

PENN CAMBRIA SCHOOL DISTRICT
201 6TH STREET
CRESSON, PENNSYLVANIA 16630

BOARD OF EDUCATION
Regular Meeting
June 19, 2018

MEMBERS: Pat Albright, Karen Claar, Jenny Guzic, Terry Krug, Rudy McCarthy, George Pyo,
Patricia Pyo, Justin Roberts, Michael Sheehan

A Regular Meeting of the Penn Cambria School District Board of Education was called to order by George Pyo, President, at 7:00 P.M., Tuesday, June 19, 2018 in the Library of the Penn Cambria High School.

ROLL CALL WAS TAKEN:

MEMBERS PRESENT:

Mr. Pat Albright
Mrs. Karen Claar
Mrs. Jenny Guzic
Mr. Terry Krug
Mr. Rudy McCarthy
Mr. George Pyo
Miss Patricia Pyo
Mr. Justin Roberts
Mr. Michael Sheehan
TOTAL 9

MEMBERS ABSENT:

TOTAL 0
QUORUM PRESENT.

AMONG OTHERS PRESENT:

Mr. William Marshall, Superintendent	Mr. Lewis Hale, Network Administrator
Ms. Jill Bender, Business Administrator	Mrs. Angela Focht, Food Service Director
Mr. Jon Higgins, School Solicitor – Beard Legal Group, PC	Mrs. Jacquelyn Mento, Recording Secretary
Mr. James Abbott, High School Principal	Mrs. Robin Lappi, PCESPA President
Mr. Joseph Smorto, High School Assistant Principal	Ms. Deb Baker, PCEA President
Mr. Jeff Baird, Principal Grades 7-8	Mr. Joe Skura, Tribune Democrat
Mr. Dane Harrold, Principal Grades 3-6	Mr. Andrew Smithmyer, Mainliner Reporter
Mrs. Cynthia Pacifico, Principal Grades PK-2	Mr. Sean Sauro, Altoona Mirror
Mrs. Jeanette Black, Director of Curriculum	Ms. Heidi Wheeler, parent
Mrs. Carrie Conrad, Special Education Director	Ms. Krista Harris, parent
Mr. Dave Beck, Facilities Manager	Ms. Adrienne Dodson

Following the Pledge of Allegiance, the following were the items of business and discussion.

ANNOUNCEMENT

The Regular School Board Meeting scheduled for July 26, 2018 has been cancelled.

SPOTLIGHT ON STUDENT ACHIEVEMENT

Congratulations to the following students on their accomplishments:

BOYS TRACK

- A. Districts
 - a. 300 Meter Hurdles – *John Slovikosky* 7th place
 - b. Javelin – *Tyler Weigand* 3rd place (*also qualified and participated at states*)

GIRLS TRACK

- A. Districts – team finished 6th out of 28 teams
 - a. High Jump – *Lauren Michina* 2nd place and *Lyric Janosik* 5th place
 - b. Triple Jump – *Lauren Michina* 3rd place and *Lyric Janosik* 5th place
 - c. Long Jump – *Lyric Janosik* 2nd place and *Lauren Michina* 4th place
 - d. Discus – *Miche' Burkett* 4th place
 - e. Girls 4x100 Meter Relay – *Emmy Harvey, Lyric Janosik, Lauren Michina, and Olivia Papi* 4th place

B. States

- a. High Jump – *Lauren Michina* 3rd place
- b. Triple Jump – *Lauren Michina* 3rd place
- c. Long Jump – *Lyric Janosik* 7th place

APPROVAL OF MINUTES

A motion was offered by Mr. Krug, seconded by Miss Pyo, and approved unanimously by voice aye vote, to accept the following resolution:

RESOLVED: That the minutes of the regular meeting held May 15, 2018, be approved as recorded in the copies mailed to the Board prior to this meeting.

PAYMENT OF BILLS

A motion was offered by Mrs. Claar, seconded by Mr. Albright, and approved unanimously by voice aye vote, to accept the following resolution:

RESOLVED: That the invoices as mailed to Board prior to the meeting, and as evaluated and reviewed, reconciled, and recommended for payment by the Business Office be hereby approved for payment. Copy to be made part of the minutes. (*See Addendum "A"*)

TREASURER'S REPORT

A motion was offered by Mr. Roberts, seconded by Mr. Sheehan, and approved unanimously by voice aye vote, to accept the following resolution:

RESOLVED: That the Treasurer's Report for May 2018, be accepted as mailed to the Board and that a copy be filed with the official records of the School District. (*See Addendum "B"*)

BUSINESS ADMINISTRATOR'S REPORT

A motion was offered by Mr. Sheehan, seconded by Mr. Krug, and approved unanimously by voice aye vote, to accept the following resolutions:

FINANCIAL REPORTS

RESOLVED: That the reports of grants, projects and federal programs and financial reports for the general fund, capital reserve fund and cafeteria fund be accepted as presented to the Board and that a copy be filed with the official records of the School District. (*See Addendum "C"*)

DESIGNATION OF DEPOSITORIES

RESOLVED: That in accordance with Section 621 of the School Laws of Pennsylvania, the following be designated as depositories for school district funds for the fiscal year July 1, 2018 to June 30, 2019, collateral to be maintained in accordance with existing laws and regulations.

- *1st Summit Bank* - Cresson, PA
- *First National Bank* - Cresson, PA
- *Pennsylvania Local Government Investment Trust* - Valley Forge, PA
- *Pennsylvania School District Liquid Asset Fund* - Lancaster, PA
- *State Farm Bank* - Bloomington, IL
- *U.S. Bank Corporate Trust Services* - Pittsburgh, PA

AUTHORIZATION TO INVEST FUNDS

RESOLVED: That the Superintendent or his designee be empowered to invest funds from the various school district accounts in interest bearing accounts clearly and directly backed by the full faith and credit of the U.S. government, provided these accounts have funds in excess of those required to meet current expenses and in compliance with the District Investment Policy.

AUTHORIZATION TO PAY 2017-2018 INVOICES

RESOLVED: That the Business Office be authorized to pay invoices for the 2017-2018 school year that are received after the date of the regular meeting on June 19, 2018, and to make any necessary budgetary transfers for the 2017-2018 fiscal year.

PACKAGE AND WORKER’S COMPENSATION INSURANCE

RESOLVED: That the Board of Directors approve the following insurance premiums for the 2018-2019 policy year:

Package (Property, General Liability, School Leaders E & O, Automobile, Umbrella, etc.)	\$66,384.00
Workers’ Compensation	\$90,672.00

STUDENT ACCIDENT INSURANCE COVERAGE

RESOLVED: That the Board of Directors approve Student Accident Insurance Coverage through *Bollinger Specialty Group* for the 2018-2019 school year with a premium of \$15,813.00 and that under the same policy make available for parents to purchase Voluntary Student Accident Insurance Coverage at a premium of \$30.00 for school-time coverage and \$113.00 for twenty-four hour coverage.

BIDS – HEATING OIL AND COAL

RESOLVED: That the Board of Directors approve the acceptance of heating oil and coal bids as recommended by the Business Administrator. (*See Addendum “D”*)

SET SCHOOL BREAKFAST/LUNCH PRICES FOR 2018-2019

RESOLVED: That the school breakfast/lunch/A la Carte prices for the 2018-2019 school term be set as follows:

Elementary (Pre K – 4) Breakfast	\$1.30
Elementary (Pre K – 4) Lunch	\$2.00
Secondary (5 – 12) Breakfast	\$1.30
Secondary (5 – 12) Lunch	\$2.10
Reduced Breakfast (Pre K – 12)	\$0.30
Reduced Lunch (Pre K – 12)	\$0.40
A la Carte Price List	(<i>See Addendum “E”</i>)

NON-PUBLIC SATELLITE FOOD SERVICE

RESOLVED: That the Board of Directors approve agreements to provide school lunches to *Children’s Express, Inc.* and *The Little Red School House* for the 2018-2019 school term in accordance with guidelines established by the National School Lunch Program and Pennsylvania Department of Education.

SOLICITOR’S REPORT

Attorney *Jon Higgins* informed the Board of Directors that the ruling on the *Janus v. AFSCME* case (whether fair share dues for unions are constitutional or unconstitutional) is expected to be issued in the near future, possibly by June 30th.

SUPERINTENDENT’S RECOMMENDATIONS

A motion was offered by Mr. Roberts, seconded by Mr. Albright, and approved unanimously by voice aye vote, to accept the following resolution:

RESOLVED: That the Superintendent’s recommendations be approved as follows:

A. PERSONNEL ACTIONS

ACCEPT RETIREMENT

Mrs. Cynthia Pacifico, Principal Grades PK-2, effective October 19, 2018, after 20+ years of service.

APPROVE APPOINTMENTS EFFECTIVE THE 2018-2019 SCHOOL YEAR, WITH BENEFITS PER THE PCEA CONTRACT

Ms. Adrienne Dodson, Ebensburg, Elementary Guidance Counselor, Bachelors Step 1, salary \$37,175

Mr. Joseph Ryan, Johnstown, High School English Teacher, Masters Step 6, salary \$46,975

APPROVE LEAVE

Employee #001589, Primary School Teacher, effective on or about August 1, 2018 through November 9, 2018.

AWARD TENURE

Ms. Melissa Kane

Ms. Jenna Montag

REMOVE SUBSTITUTES, EFFECTIVE JUNE 20, 2018

Teachers: *Ms. Carly Ackinlose, Mr. Matthew Claar, Ms. Vanessa Conner, Ms. Maryann Karlheim, Ms. Kayla Krumenaker, Mr. Scott Leydig, Ms. Nancy Ondesko, Ms. Tara Pardee, and Mr. Jeffrey Rabish*

IU08: *Ms. Margaret Berdine, Ms. Kaitlyn Dividock, Ms. Shannon Ford, Ms. Stacey Hrapchak, Mr. Raymond Jacob, Ms. Margaret Kibler, Ms. Kelley Limerick-Hand, Mr. Micah Magley, and Ms. Claudia Reed*

Nurses: *Ms. Joy Young and Ms. Kelly Zibura*

Aides: *Ms. Gloria Arnold, Ms. Summer Davis, and Ms. Rose Kiel*

Cafeteria: *Ms. Allegra Bem*

Secretaries: *Ms. Kacie Moschgat and Ms. Margaret Panek*

Other Substitutes: *Ms. Carly Surkovich, Secretary/Aide*

B. RETAIN

a. *Dr. Kraisinger and Dr. Oravec* as school dentists at \$5.00 per exam.

b. *Mainline Medical Associates* as school physicians at \$8.00 per student physical exam to provide services as requested by the district in accordance with the School Code.

C. AUTHORIZE GRANT APPLICATIONS - Superintendent is authorized to apply for various state and federal grants, including those administered by PDE. The Superintendent is also authorized to sign and file related contracts.

D. APPROVE SALARY INCREASES, EFFECTIVE JULY 1, 2018, BASED UPON PERFORMANCE EVALUATIONS (*See Addendum "F"*)

a. 3-3.5% for the Business Administrator, Network Administrator and Facilities Manager

b. 3% for Act 93 Administrative Personnel

c. 3% for the Computer Technician and each of the confidential personnel in Central Office

d. 3% for Charles Terek, Athletic Director

NEW BUSINESS

A motion was offered by Miss Pyo, seconded by Mrs. Claar, and approved unanimously by voice aye vote, to accept the following resolutions:

VALBRIDGE PROPERTY ADVISORS AGREEMENT

RESOLVED: The Board of Directors approve the Superintendent to effectuate any or all documents to enter into an agreement with Valbridge Property Advisors to provide an appraisal on the Former Cresson State Prison property in an amount of \$6,500. The cost of the appraisal will be pro-rated between the taxing municipalities where the property is located. This appraisal is related to the Tax Assessment Appeal filed by Carl Weaver in the Court of Common Pleas of Cambria County Case No. 2017-04317.

STANDING STONE CONSULTING, INC. AGREEMENT

RESOLVED: The Board of Directors approve the Superintendent to effectuate any or all documents to enter into an agreement with Standing Stone Consulting, Inc. to provide safety, security and emergency response consulting and training.

GAGGLE AGREEMENT

RESOLVED: The Board of Directors approve the Superintendent to effectuate any or all documents to enter into agreement with Gaggle Safety Management to provide a SpeakUp tip line for students in the amount of \$2,575.

ENTRY DOOR UPGRADE

RESOLVED: That the Board of Directors award the Entry Door Upgrade project at Penn Cambria Primary School, Intermediate School, and Middle School to Biter Electric for a total project cost of \$12,500.

TITLE I PARENT INVOLVEMENT POLICY

RESOLVED: That the Board of Directors hereby approve the attached Federal Programs Parent and Family Engagement Policy Statements for Penn Cambria School District, Penn Cambria Pre-Primary School, Penn Cambria Primary School, and Penn Cambria Intermediate School. *(See Addendum "G")*

AUTHORIZATION OF PARTICIPATION IN AASD ELECT PROGRAM

RESOLVED: That the Board of Directors authorize Altoona Area School District's ELECT Program to apply for and expend funds on behalf of the Penn Cambria School District through the AASD ELECT Consortium, to operate the ELECT program and activities for eligible students through 2021.

ADOPTION OF REVISED POLICIES

RESOLVED: That the Board of Directors hereby approve the second reading and adoption of the following:

- Policy 611 – Purchases Budgeted
- Policy 622 – GASB Statement 34

(See Addendum "H")

ADOPTION OF FINAL BUDGET FOR 2018-2019

RESOLVED: That the budget of the Penn Cambria School District of Cambria County, Pennsylvania, in the amount of \$24,931,183.00 is hereby adopted for the fiscal year beginning July 1, 2018 and ending June 30, 2019. The necessary revenue shall be provided from local revenue, including tax resolutions already enacted, and from Federal and State subsidies. Copy of GENERAL FUND BUDGET (PDE-2028) for fiscal year ending June 30, 2019, shall be made part of the minutes. *(See Addendum "I")*

A motion was offered by Mr. Krug, seconded by Mr. Albright, and approved unanimously by voice aye vote, to accept the following resolution:

SUPERINTENDENT'S SALARY INCREASE

RESOLVED: That the Board of Education approve a salary increase of 5% effective July 1, 2018, for the Superintendent, based upon performance evaluation.

A motion was offered by Mr. McCarthy, seconded by Mr. Krug, and approved unanimously by voice aye vote, to accept the following resolution:

APPOINTMENT OF SCHOOL DISTRICT TREASURER

RESOLVED: That in accordance with Section 404 of the School Laws of Pennsylvania, *Patricia Pyo* be appointed as Treasurer of the Penn Cambria School District for the fiscal year July 1, 2018 to June 30, 2019.

ADMINISTRATOR'S REPORT

Mrs. Carrie Conrad, Special Education Director, highlighted to the Board of Directors several of the accomplishments of the Special Education Department this year and changes to expect. Including the progress that the teachers have made with the students in the emotional and autistic support classrooms, and the *College Now* program that Ms. Bridget Kirsch, our Transition Coordinator, helped Saint Francis University develop to prepare autistic students for college. She also discussed changes to classroom structures that will take place next school year which will balance out the special education teachers' workloads and provide additional support to more students without increasing our teaching staff.

ADJOURNMENT

A motion was offered by Mrs. Guzic, seconded by Mr. Roberts, and approved unanimously by voice aye vote, to accept the following resolution:

RESOLVED: That there being no further business, this meeting is adjourned at 7:29 P.M.