

PENN CAMBRIA SCHOOL DISTRICT
201 6TH STREET
CRESSON, PENNSYLVANIA 16630

BOARD OF EDUCATION
Regular Meeting
June 18, 2019

MEMBERS: Pat Albright, Karen Claar, Jenny Guzic, Terry Krug, Rudy McCarthy, George Pyo,
Patricia Pyo, Justin Roberts, Michael Sheehan

A Regular Meeting of the Penn Cambria School District Board of Education was called to order by Justin Roberts,
Vice President, at 7:00 P.M., Tuesday, June 18, 2019 in the Library of the Penn Cambria High School.

ROLL CALL WAS TAKEN:

MEMBERS PRESENT:

- Mrs. Karen Claar
- Mrs. Jenny Guzic
- Mr. Terry Krug
- Miss Patricia Pyo
- Mr. Justin Roberts
- Mr. Michael Sheehan
- TOTAL. 6

MEMBERS ABSENT:

- Mr. Pat Albright
- Mr. Rudy McCarthy
- Mr. George Pyo
- TOTAL. 3
- QUORUM PRESENT.

AMONG OTHERS PRESENT:

- | | |
|---|--------------------------------------|
| William Marshall, Superintendent | Jacquelyn Mento, Recording Secretary |
| Jill Francisco, Business Administrator | Robin Lappi, PCESPA President |
| Ron Repak, School Solicitor – Beard Legal Group, PC | Deb Baker, PCEA President |
| Joseph Smorto, Elementary Principal | Gina Bianucci, Mainliner Reporter |
| Jeff Baird, High School Principal | Kate Kalwanaski, Teacher |
| Dane Harrold, Middle School Principal | Amber Kirsch, Teacher |
| Jeanette Black, Director of Curriculum | Ashlee Madison, Teacher |
| Carrie Conrad, Special Education Director | Mandie Manning, Teacher |
| Dave Beck, Facilities Manager | Amanda Mullen, Teacher |
| Lewis Hale, Network Administrator | Kerry Nileski, Teacher |
| Angela Focht, Food Service Director | Shannon Zarnesky |

Following the Pledge of Allegiance, the following were the items of business and discussion.

HEARING OF VISITORS – There were no questions, concerns, comments, related to agenda items.

ANNOUNCEMENT

The Regular School Board Meeting scheduled for July 29, 2019 has been cancelled.

- SPOTLIGHT ON STUDENT ACHIEVEMENT
 LAUREL HIGHLANDS SPRING ALL CONFERENCE
Sydney Reese – Softball
Josh Krise – Baseball
Lyric Janosik & Olivia Papi – Girls Track
Jake Weigand & Jake Tsikalas – Boys Track

BOYS TRACK

Districts - *Jake Tsikalas*, 1st place Triple Jump and 4th place Long Jump

GIRLS TRACK

Districts - *Lyric Janosik*, 1st place Long Jump and 2nd place High Jump

Emmy Harvey, Lyric Janosik, Daijah Lilly, & Olivia Papi, 2nd Place 4 x 100 Meter Relay

States - *Lyric Janosik*, 3rd place Long Jump

APPROVAL OF MINUTES

A motion was offered by Mr. Krug, seconded by Miss Pyo, and approved unanimously by voice aye vote, to accept the following resolution:

RESOLVED: That the minutes of the regular meeting held May 21, 2019, be approved as recorded in the copies mailed to the Board prior to this meeting.

PAYMENT OF BILLS

A motion was offered by Mrs. Guzic, seconded by Mr. Krug, and approved unanimously by voice aye vote, to accept the following resolution:

RESOLVED: That the invoices as mailed to Board prior to the meeting, and as evaluated and reviewed, reconciled, and recommended for payment by the Business Office be hereby approved for payment. Copy to be made part of the minutes. (*See Addendum "A"*)

TREASURER'S REPORT

A motion was offered by Mr. Krug, seconded by Miss Pyo, and approved unanimously by voice aye vote, to accept the following resolution:

RESOLVED: That the Treasurer's Reports for May 2019, be accepted as mailed to the Board, and that a copy be filed with the official records of the School District. (*See Addendum "B"*)

BUSINESS ADMINISTRATOR'S REPORT

A motion was offered by Mrs. Claar, seconded by Miss Pyo, and approved unanimously by voice aye vote, to accept the following resolutions:

FINANCIAL REPORTS

RESOLVED: That the reports of grants, projects and federal programs and financial reports for the general fund, capital reserve fund, and cafeteria fund be accepted as presented to the Board and that a copy be filed with the official records of the School District. (*See Addendum "C"*)

DESIGNATION OF DEPOSITORIES

RESOLVED: That in accordance with Section 621 of the School Laws of Pennsylvania, the following be designated as depositories for school district funds for the fiscal year July 1, 2019 to June 30, 2020, collateral to be maintained in accordance with existing laws and regulations.

- *1st Summit Bank* - Cresson, PA
- *First National Bank* - Cresson, PA
- *Pennsylvania Local Government Investment Trust* - Valley Forge, PA
- *Pennsylvania School District Liquid Asset Fund* - Lancaster, PA
- *U.S. Bank Corporate Trust Services* - Pittsburgh, PA

AUTHORIZATION TO INVEST FUNDS

RESOLVED: That the Superintendent or his designee be empowered to invest funds from the various school district accounts in interest bearing accounts clearly and directly backed by the full faith and credit of the U.S. government, provided these accounts have funds in excess of those required to meet current expenses and in compliance with the District Investment Policy.

AUTHORIZATION TO PAY 2018-2019 INVOICES

RESOLVED: That the Business Office be authorized to pay invoices for the 2018-2019 school year that are received after the date of the regular meeting on June 18, 2019, and to make any necessary budgetary transfers for the 2018-2019 fiscal year.

PACKAGE AND WORKER’S COMPENSATION INSURANCE

RESOLVED: That the Board of Directors approve the following insurance premiums for the 2019-20 policy year:

Package (Property, General Liability, School Leaders E & O, Automobile, Umbrella, etc.) \$70,007.00
Workers’ Compensation \$79,487.00

STUDENT ACCIDENT INSURANCE COVERAGE

RESOLVED: That the Board of Directors approve Student Accident Insurance Coverage through *Bollinger Specialty Group* for the 2019-2020 school year with a premium of \$15,813.00 and that under the same policy make available for parents to purchase Voluntary Student Accident Insurance Coverage at a premium of \$30.00 for school-time coverage and \$113.00 for twenty-four hour coverage.

BIDS – GASOLINE, DIESEL FUEL, HEATING OIL, AND COAL

RESOLVED: That the Board of Directors approve the acceptance of gasoline, diesel fuel, heating oil and coal bids as recommended by the Business Administrator. (*See Addendum “D”*)

SET SCHOOL BREAKFAST/LUNCH PRICES FOR 2019-2020

RESOLVED: That the school breakfast/lunch/A la Carte prices for the 2019-2020 school term be set as follows:

Elementary (Pre K – 4) Breakfast	\$1.30
Elementary (Pre K – 4) Lunch	\$2.00
Secondary (5 – 12) Breakfast	\$1.30
Secondary (5 – 12) Lunch	\$2.10
Reduced Breakfast (Pre K – 12)	\$0.30
Reduced Lunch (Pre K – 12)	\$0.40
A la Carte Price List	(<i>See Addendum “E”</i>)

NON-PUBLIC SATELLITE FOOD SERVICE

RESOLVED: That the Board of Directors approve agreements to provide school lunches to *Children’s Express, Inc.* and *The Little Red School House* for the 2019-2020 school term in accordance with guidelines established by the National School Lunch Program and Pennsylvania Department of Education.

SOLICITOR’S REPORT

Attorney *Ron Repak* confirmed to the Board of Directors that Penn Cambria School District has met the Act 44 requirements.

SUPERINTENDENT’S RECOMMENDATIONS

A motion was offered by Mr. Krug, seconded by Mr. Sheehan, and approved unanimously by voice aye vote, to accept the following resolution:

RESOLVED: That the Superintendent’s recommendations be approved as follows:

A. PERSONNEL ACTIONS

ACCEPT RESIGNATIONS

James Abbott, High School Principal, effective June 30, 2019

Hope Lassak, Aide, effective June 11, 2019

Charina Chyr, Aide, effective June 4, 2019

Michael Kost, 9th Grade Head Football Coach, effective May 28, 2019

Kaitlyn Kalwanaski, Assistant Junior High and Varsity Volleyball Coach, effective June 18, 2019

ACCEPT RETIREMENT

Phyllis Kippeny, Aide, effective July 31, 2019, after 17+ years of service

APPROVE LEAVE

Employee #013846, Teacher, effective on or about August 31, 2019 through November 23, 2019

AWARD TENURE

Amanda Bender

Dylan Link

APPROVE APPOINTMENTS PER THE PCEA CONTRACT

Shannon Zarnesky, Nanty Glo, High School Social Studies Teacher, \$39,439, Masters Step 1, effective with the start of the 2019-2020 school year

Ryan Slovikosky, Head Junior High Wrestling Coach, at a stipend of \$3,370, effective immediately

Nicholas Wanyo, Assistant Junior High Wrestling Coach, at a stipend of \$2,158, effective immediately

APPROVE APPOINTMENTS PER THE PCEA CONTRACT, EFFECTIVE PENDING CLEARANCES

Dontae Lilly, Volunteer Varsity Football Coach

Breanna Duray, Volunteer Junior High Cheerleading Coach

Justin Bianconi, Volunteer Marching Band Assistant

Noah McDaniel, Volunteer Marching Band Assistant

APPROVE APPOINTMENTS PER THE PCESPA CONTRACT, EFFECTIVE WITH THE START OF THE 2019-2020 SCHOOL YEAR

Renee Malhalko, Gallitzin, from 5.5 hours per day High School Food Service Worker to 7.5 hours per day High School Aide

Paula Bollman, Loretto, from 3 hours per day Middle School Food Service Worker to 7.5 hours per day High School Aide

Rhonda Macalus, Gallitzin, High School Aide

Sarah Stanley, Cresson, High School Aide

APPROVE SUBSTITUTE TEACHER FOR THE 2019-2020 SCHOOL YEAR

Anthony Tomaselli, Cresson

REMOVE SUBSTITUTES, EFFECTIVE JUNE 19, 2019

Teachers: *Paula Baranik*, *Dana Hoover*, *Karen Jones*, *Danielle Miller*, *Gregory Norris*, *Lori Patterson*, *Clarisse Spencer*, and *Howard Wallace*

IU08: *Lisa Gil*, *Heather Marsh*, *Marcus Mihelcic*, *Arielle Miller*, *Peter Rossi*, and *Kaitlyn Wyland*

Other Substitutes: *Judith Morris* - Nurse/Cafeteria, *Lee Ann Myers* - Aide/Cafeteria, and *Sandra Vinglas* - Aide/Office

B. APPROVE CURRICULUM MAP

- i. Health Curriculum (grades 5-8)

C. RETAIN

- i. *Dr. Kraisinger*, *Dr. Divine*, and *Dr. Oravec* as school dentists at \$5.00 per exam.
- ii. *Mainline Medical Associates* as school physicians at \$8.00 per student physical exam to provide services as requested by the district in accordance with the School Code.

D. AUTHORIZE GRANT APPLICATIONS - Superintendent is authorized to apply for various state and federal grants, including those administered by PDE. The Superintendent is also authorized to sign and file related contracts.

E. ESTABLISH the daily substitute teacher rate of \$85 for the 2019-2020 school year.

- F. APPROVE SALARY INCREASES, EFFECTIVE JULY 1, 2019, BASED UPON PERFORMANCE EVALUATIONS (*See Addendum "F"*)
- i. 4.5% for the Business Administrator
 - ii. 3% for the Network Administrator
 - iii. 3% for Act 93 Administrative Personnel
 - iv. \$300 plus 3% for the Computer Technician and each of the confidential personnel in Central Office
 - v. 3% for the Athletic Director
- G. APPROVE INCENTIVE BONUS of \$439.75 for *Charles Terek*, Athletic Director, based on performance criteria under the compensation plan clause of the Athletic Director agreement.

NEW BUSINESS

A motion was offered by Miss Pyo, seconded by Mrs. Guzic, and approved unanimously by voice aye vote, to accept the following resolution:

APPOINT HIGH SCHOOL CO-PRINCIPAL

RESOLVED: That the Board of Directors hereby appoint *Kaitlyn Kalwanaski*, Patton, High School Co-Principal grades 9-12, effective July 1, 2019, at a beginning annual salary of \$58,000.

A motion was offered by Miss Pyo, seconded by Mr. Krug, and approved unanimously by voice aye vote, to accept the following resolutions:

TITLE I PARENT INVOLVEMENT POLICY

RESOLVED: That the Board of Directors hereby approve the attached Federal Programs Parent and Family Engagement Policy Statements for Penn Cambria School District, Penn Cambria Pre-Primary School, Penn Cambria Primary School, and Penn Cambria Intermediate School. (*See Addendum "G"*)

ADOPTION OF FINAL BUDGET FOR 2019-2020

RESOLVED: That the budget of the Penn Cambria School District of Cambria County, Pennsylvania, in the amount of \$25,802,418 is hereby adopted for the fiscal year beginning July 1, 2019 and ending June 30, 2020. The necessary revenue shall be provided from local revenue, including tax resolutions already enacted, and from Federal and State subsidies. Copy of GENERAL FUND BUDGET (PDE-2028) for fiscal year ending June 30, 2020, shall be made part of the minutes. (*See Addendum "H"*)

A motion was offered by Mr. Sheehan, seconded by Mr. Krug, and approved unanimously by voice aye vote, to accept the following resolution:

SUPERINTENDENT'S SALARY INCREASE

RESOLVED: That the Board of Education approve a salary increase of 5% effective July 1, 2019, for the Superintendent, based upon performance evaluation.

A motion was offered by Mrs. Guzic, seconded by Miss Pyo, and approved unanimously by voice aye vote, to accept the following resolutions:

APPOINTMENT OF SCHOOL DISTRICT TREASURER

RESOLVED: That in accordance with Section 404 of the School Laws of Pennsylvania, *Patricia Pyo* be appointed as Treasurer of the Penn Cambria School District for the fiscal year July 1, 2019 to June 30, 2020.

IU08 PRESCHOOL CLASS

RESOLVED: That the Board of Directors approve renewal of lease for classroom space for the Appalachia Intermediate Unit 8 (IU08) Preschool Class at Penn Cambria Pre-Primary for the 2019-2020 school year for the annual sum of \$4,500.

IGNITE EDUCATION SOLUTIONS

RESOLVED: That the Board of Directors approve Ignite Education Solutions to provide non-public Title 1 services for the 2019-2020 school year at Cambria County Christian School.

STEP BY STEP LEARNING, LLC

RESOLVED: That the Board of Directors approve Step by Step Learning, LLC to provide non-public Title 1 services for the 2019-2020 school year at St. Michael School and All Saints Catholic School.

ADMINISTRATOR'S REPORT

Mrs. Carrie Conrad, Special Education Director, informed the Board of Directors regarding learning and autistic support teacher/classroom transitions and the recent job fair. She also updated them on the additional life skills support programs added at the Primary and Middle Schools.

FACULTY REPORT

Ashlee Madison, Instructional Coach, had an interactive presentation with the Board of Directors on a district wide technique of making instructional strategies fun and competitive for teachers and students, called gamification.

HEARING OF VISITORS – There were no questions, concerns, comments, on any topic related to school business.

ADJOURNMENT

A motion was offered by Miss Pyo, seconded by Mr. Krug, and approved unanimously by voice aye vote, to accept the following resolution:

RESOLVED: That there being no further business, this meeting is adjourned at 7:36 P.M.