

PENN CAMBRIA SCHOOL DISTRICT
201 6TH STREET
CRESSON, PENNSYLVANIA 16630

BOARD OF EDUCATION
Regular Meeting
September 20, 2022

MEMBERS: Caleb Drenning, Matthew Kearney, Terry Krug, Rudy McCarthy, Guy Monica, George Pyo,
Justin Roberts, Michael Sheehan, Jeffrey Stohon

A Regular Meeting of the Penn Cambria School District Board of Education was called to order by George Pyo, President, at 7:00 P.M., Tuesday, September 20, 2022, in the Library of the Penn Cambria High School.

ROLL CALL WAS TAKEN:

MEMBERS PRESENT:

Mr. Caleb Drenning
Mr. Matthew Kearney
Mr. Terry Krug
Mr. Guy Monica
Mr. George Pyo
Mr. Justin Roberts
Mr. Michael Sheehan
Mr. Jeffrey Stohon
TOTAL. 8

MEMBERS ABSENT:

Mr. Rudy McCarthy
TOTAL. 1

QUORUM PRESENT.

AMONG OTHERS PRESENT:

William Marshall, Superintendent
Ronald Repak, School Solicitor
Jill Francisco, Business Administrator
Jeanette Black, Assistant to the Superintendent
Kaitlyn Kalwanaski, High School Principal
Dane Harrold, Middle School Principal
Benjamin Watt, Assistant Middle School Principal
Joseph Smorto, Elementary Principal
Lewis Hale, Director of Technology
Carrie Conrad, Special Education Director
Courtney Kuncelman, School Psychologist
Scott Sherry, Director of Buildings, Grounds, & Maintenance
Kayla Galebach, School Social Worker

Jacquelyn Mento, Recording Secretary
Renee Giselman, Food Service Director
Adam Clevenger, PCEA
Robin Lappi, PCESPA
Kerry Nileski, Teacher
Kristin Baudoux, Mainliner
Ashlyn Duke, SFU Student
Taylor Ostinowsky, SFU Student
Alexis Thompson, SFU Student
Christina Hildebrand, SFU Student
Morghan Krug, SFU Student
Emily Adam, SFU Student

Following the Pledge of Allegiance, the following were the items of business and discussion.

HEARING OF VISITORS - There were no questions, concerns, comments, related to school business.

APPROVAL OF MINUTES

A motion was offered by Mr. Krug, seconded by Mr. Kearney, and approved unanimously by voice aye vote, to accept the following resolution:

RESOLVED: That the minutes of the regular meeting held August 16, 2022, be approved as recorded in the copies mailed to the Board prior to this meeting.

PAYMENT OF BILLS

A motion was offered by Mr. Stohon, seconded by Mr. Sheehan, and approved unanimously by voice aye vote, to accept the following resolution:

RESOLVED: That the invoices as mailed to Board prior to the meeting, and as evaluated and reviewed, reconciled, and recommended for payment by the Business Office be hereby approved for payment. Copy to be made part of the minutes. *(See Addendum "A")*

TREASURER'S REPORT

A motion was offered by Mr. Kearney, seconded by Mr. Krug, and approved unanimously by voice aye vote, to accept the following resolution:

RESOLVED: That the Treasurer's Report for August 2022, be accepted as mailed to the Board, and that a copy be filed with the official records of the School District. *(See Addendum "B")*

BUSINESS ADMINISTRATOR'S REPORT

A motion was offered by Mr. Sheehan, seconded by Mr. Stohon, and approved unanimously by voice aye vote, to accept the following resolutions:

FINANCIAL REPORTS

RESOLVED: That the financial reports for the general fund, capital reserve fund and cafeteria fund be accepted as presented to the Board and that a copy be filed with the official records of the of the School District. *(See Addendum "C")*

BUDGET TRANSFERS

RESOLVED: That the Board of Directors approve budget transfers under the 2021-2022 general fund budget and that a copy be filed with the official records of the school district. *(See Addendum "D")*

SOLICITOR'S REPORT

Ronald Repak informed the Board of Directors of PA Act 57. Under Act 57, a person who buys a house but does not receive timely real estate tax bills in the first year after a sale, will have the opportunity to request a waiver form interest and penalties related to late payment.

SUPERINTENDENT'S RECOMMENDATIONS

A motion was offered by Mr. Monica, seconded by Mr. Drenning, and approved unanimously by voice aye vote, to accept the following resolution:

RESOLVED: That the Superintendent's recommendations be approved as follows:

A. PERSONNEL ACTIONS

Accept Resignations

Charles Colbert, Cresson, High School 2nd Shift Custodian, effective September 13, 2022

Gabriel Hutsky, Ashville, High School 2nd Shift Custodian, effective September 16, 2022

Courtney Kuncelman, Ebensburg, School Psychologist, effective date to be determined

Aimee Tilson, Gallitzin, Middle School Food Service Worker, effective September 30, 2022

Approve Appointments

Edward Baldish, Altoona, High School 2nd Shift Custodian, retroactive to August 16, 2022

Lara Bomeisl, Cresson, Middle School Food Service Worker, at 5.5 hours per day, retroactive to August 19, 2022

Mylissa Bunn, Gallitzin, High School Food Service Worker, at 4.75 hours per day, retroactive to September 1, 2022

Craig Cavalet, Lilly, Assistant Varsity Softball Coach, at a stipend of \$2,414, effective immediately

Katelyn Myers, Ashville, Primary School Substitute Teacher, retroactive to the start of the 2022-2023 school year through on or about November 14, 2022

Maura Smay, Gallitzin, Middle School Special Education Teacher, Bachelors Step 5, salary \$44,822, effective October 25, 2022

Approve Leave

Employee #013340, Pre-Primary, Middle, and High School Teacher, effective on or about November 21, 2022 through on or about January 31, 2023

Approve Substitute Teachers, pending documentation

Katie Cimino, Lilly

Kaley Strittmatter, Cresson

Approve IU08 Substitute Teachers, pending documentation

Mckenzie Walters, Johnstown

Approve McIlwain School Bus Lines, Inc. Drivers, pending documentation

Jacqueline Artko, Cresson

David Belles, Lilly

Mary Kumpf, Cresson

Oscar T. McConnell, Cresson

Kathleen Riden-Hammond, Lilly

Charles Scaletta, Nanty Glo

Joseph Storm, Cresson

Pamela Vinglas, Gallitzin

Jeramine Yeoman, Lilly

B. CURRICULUM MAP

HS Money and Civic Life

NEW BUSINESS

A motion was offered by Mr. Monica, seconded by Mr. Sheehan, and approved unanimously by voice aye vote, to accept the following resolution:

APPOINTMENT OF A SOLICITOR

RESOLVED: That the Board of Directors approve to engage the services of Ronald Repak, Esq., and Dillon, McCandless, King, Coulter & Graham, L.L.P. as solicitor, with no change in rates, effective at the close of business on September 16, 2022.

ROLL CALL VOTE:

YES: Mr. Kearney, Mr. Krug, Mr. Monica, Mr. Roberts, Mr. Sheehan, Mr. Stohon, Mr. Drenning, Mr. Pyo

NO: 0

Ronald Repak thanked the Board of Directors for their continued support.

A motion was offered by Mr. Kearney, seconded by Mr. Krug, and approved unanimously by voice aye vote, to accept the following resolutions:

SALARY ADJUSTMENT

RESOLVED: That the Board of Directors approve a \$5,000 salary increase for *Ms. Kaitlyn Kalwanaski*, High School Principal, effective for the 2022-2023 fiscal year.

MISSION STATEMENT

RESOLVED: That the Board of Directors approve the revised Penn Cambria School District Mission Statement:

Mission

The Penn Cambria School District will prepare productive citizens in a safe and positive environment that promotes excellence in academics, career skills, the arts, and athletics.

MOA WITH PENN CAMBRIA EDUCATIONAL SUPPORT PROFESSIONALS ASSOCIATION

RESOLVED: That Board of Directors approve a Memorandum of Agreement between Penn Cambria School District and the Penn Cambria Educational Support Professionals Association, to temporarily fill open custodian positions, when necessary, by using an outside agency. (*See Addendum "E"*)

CLEANING SERVICES

RESOLVED: That the Board of Directors approve *ZM Services LLC.*, Morgantown, WV, to provide cleaning services until the District is able fill the current custodial vacancies, pending PCESPA MOA approval.

TRAUMA INFORMED PLAN

RESOLVED: That the Board of Directors approve the Penn Cambria School District Trauma Informed Plan. (*See Addendum "F"*)

IMPACT COUNSELING SERVICES, LLC AGREEMENT

RESOLVED: That the Board of Directors approve the Superintendent to effectuate any or all documents to enter into an agreement with Impact Counseling Services, LLC to provide mental health counseling services within the Penn

Cambria School District using funds provided by the ARP-ESSER and the Pennsylvania Commission on Crime and Delinquency School Mental Health and Safety and Security grant awards.

UNPAID LEAVE

RESOLVED: That the Board of Directors hereby approve the District and its Administration to allow members on unpaid leave during times of isolation or as a result of the COVID-19 pandemic, to be covered under the District's medical insurance coverage without reimbursement of costs as required under District policy and respective of Collective Bargaining Agreements for the 22-23 school term ONLY. This shall be a non-precedent setting action taken by the board for the 22-23 school term ONLY.

TITLE 1 SERVICES

RESOLVED: That the Board of Directors approve an inter-district agreement to provide Title 1 Nonpublic Services at All Saints Catholic School for the Hollidaysburg Area School District.

TEXTBOOK ADOPTION

RESOLVED: That the Board of Directors hereby approve the adoption of English Learner Textbook, *Lift, National Geographic/Cengage, 2023*.

INFORMATIONAL ITEMS

First reading of new or revised Board policies:

- 137.1 - Extracurricular Participation by Home Education Students
- 218.2 - Terroristic Threats
- 218.3 - Discipline of Student Convicted/Adjudicated of Sexual Assault
- 332 - Working Periods
- 705 - Facilities and Workplace Safety
- 800.1 - Electronic Signatures/Records
- 803 - School Calendar
- 806.1 - Megan's Law
- 806.1 AR - Sex Offender Registration and Megan's Law Notification
- 815.2 - District Social Media
(See Addendum "G")

ADMINISTRATOR'S REPORT

Renee Giselman of the Nutrition Group introduced herself to the Board of Education as the new Food Service Director. Renee stated that she has over twelve years of food service experience at other school districts prior to coming to Penn Cambria. She discussed various topics of interest within the food service department since the start of the new school year, including: the helpfulness of the Penn Cambria employees during her recent transition; staffing shortages at the high school, middle school, and intermediate school; free breakfasts starting in October; usage of local produce; and upcoming events/offerings.

George Pyo welcomed Renee to Penn Cambria and thanked her for her service.

William Marshall added that a districtwide email will be going out to all Penn Cambria families regarding the transition to free breakfasts that will take place on October 3rd.

ADJOURNMENT

A motion was offered by Mr. Monica, seconded by Mr. Stohon, and approved unanimously by voice aye vote, to accept the following resolution:

RESOLVED: That there being no further business, this meeting is adjourned at 7:18 P.M.