

PENN CAMBRIA SCHOOL DISTRICT
201 6TH STREET
CRESSON, PENNSYLVANIA 16630

BOARD OF EDUCATION
Regular Meeting
June 16, 2020

MEMBERS: Pat Albright, Jenny Guzic, Terry Krug, Rudy McCarthy, Guy Monica, George Pyo,
Patricia Pyo, Justin Roberts, Michael Sheehan

A Regular Meeting of the Penn Cambria School District Board of Education was called to order by George Pyo, President, at 6:00 P.M., Tuesday, June 16, 2020 in the Cafeteria of the Penn Cambria High School.

ROLL CALL WAS TAKEN:

MEMBERS PRESENT:

Mr. Pat Albright
Mrs. Jenny Guzic
Mr. Terry Krug
Mr. Rudy McCarthy
Mr. Guy Monica
Mr. George Pyo
Miss Patricia Pyo
Mr. Justin Roberts
Mr. Michael Sheehan
TOTAL 9

MEMBERS ABSENT:

TOTAL 0

QUORUM PRESENT.

AMONG OTHERS PRESENT:

William Marshall, Superintendent	Kristin Baudoux, Mainliner
Jill Francisco, Business Administrator	Greg Shingle
Krystal Edwards, Solicitor – Beard Legal Group, PC (<i>via phone</i>)	Heidi Wheeler
Jacquelyn Mento, Recording Secretary	Monica Ball
Deb Baker, PCEA President	

Following the Pledge of Allegiance, the following were the items of business and discussion.

HEARING OF VISITORS - There were no questions, concerns, comments, related to agenda items.

APPROVAL OF MINUTES

A motion was offered by Miss Pyo, seconded by Mr. Albright, and approved unanimously by voice aye vote, to accept the following resolution:

RESOLVED: That the minutes of the regular meeting held May 19, 2020, be approved as recorded in the copies mailed to the Board prior to this meeting.

PAYMENT OF BILLS

A motion was offered by Mr. Roberts, seconded by Mrs. Guzic, and approved unanimously by voice aye vote, to accept the following resolution:

RESOLVED: That the invoices as mailed to Board prior to the meeting, and as evaluated and reviewed, reconciled, and recommended for payment by the Business Office be hereby approved for payment. Copy to be made part of the minutes. (*See Addendum "A"*)

TREASURER'S REPORT

A motion was offered by Mr. Krug, seconded by Mr. Roberts, and approved unanimously by voice aye vote, to accept the following resolution:

RESOLVED: That the Treasurer's Report for May 2020, be accepted as mailed to the Board, and that a copy be filed with the official records of the School District. (*See Addendum "B"*)

BUSINESS ADMINISTRATOR’S REPORT

A motion was offered by Mr. Sheehan, seconded by Mr. Monica, and approved unanimously by voice aye vote, to accept the following resolutions:

FINANCIAL REPORTS

RESOLVED: That the reports of grants, projects and federal programs and financial reports for the general fund, capital reserve fund, and cafeteria fund be accepted as presented to the Board and that a copy be filed with the official records of the School District. *(See Addendum “C”)*

DESIGNATION OF DEPOSITORIES

RESOLVED: That in accordance with Section 621 of the School Laws of Pennsylvania, the following be designated as depositories for school district funds for the fiscal year July 1, 2020 to June 30, 2021, collateral to be maintained in accordance with existing laws and regulations.

- 1st Summit Bank - Cresson, PA
- First National Bank - Cresson, PA
- Pennsylvania Local Government Investment Trust - Harrisburg, PA
- Pennsylvania School District Liquid Asset Fund - Lancaster, PA
- U.S. Bank Corporate Trust Services - Pittsburgh, PA

AUTHORIZATION TO INVEST FUNDS

RESOLVED: That the Superintendent or his designee be empowered to invest funds from the various school district accounts in interest bearing accounts clearly and directly backed by the full faith and credit of the U.S. government, provided these accounts have funds in excess of those required to meet current expenses and in compliance with the District Investment Policy.

2019-2020 INVOICES AND BUDGETARY TRANSFERS

RESOLVED: That the Business Office be authorized to pay invoices for the 2019-2020 school year that are received after the date of the regular meeting on June 16, 2020, and to make any necessary budgetary transfers for the 2019-2020 fiscal year.

PACKAGE AND WORKER’S COMPENSATION INSURANCE

RESOLVED: That the Board of Directors approve the following insurance premiums for the 2020-21 policy year:

Package (Property, General Liability, School Leaders E & O, Automobile, Umbrella, etc.)	\$75,681.00
Workers’ Compensation	\$88,652.00

STUDENT ACCIDENT INSURANCE COVERAGE

RESOLVED: That the Board of Directors approve Student Accident Insurance Coverage through Bollinger Specialty Group for the 2020-2021 school year with a premium of \$15,813.00 and that under the same policy make available for parents to purchase Voluntary Student Accident Insurance Coverage at a premium of \$30.00 for school-time coverage and \$113.00 for twenty-four hour coverage.

BIDS - GASOLINE, DIESEL, HEATING OIL, AND COAL

RESOLVED: That the Board of Directors approve the acceptance of gasoline, diesel fuel, heating oil and coal bids as recommended by the Business Administrator. *(See Addendum “D”)*

SET SCHOOL BREAKFAST/LUNCH PRICES FOR 2020-2021

RESOLVED: That the school breakfast/lunch/A la Carte prices for the 2020-2021 school term be set as follows:

Elementary (Pre K-4) Breakfast	\$1.30
Elementary (Pre K-4) Lunch	\$2.00
Secondary (5-12) Breakfast	\$1.30
Secondary (5-12) Lunch	\$2.10
Reduced Breakfast (Pre K-12)	\$0.30
Reduced Lunch (Pre K-12)	\$0.40
A la Carte Price List	<i>(See Addendum “E”)</i>

NON-PUBLIC SATELLITE FOOD SERVICE

RESOLVED: That the Board of Directors approve agreements to provide lunches to Children’s Express, Inc. and The Little Red School House for the 2020-2021 school term in accordance with guidelines established by the National School Lunch Program and Pennsylvania Department of Education.

Guy Monica questioned the Designation of Depositories. Asking, how does that work, do the banks put in their bid?

Jill Francisco responded that these are where the District is currently investing funds. If we had a new depository, it would have to be discussed and approved prior to doing so. We are just determining that they will be rolled into the next fiscal year.

George Pyo responded that in the past we have provided opportunities for banks to submit a bid or a proposal for this. This year we are just rolling them over into the accounts that we already use. Board members have made requests for that in the past, perhaps this school year we can take a look at it.

ROLL CALL VOTE:

YES: Mrs. Guzic, Mr. Krug, Mr. McCarthy, Mr. Monica, Miss Pyo, Mr. Roberts (*Yes to all, with the exception of abstention below*), Mr. Sheehan, Mr. Albright, Mr. Pyo

NO: 0

ABSTAIN: Mr. Roberts abstained from Package and Worker's Compensation Insurance and Student Accident Insurance Coverage (*Relative*)

SOLICITOR'S REPORT

Ms. Krystal Edwards updated the Board of Directors regarding Senate Bill 1125 that has been approved by the Senate and moved into the House for first consideration. This Bill allows each school district the option to extend the property tax discount period and eliminate the penalty period. It is not mandatory. If it is passed and the board would decide to utilize, the board would have to pass a resolution and new tax bills and/or notices would have to be sent out to all tax payers.

SUPERINTENDENT'S RECOMMENDATIONS

A motion was offered by Mr. Albright, seconded by Mr. Sheehan, and approved unanimously by voice aye vote, to accept the following resolution:

RESOLVED: That the Superintendent's recommendations be approved as follows:

A. PERSONNEL ACTIONS

APPROVE APPOINTMENTS, PER ACT 93 AGREEMENT

Gregory Shingle, Dysart, High School Assistant Principal with a 205-day contract and salary of \$59,000.00, effective July 1, 2020

APPROVE APPOINTMENTS

Heather Farren, Portage, Office Coordinator for the Special Education Department, effective July 1, 2020 at a salary of \$25,500.00 and benefits per the benefit plan for Non-Contract Non-Professional Classified Personnel

Blake Walter, Assistant Girls Soccer Coach at a stipend of \$1689.80 (70% of \$2,414 stipend)

AWARD TENURE

Jessica Cherico

APPROVE MENTOR TEACHER for the 2020-2021 school year, stipend \$1000.00 per PCEA contract

Mentor

Mandie Manning

Teacher

Kendra Sherry

ACCEPT RETIREMENT

Vera Hufford, Primary School Food Service Worker, effective June 8, 2020, after 31+ years of service

ACCEPT RESIGNATIONS

Nicole McCloskey, High School Food Service Worker, effective May 29, 2020

Elly Pisarski, Special Education Office Coordinator, effective July 10, 2020

REMOVE SUBSTITUTE

Amy Farabaugh, IU08 Substitute, effective May 13, 2020

B. RETAIN

- i. Dr. Oravec as a school dentist at \$5.00 per exam.

- ii. Mainline Medical Associates as school physicians at \$8.00 per student physical exam to provide services as requested by the district in accordance with the School Code.
- C. **AUTHORIZE GRANT APPLICATIONS** - Superintendent is authorized to apply for various state and federal grants, including those administered by PDE. The Superintendent is also authorized to sign and file related contracts.
- D. **ESTABLISH** the daily substitute teacher rate of \$85 for the 2020-2021 school year.
- E. **APPROVE SALARY INCREASES, EFFECTIVE JULY 1, 2020, BASED UPON PERFORMANCE EVALUATIONS**
 - i. 5% for the Business Administrator
 - ii. 3% for the Network Administrator and Facilities Manager
 - iii. 3% for Act 93 Administrative Personnel
 - iv. \$300.00 plus 3% for the Computer Technician and each of the confidential personnel in Central Office
 - v. 3% for the Athletic Director
(See Addendum "F")

ROLL CALL VOTE:

YES: Mr. Krug (*Yes to all, with the exception of no vote and abstention below*), Mr. McCarthy, Mr. Monica, Miss Pyo, Mr. Roberts, Mr. Sheehan, Mr. Albright, Mrs. Guzic, Mr. Pyo

NO: Mr. Krug *voted no to E. Salary Increases*

ABSTAIN: Mr. Krug *abstained from A. Appointment, per Act 93 Agreement*

NEW BUSINESS

A motion was offered by Miss Pyo, seconded by Mr. Roberts, and approved unanimously by voice aye vote, to accept the following resolution:

ADOPTION OF FINAL BUDGET FOR 2020-2021

RESOLVED: That the budget of the Penn Cambria School District of Cambria County, Pennsylvania, in the amount of \$26,955,268 is hereby adopted for the fiscal year beginning July 1, 2020 and ending June 30, 2021. The necessary revenue shall be provided from local revenue, including tax resolutions already enacted, and from Federal and State subsidies. Copy of GENERAL FUND BUDGET (PDE-2028) for fiscal year ending June 30, 2021, shall be made part of the minutes. (*See Addendum "G"*)

A motion was offered by Mr. Roberts, seconded by Mr. Sheehan, and approved unanimously by voice aye vote, to accept the following resolutions:

APPOINTMENT OF SCHOOL DISTRICT TREASURER

RESOLVED: That in accordance with Section 404 of the School Laws of Pennsylvania, Patricia Pyo be appointed as Treasurer of the Penn Cambria School District for the fiscal year July 1, 2020 to June 30, 2021.

APPOINTMENT OF SCHOOL DISTRICT SECRETARY

RESOLVED: That in accordance with Section 404 of the School Laws of Pennsylvania, Rudy McCarthy be appointed as Secretary of the Penn Cambria School District for the fiscal years beginning July 1, 2020 to June 30, 2024.

SUPERINTENDENT'S SALARY INCREASE

RESOLVED: That the Board of Education hereby approve a salary increase of 5% effective July 1, 2020, for the Superintendent, based upon performance evaluation.

A motion was offered by Mr. Roberts, seconded by Mr. McCarthy, and approved unanimously by voice aye vote, with the exception of Mr. Monica opposed the *Planned Maintenance Program*, to accept the following resolutions:

ENGLISH LEARNER PROGRAM PLAN

RESOLVED: That the Board of Education hereby approve the revised English Learner (EL) Program Plan.

TITLE I PARENT INVOLVEMENT POLICY

RESOLVED: That the Board of Directors hereby approve the Federal Programs Parent and Family Engagement Policy Statements for Penn Cambria School District, Penn Cambria Pre-Primary School, Penn Cambria Primary School, and Penn Cambria Intermediate School. (*See Addendum "H"*)

HOME/SCHOOL COMPACT

RESOLVED: That the Board of Directors hereby approve the Home/School Compact for Penn Cambria School District. *(See Addendum "I")*

EDGENUITY

RESOLVED: That the Board of Directors hereby approve entering into a cooperative agreement with Edgenuity to provide courseware and instructional services for the Penn Cambria Cyber Academy.

IGNITE EDUCATION SOLUTIONS

RESOLVED: That the Board of Directors approve Ignite Education Solutions to provide non-public Title 1 services for the 2020-2021 school year at Cambria County Christian School.

STEP BY STEP LEARNING, LLC

RESOLVED: That the Board of Directors approve Step by Step Learning, LLC to provide non-public Title 1 services for the 2020-2021 school year at St. Michael School and All Saints Catholic School.

MOU WITH HEAD START FOR EACH DISTRICT AS PER ESSA

RESOLVED: That Board of Directors approve a Memorandum of Understanding between Penn Cambria School District and Community Action Partnership of Cambria County (CAPCC) Early Childhood Program as a Head Start provider for the purpose of coordinating mutually beneficial activities between the district and Head Start as required by the Every Student Succeeds Act.

SERVICE AGREEMENT FOR NON-HAZARDOUS WASTE SERVICES

RESOLVED: That the Board of Directors hereby approve a three-year service agreement for non-hazardous waste services with Waste Management, Inc. of Davidsville, PA effective July 1, 2020 through June 30, 2023 at a monthly rate of \$1,141.33.

PLANNED MAINTENANCE PROGRAM

RESOLVED: That the Board of Directors approve a planned maintenance program proposal from McCarl's Preferred Services. The planned maintenance program will be for a term of 2 years effective retroactive to June 1, 2020 for an annual fee of \$22,000.

ADMIRAL PEARY AREA VOCATIONAL-TECHNICAL SCHOOL LEASE AND SUBLEASE AGREEMENT

RESOLVED: That the Board of Directors hereby adopt the Resolutions, as prepared by bond counsel to Admiral Peary Area Vocational-Technical School, authorizing a Lease and Sublease Agreement related to financing capital improvements to the APAVTS on behalf of Penn Cambria School District and the APAVTS Joint Board. *(See Addendum "J")*

ADMIRAL PEARY AREA VOCATIONAL-TECHNICAL SCHOOL ARTICLES OF AGREEMENT

RESOLVED: That the Board of Directors hereby approve the APAVTS Articles of Agreement, submitted by Admiral Peary Area Vocational-Technical School, as amended in July 2018.

RETURN TO ATHLETICS / EXTRA-CURRICULAR HEALTH AND SAFETY PLAN

RESOLVED: That the Board of Directors hereby approve the Return to Athletics/Extra-Curricular Health and Safety Plan. *(See Addendum "K")*

HEARING OF VISITORS - There were no questions, concerns, comments, on any topic related to school business.

ADJOURNMENT

A motion was offered by Mrs. Guzic, seconded by Mr. Roberts, and approved unanimously by voice aye vote, to accept the following resolution:

RESOLVED: That there being no further business, this meeting is adjourned at 6:22 P.M.