A Regular Meeting of the Penn Cambria School District Board of Education was called to order by George Pyo, President, at 7:00 P.M., Tuesday, August 20, 2019 in the Library of the Penn Cambria High School.

ROLL CALL WAS TAKEN:
MEMBERS PRESENT:

Mr. Pat Albright  
Mrs. Karen Claar  
Mr. Terry Krug  
Mr. Rudy McCarthy  
Mr. George Pyo  
Miss Patricia Pyo  
Mr. Justin Roberts  
Mr. Michael Sheehan  

TOTAL . . . . . . . . . . . . . . . .  8

MEMBERS ABSENT:

Mrs. Jenny Guzic  

TOTAL . . . . . . . . . . . . . . . .  1

QUORUM PRESENT.

AMONG OTHERS PRESENT:
William Marshall, Superintendent  
Jill Francisco, Business Administrator  
Krystal Edwards, School Solicitor – Beard Legal Group, PC  
Kaitlyn Kalwanaski, High School Principal  
Jeff Baird, High School Principal  
Joseph Smorto, Elementary Principal  
Jeanette Black, Director of Curriculum  
Carrie Conrad, Special Education Director  
Dave Beck, Facilities Manager  
Courtney Kuncelman, School Psychologist  
Lewis Hale, Network Administrator  
Angela Focht, Food Service Director  
Jacquelyn Mento, Recording Secretary  
Deb Baker, PCEA President  
Robin Lappi, PCESPA President  
Kerry Nileski, Teacher  
Gina Bianucci, Mainliner Reporter

Following the Pledge of Allegiance, the following were the items of business and discussion.

HEARING OF VISITORS
There were no questions, concerns, or comments, related to agenda items.

APPROVAL OF MINUTES
A motion was offered by Miss Pyo, seconded by Mrs. Claar, and approved unanimously by voice aye vote, to accept the following resolution:

RESOLVED: That the minutes of the regular meeting held June 18, 2019, be approved as recorded in the copies mailed to the Board prior to this meeting.

PAYMENT OF BILLS
A motion was offered by Mr. Albright, seconded by Mr. McCarthy, and approved unanimously by voice aye vote, to accept the following resolution:

RESOLVED: That the invoices as mailed to Board prior to the meeting, and as evaluated and reviewed, reconciled, and recommended for payment by the Business Office be hereby approved for payment. Copy to be made part of the minutes. (See Addendum “A”)
TREASURER’S REPORTS
A motion was offered by Mr. Roberts, seconded by Mr. Sheehan, and approved unanimously by voice aye vote, to accept the following resolution:
RESOLVED: That the Treasurer’s Reports for June and July 2019, be accepted as mailed to the Board and that a copy be filed with the official records of the School District. (See Addendum “B”)

BUSINESS ADMINISTRATOR’S REPORT
A motion was offered by Miss Pyo, seconded by Mr. Krug, and approved unanimously by voice aye vote, to accept the following resolutions:
CAFETERIA UNIFORMS
RESOLVED: That the Board award a contract to New Look Uniform and Embroidery, Inc. for the purchase of uniforms for cafeteria staff for the 2019-2020 school year.

FINAL STATEMENT WITH TAX COLLECTORS
RESOLVED: That the Board of Directors, pending the final audit, concur in the settlement with tax collectors for the 2018 school duplicate in accordance with the Tax Collection Settlement for 2018-2019 Duplicate Reports, a copy of which shall be made a part of the school district’s official files.

ACCEPTANCE OF TAX COLLECTOR’S ANNUAL EXONERATION REPORTS
RESOLVED: That the annual exoneration reports of the tax collectors, submitted for the 2018-2019 school year, be accepted; settlement with the collectors pending review of records by the Business Office and approval of the school district auditor.

SOLICITOR’S REPORT
Attorney Krystal Edwards shared with the Board of Directors an opinion letter that was issued by the Department of Labor (DOL), stating that a parent is entitled to time off under the Family and Medical Leave Act (FMLA) to attend a meeting at school to discuss a child’s Individualized Education Program (IEP).

SUPERINTENDENT’S RECOMMENDATIONS
A motion was offered by Mr. Roberts, seconded by Mr. Albright, and approved unanimously by voice aye vote, to accept the following resolution:
RESOLVED: That the Superintendent’s recommendations be approved as follows:
A. PERSONNEL ACTIONS
ACCEPT RESIGNATIONS
Judy Costlow, Primary School Aide, effective July 10, 2019
Shirley Kochara, Substitute Secretary, effective July 30, 2019
Amy Kowalski, High School Nurse, effective July 19, 2019
Joseph Kruczewski, Pre-Primary/High School Custodian, effective August 11, 2019
Maggie O’Neil, Substitute Aide, effective June 17, 2019
Lea Storm, Substitute Aide/Food Service, effective July 19, 2019

ACCEPT RETIREMENT
Jetta Ehrhart, Food Service Worker, effective July 31, 2019, after 28+ years of service to our district

APPROVE TERMINATION
Eric Henico, High School Custodian, effective July 22, 2019

APPROVE APPOINTMENTS PER THE PCEA CONTRACT, EFFECTIVE WITH THE START OF THE 2019-2020 SCHOOL YEAR
Nicholas Felus, Altoona, Middle School Grade 5 Science and Math Teacher, at a salary of $64,439, Masters Step 15
Jenny Damin, Ebensburg, Certified School Nurse, at a salary of $62,539, Masters Step 14
Mandie Manning, Lilly, High School Student Council Co-Advisor, at a stipend of $1,042
APPROVE APPOINTMENTS PER THE PCEA CONTRACT

Devin Lawhead, Cresson, Assistant Junior High Boys Basketball Coach, at a stipend of $1726.40 (80% of the $2,158 stipend), effective immediately

Amanda Smorto, Cresson, Assistant Junior High Volleyball Coach, at a stipend of $1510.60 (70% of the $2,158 stipend), effective immediately

April Gergely, Cresson, Assistant Varsity Volleyball Coach, at a stipend of $2,770.60 (70% of the $3,958 stipend), effective immediately

Tessa Masula, Mineral Point, High School Substitute Teacher, effective at the start of the 2019-2020 school year through on or about November 12, 2019

Michele Nepa, Gallitzin, Pre-Primary School Substitute Teacher, effective at the start of the 2019-2020 school year through on or about September 16, 2019

Christine Trexler, Cresson, Middle School Substitute Teacher, effective on/or about August 31, 2019 through November 23, 2019

Dana Cooper, Ebensburg, Middle/High School Substitute Teacher, effective on/or about September 9, 2019 through October 18, 2019

Shana Casey, Duncansville, Marching Band Director, effective on/or about September 9, 2019 through October 18, 2019, stipend to be determined (dependent on length of time in position)

Anne Ciaverella, Osterburg, Yearbook Advisor, effective at the start of the 2019 through on/or about November 12, 2019, stipend to be determined (dependent on length of time in position)

Anne Ciaverella, Osterburg, Assistant Marching Band Director, effective on/or about September 9, 2019 through October 18, 2019, stipend to be determined (dependent on length of time in position)

Michael Summerville, Cresson, Volunteer Junior High Football Coach, effective immediately

APPROVE APPOINTMENTS PER THE PCESPA CONTRACT, EFFECTIVE WITH THE START OF THE 2019-2020 SCHOOL YEAR

Karen Vermeulin, Cresson, Primary School Aide
Roxann Seymore, Lilly, 4 hour per day, Middle School Food Service Worker
Nicole McCloskey, Cresson, 4 hour per day, High School Food Service Worker
Susan Harclerode, Cresson, 4 hour per day, High School Food Service Worker
Toni Nadolsky, Ashville, 4.75 hour per day, Primary School Food Service Worker

APPROVE APPOINTMENTS PER THE PCESPA CONTRACT

Angela Gailey, Lilly, Primary School Aide, effective September 3, 2019

APPROVE SUBSTITUTES FOR THE 2019-2020 SCHOOL YEAR (See Addendum “C”)

Teachers
Additions made to the attached lists are the following:
John Carr, Bellwood, IU08
Hannah Ernest, Portage
Dana Hoover, Northern Cambria
Payton Lookenbill, Hollidaysburg
Tessa Masula, Mineral Point
Gregory Norris, Cresson
Jordyn Platt, Carrolltown, IU08
Substitute deletions made to the attached lists are the following:

Nicole Eckenrode, IU08  
Nathan Williams, IU08

Support
Additions made to the attached lists are the following:

Amanda Bianconi, Ashville, Aide/Secretary  
Charina Chyr, Lilly, Aide  
Connie Cretin, Loretto, Nurse/Secretary  
Tessa Muriceak, Cresson, Aide  
Brooke Wasser, Cresson, Food Service Worker  
Gayle Weaver, Cresson, Aide

APPROVE MENTOR TEACHERS for the 2019-2020 school year, stipend $1000 per PCEA contract

Teacher  
Devin Lawhead  
Shannon Zarnesky  
Nicholas Felus  
Jenny Damin  
Mentor  
Bryan Marra  
Jessica Burlingame  
Heather Kerfonta  
Amanda Bender

AWARD TENURE  
Rebekah Stombaugh

APPROVE WILKINSON, INC. BUS DRIVERS FOR THE 2019-2020 SCHOOL YEAR (See Addendum “D”)  
Additions made to the attached list are the following:

Theodore Boylan, Lilly  
James Risban, Gallitzin

Deletions made to the attached list are the following:

Sandy Anderson  
Robert Bagley  
Guy Monica

B. APPROVE CURRICULUM MAPS  
   i. Exploring Creativity and Community Art  
   ii. Functional and Lite Industrial Arts

C. APPROVE RAISE of 3% for the Van Driver, based on performance evaluation, effective August 1, 2019

NEW BUSINESS  
A motion was offered by Mr. Krug, seconded by Miss Pyo, and approved unanimously by voice aye vote, to accept the following resolutions:

SURVEY PARTICIPATION  
RESOLVED: That the Board of Directors hereby approve the participation in the following surveys in various grade levels/classrooms:
   - Safe Touches  
   - Too Good for Drugs  
   - 2019 PA Youth Survey

MOU WITH SPECIAL OLYMPICS PENNSYLVANIA  
RESOLVED: That the Board of Education approve the Memorandum of Understanding between Special Olympics Pennsylvania and the Penn Cambria High School for the development of Unified Indoor Bocce ball.
REVISIONS TO THE PENN CAMBRIA SCHOOL DISTRICT TEACHER OBSERVATION AND PRACTICE PLAN
RESOLVED: That the Board of Directors approve revisions to the Penn Cambria School District Teacher Observation and Practice plan process as a component of the Act 82 PA Educator Effectiveness System.

INFORMATIONAL ITEMS
First Reading of the following revised board policies:
Policy 307 - Student Teachers/Interns
Policy 336 - Personal Necessity Leave
Policy 626 - Federal Fiscal Compliance attachment
Policy 704 - Maintenance
Policy 707 – Use of School Facilities
Policy 818 – Contracted Services
(See Addendum “E”)

HEARING OF VISITORS
There were no questions, concerns, comments, on any topic related to school business.

ANNOUNCEMENT
Mr. George Pyo, Board President, wished everyone a great start to the academic year.

ADJOURNMENT
A motion was offered by Mr. Krug, seconded by Mr. Sheehan, and approved unanimously by voice aye vote, to accept the following resolution:

RESOLVED: That there being no further business, this meeting is adjourned at 7:15 P.M.