

Dear Families,

We are constantly trying to improve our practices for our children. The school is excited to be able to have families of the students in the community to come into the school to be a part of our team as a volunteer in assisting them with activities throughout each day. Of course, clearances are needed as they are a significant part of the safety of the students and we wanted to give you enough notice to complete those forms and obtain copies for our records.

If you are interested in becoming a volunteer, you will need to **complete the following clearances as per Board Policy 916 for School Volunteers:**

1. PA Child Abuse History Certification
2. PA State Police Criminal History Record Information
3. Disclosure Statement for Volunteers or If a volunteer has not been a resident of Pennsylvania during the entirety of the previous ten (10) year period, the position volunteer must also submit a Federal Criminal History Report.

These will be needed in order to work with children in any capacity; coaching, volunteering, etc.... The school must have a copy of each of these clearances on file before you can begin. Follow the steps below to locate the clearances needed:

1. [www.pcam.org](http://www.pcam.org)
2. Click on the employment tab. Here, you will find each clearance.

*\*Please **complete the below Volunteer Application** and return it to the school office as soon as possible.*



## Penn Cambria School District - Volunteer Application



APPLICANT INFORMATION			
Last Name	First	Middle	Birthdate
Street Address		Phone	
City, State, Zip		Email	
Availability (Hours/Days)			
Student Name and Relationship (If Applicable)			
REFERENCES			
Name	Relationship	Phone	
Name	Relationship	Phone	
Name	Relationship	Phone	
RELEASE AUTHORIZATION			
I certify that all the statements made by me are true, complete and correct to the best of my knowledge and belief. And are made in good faith. I understand that any misrepresentation of information shall be sufficient cause for: (1) rejecting my candidacy, (2) withdrawing of any offer to volunteer, or (3) terminating my volunteer position.			
I hereby authorize any and all of my references to respond fully and completely to all questions that officials of Penn Cambria School District may ask regarding my character and qualifications. I will hold such references harmless of any and all claims that might otherwise have against them with regard to statements made to this school district. I further authorize these officials to investigate my background, now or in the future, to verify the information provided and release from liability all persons and/or entities supplying information regarding my background. However, I do not authorize the production of medical records or other information, which would tend to actually identify a disability, nor do I authorize inquires which would include information related to any medical condition or medical history. Further, I do not waive any rights I may have under state or federal law related to my right to challenge the disclosure of unlawful or inaccurate information, whether by the school district or by entities or persons providing such information to the school district, including any and all claims concerning allegations of discrimination because of race, color, sex, religion, national origin, ancestry, age or disability.			
Signature			Date