

PENN CAMBRIA SCHOOL DISTRICT
201 6TH STREET
CRESSON, PENNSYLVANIA 16630

BOARD OF EDUCATION
Regular Meeting
May 19, 2020

MEMBERS: Pat Albright, Jenny Guzic, Terry Krug, Rudy McCarthy, Guy Monica, George Pyo,
Patricia Pyo, Justin Roberts, Michael Sheehan

A Regular Meeting of the Penn Cambria School District Board of Education was called to order by George Pyo, President, at 6:00 P.M., Tuesday, May 19, 2020 in the Cafeteria of the Penn Cambria High School.

ROLL CALL WAS TAKEN:

MEMBERS PRESENT:

Mr. Pat Albright
Mrs. Jenny Guzic
Mr. Terry Krug
Mr. Rudy McCarthy
Mr. Guy Monica
Mr. George Pyo
Mr. Justin Roberts
Mr. Michael Sheehan
TOTAL. 8

MEMBERS ABSENT:

*Miss Patricia Pyo
TOTAL. 1

QUORUM PRESENT.

AMONG OTHERS PRESENT:

William Marshall, Superintendent
Jill Francisco, Business Administrator
Krystal Edwards, Solicitor – Beard Legal Group, PC (*via phone*)

Jacquelyn Mento, Recording Secretary
Kristin Baudoux, Mainliner

Following the Pledge of Allegiance, the following were the items of business and discussion.

HEARING OF VISITORS - There were no questions, concerns, comments, related to agenda items.

APPROVAL OF MINUTES

A motion was offered by Mr. Albright, seconded by Mr. Krug, and approved unanimously by voice aye vote, to accept the following resolution:

RESOLVED: That the minutes of the regular meeting held March 17, 2020, be approved as recorded in the copies mailed to the Board prior to this meeting.

PAYMENT OF BILLS

A motion was offered by Mr. McCarthy, seconded by Mrs. Guzic, and approved unanimously by voice aye vote, to accept the following resolution:

RESOLVED: That the invoices as mailed to Board prior to the meeting, and as evaluated and reviewed, reconciled, and recommended for payment by the Business Office be hereby approved for payment. Copy to be made part of the minutes. (*See Addendum "A"*)

TREASURER'S REPORTS

A motion was offered by Mr. Monica, seconded by Mr. Roberts, and approved unanimously by voice aye vote, to accept the following resolution:

RESOLVED: That the Treasurer's Reports for March and April 2020, be accepted as mailed to the Board, and that a copy be filed with the official records of the School District. (*See Addendum "B"*)

BUSINESS ADMINISTRATOR’S REPORT

A motion was offered by Mr. Roberts, seconded by Mr. Sheehan, and approved unanimously by voice aye vote, to accept the following resolutions:

FINANCIAL REPORTS

RESOLVED: That the reports of grants, projects and federal programs and financial reports for the general fund, capital reserve fund, and cafeteria fund for March and April 2020, be accepted as presented to the Board and that a copy be filed with the official records of the School District. *(See Addendum “C”)*

FOOD SERVICE MANAGEMENT CONTRACT

RESOLVED: That the Board of Directors hereby approves renewal of the contract with Nutrition, Inc., to provide Food Service Management Services for the district’s cafeterias for the 2020-2021 school term. This contract is for a period of one year beginning on July 1, 2020 through June 30, 2021.

2020-2021 BUDGET FOR ADMIRAL PEARY AREA VOCATIONAL-TECHNICAL SCHOOL

RESOLVED: That the Board of Directors hereby approve the 2020-2021 budget as presented and endorsed by the Superintendent’s Advisory Committee and the Joint Operating Committee of Admiral Peary Area Vocational-Technical School.

VISION INSURANCE PROGRAM

RESOLVED: That the Board of School Directors approve a two-year agreement effective July 1, 2020 with *Vision Benefits of America* to provide vision insurance coverage for all eligible employees. This benefit plan will continue to be administered in compliance with all employment agreements.

RE-ENACTMENT OF PER CAPITA TAX UNDER SCHOOL CODE OF 1949

RESOLVED: That the Board of School Directors of the Penn Cambria School District, Cambria County, Pennsylvania, under and by virtue of Section 679 of the School Code of 1949 P.L. 30, and its supplements and amendments, declares that the resolution by which a per capital tax had been levied for the school fiscal year ending June 30, 2020, for general school purposes in the sum of FIVE (\$5.00) DOLLARS upon each and every person residing in the Penn Cambria School District of the age of eighteen (18) years and over is hereby re-enacted without change for the school fiscal year beginning July 1, 2020 and ending June 30, 2021.

RE-ENACTMENT ACT 511 TAXES

RESOLVED: That the Board of School Directors of the Penn Cambria School District, Cambria County, Pennsylvania, under and by virtue of the authority vested in it by Act No. 511 of the General Assembly of the Commonwealth of Pennsylvania, approved December 31, 1965, as amended, declares that the resolutions levied for the school year ending June 30, 2020, for general school purposes, are hereby re-enacted without change for the school fiscal year beginning July 1, 2020, and ending June 30, 2021. The Act 511 taxes include:

- i. Real Estate Transfer Tax (.5%)
- ii. Earned Income Tax (.5%)
- iii. Per Capita Tax (\$5.00)
- iv. Flat Occupation Tax (Gainfully Employed Tax) (\$5.00)
- v. Local Services Tax (formerly Occupation Privilege Tax) (\$5.00)

AUTHORIZE BUSINESS ADMINISTRATOR TO INVOICE FOR SPECIAL EDUCATION SERVICES

RESOLVED: That the Board of School Directors hereby authorizes the Business Administrator to prepare invoices and bill school districts for services provided to special education non-resident students attending Penn Cambria in 2019-2020.

TRANSPORTATION CONTRACT

RESOLVED: That the Board of Directors pass a resolution to make payment to Wilkinson Bus Lines, Inc. for the balance of the 2019-2020 school year for periods when schools are not in session due to the COVID-19 pandemic for a total of 178 days. Amounts will be billed and paid at the rate of 100% of the 2019-2020 rates for contracted services. Total compensation for the 2019-2020 fiscal year will not exceed 180 days. This payment is conditioned upon the transportation vendor complying with subsection (2) of Section (L) of Senate Bill 751 (24 PS 1501.8) and retaining their staff for payment and benefits during this time.

PLAN AMENDMENTS TO 403 (B) PLAN

RESOLVED: That the Board of School Directors adopt plan amendments to the Penn Cambria School District 403(b) Plan based on the rule changes stated in the Coronavirus Aid, Relief, and Economic Security (CARES) Act to include new coronavirus-related distributions and enhancements to loan provisions.

SOLICITOR'S REPORT

Ms. Krystal Edwards updated the Board of Directors regarding changes due to the Coronavirus affecting school districts. On May 8, 2020, Governor Wolf signed House Bill 360, which provides additional time for school employees to renew their FBI fingerprint-based background checks because of the pandemic. Employees will now have until the end of the year to get their Federal Bureau of Investigation (FBI) background certifications.

SUPERINTENDENT'S RECOMMENDATIONS

A motion was offered by Mr. Krug, seconded by Mr. Albright, and approved unanimously by voice aye vote, to accept the following resolution:

RESOLVED: That the Superintendent's recommendations be approved as follows:

A. PERSONNEL ACTIONS

Accept Retirements

Jeffrey Baird, High School Co-Principal, effective July 1, 2020, after 33 years of service
Beverly Nadolsky, High School Aide, effective June 30, 2020, after 25 years of service

Accept Resignations

Rebecca Venesky, High School Aide, effective April 10, 2020
Diana Batdorf, Primary School Cafeteria Worker, effective April 23, 2020

Approve Appointments, effective with the start of the 2020-2021 school year

Lisa Prebish, Lilly, Middle School Gifted Instructor and Middle School Dean of Students
Kendra Sherry, Ebensburg, High School Spanish Teacher, \$37,835, Bachelors Step 1
Brian Pyo, Lilly, School Police Officer, at a rate of \$30 per hour
Carrie Vinglish, Dysart, High School Student Council Co-Advisor, at a stipend of \$1,042
Tamara Rakar, Ebensburg, High School Jr/Sr Class Advisor, at a stipend of \$2,904
Ramona Rodgers, Cresson, Substitute Teacher
Gerald Piddington, Volunteer Wrestling Coach

Approve Extended School Year Staff (to be conducted virtually)

Teachers:

Marie Cattoi, Devin Lawhead, Chelsey McMahon, Suzan McMullen, James Ronan, and Michele Smith

Speech Therapists:

Amber Marshall and Jocelyn McMullen

Remove Substitutes, effective immediately

Cheryl Capelety, Aide
Connie Cretin, Nurse/Secretary
Jennifer Smith, Aide/Café/Secretary
Annette Smychynsky, Aide
Gayle Weaver, Aide

Remove IU08 Substitute Teachers, effective immediately

Joshua Beck
Cher Noel
Gwendolyn Schwab

Remove Substitute Teachers, effective immediately

Dana Hoover
Shelley Lill
Payton Lookenbill
Gregory Norris
Mark Pehinec
Valarie Tranquillo

Approve Wilkinson Bus Lines, Inc. Drivers, effective with the start of the 2020-2021 school year

Wendy Reynolds

Linda Riner

B. APPROVE CURRICULUM MAP

K-8 Second Step Social and Emotional Learning

C. SET GRADUATION, LOCATION, DATE, AND TIME

Modified Graduation will be held at 11:30 AM, Saturday, May 30, 2020 on the campus of Saint Francis University.

D. APPROVE JOB DESCRIPTION

School Police Officer (*See Addendum "D"*)

E. APPROVE THE 2020-2021 SCHOOL CALENDAR (*See Addendum "E"*)

F. VIRTUAL IN-SERVICE DAY – Monday, June 1, 2020 from 8am to noon, all faculty will be participating in a district wide virtual in-service day

ROLL CALL VOTE:

YES: Mrs. Guzic, Mr. Krug, Mr. McCarthy, Mr. Monica, Mr. Roberts, Mr. Sheehan, Mr. Albright, Mr. Pyo (*Yes to all, with the exception of the school police officer*)

NO: 0

ABSTAIN: Mr. Pyo abstained from the hiring of the school police officer (*Relative*)

NEW BUSINESS

A motion was offered by Mr. Sheehan, seconded by Mrs. Guzic, and approved unanimously by voice aye vote, to accept the following resolutions:

ADOPTION OF NEW OR REVISED BOARD POLICIES

RESOLVED: That the Board of Directors hereby approve the second reading and adoption of the following policies:

113 – Special Education

113.1 – Discipline of Students with Disabilities

113.2 – Behavior Support

113.3 – Screening and Evaluations for Students with Disabilities

113.4 – Confidentiality of Special Education Student Information

(*See Addendum "F"*)

ADOPTION OF ADDITIONAL STATEMENT TO BOARD POLICY

RESOLVED: That the Board of Directors adopt the following additional statement to Graduation Requirements Policy 217-AR. Any Penn Cambria High School student in the graduating class of 2020-2021-2022-2023 may waive ½ credit of the total credits needed in either the Physical Education, Humanities, or Elective credit requirements and still be deemed eligible to graduate based on the COVID-19 school closure. (*See Addendum "G"*)

SCHOOL DISTRICT COMPREHENSIVE PLAN

RESOLVED: That the Board of Directors approve the final draft of the Penn Cambria School District Future Ready Comprehensive Plan Required Components for the 2020 through 2023 school years.

A motion was offered by Mr. Monica, seconded by Mr. Albright, and approved unanimously by voice aye vote, to accept the following resolution:

SUPERINTENDENT PERFORMANCE STANDARD OBJECTIVES

RESOLVED: That the Board of Directors, having concluded the evaluation cycle, has determined that the Superintendent, pursuant to Act 141 of the Pennsylvania School Code enacted in 2012, has successfully achieved the mutually agreed upon goals in his contract for the 2019-2020 school year.

ROLL CALL VOTE:

YES: Mr. Krug, Mr. McCarthy, Mr. Monica, Mr. Roberts, Mr. Sheehan, Mr. Albright, Mrs. Guzic, Mr. Pyo

NO: 0

ABSTAIN: 0

A motion was offered by Mrs. Guzic, seconded by Mr. Sheehan, and approved unanimously by voice aye vote, to accept the following resolutions:

EARLY RETIREMENT INCENTIVE

RESOLVED: That the Board of Directors approve the Early Retirement Incentive Resolution for the Act 93 Administrative Team in accordance with the Act 93 Administrator Compensation Plan. *(See Addendum "H")*

PCEA RETIREMENT INCENTIVE

RESOLVED: That the Board of Directors of the Penn Cambria School District, with the understanding and agreement of the Penn Cambria Education Association, do hereby resolve that a one-time retirement incentive be offered to professional employees who have tendered their irrevocable written retirements up until the close of business 3:00 p.m. on June 12, 2020. *(See Addendum "I")*

ADOPTION OF PROPOSED FINAL BUDGET FOR 2020-2021

RESOLVED: That in accordance with Section 687 of the School Laws of Pennsylvania, a Proposed Final Budget for the 2020-2021 fiscal year, beginning July 1, 2020 and ending June 30, 2021, be adopted and advertised and be available for public review at least twenty (20) days prior to final adoption. *(See Addendum "J")*

A motion was offered by Mr. Krug, seconded by Mr. Monica, and approved unanimously by voice aye vote, to accept the following resolution:

MILLAGE LEVY FOR 2020-2021 FISCAL YEAR

RESOLVED: The Penn Cambria School District Board of Directors, in Regular Session assembled, that for the purpose of providing revenue for said district for fiscal year beginning July 1, 2020 and ending June 30, 2021, a tax of fifty-five and fourteen hundredths (55.14) mills of all property in said district upon which Cambria County tax is levied and assessed. Properties levied and assessed within the District lying in Blair County shall be taxed at six and seventy-nine hundredths (6.79) mills. These mill rates are in compliance with Section 24 of the Public School Code 6-672.1 (re-balancing). This resolution adopted this 19th day of May 2020. These mill rates reflect no tax increase from the 2019-2020 fiscal year for properties levied and assessed within Cambria County.

ROLL CALL VOTE:

YES: Mr. McCarthy, Mr. Monica, Mr. Roberts, Mr. Sheehan, Mr. Albright, Mrs. Guzic, Mr. Krug, Mr. Pyo

NO: 0

ABSTAIN: 0

A motion was offered by Mr. McCarthy, seconded by Mr. Roberts, and approved unanimously by voice aye vote, to accept the following resolutions:

HOMESTEAD/FARMSTEAD EXCLUSION

RESOLVED: The Penn Cambria School District Board of Directors authorize the homestead and farmstead exclusion real estate tax assessment reductions for the school year beginning July 1, 2020, under the provisions of the Homestead Property Exclusion Program Act (part of Act 50 of 1998) and the Taxpayer Relief Act (Act 1 of 2006). *(See Addendum "K")*

SUBSTITUTE SERVICES

RESOLVED: That the Board of Directors approve Penn Cambria School District participation with the Appalachia Intermediate Unit 08 to provide emergency substitute services to the Penn Cambria School District for a fee of \$500.00 for the 2020-2021 school year.

ATHLETIC TRAINER SERVICES

RESOLVED: That the Board of Directors approve a three-year contract with *Drayer Physical Therapy* for athletic trainer services effective July 1, 2020 at an annual cost of \$22,700.00 per 2020-2021 school year, \$23,267.00 per 2021-2022 school year and \$23,850.00 per 2022-2023 school year.

A motion was offered by Mr. Albright, seconded by Mr. Monica, and approved unanimously by voice aye vote, to accept the following resolution:

APAVTS ROOFTOP HVAC IMPROVEMENT BID

RESOLVED: That the Board of Directors approve the bid received from TRANE for the Admiral Peary Vocational Technical School's rooftop HVAC improvement project. The Joint Operating Committee, during its April 27, 2020 meeting, approved the TRANE bid at a base price of \$718,650, plus incidental costs. The project cost is to be distributed among all 8 sending districts as outlined in the Articles of Agreement.

ROLL CALL VOTE:

YES: Mr. Monica, Mr. Roberts, Mr. Sheehan, Mr. Albright, Mrs. Guzic, Mr. Krug, Mr. McCarthy, Mr. Pyo

NO: 0

ABSTAIN: 0

A motion was offered by Mr. McCarthy, seconded by Mr. Krug, and approved unanimously by voice aye vote, to accept the following resolutions:

ALL AMERICAN ATHLETICS CONTRACT

RESOLVED: The Board of Directors approve a contract with *All American Athletics*, an approved *COSTARS* supplier, to resurface the Penn Cambria Middle School Gymnasium Floor at a price of \$14,700.00.

DESIGNATION OF AGENT RESOLUTION

RESOLVED: That the Board of Directors authorize the Superintendent, on behalf of the School District, to execute all required forms and documents for the purpose of obtaining financial assistance and/or grants, where applicable, under any State and/or Federal Act for reimbursement of excess costs to the district incurred during the COVID-19 school closing as issued and declared by the Governor of Pennsylvania.

HEARING OF VISITORS - There were no questions, concerns, or comments on any topic related to school business.

EXECUTIVE SESSION

On a motion by Mr. Roberts, seconded by Mr. Sheehan, the Board entered Executive Session to personnel at 6:23 P.M.

*Miss Patricia Pyo arrived at 6:30 P.M.

Regular Meeting reconvened at 7:00 P.M. on a motion by Mr. Roberts, seconded by Mr. Krug.

ADJOURNMENT

A motion was offered by Mr. Roberts, seconded by Miss Pyo, and approved unanimously by voice aye vote, to accept the following resolution:

RESOLVED: That there being no further business, this meeting is adjourned at 7:01 P.M.