

PENN CAMBRIA SCHOOL DISTRICT
201 6TH STREET
CRESSON, PENNSYLVANIA 16630

BOARD OF EDUCATION
Regular Meeting
June 15, 2021

MEMBERS: Pat Albright, Jenny Guzic, Terry Krug, Rudy McCarthy, Guy Monica, George Pyo,
Patricia Pyo, Justin Roberts, Michael Sheehan

A Regular Meeting of the Penn Cambria School District Board of Education was called to order by George Pyo, President, at 7:00 P.M., Tuesday, June 15, 2021, in the Library of the Penn Cambria High School.

ROLL CALL WAS TAKEN:

MEMBERS PRESENT:

- Mr. Pat Albright
- Mrs. Jenny Guzic
- Mr. Terry Krug
- Mr. Guy Monica
- Mr. George Pyo
- Miss Patricia Pyo
- Mr. Justin Roberts
- TOTAL 7

MEMBERS ABSENT:

- Mr. Rudy McCarthy
- Mr. Michael Sheehan
- TOTAL 2

QUORUM PRESENT.

AMONG OTHERS PRESENT:

- | | |
|---|---|
| William Marshall, Superintendent | Lewis Hale, Network Administrator |
| Jill Francisco, Business Administrator | Carrie Conrad, Special Education Director |
| Krystal Edwards, School Solicitor – Beard Legal Group, PC | Courtney Kuncelman, School Psychologist |
| Jeanette Black, Assistant to the Superintendent | Angela Focht, Food Service Director |
| Kaitlyn Kalwanaski, High School Principal | Jacquelyn Mento, Recording Secretary |
| Greg Shingle, Assistant High School Principal | Robin Lappi, PCESPA President |
| Joseph Smorto, Elementary Principal | Kristin Baudoux, Mainliner Reporter |
| Scott Sherry, Director of Buildings, Grounds, & Maintenance | Larry Myers, Schneider Electric Buildings Americas, Inc |

Following the Pledge of Allegiance, the following were the items of business and discussion.

HEARING OF VISITORS - There were no questions, concerns, comments, related to school business.

APPROVAL OF MINUTES

A motion was offered by Miss Pyo, seconded by Mr. Krug, and approved unanimously by voice aye vote, to accept the following resolution:

RESOLVED: That the minutes of the regular meeting held May 18, 2021, be approved as recorded in the copies mailed to the Board prior to this meeting.

PAYMENT OF BILLS

A motion was offered by Mr. Albright, seconded by Mr. Roberts, and approved unanimously by voice aye vote, to accept the following resolution:

RESOLVED: That the invoices as mailed to Board prior to the meeting, and as evaluated and reviewed, reconciled, and recommended for payment by the Business Office be hereby approved for payment. Copy to be made part of the minutes. (See Addendum "A")

TREASURER’S REPORT

A motion was offered by Mr. Roberts, seconded by Mr. Krug, and approved unanimously by voice aye vote, to accept the following resolution:

RESOLVED: That the Treasurer’s Report for May 2021, be accepted as mailed to the Board, and that a copy be filed with the official records of the School District. *(See Addendum “B”)*

BUSINESS ADMINISTRATOR’S REPORT

A motion was offered by Miss Pyo, seconded by Mrs. Guzic, and approved unanimously by voice aye vote, with the exception of Mr. Roberts who abstained on *Package and Worker’s Compensation Insurance and Student Accident Insurance Coverage*, to accept the following resolutions:

FINANCIAL REPORTS

RESOLVED: That the reports of grants, projects and federal programs and financial reports for the general fund, capital reserve fund, and cafeteria fund be accepted as presented to the Board and that a copy be filed with the official records of the School District. *(See Addendum “C”)*

DESIGNATION OF DEPOSITORIES

RESOLVED: That in accordance with Section 621 of the School Laws of Pennsylvania, the following be designated as depositories for school district funds for the fiscal year July 1, 2021 to June 30, 2022, collateral to be maintained in accordance with existing laws and regulations.

- 1st Summit Bank - Cresson, PA
- First National Bank - Cresson, PA
- Pennsylvania Local Government Investment Trust - Harrisburg, PA
- Pennsylvania School District Liquid Asset Fund - Lancaster, PA
- U.S. Bank Corporate Trust Services - Pittsburgh, PA

AUTHORIZATION TO INVEST FUNDS

RESOLVED: That the Superintendent or his designee be empowered to invest funds from the various school district accounts in interest bearing accounts clearly and directly backed by the full faith and credit of the U.S. government, provided these accounts have funds in excess of those required to meet current expenses and in compliance with the District Investment Policy.

2020-2021 INVOICES AND BUDGETARY TRANSFERS

RESOLVED: That the Business Office be authorized to pay invoices for the 2020-2021 school year that are received after the date of the regular meeting on June 15, 2021, and to make any necessary budgetary transfers for the 2020-2021 fiscal year.

PACKAGE AND WORKER’S COMPENSATION INSURANCE

RESOLVED: That the Board of Directors approve the following insurance premiums for the 2021-22 policy year:

Package (Property, General Liability, School Leaders E & O, Automobile, Umbrella, etc.)	\$82,702.00
Workers’ Compensation	\$84,336.00

STUDENT ACCIDENT INSURANCE COVERAGE

RESOLVED: That the Board of Directors approve Student Accident insurance coverage through Bollinger Specialty Group for the 2021-2022 school year with a premium of \$14,000.00 and that under the same policy make available for parents to purchase Voluntary Student Accident insurance coverage at a premium of \$30.00 for school-time coverage and \$113.00 for twenty-four hour coverage.

BIDS - GASOLINE, DIESEL, HEATING OIL, AND COAL

RESOLVED: That the Board of Directors approve the acceptance of gasoline, diesel fuel, heating oil and coal bids as recommended by the Business Administrator. *(See Addendum “D”)*

SET SCHOOL BREAKFAST/LUNCH PRICES FOR 2021-2022

RESOLVED: That the school breakfast/lunch/A la Carte prices for the 2021-2022 school term be set as follows:

Elementary (Pre K-4) Breakfast	\$1.30
Elementary (Pre K-4) Lunch	\$2.00
Secondary (5-12) Breakfast	\$1.30
Secondary (5-12) Lunch	\$2.10
Reduced Breakfast (Pre K-12)	\$0.30
Reduced Lunch (Pre K-12)	\$0.40
A la Carte Price List	(See Addendum "E")

LIFE AND LONG TERM DISABILITY INSURANCE

RESOLVED: That the Board of Directors hereby approve a three-year agreement effective July 1, 2021 with OneAmerica to provide Life insurance coverage for all eligible employees and Long Term Disability insurance coverage for three support staff members. These benefit plans will continue to be administered in compliance with all employment agreements.

A motion was offered for the following resolution by Mr. Krug, seconded by Mrs. Guzic, and rejected unanimously by roll call vote:

2021-2022 BUDGET FOR ADMIRAL PEARY AREA VOCATIONAL-TECHNICAL SCHOOL

RESOLVED: That the Board of Directors hereby approve the 2021-2022 budget as presented and endorsed by the Superintendent’s Advisory Committee and the Joint Operating Committee of Admiral Peary Area Vocational-Technical School.

ROLL CALL VOTE:

YES: 0

NO: Mrs. Guzic, Mr. Krug, Mr. Monica, Miss Pyo, Mr. Roberts, Mr. Albright, Mr. Pyo

SOLICITOR’S REPORT

Ms. Krystal Edwards updated the Board of Directors regarding CDC guidance that states fully vaccinated people can resume activities without wearing a mask, subject to applicable laws, regulations, and workplace guidance. However, school districts are still permitted and encouraged to have stricter measures in place for masking. On June 28th, the Secretary of Health is expected to lift the masking order.

Mr. William Marshall stated that pending the announcement on June 28th and in consultation with the Board members, Penn Cambria School District will not require masks for summer school students after that date. The Board is expected to fully adopt the 2021-2022 Health and Safety Plan at the July 26th meeting. Hopefully, the final guidance from PDE, CDC, and Department of Health has been received by that time so that the District can get the formal plan on the record.

SUPERINTENDENT’S RECOMMENDATIONS

A motion was offered by Mr. Monica, seconded by Mrs. Guzic, and approved unanimously by voice aye vote, to accept the following resolution:

RESOLVED: That the Superintendent’s recommendations be approved as follows:

A. PERSONNEL ACTIONS

Accept Retirement

Maureen Myers, Cresson, High School Secretary, effective June 30, 2021, after 30+ years of service

Accept Resignations

Marianne Stolarski, Loretto, Payroll and Benefits Specialist, effective May 27, 2021

Shannon Zarnesky, Nanty Glo, High School Social Studies Teacher, effective at the close of the 2020-2021 school year

Amanda Flynn, Lilly, Primary School Aide, effective June 4, 2021

Remove Substitutes, effective immediately

Substitute Aides

Charina Chyr
Renee Mahalko
Rebecca Norris

Substitute Teachers

Cindy Bryne
Braden Fochtman
Tiffany Glass
Ryan Hogue
Mary Mastrine
Michael Morgan
Barbara Trybus
Sarah Yeager

IU08 Substitute Teachers

Karen Bilchak
Rebecca Care
Shelby Civils
Rayna Jones
Nicodemus Ursy

Substitute Nurse/IU08 Substitute Teacher

Kerri Moyer

Substitute Nurse

Emily Bradley

Approve Appointments

Zachary Krug, Ashville, Substitute Teacher, pending documentation

Blake Walter, Hollidaysburg, from Assistant Girls Soccer Coach to Volunteer Girls Soccer Coach, effective May 18, 2021

Doug Fogel, Ashville, Head Varsity Golf Coach at a stipend of \$3,958, effective immediately

Michele Taddei, Gallitzin, Assistant Varsity Girls Basketball Coach at a stipend of \$3,958, effective pending documentation

Michele Smith, Cresson, Assistant Varsity Girls Soccer Coach at a stipend of \$2,414, effective immediately

Mark Mardula, Lilly, Junior High Head Football Coach at a stipend of \$2,696 (80% of the \$3,370 stipend), effective immediately

Ben Watt, Loretto, Junior High Assistant Football Coach at a stipend of \$2,158, effective immediately

B. CURRICULUM MAPS

- i. Honors English Compositions 9
- ii. Honors English 10
- iii. Honors English 11: American Literature
- iv. Honors English 12: World Literature

C. RETAIN

- i. Dr. Oravec as a school dentist at \$5.00 per exam.
- ii. Mainline Medical Associates as school physicians at \$8.00 per student physical exam to provide services as requested by the district in accordance with the School Code.

D. AUTHORIZE GRANT APPLICATIONS - Superintendent is authorized to apply for various state and federal grants, including those administered by PDE. The Superintendent is also authorized to sign and file related contracts.

E. ESTABLISH the daily substitute teacher rate of \$85 for the 2021-2022 school year.

F. APPROVE SALARY INCREASES, EFFECTIVE JULY 1, 2021, BASED UPON PERFORMANCE EVALUATIONS

- i. 3% for the Business Administrator
- ii. 3% for the Network Administrator
- iii. 3% for Act 93 Administrative Personnel
- iv. \$300.00 plus 3% for the Computer Technician and each of the confidential personnel in Central Office
- v. 3% for the Athletic Director
(See Addendum "F")

NEW BUSINESS

A motion was offered by Mr. Roberts, seconded by Mr. Albright, and approved unanimously by voice aye vote, to accept the following resolution:

SUPERINTENDENT'S SALARY INCREASE

RESOLVED: That the Board of Education hereby approve a salary increase of 3% effective July 1, 2021, for the Superintendent, based upon performance evaluation.

A motion was offered by Mr. Roberts, seconded by Miss Pyo, and approved unanimously by voice aye vote, to accept the following resolution:

ADOPTION OF FINAL BUDGET FOR 2021-2022

RESOLVED: That the budget of the Penn Cambria School District of Cambria County, Pennsylvania, in the amount of \$29,189,127 is hereby adopted for the fiscal year beginning July 1, 2021 and ending June 30, 2022. The necessary revenue shall be provided from local revenue, including tax resolutions already enacted, and from Federal and State subsidies. Copy of GENERAL FUND BUDGET (PDE-2028) for fiscal year ending June 30, 2022, shall be made part of the minutes. (See Addendum "G")

A motion was offered by Mrs. Guzic, seconded by Mr. Albright, and approved unanimously by voice aye vote, to accept the following resolution:

PENNSYLVANIA ASSOCIATION OF SCHOOL BUSINESS OFFICIALS (PASBO)

RESOLVED: That the Board of Directors approve entering into an agreement with PASBO to provide interim payroll/benefits services at a rate of \$28.12 per hour, effective June 1, 2021.

A motion was offered by Mr. Krug, seconded by Miss Pyo, and approved unanimously by voice aye vote, to accept the following resolution:

HIGH SCHOOL HVAC AND VENTILATION PROJECT

WHEREAS, Penn Cambria School District conducted a request for proposal on qualifications (RFP/Q) on January 22, 2014 for Energy Services Companies (ESCOs) to provide a turnkey energy conservation program including services listed in the request for proposal; and

WHEREAS, on March 18, 2014, the District selected Schneider Electric Buildings Americas, Inc. to provide these services for the district through this competitive request for proposal process; and

WHEREAS, funding for the current project is available through CRRSA Act (ESSER II), ARP ESSER, and General Funds,

NOW THEREFORE, BE IT RESOLVED by the Penn Cambria School District Board to approve a renovation of a subset of the High School's HVAC and ventilation system to improve indoor air quality. Accordingly, the Board approves the Energy Savings Agreement Contract with Schneider Electric Buildings Americas, Inc. at a cost of \$1,597,370 and approves the direct purchase of materials by the school district in the amount of \$247,864 to the successfully awarded mechanical contractor.

A motion was offered by Mr. Monica, seconded by Mr. Albright, and approved unanimously by voice aye vote, to accept the following resolutions:

EDGENUITY

RESOLVED: That the Board of Directors hereby approve entering into a cooperative agreement with Edgenuity to provide courseware and instructional services for the grades 6-12 PC Cyber Academy.

TITLE I PARENT INVOLVEMENT POLICY

RESOLVED: That the Board of Directors hereby approve the Federal Programs Parent and Family Engagement Policy Statements for Penn Cambria School District, Penn Cambria Pre-Primary School, Penn Cambria Primary School, and Penn Cambria Intermediate School.

(See Addendum "H")

HOME/SCHOOL COMPACT

RESOLVED: That the Board of Directors hereby approve the Home/School Compact for Penn Cambria School District. *(See Addendum "I")*

DIRECTOR OF TECHNOLOGY

RESOLVED: That the Board of Directors appoint the current Network Administrator, *Mr. Lewis Hale*, as Director of Technology, a member of the Act 93 Agreement, effective July 1, 2021. *(See Addendum "J")*

ATHLETIC DIRECTOR CONTRACT

RESOLVED: That the Board of Directors renew the Athletic Director contract with *Mr. Charles Terek*, Cresson, effective July 1, 2021 through June 30, 2024.

AGREEMENT WITH INDIANA UNIVERSITY OF PENNSYLVANIA (I.U.P.)

RESOLVED: That the Board of Directors enter into an agreement with I.U.P. to accept I.U.P. students completing field experiences.

IU08 PRESCHOOL CLASS

RESOLVED: That the Board of Directors approve renewal of lease for classroom space for the Appalachia Intermediate Unit 8 (IU08) Preschool Class at Penn Cambria Pre-Primary for the 2021-2022 school year at the annual sum of \$4,500.

WRESTLING CO-OP WITH PORTAGE AREA SCHOOL DISTRICT

RESOLVED: That the Board of Directors approve a Co-op agreement for wrestling with Portage Area School District to take effect with the 2021-2022 school year.

MOU WITH HEAD START FOR EACH DISTRICT AS PER ESSA

RESOLVED: That Board of Directors approve a Memorandum of Understanding between Penn Cambria School District and Community Action Partnership of Cambria County (CAPCC) Early Childhood Program as a Head Start provider for the purpose of coordinating mutually beneficial activities between the district and Head Start as required by the Every Student Succeeds Act.

TRANSPORTATION CONTRACT

RESOLVED: That the Board of Directors hereby approve McIlwain School Bus Lines to assume all transportation responsibilities and assumption of the contractual terms of the Wilkinson Bus Lines, Inc. contract with Penn Cambria School District, effective July 1, 2021 through June 30, 2026

ADMINISTRATIVE REPORT

Mrs. Carrie Conrad, Special Education Director, informed the Board of Directors regarding changes made during the 2020-2021 school year including virtual learning and tutoring for special education students and the benefits of Zoom meetings for parents and staff. She also provided an update on recent purchases made using Special Education COVID-19 Impact Mitigation grant monies.

ADJOURNMENT

A motion was offered by Miss Pyo, seconded by Mr. Krug, and approved unanimously by voice aye vote, to accept the following resolution:

RESOLVED: That there being no further business, this meeting is adjourned at 7:31 P.M.