A Regular Meeting of the Penn Cambria School District Board of Education was called to order by George Pyo, President, at 7:00 P.M., Tuesday, June 21, 2016 in the Library of the Penn Cambria High School.

ROLL CALL WAS TAKEN:

MEMBERS PRESENT: 
Mr. Pat Albright  
Mrs. Karen Claar  
Mrs. Jenny Guzic  
Mr. Terry Krug  
Mr. Henry Nileski  
Mr. George Pyo  
Miss Patricia Pyo  
Mr. Justin Roberts

TOTAL: .................. 8

MEMBERS ABSENT: 
Mr. Michael Sheehan

TOTAL: .................. 1

AMONG OTHERS PRESENT:
Mr. William Marshall, Superintendent  
Ms. Sandra Evans, Business Administrator  
Mr. Ron Repak, School Solicitor – Andrews & Beard Law Offices  
Mr. James Abbott, High School Principal  
Mr. Jeff Baird, Principal Grades 7-8  
Mr. Dane Harrold, Principal Grades 3-5  
Mrs. Cynthia Pacifico, Principal Grades PK-2  
Mr. Dave Beck, Facilities Manager  
Mr. Lewis Hale, Network Administrator  
Mrs. Jacquelyn Mento, Recording Secretary  
Mrs. Robin Lappi, PCESPA President  
Ms. Kelly Brown, Altoona Mirror Reporter  
Mr. Josh Byers, Mainliner Reporter  
Mrs. Robin Stasik  
Mrs. Carolee Hajnosz  
Mr. Joshua Hajnosz

Following the Pledge of Allegiance, the following were the items of business and discussion.

SPOTLIGHT ON STUDENT ACHIEVEMENT
Congratulations to the following students for their accomplishments:
Girls Track - Districts: 
800 Run – Emmy Harvey 5th  
High Jump – Lauren Michina 4th (qualified for states) and Kaeli Smith 6th  
Triple Jump – Lauren Michina 1st (qualified for states)  
Javelin – Jadyn Tiracave 1st (qualified for states)
Boys Track – Districts:
  100 – Jake Wyland 2nd (qualified for states) and Nick Hite 5th
  200 – Jake Wyland 5th and Nick Hite 6th
  400 Relay – Kamryn Stoy 1st (qualified for states), Jake Wyland, Nick Hite, and Austin Zupon
  Shot put – Zack Krug 2nd (qualified for states)

Forensics – Nationals:
  Poetry – Melanie Stasik
  Public Forum Debate – Dan Roberts and Alyce Palko
  Extemporaneous – Zach Delaney
  Commentary – Dan Terek
  Humorous Drama – Ian Brumbaugh
  Public Forum Debate – Tyler Lingafelt and Noah Smith
  Duo Drama – Myah Smith and Rob Cox
  Lincoln Douglas Debate – Anthony Podrasky and Bryan Long

ANNOUNCEMENT
Mr. Marshall announced that at the Pennsylvania Literacy Conference held June 21, 2016, Penn Cambria School District received the 2016 Keystone Opportunity Innovation Incentive Award. He emphasized that the award was won by Penn Cambria for sustainability, which is demonstrated by Keystone Opportunity values that will continue today, tomorrow, and beyond. The Pennsylvania Department of Education believed that Penn Cambria was the best in the state at proving that this program will sustain itself. Mr. George Pyo congratulated the staff on their hard work and efforts.

APPROVAL OF MINUTES
A motion was offered by Miss Pyo, seconded by Mr. Albright, and approved unanimously by voice aye vote, to accept the following resolution:

  RESOLVED: That the minutes of the regular meeting held May 17, 2016, be approved as recorded in the copies mailed to the Board prior to this meeting.

PAYMENT OF BILLS
A motion was offered by Mrs. Claar, seconded by Mr. Nileski, and approved unanimously by voice aye vote, to accept the following resolution:

  RESOLVED: That the invoices as mailed to the Board prior to the meeting, and as evaluated and reviewed, reconciled, and recommended for payment by the Business Office be hereby approved for payment. (See Addendum “A”)

TREASURER’S REPORT
A motion was offered by Mr. Roberts, seconded by Mrs. Claar, and approved unanimously by voice aye vote, to accept the following resolution:

  RESOLVED: That the Treasurer’s Report for May 2016, be accepted as mailed to the Board and that a copy be filed with the official records of the School District. (See Addendum “B”)

BUSINESS ADMINISTRATOR’S REPORT
A motion was offered by Miss Pyo, seconded by Mrs. Claar, and approved unanimously by voice aye vote, to accept the following resolutions:
FINANCIAL REPORTS
RESOLVED: That the reports of grants, projects and federal programs and financial reports for the
general fund, capital reserve fund and cafeteria fund be accepted as presented to the Board and that a
copy be filed with the official records of the School District. (See Addendum “C”)

DESIGNATION OF DEPOSITORIES
RESOLVED: That in accordance with Section 621 of the School Laws of Pennsylvania, the following be
designated as depositories for school district funds for the fiscal year July 1, 2016 to June 30, 2017,
collateral to be maintained in accordance with existing laws and regulations.
- 1st Summit Bank, Cresson, PA
- First National Bank, Cresson, PA
- Pennsylvania Local Government Investment Trust, Valley Forge, PA
- Pennsylvania School District Liquid Asset Fund, Lancaster, PA
- State Farm Bank, Bloomington, IL
- U.S. Bank Corporate Trust Services, Pittsburgh, PA

AUTHORIZATION TO INVEST FUNDS
RESOLVED: That the Superintendent or his designee be empowered to invest funds from the
various school district accounts in interest bearing accounts clearly and directly backed by the full
faith and credit of the U.S. government, provided these accounts have funds in excess of those
required to meet current expenses and in compliance with the District Investment Policy.

AUTHORIZATION TO PAY 2015-16 INVOICES AS OF JUNE 30, 2016
RESOLVED: That the Business Office be authorized to pay invoices for the 2015-16 school year
that are received from the date of the regular meeting on June 21, 2016, up to and including June
30, 2016, and also make the necessary budgetary transfers as required in July.

BUDGET TRANSFERS
RESOLVED: That the Board of Directors approve budget transfers under the 2015-16 general fund
budget. (See Addendum “D”)

A motion was offered by Mr. Albright, seconded by Mrs. Guzic, and approved by a roll call vote, to
accept the following resolution:

PACKAGE, UMBRELLA, AND WORKERS’ COMPENSATION INSURANCE
RESOLVED: That the Board of Directors approve the following premiums:
- Package (Property, General Liability, School Leaders E & O, Automobile, etc.) $55,008
- Umbrella $ 7,002
- Workers’ Compensation $88,121

ROLL CALL VOTE:
YES: Mrs. Claar, Mrs. Guzic, Mr. Krug, Mr. Nileski, Miss Pyo, Mr. Albright, Mr. Pyo
ABSTAIN: Mr. Roberts
NO: 0

A motion was offered by Mr. Roberts, seconded by Mr. Nileski, and approved unanimously by voice
aye vote, to accept the following resolutions:

BIDS – COAL, FUEL OIL, DIESEL FUEL & GASOLINE
RESOLVED: That the Board approves the acceptance of the fuel bids as recommended by the
Business Administrator. (See Addendum “E”)

Page 3 of 7
Set School Breakfast/Lunch Prices for 2016-17
RESOLVED: That the school breakfast/lunch/Ala Carte prices for 2016-17 school term be set as follows:
Elementary (Pre K – 4) Breakfast $ 1.30
Elementary (Pre K – 4) Lunch $ 2.00
Secondary (5 – 12) Breakfast $ 1.30
Secondary (5 – 12) Lunch $ 2.10
Reduced Breakfast (Pre K – 12) $ 0.30
Reduced Lunch (Pre K – 12) $ 0.40
Ala Carte Price List (See Addendum “F”)

Solicitor’s Report
Mr. Repak updated the Board of Directors that there will be an update forthcoming to policies 621 and 626 according to PSBA.

Superintendent’s Recommendations
A motion was offered by Mr. Roberts, seconded by Mr. Albright, and approved unanimously by voice aye vote, to accept the following resolution:

RESOLVED: That the Superintendent’s recommendations be approved as follows:

Approve Athletic Resignations
Ms. Kaitlyn Kalwanaski, Loretto, Head Junior High Volleyball Coach, effective June 3, 2016
Ms. Christina Racz, Ashville, Head Junior High Cheerleading Coach, effective May 19, 2016

Approve Athletic Appointments
Ms. Miranda Reed, Ebensburg, Head Junior High Cheerleading Coach, effective immediately *
Mr. James Murphy, Cresson, Volunteer Varsity Boys Basketball Coach, effective immediately *

Approve Appointments with Compensation Per PCEA Contract
Ms. Carolee Hajnosz, Duncansville, Elementary Emotional Support, Special Education Teacher, $44,460, Master’s Step 5, effective with the start of the 2016-2017 school year
Ms. Kaitlin Cawley, Seward, Itinerant Emotional Support, Special Education Teacher, $35,760, Bachelors Step 1, effective with the start of the 2016-2017 school year

Approve Appointments with Wages and Benefits Per PCESPA Contract
Ms. Robin Stasik, Ashville, from Food Service Worker/Secretary to Middle School Secretary, effective June 22, 2016, at $10.10 per hour
Ms. Hope Lassak, Lilly, Aide, Intermediate School, effective with the start of the 2016-2017 school year, at $10.05 per hour *
Ms. Veronica Noll, Loretto, Aide, Primary School, effective with the start of the 2016-2017 school year, at $10.05 per hour

Approve the Following Substitutes
Ms. Kerri Moyer, Johnstown, Substitute Nurse
Ms. Joy Young, Johnstown, Substitute Nurse
Ms. Laura Whiteford, Patton, Substitute Teacher *

* Pending clearances
APPROVE RETIREMENT
Ms. Diana Ludwig, High School Learning Support Teacher, effective January 13, 2017

APPROVE LEAVE REQUEST
Ms. Amy Bistline, Duncansville, School Nurse, FMLA leave effective on or about June 14, 2016 through November 14, 2016

AWARD TENURE
Mr. Franklin Lewis

APPROVE EXTENDED SCHOOL YEAR STAFF
Teachers to be compensated at the extra-duty rate per PCEA contract; Aides at their hourly rate per PCESPA contract

Aides:  Ms. Erin Healy
         Ms. Lynn Lassak
         Ms. Connie McIntosh
         Ms. Susie Thomas
         Ms. Diana Rieg
         Ms. Robin Lappi
         Ms. Becky Venesky
         Ms. Beverly Nadolsky

Nurse: (To be shared with elementary summer school program)  
       Ms. Connie Cretin

Teachers: Ms. Jenna Carland
          Ms. Abby Bono
          Ms. Jessica Cherico
          Ms. Jennifer Snyder
          Mr. Bryan Marra

REMOVE SUBSTITUTES
Kelly Marshall, Substitute Aide
Jessica Bender, Substitute Teacher
Nicole Bradley, Substitute Teacher
Maren Jubas, Substitute Teacher
Zachary Little, Substitute Teacher
Melissa McMullen, Substitute Teacher
Timothy Michrina, Substitute Teacher
Amy Oberholtzer, Substitute Teacher
Sherry Pisarski, Substitute Teacher
Susan Rambeau, Substitute Teacher
Jennifer Terza, Substitute Teacher
Christopher Tromm, Substitute Teacher
Stephanie Tate, IU08 Substitute

RETAIN
Dr. Capriotti and Dr. Oravec as school dentists at $3.50 per exam.

Mainline Medical Associates as school physicians at $8.00 per student physical exam to provide services as requested by the district in accordance with the School Code.
**Authorization of Grant Applications** - Superintendent is authorized to apply for various state and federal grants, including those administered by PDE. The Superintendent is also authorized to sign and file related contracts.

**Establish** the daily substitute teacher rate of $80 for the 2016-2017 school year.

**Approve**
Salary 2-5% increases effective July 1, 2016 for the Network Administrator and Facilities Manager based upon performance evaluation.

Administrative raises of 2-5% per Act 93 personnel and Business Administrator, effective July 1, 2016 per performance based contracts.

Salary increases of $1200 for each of the confidential personnel in Central Office and the Computer Technician, effective July 1, 2016.
(See Addendum “G”)

**New Business**
A motion was offered by Miss Pyo, seconded by Mr. Claar, and approved unanimously by voice aye vote, to accept the following resolution:

**Adoption of Final Budget for 2016-2017**
**Resolved:** That the budget of the Penn Cambria School District of Cambria County, Pennsylvania, in the amount of $24,381,996 is hereby adopted for the fiscal year beginning July 1, 2016, and ending June 30, 2017. The necessary revenue shall be provided from local revenue, including tax resolutions already enacted, and from Federal and State subsidies. Copy of GENERAL FUND BUDGET (PDE-2028) for fiscal year ending June 30, 2017, shall be made part of the minutes. (See Addendum “H”)

A motion was offered by Mrs. Claar, seconded by Mrs. Guzic, and approved unanimously by voice aye vote, to accept the following resolution:

**Appointment of School District Treasurer**
**Resolved:** That in accordance with Section 404 of the School Laws of Pennsylvania, Patricia Pyo be appointed as Treasurer of the Penn Cambria School District for the fiscal year July 1, 2016 to June 30, 2017.

A motion was offered by Mrs. Guzic, seconded by Mr. Nileski, and approved unanimously by voice aye vote, to accept the following resolutions:

**Adoption of New and Revised Policies**
**Resolved:** That the Board of Directors hereby approve the second reading and adoption of the following:
- Policy 210: Use of Medications
- Policy 626: Federal Fiscal Compliance
- Policy 626.1: Travel Reimbursement – Federal Programs
- Policy 808: Food Services
- Policy 827: Conflict of Interest
(See Addendum “I”)
TITLE I PARENT INVOLVEMENT POLICY
RESOLVED: That the Board of Directors hereby approve the attached Federal Programs Parent and Family Engagement Policy Statements for Penn Cambria School District, Penn Cambria Primary School, and Penn Cambria Intermediate School. (See Addendum “J”)

A motion was offered by Mr. Roberts, seconded by Mrs. Claar, and approved unanimously by voice aye vote, to accept the following resolution:

SUPERINTENDENT’S SALARY INCREASE
RESOLVED: That the Board of Education approve a salary increase of 5% effective July 1, 2016, for the Superintendent, based upon performance evaluation.

INFORMATION ITEMS
First reading of revised Board Policy
Policy 920: School Volunteers (See Addendum “K”)

ADMINISTRATOR’S REPORT
Mr. Beck, Facilities Manager, informed the Board of Directors on vehicle replacements, disposal of vehicles, replacement of a hot water heater at the Intermediate School, new fencing for playgrounds, repairs to the stadium track, the current roof construction at the Pre-Primary School, staffing, multiple repairs to kitchen equipment and air conditioning units, and on future replacements and repairs. Mr. Beck also thanked the Board of Directors for their continued support to the maintenance department.

ADJOURNMENT
A motion was offered by Miss Pyo, seconded by Mr. Krug, and approved unanimously by voice aye vote, to accept the following resolution:

RESOLVED: That there being no further business, this meeting is adjourned at 7:28 P.M.