

Health and Safety Plan Summary: Penn Cambria School District

Anticipated Launch Date: August 27, 2020 - Plan Revision/Approval Date July 27, 2020

Dear Families,

While it is not possible to eliminate all risks associated with the spread of COVID-19, there are steps that schools can take to reduce the risks to students, staff, and families. We rely heavily on guidance from the Center for Disease Control (CDC), the PA Department of Health, and the PA Department of Education to provide us with updated information to best inform our plans. The safety measures outlined below will likely be revised in the weeks ahead as new information about COVID-19 becomes available.

The following outlines a summary of measures in the GREEN phase for all buildings. Stricter actions if schools move into the YELLOW phase are noted within each section. Please see the complete Penn Cambria Health and Safety Plan for more details. Each school building will provide building specific information for students and families via mail and on their webpages.

Cleaning, Sanitizing, Disinfecting and Ventilation

- Disinfectant foggers have been purchased and will be used in all buildings.
- High touch surfaces will be cleaned multiple times each day.
- Cafeteria tables will be cleaned after each use.
- Disinfectant cleaner/wipes will be provided to each classroom.
- Each building will be thoroughly cleaned and sanitized at the end of the school day.
 - Custodial schedules have been modified to provide time for this thorough cleaning.
 - All staff members will leave buildings 15 minutes after the workday to facilitate cleaning schedules.
 - No facility use by outside organizations will be permitted to facilitate cleaning schedules.
- Due to shortages and price increases in cleaning supplies, a district office staff member has been designated to coordinate and monitor supply ordering to ensure our buildings have necessary supplies.
- All staff will complete COVID-19 awareness and cleaning training.
- Water bottle filling stations will be provided instead of drinking fountains.
- Classroom windows and doors will be open as much as possible to increase ventilation.

Social Distancing and Other Safety Protocols

- Buildings are increasing the number of **student entrance and exit locations** to allow for additional distancing.
- To limit high touch areas and increase the quick flow of traffic, doors will be open upon arrival as possible with staff supervision.
- **Schedules** have been modified in each building to reduce the potential number of student contacts each day.
 - Elementary classrooms K-4 are self-contained
 - The Middle School schedule has been modified to use an odd/even block with extended classes for periods 1,3,5, and 7 on one day and extended classes for periods 2,4,6, and 8 the next day.
 - The High School operates on a block schedule, so students are only assigned to four classes per day.
- **Classroom arrangements** will be modified to provide maximum spacing.
 - Unnecessary furniture will be removed from classrooms as feasible to allow increased spacing of students.
 - The distance between student desks will be maximized to the extent possible.
 - All students will be seated facing in the same direction when possible.
 - Face-to-face seating will be avoided.
 - Alternate locations for classroom instruction will be provided as possible to increase social distancing (ex: gymnasiums, cafeterias, outdoor spaces).
- **Upon arrival**, all students and staff will report directly to homerooms.
- All **hallway traffic** will keep to the right and will keep moving to facilitate less contact time.
- Instructional practices will be modified to limit the use of activities that require close physical proximity (ex: group work, science labs).
- Use of communal learning spaces (ex: shared computer labs, libraries) will be limited. Only one staff member at a time will be permitted in shared copy rooms.
- Assemblies and large group activities will be eliminated or held virtually.
- **Recess** will be limited to one classroom at a time with the use of shared playground equipment to be avoided unless cleaning can occur between use.
- Whenever possible, **physical education** classes will be conducted outside, will be designed to not require a change of student clothing, and to limit student contact and sharing of materials.
- Good **hygiene practices** will be emphasized throughout the day with teacher reminders and visible signs.
 - Schedules will be developed in each building to allow opportunities for frequent handwashing.
 - Hand sanitizer will be available for use in each classroom, in common areas, and in the cafeteria.
- Only essential **visitors and volunteers** will be permitted into buildings. All visitors will be required to complete a self-symptom screening verification form before entering the building.

Additional changes in the **YELLOW** phase.

- Elementary non-core subjects (art, music, PE, library, computers) will be conducted within the regular classroom.
- A hybrid schedule may be implemented if necessary, as opposed to moving to full remote learning.
- All instructional activities that require close physical proximity will be eliminated.
- Communal learning spaces will be closed to the extent possible.
- No outside visitors or volunteers will be permitted except in emergency situations.

Cafeterias and Meal Services

- Grab and Go breakfasts will be served in all buildings and students will eat breakfast in homeroom.
- Cafeterias will be used for lunches with additional rooms identified for lunch use to maximize distancing.
- All students will be seated facing in the same direction to limit face-to-face contact.
- Disposable trays and dinnerware will be used for all meals.
- Staff will be discouraged from congregating in common faculty rooms unless a six-foot distance can be maintained.

Additional changes in the **YELLOW** phase.

- Cafeteria use may be limited with Grab and Go lunches provided in classrooms.
- All common faculty rooms will be closed.

Transportation

- Buses will be loaded back to front as possible.
- Students will sit with other members of their family as possible.
- Bus windows will be open as feasible to increase ventilation.
- Hand sanitizer will be available on buses.
- Buses will be cleaned and disinfected between routes.
- Face covering will be required on buses as mandated by the PA Department of Health.
- The SACC (School Age Child Care Program) will continue to be offered on-site for families that need before or after school care. SACC will be located in the PC High School cafeteria this year to maximize distancing.

Monitoring Student and Staff Health

- Students and staff will be required to **self-screen for symptoms each day** before arriving at school following the self-screener tool provided by PDE/CDC.
- Anyone exhibiting symptoms associated with COVID-19 based upon the screening tool should not enter our buildings.
- Families should notify the school nurse and staff members should notify the building principal or direct supervisor if they become sick with symptoms, test positive, are exposed to someone with symptoms, or are exposed to someone with a confirmed or probable case of COVID-19.
- The district will follow PA Department of Health and PA Department of Education guidance related to quarantine and return to school protocols.

Additional changes in the **YELLOW** phase.

- Temperatures will be taken at building entrances for all students and staff upon arrival.

Protecting Students and Staff at Higher Risk

- Medically fragile and high-risk students and the staff assigned to those classrooms will have temperatures taken upon arrival each day.
- Student risk/need will be addressed on an individual basis through collaboration between the family, the medical provider, the school nurse, and the Office of Special Education.

Face Coverings

- Face coverings are currently mandatory for staff and students as per order of the PA Department of Health/Governor's Office on July 1, 2020. Masks may be removed when a 6' social distance is maintained as per the order.
- Mask breaks will be encouraged throughout the day by creating opportunities for 6' social distancing.
- A supply of face coverings will be available on-site for students or staff that are in need.

Self-Screener Tool

A self-screener tool will be provided for both STUDENTS and STAFF. This tool will include directions for daily home screening based on updated recommendations provided by the CDC and the PA Department of Health.