

PENN CAMBRIA SCHOOL DISTRICT
201 6TH STREET
CRESSON, PENNSYLVANIA 16630

BOARD OF EDUCATION
Regular Meeting
August 18, 2020

MEMBERS: Pat Albright, Jenny Guzic, Terry Krug, Rudy McCarthy, Guy Monica, George Pyo,
Patricia Pyo, Justin Roberts, Michael Sheehan

A Regular Meeting of the Penn Cambria School District Board of Education was called to order by George Pyo, President, at 7:00 P.M., Tuesday, August 18, 2020 in the Cafeteria of the Penn Cambria High School.

ROLL CALL WAS TAKEN:

MEMBERS PRESENT:

Mr. Pat Albright
Mr. Terry Krug
Mr. Rudy McCarthy
Mr. Guy Monica
Mr. George Pyo
Miss Patricia Pyo
Mr. Justin Roberts
Mr. Michael Sheehan
TOTAL 8

MEMBERS ABSENT:

Mrs. Jenny Guzic
TOTAL 1

QUORUM PRESENT.

AMONG OTHERS PRESENT:

William Marshall, Superintendent
Jill Francisco, Business Administrator
Krystal Edwards, Solicitor – Beard Legal Group, PC
Jeanette Black, Director of Curriculum & Instruction
Lewis Hale, Network Administrator
Carrie Conrad, Special Education Director
Courtney Kuncelman, School Psychologist

Kaitlyn Kalwanaski, High School Principal
Dane Harrold, Middle School Principal
Joseph Smorto, Elementary Principal
Dave Beck, Facilities Manager
Gregory Shingle, High School Assistant Principal
Angela Focht, Food Service Director
Jacquelyn Mento, Recording Secretary

OTHERS PRESENT VIA ZOOM:

Deb Baker, Kimberly Baker, Monica Ball, Kristin Baudoux, Linda Beiswenger, Amanda Bender, Nickole Bender, Mary Borlie, Kerry Bossler, Theresa Britton, Andrea Conrad, Diana Crossman, Ann Davis, Sean Davison, Rebecca Diehl, Kayleigh Dignan, Christine Duff, Stacey Eckenrode, Michelle Erculiani, Kim Fogle, Angela Gibbons, Charda Hassenplug, Brenda Kalwasinski, Lacey Kittell, Cindy Kline, Rick Koval, Diane Lee, Katie Lloyd, Michelle Mardula, Dawn McCloskey, Kimberly McCloskey, Mary Jo McConnell, Tom McConnell, Katrina Miller, Sara Mullen, Jeremy Mullen, Toni Nadolsky, Kerry Nileski, Veronica Noll, Angela Osman, Rebekah Podrasky, Natalie Prosser, Susan Reed, Suzanne Riley, Becky Ropp, Christopher Rose, Debra Rose, Brad Rossman, Jennifer Schilling, Jonathan Seaman, Tracey Seaman, Roxann Seymore, Marge Seymour, Courtney Shall, Cindy Sheehan-Westrick, Stephanie Smithbower, Trisha Storm, Rebecca Strunk, Dawn Summerville, Crystal Thomas, Carrie Vinglish, Rachel Walk, Lee Ann Weslager, Heidi Wheeler, and Charles Wilkinson.

Following the Pledge of Allegiance, the following were the items of business and discussion.

HEARING OF VISITORS

Charles Wilkinson addressed the Board of Directors on concerns with cleaning the school properly and the limited time to disinfect and clean the cafeteria between lunches.

Christopher Rose questioned how the hybrid plan will affect students that will be attending Admiral Peary Area Vocational Technical School.

Angela Osman stated her concerns on the quality of education that children will be receiving with the limited amount of day-to-day instruction. She also questioned how much effort will be required to provide daily virtual instruction and if there are options for parents that would prefer to send their children to school, and sign a waiver that would remove the school's responsibility for their illness. She also asked if there is going to be support given to high-risk students that struggle with academic achievement, mental health issues, and those that do not have the support of their family. She concluded that she believes most parents would agree that the best learning environment is sending the kids to school and allowing them to have full academic, social lives.

Diane Lee commented on the need to switch her children into a different hybrid group to resolve terrible internet connection, transportation issues, and provide daycare for relatives that also live in the district.

Courtney Shall informed the Board of Directors that the hybrid learning is a problem for families that work and do not have daycare or support that other families have. She asked that administrators and decision-makers consider each individual request to change hybrid groups.

Diana Crossman questioned why some schools are able to physically be in class for five days a week, with the exact same regulations as the Penn Cambria School District.

Tom McConnell commented that the questions that they were going to ask were already presented to the Board by other visitors and they will wait for responses from the District.

Mr. Pyo thanked everyone for participating.

APPROVAL OF MINUTES

A motion was offered by Miss Pyo, seconded by Mr. Krug, and approved unanimously by voice aye vote, to accept the following resolution:

RESOLVED: That the minutes of the regular meeting held July 27, 2020, be approved as recorded in the copies mailed to the Board prior to this meeting.

PAYMENT OF BILLS

A motion was offered Mr. Roberts, seconded by Mr. Albright, and approved unanimously by voice aye vote, to accept the following resolution:

RESOLVED: That the invoices as mailed to Board prior to the meeting, and as evaluated and reviewed, reconciled, and recommended for payment by the Business Office be hereby approved for payment (*See Addendum "A"*)

TREASURER'S REPORT

A motion was offered by Mr. Roberts, seconded by Mr. Monica, and approved unanimously by voice aye vote, to accept the following resolution:

RESOLVED: That the Treasurer's Reports for June and July 2020, be accepted as mailed to the Board, and that a copy be filed with the official records of the School District. (*See Addendum "B"*)

BUSINESS ADMINISTRATOR'S REPORT

A motion was offered by Mr. Sheehan, seconded by Mr. Krug, and approved unanimously by voice aye vote, to accept the following resolutions:

CAFETERIA UNIFORMS

RESOLVED: That the Board award a contract to New Look Uniform and Embroidery, Inc. for the purchase of uniforms for Cafeteria Staff for the 2020-2021 school year.

FINAL STATEMENT WITH TAX COLLECTORS

RESOLVED: That the Board of Directors, pending the final audit, concur in the settlement with tax collectors for the 2019 school duplicate in accordance with the TAX COLLECTION SETTLEMENT FOR 2019-2020 DUPLICATE REPORTS, a copy of which shall be made a part of the school district's official files.

ACCEPTANCE OF TAX COLLECTOR'S ANNUAL EXONERATION REPORTS

RESOLVED: That the annual exoneration reports of the tax collectors, submitted for the 2019-2020 school year, be accepted; settlement with the collectors pending review of records by the Business Office and approval of the school district auditor.

SOLICITOR’S REPORT

Ms. Krystal Edwards provided clarification on the masking order advised by the Pennsylvania Department of Health and Secretary of Health on April 15th. She stated that in that order, masks are required for everyone when they leave their home. Per the CDC guidance and recommendation, masks are not to be put on children under the age of two. Information is provided on the Department of Health, PDE, and CDC websites that include tips on how to get your child to wear a mask. She concluded that masks are not a choice for the district; it is a present order and until it is lifted, it applies to all individuals in the Commonwealth of Pennsylvania above the age of two. This is a mandate from the state that cannot be waived.

SUPERINTENDENT’S RECOMMENDATIONS

A motion was offered by Mr. Roberts, seconded by Mr. Albright, and approved unanimously by voice aye vote, to accept the following resolution:

RESOLVED: That the Superintendent’s recommendations be approved as follows:

A. PERSONNEL ACTIONS

ACCEPT RESIGNATIONS

Tessa Muriceak, Middle School Aide, effective August 12, 2020

Leah Brooks, High School Special Education Teacher, effective August 12, 2020

APPROVE APPOINTMENT PER THE PCESPA CONTRACT, EFFECTIVE WITH THE START OF THE 2020-2021 SCHOOL YEAR

Mark Mardula, Lilly, High School Aide

APPROVE COACHES, EFFECTIVE WITH THE START OF THE 2020-2021 SCHOOL YEAR

Dontae Lilly, Lilly, Assistant Varsity Football Coach at a stipend of \$3,958

Mark Mardula, Lilly, Volunteer Football Coach

Matthew Mazzara, Altoona, Volunteer Football Coach

Katlin Little, Gallitzin, Volunteer Softball Coach

Kaley Strittmatter, Ashville, Volunteer Girls Basketball Coach

Adrienne Rabatin, Lilly, Volunteer Junior High Girls Basketball Coach

APPROVE SUBSTITUTES FOR THE 2020-2021 SCHOOL YEAR (See Addendum “C”)

Additions made to the attached lists are the following:

Ken McIntosh, Johnstown, IU08 Substitute Teacher

Cher Noel, Patton, IU08 Substitute Teacher

Kylie Dillon, Hastings, Substitute Teacher

Braden Fochtman, Meyersdale, Substitute Teacher

Tiffany Glass, South Fork, Substitute Teacher

Ryan Hogue, Hollidaysburg, Substitute Teacher

Taylor Kunsman, Gallitzin, Substitute Teacher

Tarissa Mazzetti, Gallitzin, Substitute Teacher

Gregory Miller, Cassville, Substitute Teacher

Deletions made to the attached lists are the following:

Todd Bennett, Substitute Teacher, effective August 13, 2020

Nicole Gearhart, Substitute Teacher, effective August 3, 2020

Tessa Masula, Substitute Teacher, effective August 3, 2020

AWARD TENURE

Kirstie Semanchik-Barto

Lindsay Beyer

Ashley Farabaugh

APPROVE EXTRA DUTY PC CYBER ACADEMY SUPPORT AS NEEDED, EFFECTIVE IMMEDIATELY

Jacquelyn Comstock, Ashley Farabaugh, Lauren Kudlawiec, and Kelly Mignogna,

APPROVE WILKINSON, INC. BUS DRIVERS FOR THE 2020-2021 SCHOOL YEAR (See Addendum “D”)

Deletions made to the attached list are the following: Francis Filak, Annette Fisher, Jim Kissell, and Brooke Wasser

- B. **APPROVE INCENTIVE BONUS** of \$452.94 for Charles Terek, Athletic Director, based on performance criteria under the compensation plan clause of the Athletic Director agreement.

APPROVE THE REVISED 2020-2021 SCHOOL CALENDAR (See Addendum "E")

Mrs. Francisco commented that with the resignation of the high school special education teacher and the realignment of teachers, the district will save approximately \$100,000.

NEW BUSINESS

Mr. William Marshall commented on several items related to the Health and Safety Plan. Those items included the following:

- Cambria County is in the moderate phase, therefore hybrid instruction will be utilized.
- Penn Cambria students attending vo-tech will have remote learning and face-to-face instruction at vo-tech on the same days as at Penn Cambria.
- Due to the governor's mandate of only permitting 25 people indoors, back-to-school nights have been postponed. On their first day of face-to-face instruction, students in grades kindergarten, first, third, fifth, ninth, and new families to the district, will be given appropriate attention to make sure they are comfortable in their environment.
- The District is exploring opportunities for a full day SACC program on the days that students are not required to be in attendance.
- Requests for schedule changes will be permitted if the change is possible. However, this can drastically change the student's schedule and teachers they are assigned.
- Questions specific to the hybrid plan should be directed to the building principal. If you are having a hard time getting in contact with the building principal, contact the Superintendent's office or Mrs. Black.
- Clarification on homeschooling and PC cyber school, if a parent elects to homeschool, it means the education is provided at home and the work must be certified. If the Penn Cambria Cyber Academy is selected, Penn Cambria provides the curriculum; families are not required to deliver the instruction. It will be completed through the provider with the support of PC Cyber mentors, guidance counselors, and the administrators.

Mrs. Jeanette Black updated the Board and community with details regarding remote learning:

- Starting September 8th, students with the last name A-L will attend face-to-face instruction on Tuesday and Wednesday and have remote learning on Thursday and Friday. Students with the last name M-Z will have remote learning on Tuesday and Wednesday and face-to-face learning on Thursday and Friday. The following week the District moves into the hybrid schedule with Monday and Tuesday face-to-face instruction for Group A, Thursday and Friday face-to-face instruction for Group B, and everyone remote on Wednesday.
- The learning this Fall will look very different from what it looked like in the Spring. The District is better prepared, has a plan, and has been able to provide some training over the summer for the teachers. They are already designing some of the remote lessons that will not only include assignments and homework, but will be full complete remote lessons. Each lesson will have a standard format and introductory activities. They will clearly tell the students what they are supposed to be learning. Basically, everything in a good lesson will be seen inside that standard format. The teachers will be using Canvas K to 12 for all schools.
- Canvas log in information will be mailed to each family prior to September 8.
- Laptops will be available for students that are in need and the District will be providing information to families on how to request them.
- Staff members have been identified in each building that will be available during remote learning days to troubleshoot basic problems and answer questions.

Mr. Marshall added that details are being finalized regarding procedures for student meals to be served during hybrid instruction.

A motion was offered by Miss Pyo, seconded by Mr. Krug, and approved unanimously by voice aye vote, with the exception of Mr. Monica who abstained, to accept the following resolution:

HEALTH AND SAFETY PLAN

RESOLVED: That the Board of Directors hereby approve the revised Penn Cambria School District Health and Safety Plan.

A motion was offered by Mr. Albright, seconded by Mr. McCarthy, and approved unanimously by voice aye vote, to accept the following resolution:

DISTRICT’S PHASED SCHOOL REOPENING HEALTH AND SAFETY PLAN

RESOLVED: The Board hereby authorizes and approves the Superintendent of Schools to undertake the necessary steps to modify, amend, and/or otherwise update the District’s Phased School Reopening Health and Safety Plan as needed from the effective date of this Motion up through the end of the 2020-2021 school year as is otherwise needed or required to be in compliance with any additional federal or state mandates, guidance, orders, or advisories that would impact the school, staff, students and the District’s options relative to delivery models.

These updates shall be provided to the Board as they occur and be considered for approval as may be required. (*See Addendum “F”*)

ROLL CALL: Yes: Mr. Krug, Mr. McCarthy, Mr. Monica, Miss Pyo, Mr. Roberts, Mr. Sheehan, and Mr. Pyo
No: 0
Abstain: Mr. Monica

A motion was offered by Mr. Sheehan, seconded by Mr. Roberts, and approved unanimously by voice aye vote, to accept the following resolutions:

TEXTBOOK ADOPTION

RESOLVED: That the Board of Directors hereby approve the adoption of Sociology Textbook, Houghton Mifflin Harcourt, 2018.

AGREEMENT WITH SAINT FRANCIS UNIVERSITY

RESOLVED: That the Board of Directors enter into an affiliation agreement with *Saint Francis University Department of Nursing*, to provide utilization of clinical facilities in the school district for nursing students.

AGREEMENT WITH APPALACHIA INTERMEDIATE UNIT 08

RESOLVED: That the Board of Directors hereby approve an agreement with Appalachia Intermediate Unit 08 to provide cyber learning options for students and professional development for faculty/staff.

IGNITE PROPOSAL FOR TEMPORARY STAFFING

RESOLVED: That the Board of Directors hereby approve a proposal from Ignite for temporary custodial staffing for the 2020-2021 school year.

CRITICAL SUPPORT AND MANDATE RELIEF

RESOLVED: That the Board of Directors hereby approve a resolution that the Penn Cambria School District calls upon the General Assembly to provide critical support and cost savings to school districts through approval of a permanent mandate waiver program which would enable districts to improve instructional programs or operate in a more effective, efficient, and economical manner. (*See Addendum “G”*)

MOU WITH PENN CAMBRIA EDUCATION ASSOCIATION

RESOLVED: That Board of Directors approve a Memorandum of Understanding between Penn Cambria School District, with the understanding and agreement of the Penn Cambria Education Association, to hereby resolve that due to the emergency situation as result of COVID-19, changes may be made in relation to Article IX-Section B PREPARATION TIME to allow all students to report directly to classrooms upon arrival to school during pandemic crisis. (*See Addendum “H”*)

FLEXIBLE INSTRUCTIONAL DAY APPLICATION FOR THE 2020-2021 SCHOOL YEAR

RESOLVED: That Board of Directors approve the Flexible Instruction Day application for the 2020-2021 school year.

ADJOURNMENT

A motion was offered by Miss Pyo, seconded by Mr. Krug, and approved unanimously by voice aye vote, to accept the following resolution:

RESOLVED: That there being no further business, this meeting is adjourned at 7:53 P.M.