

PENN CAMBRIA SCHOOL DISTRICT
201 6TH STREET
CRESSON, PENNSYLVANIA 16630

BOARD OF EDUCATION
Regular Meeting
June 21, 2022

MEMBERS: Caleb Drenning, Matthew Kearney, Terry Krug, Rudy McCarthy,
Guy Monica, George Pyo, Justin Roberts, Michael Sheehan, Jeffrey Stohon

A Regular Meeting of the Penn Cambria School District Board of Education was called to order by Justin Roberts,
Vice President, at 7:00 P.M., Tuesday, June 21, 2022 in the Cafeteria of the Penn Cambria Middle School.

ROLL CALL WAS TAKEN:

MEMBERS PRESENT: Mr. Caleb Drenning
Mr. Matthew Kearney
Mr. Terry Krug
Mr. Rudy McCarthy *
Mr. George Pyo
Mr. Justin Roberts
Mr. Michael Sheehan
TOTAL..... 6

MEMBERS ABSENT: Mr. Guy Monica
Mr. George Pyo
Mr. Jeffrey Stohon
TOTAL..... 3
QUORUM PRESENT.

AMONG OTHERS PRESENT:

William Marshall, Superintendent	Lewis Hale, Director of Technology
Shelby Gawley, School Solicitor – Beard Legal Group, PC	Renee Giselman, Food Service Director
Jill Francisco, Business Administrator	Jacquelyn Mento, Recording Secretary
Jeanette Black, Assistant to the Superintendent	Deborah Baker, PCEA
Kaitlyn Kalwanaski, High School Principal	Robin Lappi, PCESPA
Greg Shingle, Assistant High School Principal	Andre Marinak, Student
Benjamin Watt, Assistant Middle School Principal	Julia Gil, Student
Joseph Smorto, Elementary Principal	Tara Van Caster, Teacher
Carrie Conrad, Special Education Director	Shawn Dishong, School Police Officer
Courtney Kuncelman, School Psychologist	Erika Link, Substitute Teacher
Scott Sherry, Director of Buildings, Grounds, & Maintenance	Barbara Petyak, Substitute Teacher

Following the Pledge of Allegiance, the following were the items of business and discussion.

HEARING OF VISITORS - There were no questions, concerns, comments, related to school business.

ANNOUNCEMENT - Mr. William Marshall announced that the Regular School Board Meeting scheduled for July 27, 2022 has been cancelled.

Mr. Marshall also introduced Mr. Shawn Dishong, who is listed for approval as School Police Officer under Superintendent’s Recommendations on the agenda, to the Board of Directors.

SPOTLIGHT ON STUDENT ACHIEVEMENT

Congratulations to the following student/athletes that were named spring LHAC all-conference: Baseball - Vincent Chirdon, Softball - Lily Sheehan, Girls Track - Jerzy Vinglish and Emma Sawinski, Boys Track - Carter McDermott and Joshua Stolarski.

Congratulations to the Boys Track Team who finished in 3rd place at Districts. Individual achievements were as follows: Andre Marinak, 3rd - 300 IH

Joshua Stolarski, 1st - 4x400 Relay, 2nd - 4x800 Relay, and 2nd - 400

Cole Eberhart, 1st - 4x400 Relay and 2nd - 4x800 Relay

Brandt Patterson, 1st - 4x400 Relay and 2nd - 4x800 Relay

Mason Hogue, 2nd - 4x800 Relay

Trenten Murphy, 2nd - Shot Put and 2nd - Discus

Carter McDermott, 1st - 4x400 Relay, 1st - Long Jump, and 3rd - Triple Jump

Congratulations to the 4x400 relay team (Cole Eberhart, Brandt Patterson, Josh Stolarski, Carter McDermott) for their fourth-place medal at states and Carter McDermott for his 8th place medal in the long jump. Congratulations also to both the 400 & 800 relay teams for breaking the Penn Cambria school records at the state meet!

Congratulations to the following girls track members who also placed at Districts:

Daijah Lilly, 3rd - 200

Jerzy Vinglish, 3rd - Javelin

APPROVAL OF MINUTES

A motion was offered by Mr. Sheehan, seconded by Mr. Kearney, and approved unanimously by voice aye vote, to accept the following resolution:

RESOLVED: That the minutes of the regular meeting held May 17, 2022, be approved as recorded in the copies mailed to the Board prior to this meeting.

PAYMENT OF BILLS

A motion was offered by Mr. Kearney, seconded by Mr. Sheehan, and approved unanimously by voice aye vote, to accept the following resolution:

RESOLVED: That the invoices as mailed to Board prior to the meeting, and as evaluated and reviewed, reconciled, and recommended for payment by the Business Office be hereby approved for payment. Copy to be made part of the minutes. (*See Addendum "A"*)

TREASURER'S REPORT

A motion was offered by Mr. Krug, seconded by Mr. Kearney, and approved unanimously by voice aye vote, to accept the following resolution:

RESOLVED: That the Treasurer's Report for May 2022, be accepted as mailed to the Board, and that a copy be filed with the official records of the School District. (*See Addendum "B"*)

BUSINESS ADMINISTRATOR'S REPORT

A motion was offered by Mr. Krug, seconded by Mr. Kearney, and approved unanimously by voice aye vote, with the exception of Mr. Roberts who abstained on *Package and Worker's Compensation Insurance* and *Student Accident Insurance Coverage*, to accept the following resolutions:

FINANCIAL REPORTS

RESOLVED: That the reports of grants, projects and federal programs and financial reports for the general fund, capital reserve fund, and cafeteria fund be accepted as presented to the Board and that a copy be filed with the official records of the School District. (*See Addendum "C"*)

DESIGNATION OF DEPOSITORIES

RESOLVED: That in accordance with Section 621 of the School Laws of Pennsylvania, the following be designated as depositories for school district funds for the fiscal year July 1, 2022 to June 30, 2023, collateral to be maintained in accordance with existing laws and regulations.

- 1st Summit Bank - Cresson, PA
- First National Bank - Cresson, PA
- Pennsylvania Local Government Investment Trust - Harrisburg, PA
- Pennsylvania School District Liquid Asset Fund - Lancaster, PA
- U.S. Bank Corporate Trust Services - Pittsburgh, PA

AUTHORIZATION TO INVEST FUNDS

RESOLVED: That the Superintendent or his designee be empowered to invest funds from the various school district accounts in interest bearing accounts clearly and directly backed by the full faith and credit of the U.S. government, provided these accounts have funds in excess of those required to meet current expenses and in compliance with the District Investment Policy.

2021-2022 INVOICES AND BUDGETARY TRANSFERS

RESOLVED: That the Business Office be authorized to pay invoices for the 2021-2022 school year that are received after the date of the regular meeting on June 21, 2022, and to make any necessary budgetary transfers for the 2021-2022 fiscal year.

PACKAGE AND WORKER’S COMPENSATION INSURANCE

RESOLVED: That the Board of Directors approve the following insurance premiums for the 2022-23 policy year:

- Utica - Package (Property, General Liability, School Leaders E & O, Automobile, Umbrella, etc.) ..\$80,765.00
- Eastern Alliance - Workers’ Compensation.....\$73,910.00

* *Mr. McCarthy arrived at 7:07pm*

STUDENT ACCIDENT INSURANCE COVERAGE

RESOLVED: That the Board of Directors approve Student Accident Insurance Coverage through Bollinger Specialty Group for the 2022-2023 school year with a premium of \$14,000.00 and under the same policy made available for parents to purchase Voluntary Student Accident Insurance Coverage at a premium of \$30.00 for school-time coverage and \$113.00 for twenty-four-hour coverage.

SET SCHOOL BREAKFAST/LUNCH PRICES FOR 2022-2023

RESOLVED: That the school breakfast/lunch prices for the 2022-2023 school term be set as follows:

Elementary (Pre-K-4) Breakfast	\$1.30	Elementary (Pre-K-4) Lunch	\$2.00
Secondary (5-12) Breakfast	\$1.30	Secondary (5-12) Lunch	\$2.10
Reduced Breakfast (Pre K-12)	\$0.30	Reduced Lunch (Pre K-12)	\$0.40

NON-PUBLIC SATELLITE FOOD SERVICE

RESOLVED: That the Board of Directors approve agreements to provide lunches to Start Smart Learning Center and The Little Red School House for the 2022-2023 school term in accordance with guidelines established by the National School Lunch Program and Pennsylvania Department of Education.

SUPERINTENDENT’S RECOMMENDATIONS

A motion was offered by Mr. Sheehan, seconded by Mr. Kearney, and approved unanimously by voice aye vote, to accept the following resolution:

RESOLVED: That the Superintendent’s recommendations be approved as follows:

A. PERSONNEL ACTIONS

Accept Retirement

John Casale, Loretto, Head Varsity Softball Coach, effective June 2, 2022

Accept Resignations

Makaela Stanek, Patton, Yearbook Advisor, effective June 2, 2022

Anne Ciaverella, Osterburg, Assistant Yearbook Advisor, effective June 7, 2022

Remove Substitutes, effective immediately

Non-Public Title 1 Summer School and Extra Duty Substitute Teachers

Kimberly Rieg, Ashville

Amanda Skura, Lilly

Substitute Food Service Worker

Stephanie Link, Gallitzin

IU08 Substitutes

Amy Farabaugh, Loretto
John Akers, Johnstown
Joyce Bailey, Mineral Point
Gloria Baker, Loretto
Ashley Boring, Northern Cambria
Kenneth McIntosh, Johnstown
Tyler Smith, Summerhill

Substitute Teachers

Nancy Cassisi, Lilly
Apyrle Ernest, Portage
Michael Kost, Cresson
Madison Smith, Patton

Approve Appointments

Shawn Dishong, Gallitzin, School Police Officer, at an annual salary of \$45,000 per Employment Agreement, effective July 1, 2022

Charles Colbert, Cresson, Pre-Primary Custodian, retroactive to May 18, 2022

Stefanie Adams, Cresson, from 185-day High School/District Floating Secretary to 195-day High School Secretary to the Principal/Transportation Coordinator, effective with the start of the 2022-2023 school year

Crystal Thomas, Cresson, from Primary School Food Service Worker to 185-day Middle School Secretary to the Principal, effective August 23, 2022

Tara Van Caster, Cresson, High School Math Teacher, Bachelors Step 20, salary \$71,962, effective with the start of the 2022-2023 school year

Nicole Durkay, Lilly, Food Service Worker, 4 hour per day, retroactive to May 16, 2022

April Gergely, Cresson, Yearbook Advisor, at a stipend of \$2,583, effective with the start of the 2022-2023 school year

Makaela Stanek, Patton, Assistant Yearbook Advisor, at a stipend of \$1,042, effective with the start of the 2022-2023 school year

Guido Fabbri, Lilly, Volunteer Varsity Boys Basketball Coach, effective pending clearances

Michael Summerville, Cresson, Assistant 7th and 8th Grade Junior High Football Coach, at a stipend of \$2,158, effective pending documentation

Approve Substitute Teachers, effective immediately

Lisa Dillon, Carrolltown
Lacey Kittell, Gallitzin
Victoria Violet, Altoona

Approve McIlwain School Bus Lines, Inc. Drivers, effective pending documentation

Kenneth Strittmatter, Ebensburg
Steven Matthews, Cresson

B. APPROVE JOB DESCRIPTIONS

- i. Secretary to the Principal (185 day)

- ii. Secretary to the Principal/Transportation Coordinator (195 day)
(See Addendum "D")

C. RETAIN

- i. Dr. Oravec as a school dentist at \$5.00 per exam.
- ii. Mainline Medical Associates as school physicians at \$8.00 per student physical exam to provide services as requested by the district in accordance with the School Code.

D. ESTABLISH the daily substitute teacher rate of \$95 for the 2022-2023 school year.

E. AUTHORIZE GRANT APPLICATIONS - Superintendent is authorized to apply for various state and federal grants, including those administered by PDE. The Superintendent is also authorized to sign and file related contracts.

F. APPROVE SALARY INCREASES, EFFECTIVE JULY 1, 2022, BASED UPON PERFORMANCE EVALUATIONS

- i. 5% for the Business Administrator
- ii. \$250.00 plus 3% for the Computer Technician and each of the confidential personnel in Central Office
- iii. 3% for the Athletic Director
(See Addendum "E")

NEW BUSINESS

A motion was offered by Mr. Sheehan, seconded by Mr. Kearney, and approved unanimously by voice aye vote, to accept the following resolution:

SUPERINTENDENT'S SALARY INCREASE

RESOLVED: That the Board of Education hereby approve a salary increase of 4% effective July 1, 2022, for the Superintendent, based upon performance evaluation.

A motion was offered by Mr. Krug, seconded by Mr. Drenning, and approved unanimously by voice aye vote, to accept the following resolutions:

ADOPTION OF NEW OR REVISED BOARD POLICIES

RESOLVED: That the Board of Directors hereby approve the second reading and adoption of the following policies:

- 113.1: Discipline of Students with Disabilities
- 113.2: Behavior Support
- 113.4: Confidentiality of Special Education Student Information
- 340: Responsibility for Student Welfare
- 824: Maintaining Professional Adult/Student Boundaries

(See Addendum "F")

TITLE I PARENT INVOLVEMENT POLICY

RESOLVED: That the Board of Directors hereby approve the Federal Programs Parent and Family Engagement Policy Statements for Penn Cambria School District, Penn Cambria Pre-Primary School, Penn Cambria Primary School, and Penn Cambria Intermediate School. (See Addendum "G")

HOME/SCHOOL COMPACT

RESOLVED: That the Board of Directors hereby approve the Home/School Compact for Penn Cambria School District. (See Addendum "H")

HEALTH AND SAFETY PLAN

RESOLVED: That the Board of Directors hereby approve the revised Penn Cambria School District Health and Safety Plan. (See Addendum "I")

SPECIAL EDUCATION PLAN

RESOLVED: That the Board of Directors hereby approve the Special Education Plan for 2022-2023 through 2024-2025 school years, pending the twenty-eight-day review ending on July 19, 2022. (*See Addendum “J”*)

IMAGINE LEARNING

RESOLVED: That the Board of Directors hereby approve entering into an agreement with Imagine Learning to provide courseware and instructional services for the grades 6-12 PC Cyber Academy.

ACT 93 AGREEMENT

RESOLVED: That the Board of Directors hereby approve revision of the Compensation Plan for Administrative Personnel (Act 93) retroactive to July 1, 2021.

ADOPTION OF FINAL BUDGET FOR 2022-2023

RESOLVED: That the budget of the Penn Cambria School District of Cambria County, Pennsylvania, in the amount of \$29,124,958 is hereby adopted for the fiscal year beginning July 1, 2022 and ending June 30, 2023. The necessary revenue shall be provided from local revenue, including tax resolutions already enacted, and from Federal and State subsidies. Copy of GENERAL FUND BUDGET (PDE-2028) for fiscal year ending June 30, 2023, shall be made part of the minutes. (*See Addendum “K”*)

2022-2023 BUDGET FOR ADMIRAL PEARY AREA VOCATIONAL-TECHNICAL SCHOOL

RESOLVED: That the Board of Directors hereby approve the 2022-2023 budget as presented and endorsed by the Superintendent’s Advisory Committee and the Joint Operating Committee of Admiral Peary Area Vocational-Technical School.

MOU WITH HEAD START FOR EACH DISTRICT AS PER ESSA

RESOLVED: That Board of Directors approve a Memorandum of Understanding between Penn Cambria School District and Community Action Partnership of Cambria County (CAPCC) Early Childhood Program as a Head Start provider for the purpose of coordinating mutually beneficial activities between the District and Head Start as required by the Every Student Succeeds Act.

IU08 PRESCHOOL CLASS

RESOLVED: That the Board of Directors approve renewal of lease for classroom space for the Appalachia Intermediate Unit 8 (IU08) Preschool Class at Penn Cambria Pre-Primary for the 2022-2023 school year at the annual sum of \$4,500.

O.Z. ENTERPRISES, INC. CONTRACTS

RESOLVED: That the Board of Directors approve contracts with O.Z. Enterprises, Inc. of Pittsburgh, PA. as follows:

Energy Management System Service Contract for Direct Digital Control Preventative Maintenance for the Pre-Primary, Primary, Middle and High School (Boiler Room) from July 1, 2022 through June 30, 2025 at a total annual cost of \$7,448; and

Preventative Maintenance Contract for Pre-Primary, Primary, Middle and High School pneumatic automatic temperature control systems from July 1, 2022 through June 30, 2025 at a total annual cost of \$6,396.

ADMINISTRATIVE REPORTS

Mrs. Carrie Conrad, Special Education Director, informed the Board of Directors on the various collaborations that took place over the past year within the district and with outside agencies.

The collaborations between individuals within the district included: principals on academic and behavioral management; Mr. Smorto, Mrs. Kuncleman, and Mrs. Conrad on benchmark assessments and the increased Tier I and Tier II support across all of the elementary buildings; Mrs. Kuncelman and principals on the Special Education

Plan; and the Food Service, Special Education, and Custodial Departments for the job fair. The collaboration has been tremendous within the district.

Mrs. Conrad continued by informing the Board on the collaborations with outside agencies as well. It is often challenging for Penn Cambria School District to collaborate with these agencies, due to being located near the Blair County border. Insurance companies, at times, want to have families use Johnstown facilities in Cambria County rather than Altoona facilities in Blair County. Many families within the district are more familiar with the locations in Blair County. So, it is especially important that the district make these connections with the agencies. However, as a positive result of the district's location, Mrs. Conrad has the ability to reach out to nearby Intermediate Units. Intermediate Unit 28 is providing hearing support and orientation & mobility services. Intermediate Unit 07 is helping teachers learn and develop skills for the autistic classrooms and providing deaf and blind resources through meetings, monthly trainings, and support, which has been a great working relationship.

Mrs. Conrad concluded that collaboration has been the key to success of the 2021-2022 school year for the Special Education Department.

Mr. Scott Sherry, Director of Buildings, Grounds, and Maintenance, provided an overview of facility projects that took place since his hire in April 2021 and discussed future district projects. High School projects included the repainting of the garage, ticket booth, new concession stand, and banner wall; removal of trees; repairs to multiple heating units; installation of electric hand dryers and speed bumps, the current HVAC project; and the upcoming window and door project with Schneider Electric. Projects completed at the Middle School include parking lot repairs by Knopp and Klatt, and domestic water lines fixed both in house and by McCarl's. At the Intermediate School, a concrete pad was installed by staff for dumpsters, FRP board placed on walls where old water fountains were removed, and repairs to the entrance way and parking lot by Knopp and Klatt. The Primary School had various heating and cooling units fixed/replaced and new fire alarm equipment installed. Projects at the Pre-Primary/Administrative Building included installation of a new drainage system, repaving of the parking lot, and new sidewalks by Delozier Construction, installation of new windows and screens for better ventilation, entrance sign repainted, and speed bumps installed.

Mr. Sherry also discussed upcoming projects such as: repairs to the Primary School sign, repainting of the old concession stand and press box at the High School, sections of the Intermediate School entrance to be milled and paved, repaving of the flagpole area at the Middle School, and the installation of a Jib crane at the High School for the removal of ashes.

Mr. Sherry noted that the district has saved eighty percent on plumbing supply purchases due to using overstock items this past year. Also, multiple overstocked chemical closets were consolidated to the warehouse at the Middle School, saving the district roughly \$20,000.

ADJOURNMENT

A motion was offered by Mr. Kearney, seconded by Mr. Krug, and approved unanimously by voice aye vote, to accept the following resolution:

RESOLVED: That there being no further business, this meeting is adjourned at 7:30 P.M.