

PENN CAMBRIA SCHOOL DISTRICT  
201 6<sup>TH</sup> STREET  
CRESSON, PENNSYLVANIA 16630

BOARD OF EDUCATION  
Regular Meeting  
August 20, 2019

MEMBERS: Pat Albright, Karen Claar, Jenny Guzic, Terry Krug, Rudy McCarthy,  
George Pyo, Patricia Pyo, Justin Roberts, Michael Sheehan

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A Regular Meeting of the Penn Cambria School District Board of Education was called to order by George Pyo, President, at 7:00 P.M., Tuesday, August 20, 2019 in the Library of the Penn Cambria High School.

ROLL CALL WAS TAKEN:

MEMBERS PRESENT:

Mr. Pat Albright  
Mrs. Karen Claar  
Mr. Terry Krug  
Mr. Rudy McCarthy  
Mr. George Pyo  
Miss Patricia Pyo  
Mr. Justin Roberts  
Mr. Michael Sheehan  
TOTAL . . . . . 8

MEMBERS ABSENT:

Mrs. Jenny Guzic  
TOTAL . . . . . 1

QUORUM PRESENT.

AMONG OTHERS PRESENT:

|                                                           |                                         |
|-----------------------------------------------------------|-----------------------------------------|
| William Marshall, Superintendent                          | Courtney Kuncelman, School Psychologist |
| Jill Francisco, Business Administrator                    | Lewis Hale, Network Administrator       |
| Krystal Edwards, School Solicitor – Beard Legal Group, PC | Angela Focht, Food Service Director     |
| Kaitlyn Kalwanaski, High School Principal                 | Jacquelyn Mento, Recording Secretary    |
| Jeff Baird, High School Principal                         | Deb Baker, PCEA President               |
| Joseph Smorto, Elementary Principal                       | Robin Lappi, PCESPA President           |
| Jeanette Black, Director of Curriculum                    | Kerry Nileski, Teacher                  |
| Carrie Conrad, Special Education Director                 | Gina Bianucci, Mainliner Reporter       |
| Dave Beck, Facilities Manager                             |                                         |

Following the Pledge of Allegiance, the following were the items of business and discussion.

HEARING OF VISITORS

There were no questions, concerns, or comments, related to agenda items.

APPROVAL OF MINUTES

A motion was offered by Miss Pyo, seconded by Mrs. Claar, and approved unanimously by voice aye vote, to accept the following resolution:

RESOLVED: That the minutes of the regular meeting held June 18, 2019, be approved as recorded in the copies mailed to the Board prior to this meeting.

PAYMENT OF BILLS

A motion was offered by Mr. Albright, seconded by Mr. McCarthy, and approved unanimously by voice aye vote, to accept the following resolution:

RESOLVED: That the invoices as mailed to Board prior to the meeting, and as evaluated and reviewed, reconciled, and recommended for payment by the Business Office be hereby approved for payment. Copy to be made part of the minutes. (See Addendum "A")

TREASURER'S REPORTS

A motion was offered by Mr. Roberts, seconded by Mr. Sheehan, and approved unanimously by voice aye vote, to accept the following resolution:

RESOLVED: That the Treasurer's Reports for June and July 2019, be accepted as mailed to the Board and that a copy be filed with the official records of the School District. (*See Addendum "B"*)

BUSINESS ADMINISTRATOR'S REPORT

A motion was offered by Miss Pyo, seconded by Mr. Krug, and approved unanimously by voice aye vote, to accept the following resolutions:

CAFETERIA UNIFORMS

RESOLVED: That the Board award a contract to New Look Uniform and Embroidery, Inc. for the purchase of uniforms for cafeteria staff for the 2019-2020 school year.

FINAL STATEMENT WITH TAX COLLECTORS

RESOLVED: That the Board of Directors, pending the final audit, concur in the settlement with tax collectors for the 2018 school duplicate in accordance with the TAX COLLECTION SETTLEMENT FOR 2018-2019 DUPLICATE REPORTS, a copy of which shall be made a part of the school district's official files.

ACCEPTANCE OF TAX COLLECTOR'S ANNUAL EXONERATION REPORTS

RESOLVED: That the annual exoneration reports of the tax collectors, submitted for the 2018-2019 school year, be accepted; settlement with the collectors pending review of records by the Business Office and approval of the school district auditor.

SOLICITOR'S REPORT

Attorney *Krystal Edwards* shared with the Board of Directors an opinion letter that was issued by the Department of Labor (DOL), stating that a parent is entitled to time off under the Family and Medical Leave Act (FMLA) to attend a meeting at school to discuss a child's Individualized Education Program (IEP).

SUPERINTENDENT'S RECOMMENDATIONS

A motion was offered by Mr. Roberts, seconded by Mr. Albright, and approved unanimously by voice aye vote, to accept the following resolution:

RESOLVED: That the Superintendent's recommendations be approved as follows:

A. PERSONNEL ACTIONS

ACCEPT RESIGNATIONS

*Judy Costlow*, Primary School Aide, effective July 10, 2019

*Shirley Kochara*, Substitute Secretary, effective July 30, 2019

*Amy Kowalski*, High School Nurse, effective July 19, 2019

*Joseph Kruczewski*, Pre-Primary/High School Custodian, effective August 11, 2019

*Maggie O'Neil*, Substitute Aide, effective June 17, 2019

*Lea Storm*, Substitute Aide/Food Service, effective July 19, 2019

ACCEPT RETIREMENT

*Jetta Ehrhart*, Food Service Worker, effective July 31, 2019, after 28+ years of service to our district

APPROVE TERMINATION

*Eric Henico*, High School Custodian, effective July 22, 2019

APPROVE APPOINTMENTS PER THE PCEA CONTRACT, EFFECTIVE WITH THE START OF THE 2019-2020 SCHOOL YEAR

*Nicholas Felus*, Altoona, Middle School Grade 5 Science and Math Teacher, at a salary of \$64,439, Masters Step 15

*Jenny Damin*, Ebensburg, Certified School Nurse, at a salary of \$62,539, Masters Step 14

*Mandie Manning*, Lilly, High School Student Council Co-Advisor, at a stipend of \$1,042

APPROVE APPOINTMENTS PER THE PCEA CONTRACT

*Devin Lawhead*, Cresson, Assistant Junior High Boys Basketball Coach, at a stipend of \$1726.40 (80% of the \$2,158 stipend), effective immediately

*Amanda Smorto*, Cresson, Assistant Junior High Volleyball Coach, at a stipend of \$1510.60 (70% of the \$2,158 stipend), effective immediately

*April Gergely*, Cresson, Assistant Varsity Volleyball Coach, at a stipend of \$2,770.60 (70% of the \$3,958 stipend), effective immediately

*Tessa Masula*, Mineral Point, High School Substitute Teacher, effective at the start of the 2019-2020 school year through on or about November 12, 2019

*Michele Nepa*, Gallitzin, Pre-Primary School Substitute Teacher, effective at the start of the 2019-2020 school year through on or about September 16, 2019

*Christine Trexler*, Cresson, Middle School Substitute Teacher, effective on/or about August 31, 2019 through November 23, 2019

*Dana Cooper*, Ebensburg, Middle/High School Substitute Teacher, effective on/or about September 9, 2019 through October 18, 2019

*Shana Casey*, Duncansville, Marching Band Director, effective on/or about September 9, 2019 through October 18, 2019, stipend to be determined (dependent on length of time in position)

*Anne Ciaverella*, Osterburg, Yearbook Advisor, effective at the start of the 2019 through on/or about November 12, 2019, stipend to be determined (dependent on length of time in position)

*Anne Ciaverella*, Osterburg, Assistant Marching Band Director, effective on/or about September 9, 2019 through October 18, 2019, stipend to be determined (dependent on length of time in position)

*Michael Summerville*, Cresson, Volunteer Junior High Football Coach, effective immediately

APPROVE APPOINTMENTS PER THE PCESPA CONTRACT, EFFECTIVE WITH THE START OF THE 2019-2020 SCHOOL YEAR

*Karen Vermeulin*, Cresson, Primary School Aide

*Roxann Seymore*, Lilly, 4 hour per day, Middle School Food Service Worker

*Nicole McCloskey*, Cresson, 4 hour per day, High School Food Service Worker

*Susan Harclerode*, Cresson, 4 hour per day, High School Food Service Worker

*Toni Nadolsky*, Ashville, 4.75 hour per day, Primary School Food Service Worker

APPROVE APPOINTMENTS PER THE PCESPA CONTRACT

*Angela Gailey*, Lilly, Primary School Aide, effective September 3, 2019

APPROVE SUBSTITUTES FOR THE 2019-2020 SCHOOL YEAR (*See Addendum "C"*)

Teachers

Additions made to the attached lists are the following:

*John Carr*, Bellwood, IU08

*Hannah Ernest*, Portage

*Dana Hoover*, Northern Cambria

*Payton Lookenbill*, Hollidaysburg

*Tessa Masula*, Mineral Point

*Gregory Norris*, Cresson

*Jordyn Platt*, Carrolltown, IU08

Substitute deletions made to the attached lists are the following:

*Nicole Eckenrode, IU08*

*Nathan Williams, IU08*

Support

Additions made to the attached lists are the following:

*Amanda Bianconi, Ashville, Aide/Secretary*

*Charina Chyr, Lilly, Aide*

*Connie Cretin, Loretto, Nurse/Secretary*

*Tessa Muriceak, Cresson, Aide*

*Brooke Wasser, Cresson, Food Service Worker*

*Gayle Weaver, Cresson, Aide*

APPROVE MENTOR TEACHERS for the 2019-2020 school year, stipend \$1000 per PCEA contract

Teacher

*Devin Lawhead*

*Shannon Zarnesky*

*Nicholas Felus*

*Jenny Damin*

Mentor

*Bryan Marra*

*Jessica Burlingame*

*Heather Kerfonta*

*Amanda Bender*

AWARD TENURE

*Rebekah Stombaugh*

APPROVE WILKINSON, INC. BUS DRIVERS FOR THE 2019-2020 SCHOOL YEAR (*See Addendum "D"*)

Additions made to the attached list are the following:

*Theodore Boylan, Lilly*

*James Risban, Gallitzin*

Deletions made to the attached list are the following:

*Sandy Anderson*

*Robert Bagley*

*Guy Monica*

B. APPROVE CURRICULUM MAPS

- i. Exploring Creativity and Community Art
- ii. Functional and Lite Industrial Arts

C. APPROVE RAISE of 3% for the Van Driver, based on performance evaluation, effective August 1, 2019

NEW BUSINESS

A motion was offered by Mr. Krug, seconded by Miss Pyo, and approved unanimously by voice aye vote, to accept the following resolutions:

SURVEY PARTICIPATION

RESOLVED: That the Board of Directors hereby approve the participation in the following surveys in various grade levels/classrooms:

- Safe Touches
- Too Good for Drugs
- 2019 PA Youth Survey

MOU WITH SPECIAL OLYMPICS PENNSYLVANIA

RESOLVED: That the Board of Education approve the Memorandum of Understanding between Special Olympics Pennsylvania and the Penn Cambria High School for the development of Unified Indoor Bocce ball.

REVISIONS TO THE PENN CAMBRIA SCHOOL DISTRICT TEACHER OBSERVATION AND PRACTICE PLAN  
RESOLVED: That the Board of Directors approve revisions to the Penn Cambria School District Teacher Observation and Practice plan process as a component of the Act 82 PA Educator Effectiveness System.

INFORMATIONAL ITEMS

First Reading of the following revised board policies:

- Policy 307 - Student Teachers/Interns
  - Policy 336 - Personal Necessity Leave
  - Policy 626 - Federal Fiscal Compliance attachment
  - Policy 704 - Maintenance
  - Policy 707 – Use of School Facilities
  - Policy 818 – Contracted Services
- (See Addendum “E”)*

HEARING OF VISITORS

There were no questions, concerns, comments, on any topic related to school business.

ANNOUNCEMENT

*Mr. George Pyo*, Board President, wished everyone a great start to the academic year.

ADJOURNMENT

A motion was offered by Mr. Krug, seconded by Mr. Sheehan, and approved unanimously by voice aye vote, to accept the following resolution:

RESOLVED: That there being no further business, this meeting is adjourned at 7:15 P.M.