

PENN CAMBRIA SCHOOL DISTRICT  
201 6<sup>TH</sup> STREET  
CRESSON, PENNSYLVANIA 16630

BOARD OF EDUCATION

Regular Meeting

May 17, 2016

MEMBERS: Pat Albright, Karen Claar, Jenny Guzic, Terry Krug, Henry Nileski, George Pyo, Patricia Pyo,  
Justin Roberts, Michael Sheehan

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A Regular Meeting of the Penn Cambria School District Board of Education was called to order by George Pyo, President, at 7:00 P.M., Tuesday, May 17, 2016 in the Library of the Penn Cambria High School.

ROLL CALL WAS TAKEN:

MEMBERS PRESENT:

Mr. Pat Albright  
Mrs. Karen Claar  
Mrs. Jenny Guzic  
Mr. Terry Krug  
Mr. Henry Nileski  
Mr. George Pyo  
Miss Patricia Pyo  
Mr. Justin Roberts  
Mr. Michael Sheehan

TOTAL.....9

MEMBERS ABSENT:

TOTAL.....0

AMONG OTHERS PRESENT:

Mr. William Marshall, Superintendent  
Ms. Sandra Evans, Business Administrator  
Mr. Ron Repak, School Solicitor – Andrews & Beard Law Offices  
Mrs. Jeanette Black, Director of Curriculum & Instruction Technology Coach  
Mrs. Carrie Conrad, Special Education Director  
Mr. James Abbott, High School Principal  
Mr. Casey Long, Assistant High School Principal  
Mr. Jeff Baird, Principal Grades 7-8  
Mr. Dane Harrold, Principal Grades 3-5  
Mrs. Cynthia Pacifico, Principal Grades PreK-2  
Mr. Dave Beck, Facilities Manager  
Mr. Lewis Hale, Network Administrator  
Mr. Paul Haber, School Psychologist  
Mrs. Angela Focht, Food Service Director  
Mrs. Jacquelyn Mento, Recording Secretary  
Ms. Deb Baker, PCEA President  
Mrs. Robin Lappi, PCESPA President  
Mr. Josh Byers, Reporter – Mainline Newspapers  
Ms. Kelly Cernetich – Altoona Mirror  
Mrs. Tammy Weakland, Teacher  
Mrs. Anne Ciaverella, Teacher  
Ms. Samantha Cretin, Teacher

Mrs. Lauren Kudlawiec, Teacher  
Mr. Greg Norris, Teacher  
Ms. Anne Marie Norris  
Ms. Leona Buck  
Ms. Sally Tiracave  
Mr. Mike Pettenati  
Ms. Valorie Pettenati  
Ms. Betty Hines  
Mr. Joe Sherry  
Ms. Joyce Sherry  
Ms. Heather Jones  
Mr. Andy Jones  
Mr. Roman Tiracave  
Mr. Perry Tsikalas  
Ms. Kimberly Tsikalas  
Ms. Mandi Ronan  
Mr. Pat Cannonie  
Ms. Judy Cannonie  
Mr. Donald Courvina  
Ms. Sandy Courvina  
Ms. Michele Gonsman  
Mr. Charles Wilkinson  
Ms. Patty Wilkinson

Following the Pledge of Allegiance, the following were the items of business and discussion.

**SPOTLIGHT ON STUDENT ACHIEVEMENT**

***Congratulations to the following students and their achievements***

*Daniel Terek*, qualified for the PFSCA East/West All-Star game held on May 1, 2016

*Ian Brumbaugh*, named Altoona Mirror's 2016 20 under 20, on May 10, 2016

*Derek Olsick*, SKILLS USA, Plumbing – 1st Place at District VII and 2<sup>nd</sup> at States

**SPOTLIGHT ON THE ARTS**

Primary School

*Brady Jones, Reagan Ronan, Kaliyah Smay-Jefferson, and Cain Trexler*

Intermediate School

*Tara Buck, Gina Pettenati, Sophia Rabatin, Bryson Rainey, Haelyn Singer, and Santino Tiracave*

Middle School

*Cassidy Grant, Sarah Hines, Lauren Itle-Szpala, Mykalia Johnson, Ella Kline, Ian McGongile, Wyatt Pettenati, Jake Tsikalas, and David Waksmunski*

High School

*Alissa Buck, Sydney Cannonie, Brandon Dixon, Casey Ellis, Maureen Engle, Trista Frank, Brooke Krug, Casey Lee, Marie Motylski, Rebeca Norris, Macey Sral, Amber Wade, Amber Waite, and Kylie Wasser*

**APPROVED MINUTES**

A motion was offered by Miss Pyo, seconded by Mrs. Claar, and approved unanimously by voice aye vote, to accept the following resolution:

**RESOLVED:** That the minutes of the regular meeting held April 19, 2016, be approved as recorded in the copies mailed to the Board prior to this meeting.

**PAYMENT OF BILLS**

A motion was offered by Mr. Albright, seconded by Mr. Krug, and approved unanimously by voice aye vote, to accept the following resolution:

**RESOLVED:** That the invoices as mailed to the Board prior to the meeting, and as evaluated and reviewed, reconciled, and recommended for payment by the Business Office be hereby approved for payment. (See Addendum "A")

**TREASURER'S REPORT**

A motion was offered by Mr. Krug, seconded by Mr. Sheehan, and approved unanimously by voice aye vote, to accept the following resolution:

**RESOLVED:** That the Treasurer's Report for April 2016, be accepted as mailed to the Board and that a copy be filed with the official records of the School District. (See Addendum "B")

**BUSINESS ADMINISTRATOR'S REPORT**

A motion was offered by Mr. Roberts, seconded by Mrs. Claar, and approved unanimously by voice aye vote, to accept the following resolutions:

**FINANCIAL REPORTS**

**RESOLVED:** That the reports of grants, projects and federal programs and financial reports for the general fund, capital reserve fund and cafeteria fund be accepted as presented to the Board and that a copy be filed with the official records of the School District. (See Addendum "C")

**FOOD SERVICE MANAGEMENT CONTRACT**

**RESOLVED:** That the Board of Directors hereby approves renewal of the contract with Nutrition, Inc., to provide Food Service Management Services for the district's cafeterias for the 2016-2017 school term. This contract is for a period of one year beginning on July 1, 2016 through June 30, 2017.

**RE-ENACTMENT OF PER CAPITA TAX UNDER SCHOOL CODE OF 1949**

**RESOLVED:** That the Board of School Directors of the Penn Cambria School District, Cambria County, PENNSYLVANIA, under and by virtue of Section 679 of the School Code of 1949 P.L. 30, and its supplements and amendments, declares that the resolution by which a per capital tax had been levied for the school fiscal year ending June 30, 2016, for general school purposes in the sum of FIVE (\$5.00) DOLLARS upon each and every person residing in the Penn Cambria School District of the age of eighteen (18) years and over is hereby re-enacted without change for the school fiscal year beginning July 1, 2016 and ending June 30, 2017.

**RE-ENACTMENT ACT 511 TAXES**

**RESOLVED:** That the Board of School Directors of the Penn Cambria School District, Cambria County, Pennsylvania, under and by virtue of the authority vested in it by Act No. 511 of the General Assembly of the Commonwealth of Pennsylvania, approved December 31, 1965, as amended, declares that the resolutions levied for the school year ending June 30, 2016, for general school purposes, are hereby re-enacted without change for the school fiscal year beginning July 1, 2016, and ending June 30, 2017: The Act 511 taxes includes:

- i. Real Estate Transfer Tax (.5%)
- ii. Earned Income Tax (.5%)
- iii. Per Capita Tax (\$5.00)
- iv. Flat Occupation Tax (Gainfully Employed Tax) (\$5.00)
- v. Local Services Tax (formerly Occupation Privilege Tax) (\$5.00)

**AUTHORIZE SCHOOL BUSINESS ADMINISTRATOR TO INVOICE FOR SPECIAL EDUCATION SERVICES**

**RESOLVED:** That the Board of School Directors hereby authorizes the School Business Administrator to prepare invoices and bill school districts for special services provided to special education non-resident students attending Penn Cambria in 2015-2016.

A motion was offered by Miss Pyo, seconded by Mr. Albright, and approved unanimously by voice aye vote, to accept the following resolutions:

**RESOLVED:** That the Board of Directors award a contract in the amount of **\$31,160** to **OTIS Elevator Company**, Pittsburgh, PA, for Elevator Hydraulic Cylinder Replacement and Piping at the Pre-Primary School.

**RESOLVED:** That the Board of Directors award a multi-year contract in the amount of **\$249,000** to **United Data Networks, Inc.**, Altoona, PA, for Infrastructure Upgrades; after funding by e-Rate, net cost to the district will be \$79,471.55.

**SOLICITOR'S REPORT**

*Mr. Ron Repak* informed the board on the House of Representatives passing House Bill 1907 and is sending it to the Senate. The Bill was recommended by PSBA. This Bill removes school districts from the responsibility of having to enforce compulsory attendance laws with regards to charter school students and gives it to the charter schools, which is a significant change. Charter and cyber charter schools must establish an attendance policy that addresses unexcused absences and must report unexcused absences directly to the PA Department of Education annually. Currently, the local school district that pays for the charter school student has to enforce truancy as well. Even though the district is not educating the student, they still have to enforce and take to the magistrate.

**SUPERINTENDENT’S RECOMMENDATIONS**

A motion was offered by Mrs. Guzic, seconded by Mr. Sheehan, and approved unanimously by voice aye vote, to accept the following resolution:

**RESOLVED:** That the Superintendent’s recommendations be approved as follows:

**APPROVE ATHLETIC RESIGNATION**

*Mr. Corey Rickens, Gallitzin, Assistant Wrestling Coach, effective April 26, 2016*

**APPROVE ATHLETIC APPOINTMENT**

*Mr. David James, Jr., Flinton, Volunteer Wrestling Coach, effective immediately*

**APPROVE LEAVE REQUEST**

*Ms. April Wessel, Cresson, First Grade Teacher, Primary School, FMLA/Maternity leave effective on or about August 3, 2016 through October 26, 2016*

**APPROVE RETIREMENT**

*Ms. Patricia Felus, Lilly, Middle School Secretary, after 28 years of service, effective May 31, 2016*

**APPROVE FOLLOWING APPOINTMENTS**

*Mr. John Russian, Lilly, Van Driver (Wilkinson Bus Lines, Inc.)*

*Mr. Samuel Brisini, Ebensburg, Substitute Nurse*

**REMOVE THE FOLLOWING SUBSTITUTES, EFFECTIVE MAY 18, 2016**

*Ms. Heather Bishop, Carrolltown, Substitute Food Service Worker*

*Ms. Lori Ritchey-Fox, Portage, Substitute Food Service Worker*

*Mr. Kenneth Bussard, Ebensburg, Substitute Teacher*

*Ms. Jennifer Felus, Livingston, AL, Substitute Teacher*

*Ms. Julie Koban, Portage, Substitute Teacher*

*Mr. Jesse Kochara, Ashville, Substitute Teacher*

*Mr. Shane McGregor, Ebensburg, IU08 Substitute*

*Ms. Jaime Olbert, Lilly, Substitute Aide/Secretary/Food Service Worker*

*Ms. Mary McCloskey, Gallitzin, Substitute Aide*

**APPROVE CURRICULUM**

Approved the proposed Penn Cambria School District Comprehensive Literacy Plan.

**NEW BUSINESS**

A motion was offered by Mr. Roberts, seconded by Mrs. Claar, and approved unanimously by voice aye vote, to accept the following resolution:

**ATHLETIC DIRECTOR CONTRACT**

**RESOLVED:** That the Board of Directors renew contract for Athletic Director, *Charles Terek*, Cresson, effective July 1, 2016 through June 30, 2021.

A motion was offered by Miss Pyo, seconded by Mr. Krug, and approved unanimously by voice aye vote, to accept the following resolution:

**ADOPTION OF PROPOSED FINAL BUDGET FOR 2016-2017**

**RESOLVED:** That in accordance with Section 687 of the School Laws of Pennsylvania, a Proposed Final Budget for the 2016-2017 fiscal year, beginning July 1, 2016, and ending June 30, 2017, be adopted and advertised and be available for public review at least twenty (20) days prior to final adoption. Copy to be made part of the minutes. (See Addendum “D”)

A motion was offered by Mr. Albright, seconded by Mr. Nileski, and approved unanimously by voice aye vote, to accept the following resolution:

**MILLAGE LEVY FOR 2016-2017 FISCAL YEAR**

**RESOLVED:** The Penn Cambria School District Board of Directors, in Regular Session assembled, that for the purpose of providing revenue for said district for fiscal year beginning July 1, 2016 and ending June 30, 2017, a tax of fifty-four and sixty-three hundredths (54.63) mills or \$5.463 per \$100 of assessed valuation, of all property in said district upon which Cambria County tax is levied and assessed. Properties within the District lying in Blair County shall be taxed at seventy-four and eighty-five hundredths (74.85) mills or \$7.485 per \$100 of assessed valuation. These mill rates are in compliance with Section 24 of the Public School Code 6-672.1 (re-balancing). This resolution adopted this 17th day of May, 2016.

A motion was offered by Mr. Nileski, seconded by Mrs. Claar, and approved unanimously by voice aye vote, to accept the following resolution:

**HOMESTEAD/FARMSTEAD EXCLUSION**

**RESOLVED:** by the Board of Directors of Penn Cambria School District, that homestead and farmstead exclusion real estate tax assessment reductions are authorized for the school year beginning July 1, 2016, under the provisions of the Homestead Property Exclusion Program Act (part of Act 50 of 1998) and the Taxpayer Relief Act (Act 1 of 2006). Complete resolution to be made a part of the minutes. (See Addendum "E")

A motion was offered by Miss Pyo, seconded by Mrs. Claar, and approved unanimously by voice aye vote, to accept the following resolution:

**DESIGNATION OF AGENT RESOLUTION**

**RESOLVED:** That the Board of Directors authorize the Superintendent, on behalf of the School District, to execute all required forms and documents for the purpose of obtaining financial assistance under the Robert T. Stafford Disaster Relief and Emergency Assistance Act for reimbursement of excess costs to the district incurred during Winter Storm Jonas on January 23-24, 2016.

A motion was offered by Mrs. Guzic, seconded by Mr. Krug, and approved unanimously by voice aye vote, to accept the following resolutions:

**GRANTING AN EASEMENT**

**RESOLVED:** That the Board of Directors approve granting an easement with People's Natural Gas, on Penn Cambria Middle School property.

**SWIMMING CO-OP WITH CAMBRIA HEIGHTS**

**RESOLVED:** That the Board of Directors approve a Co-op agreement for girls and boys swimming with Cambria Heights School District to take effect with the 2016-2017 school year. Parents of students participating will be responsible for transportation to Cambria Heights.

**OUT OF STATE FIELD TRIP**

**RESOLVED:** That the Board of Directors approve 8 Penn Cambria Admiral Peary Area Vocational Technical School Cosmetology students to attend a one day hair show in Maryland, May 23, 2016.

A motion was offered by Mr. Roberts, seconded by Mr. Krug, and approved unanimously by voice aye vote, to accept the following resolution:

**SUPERINTENDENT PERFORMANCE STANDARD OBJECTIVES**

**RESOLVED:** That the Board of Directors, having concluded the evaluation cycle, has determined that the Superintendent, pursuant to Act 141 of the Pennsylvania School Code enacted in 2012, has successfully achieved the mutually agreed upon goals in his contract for the 2015-2016 School Year.

**INFORMATION ITEMS**

**Second Reading of Proposed Revised Board Policy**

Policy 210: Use of Medications

**First Reading of Proposed Board Policy**

Policy 626.1: Travel Reimbursement – Federal Programs

Policy 827: Conflict of Interest

**First Reading of Proposed Revised Board Policy**

Policy 626: Federal Fiscal Compliance

Policy 808: Food Services

**HEARING OF VISITORS**

*Mr. Charles Wilkinson*, addressed the Board on parental notification plans.

**ADJOURNMENT**

A motion was offered by Miss Pyo, seconded by Mr. Nileski, and approved unanimously by voice aye vote, to accept the following resolution:

**RESOLVED:** That there being no further business, this meeting is adjourned at 7:45 P.M.