

PENN CAMBRIA SCHOOL DISTRICT  
201 6<sup>TH</sup> STREET  
CRESSON, PENNSYLVANIA 16630

BOARD OF EDUCATION  
Regular Meeting  
August 16, 2022

MEMBERS: Caleb Drenning, Matthew Kearney, Terry Krug, Rudy McCarthy, Guy Monica, George Pyo,  
Justin Roberts, Michael Sheehan, Jeffrey Stohon

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A Regular Meeting of the Penn Cambria School District Board of Education was called to order by George Pyo, President, at 7:00 P.M., Tuesday, August 16, 2022, in the Cafeteria of the Penn Cambria High School.

ROLL CALL WAS TAKEN:

MEMBERS PRESENT:

- Mr. Caleb Drenning
- Mr. Matthew Kearney
- Mr. Rudy McCarthy
- Mr. Guy Monica
- Mr. George Pyo
- Mr. Justin Roberts
- Mr. Michael Sheehan
- Mr. Jeffrey Stohon
- TOTAL. . . . . 8

MEMBERS ABSENT:

- Mr. Terry Krug
- TOTAL. . . . . 1

QUORUM PRESENT.

**AMONG OTHERS PRESENT:**

- William Marshall, Superintendent
- Krystal Edwards, School Solicitor – Beard Legal Group, PC
- Jill Francisco, Business Administrator
- Jeanette Black, Assistant to the Superintendent
- Kaitlyn Kalwanaski, High School Principal
- Greg Shingle, Assistant High School Principal
- Dane Harrold, Middle School Principal
- Benjamin Watt, Assistant Middle School Principal
- Joseph Smorto, Elementary Principal
- Scott Sherry, Director of Buildings, Grounds, & Maintenance

- Lewis Hale, Director of Technology
- Carrie Conrad, Special Education Director
- Courtney Kuncelman, School Psychologist
- Jacquelyn Mento, Recording Secretary
- Renee Giselman, Food Service Director
- Lauren Hagens, Mainliner
- Kerry Nileski, Teacher
- Adam Clevenger, PCEA
- Robin Lappi, PCESPA

Following the Pledge of Allegiance, the following were the items of business and discussion.

**HEARING OF VISITORS** - There were no questions, concerns, comments, related to school business.

**APPROVAL OF MINUTES**

A motion was offered by Mr. Kearney, seconded by Mr. Drenning, and approved unanimously by voice aye vote, to accept the following resolution:

**RESOLVED:** That the minutes of the regular meeting held June 21, 2022, be approved as recorded in the copies mailed to the Board prior to this meeting.

**PAYMENT OF BILLS**

A motion was offered by Mr. Stohon, seconded by Mr. McCarthy, and approved unanimously by voice aye vote, to accept the following resolution:

**RESOLVED:** That the invoices as mailed to Board prior to the meeting, and as evaluated and reviewed, reconciled, and recommended for payment by the Business Office be hereby approved for payment. Copy to be made part of the minutes. (*See Addendum "A"*)

#### **TREASURER'S REPORTS**

A motion was offered by Mr. Roberts, seconded by Mr. Sheehan, and approved unanimously by voice aye vote, to accept the following resolution:

**RESOLVED:** That the Treasurer's Reports for June and July 2022, be accepted as mailed to the Board, and that a copy be filed with the official records of the School District. (*See Addendum "B"*)

#### **BUSINESS ADMINISTRATOR'S REPORT**

A motion was offered by Mr. Sheehan, seconded by Mr. Stohon, and approved unanimously by voice aye vote, to accept the following resolutions:

##### **SET A LA CARTE PRICES FOR 2022-2023**

**RESOLVED:** That the Board of Directors set the A la Carte Price List for the 2022-2023 school term. (*See Addendum "C"*)

##### **FINAL STATEMENT WITH TAX COLLECTORS**

**RESOLVED:** That the Board of Directors, pending the final audit, concur in the settlement with tax collectors for the 2021 school duplicate in accordance with the TAX COLLECTION SETTLEMENT FOR 2021-2022 DUPLICATE REPORTS, a copy of which shall be made a part of the school district's official files.

##### **ACCEPTANCE OF TAX COLLECTOR'S ANNUAL EXONERATION REPORTS**

**RESOLVED:** That the annual exoneration reports of the tax collectors, submitted for the 2021-2022 school year, be accepted; settlement with the collectors pending review of records by the Business Office and approval of the school district auditor.

#### **SOLICITOR'S REPORT**

*Ms. Krystal Edwards* informed the Board of Directors of the most recent COVID-19 guidance for the 2022-2023 school year that was issued last week by the CDC.

#### **SUPERINTENDENT'S RECOMMENDATIONS**

A motion was offered by Mr. Sheehan, seconded by Mr. Monica, and approved unanimously by voice aye vote, to accept the following resolution:

**RESOLVED:** That the Superintendent's recommendations be approved as follows:

##### **A. PERSONNEL ACTIONS**

###### **Accept Retirements**

*Joan Mishock*, Gallitzin, Middle School Food Service Worker, effective August 25, 2022, after 32+ years of service

*Ruth Taylor*, Cresson, High School Aide, effective July 31, 2022, after 26+ years of service

*Thomas Plunkett*, Gallitzin, Assistant Varsity Softball Coach, effective June 23, 2022

*Cathy Whited*, Ebensburg, Middle School Family Consumer Science Teacher, after 20+ years of service, effective August 9, 2022

###### **Accept Resignations**

*Edward Baldish*, Altoona, High School Custodian, effective July 8, 2022

*Toni Nadolsky*, Ashville, Primary School Food Service Worker, effective July 25, 2022

*Rebecca Norris*, Cresson, High School Social Studies Teacher, effective at the close of the 2021-2022 school year

*Gregory Shingle*, Dysart, Assistant High School Principal, effective August 26, 2022

**Approve Appointments**

*Michele Billings*, Portage, Food Service Worker, effective pending documentation

*Kasey Bradley*, Cresson, Assistant Varsity Cheerleading Coach, at a stipend of \$2,414, effective pending documentation

*Jenny Damin*, Ebensburg, Middle School Student Council Advisor, at a stipend of \$1,515, effective immediately

*Ann Marie Davis*, Chest Springs, Food Service Worker, effective pending documentation

*Joo Hanlon*, Gallitzin, High School Aide, effective with the start of the 2022-2023 school year

*Danielle Lingenfelter*, Cresson, Food Service Worker, effective pending documentation

*Katlin Little*, Gallitzin, from Volunteer to Head Varsity Softball Coach, at a stipend of \$3,958, effective immediately

*Derek Mardula*, Chardon, OH, Volunteer Junior High Football Coach, effective pending documentation

*Christina Racz*, Ashville, Head Junior High Cheerleading Coach, at a stipend of \$3,370, effective pending documentation

*Travis Schlupe*, Ebensburg, High School Social Studies Teacher, Master's Step 4, salary \$45,222, effective with the start of the 2022-2023 school year

*Joshua Stringent*, Gallitzin, Volunteer Football Coach, effective pending documentation

*Ashley Urish*, Gallitzin, from Head Junior High to Volunteer Cheerleading Coach, effective July 5, 2022

*Christine Trexler*, Cresson, High School Substitute Teacher, effective with the start of the 2022-2023 school year through on or about January 13, 2023

**Approve Leave**

*Employee #016896*, Middle School Aide, effective on July 27, 2022 through on or about October 2, 2022

**Approve Extended Leave**

*Employee #005827*, High School Teacher, effective October 24, 2022 through January 13, 2023

**Award Tenure**

*Devin Lawhead*

**Approve Substitutes for the 2022-2023 school year (See Addendum "D")**

**Teachers**

Additions made to the attached list are as follows (pending documentation):

- Maria Anslinger*, Altoona
- Cody Ebersole*, Claysburg
- Hannah Ernest*, Portage
- Noah Grube*, Port Matilda
- Connor Pielmeier*, Duncansville
- Victoria Sobecky*, Ebensburg

**IU08 Substitute Teachers**

Addition made to the attached list is as follows (pending documentation):

- Emily Costlow*, Cresson

Deletions made to the attached list are as follows:

*Dontae Lilly, Lilly*  
*Barbara Petyak, Gallitzin*

**Nurses**

Addition made to the attached list is as follows (pending documentation):

*Kiana Brink, Ashville*

**Approve School Bus Drivers** for the 2022-2023 school year (*See Addendum “E”*)

Addition made to the attached list is as follows:

*David Moses, Ebensburg*

Deletions made to the attached list are as follows:

*Donna Arthurs, Gallitzin*  
*Tammy Coke, Ashville*  
*Lynn Miller, Lilly*  
*Linda Riner, Patton*  
*Michelle Welch, Gallitzin*

**Approve Mentors** for the 2022-2023 school year, stipend \$1000 per PCEA contract

**Professional Staff**

*Tonya Niebauer*  
*Travis Schluep*  
*Tara Van Caster*

**Mentor**

*Carrie Vinglish*  
*Sean Davison*  
*Tamara Rakar*

**B. APPROVE INCENTIVE BONUS** of \$961.06 for *Charles Terek*, Athletic Director, based on performance criteria under the compensation plan clause of the Athletic Director agreement.

**C. APPROVE STUDENT HANDBOOKS**

**D. APPROVE THE 2022-2023 REVISED SCHOOL CALENDAR** (*See Addendum “F”*)

**NEW BUSINESS**

A motion was offered by Mr. Roberts, seconded by Mr. Sheehan, and approved unanimously by voice aye vote, with the exception of Mr. Monica who voted “no” to the Planned Maintenance Program, to accept the following resolutions:

**INTERMEDIATE SCHOOL TARGETED SCHOOL IMPROVEMENT (TSI) PLAN**

**RESOLVED:** That the Board of Directors hereby approve the 2022-2023 Title 1 Targeted School Improvement (TSI) Schoolwide plan for Penn Cambria Intermediate School. (*See Addendum “G”*)

**PRE-PRIMARY AND PRIMARY SCHOOLWIDE PLANS**

**RESOLVED:** That the Board of Directors hereby approve the 2022-2023 Title 1 Schoolwide plans for Penn Cambria Pre-Primary and Primary Schools. (*See Addendum “H”*)

**PRE-K COUNTS FLEXIBLE INSTRUCTION PLAN**

**RESOLVED:** That the Board of Directors approve Pre-K Counts Flexible Instructional Plan for the 2022-2023 school year. (*See Addendum “I”*)

**SURVEY PARTICIPATION**

**RESOLVED:** That the Board of Directors hereby approve the participation in the following surveys in various grade levels/classrooms:

*Safe Touches (if applicable)*  
*Botvin Lifeskills Grades 6-8 for United Way*

**PENN CAMBRIA SCHOOL DISTRICT TEACHER OBSERVATION AND PRACTICE PLAN**

**RESOLVED:** That the Board of Directors hereby approve revisions to the Penn Cambria School District Teacher Observation and Practice Plan as a component of the Act 13 PA Educator Effectiveness System. (*See Addendum “J”*)

**EMERGENCY INSTRUCTIONAL TIME TEMPLATE**

**RESOLVED:** That the Board of Directors hereby approve the Emergency Instructional Time Template for the 2022-2023 school year under Section 502.1. (*See Addendum “K”*)

**EMERGENCY OPERATION PLAN**

**RESOLVED:** That the Board of Directors hereby approve the revised Penn Cambria School District Emergency Operation Plan.

**PLANNED MAINTENANCE PROGRAM**

**RESOLVED:** That the Board of Directors approve a planned maintenance program proposal from McCarl’s Preferred Services. The planned maintenance program will be for a term of 3 years effective retroactive to August 1, 2022 for an annual fee of \$22,000 for the first year and 3% yearly increase thereafter.

**GOLD CARD CLUB**

**RESOLVED:** That the Board of Directors approve the expansion of the Senior Citizen Gold Card Club to also include all retired Penn Cambria School District faculty and staff.

**DISTRICT WIDE FEASIBLE STUDY**

**RESOLVED:** That the Board of Directors approve the preparation and advertisement for qualified proposals to begin the process of a district wide feasibility study on buildings, structures, high school athletic facilities and enrollments and to authorize the Superintendent and Director of Buildings, Grounds, and Maintenance to facilitate the same.

**ADMINISTRATOR’S REPORT**

Mr. Lewis Hale, Director of Technology, provided information and updates to the Board of Directors regarding the Technology Department, such as: assisting with the 1st Grade Time Capsule that will be opened on 3/3/33 and a photo that will be hung in the high school office of the class that contributed to the capsule; cameras that were installed on twenty-eight transportation vehicles; implementation of Routefinder Plus by Transfinder for 2022-23 school year; Samsara GPS modules have been ordered for future parent transportation notifications; the plan to have the remaining 300 laptops obtained through the Emergency Connectivity Fund (ECF) Program available for take home during the Back to School Nights at the middle and high school; majority of the laptops that were sent home with students during the COVID Hybrid season were returned and placed back in classrooms; fiber optic and three network cables were cut unexpectedly on the 2nd floor of the high school during a support beam installation for the HVAC rooftop unit; older laptops have been repurposed at the middle school for a Digital Hall Pass, a system that was piloted with the 7th and 8th grade in 2021-2022 and the expansion of the Digital Hall Pass to all classrooms at the middle school this year; Multi-Factor Authentication (MFA) is now an option for staff at Penn Cambria, once configured, the MFA will be prompted when a user logs into Office 365 from outside the PCSD Network; transitioning from Student Information System (SIS) MMS/Visions to Focus School Software.

**ADJOURNMENT**

A motion was offered by Mr. Kearney, seconded by Mr. Stohon, and approved unanimously by voice aye vote, to accept the following resolution:

**RESOLVED:** That there being no further business, this meeting is adjourned at 7:24 P.M.