



PENN CAMBRIA SCHOOL DISTRICT  
Cresson, Pennsylvania

**BOARD OF EDUCATION**

**AGENDA**

**REGULAR MEETING**

**JUNE 21, 2022**

Caleb Drenning \_\_\_\_\_  
Matthew Kearney \_\_\_\_\_  
Terry Krug \_\_\_\_\_  
Rudy McCarthy \_\_\_\_\_  
Guy Monica \_\_\_\_\_  
George Pyo \_\_\_\_\_  
Justin Roberts \_\_\_\_\_  
Michael Sheehan \_\_\_\_\_  
Jeffrey Stohon \_\_\_\_\_  
Krystal Edwards \_\_\_\_\_  
Jill Francisco \_\_\_\_\_  
William Marshall \_\_\_\_\_

*The Board requests that those wishing to address the board during public comment observe a five-minute time limit.  
A spokesperson should be appointed in the case of a group presentation.*

**I. CALL TO ORDER AT \_\_\_\_\_ P.M.**

**II. PLEDGE OF ALLEGIANCE**

**III. ROLL CALL**

**IV. HEARING OF VISITORS – Questions, concerns, comments, related to school business.**

**V. ANNOUNCEMENT**

The Regular School Board Meeting scheduled for July 27, 2022 has been cancelled.

**VI. STUDENT ACHIEVEMENT**

Congratulations to the following student/athletes that were named spring LHAC all-conference: Baseball - Vincent Chirdon, Softball - Lily Sheehan, Girls Track - Jerzy Vinglish and Emma Sawinski, Boys Track - Carter McDermott and Joshua Stolarski.

Congratulations to the Boys Track Team who finished in 3rd place at Districts. Individual achievements were as follows:

- Andre Marinak, 3rd - 300 IH
- Joshua Stolarski, 1st - 4x400 Relay, 2nd - 4x800 Relay, and 2nd - 400
- Cole Eberhart, 1st - 4x400 Relay and 2nd - 4x800 Relay
- Brandt Patterson, 1st - 4x400 Relay and 2nd - 4x800 Relay
- Mason Hogue, 2nd - 4x800 Relay
- Trenten Murphy, 2nd - Shot Put and 2nd - Discus
- Carter McDermott, 1st - 4x400 Relay, 1st - Long Jump and 3rd - Triple Jump

Congratulations to the 4x400 relay team (Cole Eberhart, Brandt Patterson, Josh Stolarski, Carter McDermott) for their fourth-place medal at states and Carter McDermott for his 8th place medal in the long jump. Congratulations also to both the 400 & 800 relay teams for breaking the Penn Cambria school records at the state meet!

Congratulations to the following girls track members who also placed at Districts:

- Daijah Lilly, 3rd - 200
- Jerzy Vinglish, 3rd - Javelin

**VII. RESOLUTION #1 - APPROVE MINUTES**

**RESOLVED:** That the minutes of the regular meeting held May 17, 2022, be approved as recorded in the copies mailed to the Board prior to this meeting.

**MOTION BY** \_\_\_\_\_

**SECONDED BY** \_\_\_\_\_

**VIII. RESOLUTION #2 - APPROVE PAYMENT OF BILLS**

**RESOLVED:** That the invoices as mailed to Board prior to the meeting, and as evaluated and reviewed, reconciled, and recommended for payment by the Business Office be hereby approved for payment. Copy to be made part of the minutes.

**MOTION BY** \_\_\_\_\_

**SECONDED BY** \_\_\_\_\_

**IX. RESOLUTION #3 - APPROVE TREASURER'S REPORT**

**RESOLVED:** That the Treasurer's Report for May 2022, be accepted as mailed to the Board, and that a copy be filed with the official records of the School District. (See pages 7-17)

**MOTION BY** \_\_\_\_\_

**SECONDED BY** \_\_\_\_\_

**X. BUSINESS ADMINISTRATOR'S REPORT**

**RESOLUTION #4 - FINANCIAL REPORTS**

**RESOLVED:** That the reports of grants, projects and federal programs and financial reports for the general fund, capital reserve fund, and cafeteria fund be accepted as presented to the Board and that a copy be filed with the official records of the School District.

**MOTION BY** \_\_\_\_\_

**SECONDED BY** \_\_\_\_\_

**RESOLUTION #5 - DESIGNATION OF DEPOSITORIES**

**RESOLVED:** That in accordance with Section 621 of the School Laws of Pennsylvania, the following be designated as depositories for school district funds for the fiscal year July 1, 2022 to June 30, 2023, collateral to be maintained in accordance with existing laws and regulations.

- 1st Summit Bank - Cresson, PA
- First National Bank - Cresson, PA
- Pennsylvania Local Government Investment Trust - Harrisburg, PA
- Pennsylvania School District Liquid Asset Fund - Lancaster, PA
- U.S. Bank Corporate Trust Services - Pittsburgh, PA

**MOTION BY** \_\_\_\_\_

**SECONDED BY** \_\_\_\_\_

**RESOLUTION #6 - AUTHORIZATION TO INVEST FUNDS**

**RESOLVED:** That the Superintendent or his designee be empowered to invest funds from the various school district accounts in interest bearing accounts clearly and directly backed by the full faith and credit of the U.S. government, provided these accounts have funds in excess of those required to meet current expenses and in compliance with the District Investment Policy.

**MOTION BY** \_\_\_\_\_

**SECONDED BY** \_\_\_\_\_

**RESOLUTION #7 - 2021-2022 INVOICES AND BUDGETARY TRANSFERS**

**RESOLVED:** That the Business Office be authorized to pay invoices for the 2021-2022 school year that are received after the date of the regular meeting on June 21, 2022, and to make any necessary budgetary transfers for the 2021-2022 fiscal year.

**MOTION BY** \_\_\_\_\_

**SECONDED BY** \_\_\_\_\_

**RESOLUTION #8 - PACKAGE AND WORKER'S COMPENSATION INSURANCE**

**RESOLVED:** That the Board of Directors approve the following insurance premiums for the 2022-23 policy year:  
Utica - Package (Property, General Liability, School Leaders E & O, Automobile, Umbrella, etc.).....\$80,765.00  
Eastern Alliance - Workers' Compensation.....\$73,910.00

**MOTION BY** \_\_\_\_\_

**SECONDED BY** \_\_\_\_\_

**RESOLUTION #9 - STUDENT ACCIDENT INSURANCE COVERAGE**

**RESOLVED:** That the Board of Directors approve Student Accident Insurance Coverage through Bollinger Specialty Group for the 2022-2023 school year with a premium of \$14,000.00 and that under the same policy make available for parents to purchase Voluntary Student Accident Insurance Coverage at a premium of \$30.00 for school-time coverage and \$113.00 for twenty-four-hour coverage.

**MOTION BY** \_\_\_\_\_

**SECONDED BY** \_\_\_\_\_

**RESOLUTION #10 - SET SCHOOL BREAKFAST/LUNCH PRICES FOR 2022-2023**

**RESOLVED:** That the school breakfast/lunch prices for the 2022-2023 school term be set as follows:

Elementary (Pre K-4) Breakfast	\$1.30	Elementary (Pre K-4) Lunch	\$2.00
Secondary (5-12) Breakfast	\$1.30	Secondary (5-12) Lunch	\$2.10
Reduced Breakfast (Pre K-12)	\$0.30	Reduced Lunch (Pre K-12)	\$0.40

**MOTION BY** \_\_\_\_\_

**SECONDED BY** \_\_\_\_\_

**RESOLUTION #11 - NON-PUBLIC SATELLITE FOOD SERVICE**

**RESOLVED:** That the Board of Directors approve agreements to provide lunches to Start Smart Learning Center and The Little Red School House for the 2022-2023 school term in accordance with guidelines established by the National School Lunch Program and Pennsylvania Department of Education.

**MOTION BY** \_\_\_\_\_

**SECONDED BY** \_\_\_\_\_

**XI. SOLICITOR'S REPORT**

**XII. RESOLUTION #12 - SUPERINTENDENT'S RECOMMENDATIONS**

**RESOLVED:** That the Superintendent's recommendations be approved as follows:

**A. PERSONNEL ACTIONS**

Accept Retirement

John Casale, Loretto, Head Varsity Softball Coach, effective June 2, 2022

Accept Resignations

Makaela Stanek, Patton, Yearbook Advisor, effective June 2, 2022

Anne Ciaverella, Osterburg, Assistant Yearbook Advisor, effective June 7, 2022

Remove Substitutes, effective immediately

Non-Public Title 1 Summer School and Extra Duty Substitute Teachers

Kimberly Rieg, Ashville

Amanda Skura, Lilly

Substitute Food Service Worker

Stephanie Link, Gallitzin

IU08 Substitutes

Amy Farabaugh, Loretto

John Akers, Johnstown

Joyce Bailey, Mineral Point

Gloria Baker, Loretto

Ashley Boring, Northern Cambria

Kenneth McIntosh, Johnstown

Tyler Smith, Summerhill

Substitute Teachers

Nancy Cassisi, Lilly

Apryle Ernest, Portage

Michael Kost, Cresson

Madison Smith, Patton

Approve Appointments

Approve Shawn Dishong, Gallitzin, School Police Officer, at an annual salary of \$45,000 per Employment Agreement, effective July 1, 2022

Charles Colbert, Cresson, Pre-Primary Custodian, retroactive to May 18, 2022

Stefanie Adams, Cresson, from 185-day High School/District Floating Secretary to 195-day High School Secretary to the Principal/Transportation Coordinator, effective with the start of the 2022-2023 school year

Crystal Thomas, Cresson, from Primary School Food Service Worker to 185-day Middle School Secretary to the Principal, effective August 23, 2022

Tara Van Caster, Cresson, High School Math Teacher, Bachelors Step 20, salary \$71,962, effective with the start of the 2022-2023 school year

Nicole Durkay, Lilly, Food Service Worker, 4 hour per day, retroactive to May 16, 2022

April Gergely, Cresson, Yearbook Advisor, at a stipend of \$2,583, effective with the start of the 2022-2023 school year

Makaela Stanek, Patton, Assistant Yearbook Advisor, at a stipend of \$1,042, effective with the start of the 2022-2023 school year

Guido Fabbri, Lilly, Volunteer Varsity Boys Basketball Coach, effective pending clearances

Michael Summerville, Cresson, Assistant 7th and 8th Grade Junior High Football Coach, at a stipend of \$2,158, effective pending documentation

Approve Substitute Teachers, effective immediately

Lisa Dillon, Carrolltown  
Lacey Kittell, Gallitzin  
Victoria Violet, Altoona

Approve McIlwain School Bus Lines, Inc. Drivers, effective pending documentation

Kenneth Strittmatter, Ebensburg  
Steven Matthews, Cresson

**B. APPROVE JOB DESCRIPTIONS**

- i. Secretary to the Principal (185 day)
- ii. Secretary to the Principal/Transportation Coordinator (195 day)  
(See pages 18-21)

**C. RETAIN**

- i. Dr. Oravec as a school dentist at \$5.00 per exam.
- ii. Mainline Medical Associates as school physicians at \$8.00 per student physical exam to provide services as requested by the district in accordance with the School Code.

**D. ESTABLISH** the daily substitute teacher rate of \$95 for the 2022-2023 school year.

**E. AUTHORIZE GRANT APPLICATIONS** - Superintendent is authorized to apply for various state and federal grants, including those administered by PDE. The Superintendent is also authorized to sign and file related contracts.

**F. APPROVE SALARY INCREASES, EFFECTIVE JULY 1, 2022, BASED UPON PERFORMANCE EVALUATIONS**

- i. 5% for the Business Administrator
- ii. \$250.00 plus 3% for the Computer Technician and each of the confidential personnel in Central Office
- iii. 3% for the Athletic Director

**MOTION BY** \_\_\_\_\_

**SECONDED BY** \_\_\_\_\_

**XIII. NEW BUSINESS**

**RESOLUTION #13 - SUPERINTENDENT’S SALARY INCREASE**

**RESOLVED:** That the Board of Education hereby approve a salary increase of 4% effective July 1, 2022, for the Superintendent, based upon performance evaluation.

**MOTION BY** \_\_\_\_\_

**SECONDED BY** \_\_\_\_\_

**RESOLUTION #14 - ADOPTION OF NEW OR REVISED BOARD POLICIES**

**RESOLVED:** That the Board of Directors hereby approve the second reading and adoption of the following policies: 113.1: Discipline of Students with Disabilities

113.2: Behavior Support

113.4: Confidentiality of Special Education Student Information

340: Responsibility for Student Welfare

824: Maintaining Professional Adult/Student Boundaries

*(Policies were reviewed at the Committee of the Whole Meeting and copies are available upon request)*

**MOTION BY** \_\_\_\_\_

**SECONDED BY** \_\_\_\_\_

**RESOLUTION #15 - TITLE I PARENT INVOLVEMENT POLICY**

**RESOLVED:** That the Board of Directors hereby approve the Federal Programs Parent and Family Engagement Policy Statements for Penn Cambria School District, Penn Cambria Pre-Primary School, Penn Cambria Primary School, and Penn Cambria Intermediate School.

*(Policy Statements were reviewed at the Committee of the Whole Meeting and copies are available upon request)*

**MOTION BY** \_\_\_\_\_

**SECONDED BY** \_\_\_\_\_

**RESOLUTION # 16 - HOME/SCHOOL COMPACT**

**RESOLVED:** That the Board of Directors hereby approve the Home/School Compact for Penn Cambria School District. *(See page 22)*

**MOTION BY** \_\_\_\_\_

**SECONDED BY** \_\_\_\_\_

**RESOLUTION #17 - HEALTH AND SAFETY PLAN**

**RESOLVED:** That the Board of Directors hereby approve the revised Penn Cambria School District Health and Safety Plan.

**MOTION BY** \_\_\_\_\_

**SECONDED BY** \_\_\_\_\_

**RESOLUTION #18 - SPECIAL EDUCATION PLAN**

**RESOLVED:** That the Board of Directors hereby approve the Special Education Plan for 2022-2023 through 2024-2025 school years, pending the twenty-eight day review ending on July 19, 2022.

**MOTION BY** \_\_\_\_\_

**SECONDED BY** \_\_\_\_\_

**RESOLUTION # 19 - IMAGINE LEARNING**

**RESOLVED:** That the Board of Directors hereby approve entering into an agreement with Imagine Learning to provide courseware and instructional services for the grades 6-12 PC Cyber Academy.

**MOTION BY** \_\_\_\_\_

**SECONDED BY** \_\_\_\_\_

**RESOLUTION #20 - ACT 93 AGREEMENT**

**RESOLVED:** That the Board of Directors hereby approve revision of the Compensation Plan for Administrative Personnel (Act 93) retroactive to July 1, 2021.

**MOTION BY** \_\_\_\_\_

**SECONDED BY** \_\_\_\_\_

**RESOLUTION #21 - ADOPTION OF FINAL BUDGET FOR 2022-2023**

**RESOLVED:** That the budget of the Penn Cambria School District of Cambria County, Pennsylvania, in the amount of \$29,124,958 is hereby adopted for the fiscal year beginning July 1, 2022 and ending June 30, 2023. The necessary revenue shall be provided from local revenue, including tax resolutions already enacted, and from Federal and State subsidies. Copy of GENERAL FUND BUDGET (PDE-2028) for fiscal year ending June 30, 2023, shall be made part of the minutes.

**MOTION BY** \_\_\_\_\_

**SECONDED BY** \_\_\_\_\_

**RESOLUTION #22 - 2022-2023 BUDGET FOR ADMIRAL PEARY AREA VOCATIONAL-TECHNICAL SCHOOL**

**RESOLVED:** That the Board of Directors hereby approve the 2022-2023 budget as presented and endorsed by the Superintendent’s Advisory Committee and the Joint Operating Committee of Admiral Peary Area Vocational-Technical School.

**MOTION BY** \_\_\_\_\_

**SECONDED BY** \_\_\_\_\_

**ROLL CALL:**

**RESOLUTION #23 - MOU WITH HEAD START FOR EACH DISTRICT AS PER ESSA**

**RESOLVED:** That Board of Directors approve a Memorandum of Understanding between Penn Cambria School District and Community Action Partnership of Cambria County (CAPCC) Early Childhood Program as a Head Start provider for the purpose of coordinating mutually beneficial activities between the District and Head Start as required by the Every Student Succeeds Act.

**MOTION BY** \_\_\_\_\_

**SECONDED BY** \_\_\_\_\_

**RESOLUTION #24 - IU08 PRESCHOOL CLASS**

**RESOLVED:** That the Board of Directors approve renewal of lease for classroom space for the Appalachia Intermediate Unit 8 (IU08) Preschool Class at Penn Cambria Pre-Primary for the 2022-2023 school year at the annual sum of \$4,500.

**MOTION BY** \_\_\_\_\_

**SECONDED BY** \_\_\_\_\_

**RESOLUTION #25 - O.Z. ENTERPRISES, INC. CONTRACTS**

**RESOLVED:** That the Board of Directors approve contracts with O.Z. Enterprises, Inc. of Pittsburgh, PA. as follows:

Energy Management System Service Contract for Direct Digital Control Preventative Maintenance for the Pre-Primary, Primary, Middle and High School (Boiler Room) from July 1, 2022 through June 30, 2025 at a total annual cost of \$7,448; and

Preventative Maintenance Contract for Pre-Primary, Primary, Middle and High School pneumatic automatic temperature control systems from July 1, 2022 through June 30, 2025 at a total annual cost of \$6,396.

**MOTION BY** \_\_\_\_\_

**SECONDED BY** \_\_\_\_\_

**XIV. ADMINISTRATIVE REPORT**

Mrs. Carrie Conrad, Special Education Director

Mr. Scott Sherry, Director of Buildings, Grounds, and Maintenance

**XV. EXECUTIVE SESSION**

**XVI. ADJOURNMENT OF BUSINESS MEETING AT \_\_\_\_\_ P.M.**

**MOTION BY** \_\_\_\_\_

**SECONDED BY** \_\_\_\_\_