

PENN CAMBRIA SCHOOL DISTRICT

201 6<sup>TH</sup> STREET  
CRESSON, PENNSYLVANIA 16630

BOARD OF EDUCATION

Regular Meeting

June 17, 2014

MEMBERS: Pat Albright, Lawrence Behe, Karen Claar, JoAnn Ivory, Terry Krug, Henry Nileski, George Pyo, Patricia Pyo, Justin Roberts

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A Regular Meeting of the Penn Cambria School District Board of Education was called to order by George Pyo, President, at 7:00 P.M., Tuesday, June 17, 2014 in the Library of the Penn Cambria High School.

ROLL CALL WAS TAKEN:

MEMBERS PRESENT:

- Mr. Pat Albright
- Mr. Larry Behe
- Mrs. Karen Claar
- Mrs. JoAnn Ivory
- Mr. Terry Krug
- Mr. Henry Nileski
- Mr. George Pyo
- Miss Patricia Pyo
- Mr. Justin Roberts

TOTAL . . . . . 9

MEMBERS ABSENT:

TOTAL . . . . . 0

AMONG OTHERS PRESENT:

- Mrs. Mary Beth Whited, Superintendent
- Ms. Sandra Evans, Business Administrator
- Mr. Ron Repak, School Solicitor – Andrews & Beard Law Offices
- Mr. William Marshall, High School Principal
- Mr. Dane Harrold, Assistant High School Principal
- Mr. Jeff Baird, Middle School Principal
- Mr. Dave Beck, Facilities Manager

- Mrs. Kim Beck, Recording Secretary
- Ms. Rachel Vasilko, Reporter – Mainline Newspapers
- Ms. Kelly Cernetich, Reporter – Altoona Mirror
- Mr. Clayton Over, Reporter – Altoona Mirror
- Ms. Robin Lappi, President, PCESPA
- Ms. Shana Casey

Following the Pledge of Allegiance, the following were the items of business and discussion.

**APPROVAL OF MINUTES**

A motion was offered by Miss Pyo, seconded by Mrs. Ivory, and approved unanimously by voice aye vote, to accept the following resolution:

**RESOLVED:** That the minutes of the regular meeting held May 20, 2014, be approved as recorded in the copies mailed to the Board prior to this meeting.

**PAYMENT OF BILLS**

A motion was offered by Mr. Albright, seconded by Mr. Behe, and approved unanimously by voice aye vote, to accept the following resolution:

**RESOLVED:** That the invoices as mailed to the Board prior to the meeting, and as evaluated and reviewed, reconciled, and recommended for payment by the Business Office be hereby approved for payment.(See Addendum “A”)

**TREASURER’S REPORT**

A motion was offered by Mr. Roberts, seconded by Mrs. Claar, and approved unanimously by voice aye vote, to accept the following resolution:

**RESOLVED:** That the Treasurer’s Report for May 2014, be accepted as mailed to the Board and that a copy be filed with the official records of the School District. (See Addendum “B”)

**BUSINESS ADMINISTRATOR’S REPORT**

A motion was offered by Mr. Nileski, seconded by Mrs. Claar, and approved unanimously by voice aye vote, to accept the following resolutions:

**FINANCIAL STATEMENTS**

**RESOLVED:** That the reports of grants, projects and federal programs and financial reports for the general fund, capital reserve fund and cafeteria fund be accepted as presented to the Board and that a copy be filed with the official records of the School District. (See Addendum “C”)

**DESIGNATION OF DEPOSITORIES**

**RESOLVED:** That in accordance with Section 621 of the School Laws of Pennsylvania, the following be designated as depositories for the school district funds for the fiscal year July 1, 2014 to June 30, 2015, collateral to be maintained in accordance with existing laws and regulations.

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<b>Cresson Community Bank, Cresson, PA</b>	<b>Pennsylvania School District Liquid Asset Fund, Wyomissing, PA</b>
<b>First National Bank, Cresson, PA</b>	<b>State Farm Bank, <a href="http://www.statefarm.com">www.statefarm.com</a></b>
<b>1st Summit Bank, Johnstown, PA</b>	<b>U.S. Bank Corporate Trust Services, Pittsburgh, PA</b>
<b>Pennsylvania Local Government Investment Trust, Valley Forge, PA</b>	

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**AUTHORIZATION TO INVEST FUNDS**

**RESOLVED:** That the Superintendent or her designee be empowered to invest funds from the various school district accounts in interest bearing accounts clearly and directly backed by the full faith and credit of the U.S. government, provided these accounts have funds in excess of those required to meet current expenses and in compliance with the District Investment Policy.

**AUTHORIZATION TO PAY 2013-14 INVOICES AS OF JUNE 30, 2014**

**RESOLVED:** That the Business Office be authorized to pay invoices for the 2013-14 school year that are received from the date of the regular meeting on June 17, 2014, up to and including June 30, 2014, and also make the necessary budgetary transfers as required in July.

**MULTI-PERIL INSURANCE, WORKERS' COMPENSATION, AND BOARD LIABILITY**

**RESOLVED:** That the Board of Directors approve the following premiums:

Multi-Peril Insurance	\$ 46,113
Workers' Compensation	\$ 66,272
Board Liability	\$ 12,822
Umbrella	\$ 8,093
Student Accident-Bollinger	\$ 15,029

**VOLUNTARY STUDENT ACCIDENT INSURANCE COVERAGE**

**RESOLVED:** That the Bollinger Insurance Co., administered by Doty & Hench, represented locally by Infinity Insurance Management Service, Altoona, PA, be authorized to provide voluntary Student Accident Insurance Coverage, Primary Basis at a premium of \$30.00 for school-time coverage, and,

**BE IT FURTHER RESOLVED:** That a twenty-four hour coverage option be provided at a premium of \$113.00 and that both the school-time coverage and the twenty-four hour coverage programs will be available for parents to purchase.

**BIDS – COAL, FUEL OIL, DIESEL FUEL & GASOLINE**

**RESOLVED:** That the Board approves the acceptance of the fuel bids as recommended by the Business Administrator. (See Addendum "D")

**SET SCHOOL BREAKFAST/LUNCH PRICES FOR 2014-15**

**RESOLVED:** That the school breakfast/lunch/ Ala Carte prices for 2014-15 school term be set as follows:

Elementary (Pre K – 4) Breakfast	\$ 1.20
Elementary (Pre K – 4) Lunch	\$ 1.90
Secondary (5 – 12) Breakfast	\$ 1.20
Secondary (5 – 12) Lunch	\$ 2.00
Reduced Breakfast (Pre K – 12)	\$ 0.30
Reduced Lunch (Pre K – 12)	\$ 0.40
Ala Carte Price List	(See Addendum "E")

**VISION INSURANCE PROGRAM**

**RESOLVED:** That the Board of School Directors approve an agreement effective July 1, 2014 with Vision Benefits of America to provide vision insurance coverage for all eligible employees. This benefit plan will continue to be administered in compliance with all employment agreements.

**SOLICITOR'S REPORT**

In light of recent lawsuits filed by the ACLU against 3 districts, Mr. Repak advised against adoption of any policy that would discriminate against immigrant families attempting to enroll their children.

**SUPERINTENDENT’S RECOMMENDATIONS**

A motion was offered by Mrs. Ivory, seconded by Miss Pyo, and approved unanimously by aye vote, to accept the following resolution:

**RESOLVED:** That the Superintendent’s recommendations be approved as follows:

**APPROVE RESIGNATION**

*Ms. Marissa Cerully*, Health and Physical Education Teacher, PC High School, effective August 19, 2014 after 4 years of service at Penn Cambria

**ACCEPT RETIREMENTS**

*Ms. Sharon Diehl*, Food Service, effective June 23, 2014 after 25 years of service at Penn Cambria

*Ms. Nancy Hollen*, Special Education Aide, effective the end of the 2013-2014 school year after 17 years of service at Penn Cambria

**APPROVE MATERNITY/PARENTING LEAVE REQUEST**

*Ms. Amanda Walls*, PC Pre-Primary School, to commence on or about September 6, 2014 through December 12, 2014

**APPROVE FOLLOWING APPOINTMENTS**

*Ms. Shana Casey*, [Duncansville], Music Teacher, Bachelor’s Step 3, salary \$38,571 with benefits per PCEA contract, effective 2014-2015 school year

*Ms. Michelle Mardula*, Lilly, Elementary Teacher, Bachelor’s Step 2, salary \$36,671 with benefits per PCEA contract, effective 2014-2015 school year

*Mr. Jaime Hartline*, Lilly, Assistant Coach, Varsity Football, effective 2014-2015 school year. Stipend \$3958 (100% of \$3958 stipend with credit for previous coaching experience), per PCEA contract

*Ms. Christina Garman Racz*, Ashville, Head Coach, Junior High Cheerleading, effective 2014-2015 school year. Stipend \$3370 (100% of \$3370 stipend with credit for previous coaching experience), per PCEA contract

**REMOVE SUBSTITUTES**

*Ms. Francine Burk*, Substitute Food Service/Aide/Secretarial

*Ms. Kelly Marshall*, Substitute Food Service only (Still a substitute Aide)

**APPROVE REVISED CURRICULUM MAP(S)**

Approve completed revised curriculum map for the following course:

High School Physical Education/Health

**APPROVE CURRICULUM OUTLINE AND REALIGNMENT**

Approve completed curriculum outline and realignment for the following content areas:

Grade 3 Math

Grade 4 Math

**RETAIN** *Dr. Capriotti, Dr. Oravec and Dr. Cassisi* as school dentists, \$3.50 per exam.

**RETAIN** *Mainline Medical Associates* as school physicians at \$6.75 per student physical exam to provide services as requested by the district in accordance with the School Code.

**ESTABLISH** the daily substitute teacher rate at \$80 for the 2014-2015 school year.

**AUTHORIZE GRANT APPLICATIONS** - Superintendent is authorized to apply for various state and federal grants, including those administered by PDE, and also is authorized to sign and file related contracts.

**APPROVE**

Salary increases effective July 1, 2014, for the Network Administrator and Facilities Manager, 2-5% based upon performance evaluation.

Salary increases of \$1200 for each of the confidential personnel in Central Office and the Computer Technician, effective July 1, 2014.

Salary increases of 2-5% effective July 1, 2014, for Act 93 personnel, Athletic Director and Business Administrator, per performance based contracts.

(See Addendum "F")

**NEW BUSINESS**

A motion was offered by Mr. Krug, seconded by Mr. Albright, and approved unanimously by voice aye vote, to accept the following resolution:

**ADOPTION OF FINAL BUDGET FOR 2014-2015**

**RESOLVED:** That the budget of the Penn Cambria School District of Cambria County, Pennsylvania, in the amount of \$23,395,529 is hereby adopted for the fiscal year beginning July 1, 2014, and ending June 30, 2015. The necessary revenue shall be provided from local revenue, including tax resolutions already enacted, and from Federal and State subsidies. Copy of GENERAL FUND BUDGET (PDE-2028) for fiscal year ending June 30, 2015, shall be made part of the minutes. (See Addendum "G")

A motion was offered by Mr. Behe, seconded by Mr. Nileski, and approved unanimously by voice aye vote, to accept the following resolution:

**APPOINTMENT OF SCHOOL DISTRICT TREASURER**

**RESOLVED:** That in accordance with Section 404 of the School Laws of Pennsylvania, *Patricia Pyo* be appointed as Treasurer of the Penn Cambria School District for the fiscal year July 1, 2014 to June 30, 2015.

A motion was offered by Mr. Albright, seconded by Mrs. Ivory, and approved unanimously by voice aye vote, to accept the following resolution:

**CUSTODIAL CREW LEADER JOB DESCRIPTION**

**RESOLVED:** That the Board of Directors approve the job description for Custodial Crew Leader as outlined in the PCESPA collective bargaining agreement effective July 1, 2014 through June 30, 2017.

A motion was offered by Mr. Krug, seconded by Mrs. Claar, and approved unanimously by voice aye vote, to accept the following resolution:

**ADOPTION OF NEW POLICIES**

**RESOLVED:** That the Board of Directors hereby approve the third reading and adoption of the following:

Board Policy 215: Promotion/Transfer/Retention

Board Policy 217: Graduation Requirements

Administrative Regulation 217-AR: Graduation Requirements

(See Addendum "H")

A motion was offered by Mr. Krug, seconded by Mr. Nileski, and approved unanimously by voice aye vote, to accept the following resolution:

**TERMINATION OF EMPLOYMENT**

**RESOLVED:** That the Board of Directors, pursuant to Section 514 of the Public School Code, take action to terminate the employment of Ms. Jennifer Sklodowski, Secretary, from her support staff position, effective June 18, 2014. The Superintendent is hereby authorized and directed to sign any necessary documents to effectuate the same.

A motion was offered by Miss Pyo, seconded by Mr. Behe, and approved unanimously by voice aye vote, to accept the following resolution:

**JULY MEETING**

**RESOLVED:** That the Board of Directors schedule a School Board Meeting on July 22, 2014 with a regular meeting for general purposes at 7:00 P.M. preceded by Committee of the Whole Meeting at 6:30 P.M. in the Library of the Penn Cambria High School.

A motion was offered by Mr. Roberts, seconded by Mrs. Claar, and approved unanimously by voice aye vote, to accept the following resolution:

**RESOLVED:** That the Board of Education approves the Superintendent's salary increase of 4% effective July 1, 2014.

**INFORMATION ITEMS**

First reading of proposed Board Policy

Policy 123.1: Concussion Management  
(See Addendum "I")

**ADJOURNMENT**

A motion was offered by Mr. Roberts, seconded by Mr. Nileski, and approved unanimously by voice aye vote, to accept the following resolution:

**RESOLVED:** That there being no further business, this meeting is adjourned at 7:25 p.m.