF) system to provide clean air and independent temperature control in classrooms and offices. The areas that were able to receive these new heating and cooling units were the main office area, nurses' station, classrooms from the main office towards the library, and second floor rooms 208, 210, 216, and 218. A Dedicated Outdoor Air System (DOAS) was also installed to recovery areas served by the VRF system for heating and cooling. A new rooftop unit for HVAC was installed on the library to provide maximum heating and cooling to this area. In the science wing, two new ceiling mounted unit ventilators were installed to replace existing ones for heating. Bi-Polar Ionizers were installed in the rest of the existing heating units to provide clean, fresh air. New casework was installed to replace where old heating wall units were removed from classrooms. Each room received its own thermostat for climate control for heating or cooling. This project kicked off on the last day of school in 2022, with the start of demolishing the existing heating units on the first and second floors. The contractors made sure that the school was ready to open for the first day of the 22-23 school year with all the major disruptions completed. The contractors then moved to second shift to complete the loose ends and wait for supplies that were on back order. There were a few issues with the completion of the project, due to the age of the fire alarm system and the new duct detectors that were installed. After these issues were resolved, everything was turned on and tested, which worked as expected. The new system had a few leaks in the factory fittings which had shut the new VRF system down for a day, but was corrected by the contractor. The final test inspection on the air flow in the ductwork was completed on February 20, 2023, and passed inspection. There is a close out job meeting scheduled for March 17, 2023.

The district was fortunate to use ESSER funding for a window project at the High School which will be starting in the spring of 2023. These new windows will have a much higher insulation value for heating and cooling and will provide fresh air and security for students and faculty. Since the COVID outbreak and airborne viruses, it is very important to have proper fresh air and ventilation in public buildings. Schneider Electric was awarded Project Manager with Modern Plate and Glass of Johnstown, as their subcontractor. The grant did not cover all the windows at the High School, but a vast majority of the ones in need of replacement due to age and condition. These new windows being installed will be dark bronze aluminum frames and hopper style windows. These hopper style windows will open in towards the classroom for maximum air flow and security. An aluminum mesh screen will be permanently attached to the outside of the frame to eliminate insects from entering. The glass will be slightly tinted to reflect UV rays and maintain its R value. The kickoff for this project is scheduled after the last day of the school year.

**XI.** The Board of Directors entered into Executive Session to discuss personnel.