

PENN CAMBRIA SCHOOL DISTRICT  
201 6<sup>TH</sup> STREET  
CRESSON, PENNSYLVANIA 16630

BOARD OF EDUCATION

Regular Meeting

June 18, 2013

MEMBERS: Pat Albright, Lawrence Behe, Karen Claar, JoAnn Ivory, Terry Krug, Henry Nileski, George Pyo, Patricia Pyo, Justin Roberts

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A Regular Meeting of the Penn Cambria School District Board of Education was called to order by George Pyo, President, at 7:00 P.M., Tuesday, June 18, 2013 in the Library of the Penn Cambria High School.

ROLL CALL WAS TAKEN:

MEMBERS PRESENT:

- Mr. Pat Albright
- Mr. Larry Behe
- Mrs. Karen Claar
- Mrs. JoAnn Ivory
- Mr. Terry Krug
- Mr. Henry Nileski
- Mr. George Pyo
- Miss Patricia Pyo
- Mr. Justin Roberts

TOTAL..... 9

MEMBERS ABSENT:

TOTAL..... 0

AMONG OTHERS PRESENT:

- Mrs. Mary Beth Whited, Superintendent
- Ms. Sandra Evans, Business Administrator
- Mr. Ron Repak, School Solicitor – Andrews & Beard Law Offices
- Mrs. Jeanette Black, Director of Curriculum & Instruction
- Mrs. Carrie Conrad, Special Education Director
- Mrs. Cindy Pacifico, Elementary Schools Principal
- Mr. Dave Beck, Facilities Manager
- Mrs. Kim Beck, Recording Secretary

- Mr. Justin Eger, Reporter – Mainline Newspapers
- Ms. Robin Lappi, President, PCESPA
- Mrs. Deb Baker, President, PCEA
- Mr. Michael Jones
- Ms. Bethany Jones
- Mr. Franklin Lewis
- Ms. Bethany Lewis
- Ms. Megan Frederick
- Mr. Devon Glessner, Student
- Ms. Terri Linko, Parent

Following the Pledge of Allegiance, the following were the items of business and discussion.

**APPROVAL OF MINUTES**

A motion was offered by Miss Pyo, seconded by Mr. Krug, and approved unanimously by voice aye vote, to accept the following resolution:

**RESOLVED:** That the minutes of the regular meeting held May 21, 2013, be approved as recorded in the copies mailed to the Board prior to this meeting.

**PAYMENT OF BILLS**

A motion was offered by Mrs. Ivory, seconded by Mr. Albright, and approved unanimously by voice aye vote, to accept the following resolution:

**RESOLVED:** That the invoices as mailed to the Board prior to the meeting, and as evaluated and reviewed, reconciled, and recommended for payment by the Business Office be hereby approved for payment.(See Addendum “A”)

**TREASURER’S REPORT**

A motion was offered by Mr. Roberts, seconded by Mr. Nileski, and approved unanimously by voice aye vote, to accept the following resolution:

**RESOLVED:** That the Treasurer’s Report for May 2013, be accepted as mailed to the Board and that a copy be filed with the official records of the School District.(See Addendum “B”)

**BUSINESS ADMINISTRATOR’S REPORT**

A motion was offered by Mr. Roberts, seconded by Mrs. Claar, and approved unanimously by voice aye vote, to accept the following resolutions:

**FINANCIAL STATEMENTS**

**RESOLVED:** That the reports of grants, projects and federal programs and current budget reports for the general fund, capital reserve fund and cafeteria fund be accepted as presented to the Board and that a copy be filed with the official records of the School District. (See Addendum “C”)

**DESIGNATION OF DEPOSITORIES**

**RESOLVED:** That in accordance with Section 621 of the School Laws of Pennsylvania, the following be designated as depositories for the school district funds for the fiscal year July 1, 2013 to June 30, 2014, collateral to be maintained in accordance with existing laws and regulations.

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|   |  |
|---|--|
| <b>Cresson Community Bank,<br/>Cresson, PA</b>                                  | <b>Pennsylvania School District Liquid Asset<br/>Fund, Wyomissing, PA</b>        |
| <b>First National Bank,<br/>Cresson, PA</b>                                     | <b>State Farm Bank, <a href="http://www.statefarm.com">www.statefarm.com</a></b> |
| <b>1st Summit Bank,<br/>Johnstown, PA</b>                                       | <b>U.S. Bank Corporate Trust Services,<br/>Pittsburgh, PA</b>                    |
| <b>Pennsylvania Local<br/>Government Investment<br/>Trust, Valley Forge, PA</b> |  |

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**AUTHORIZATION TO INVEST FUNDS**

**RESOLVED:** That the Superintendent or her designee be empowered to invest funds from the various school district accounts in interest bearing accounts clearly and directly backed by the full faith and credit of the U.S. government, provided these accounts have funds in excess of those required to meet current expenses and in compliance with the District Investment Policy.

**AUTHORIZATION TO PAY 2012-13 INVOICES AS OF JUNE 30, 2013**

**RESOLVED:** That the Business Office be authorized to pay invoices for the 2012-13 school year that are received from the date of the regular meeting on June 18, 2013, up to and including June 30, 2013, and also make the necessary budgetary transfers as required in July.

**MULTI-PERIL INSURANCE, WORKERS' COMPENSATION, AND BOARD LIABILITY**

**RESOLVED:** That the Board of Directors approve the following premiums:

|                            |           |
|----------------------------|-----------|
| Multi-Peril Insurance      | \$ 44,097 |
| Workers' Compensation      | \$ 69,910 |
| Board Liability            | \$ 11,788 |
| Umbrella                   | \$ 7,843  |
| Student Accident-Bollinger | \$ 14,662 |

**VOLUNTARY STUDENT ACCIDENT INSURANCE COVERAGE**

**RESOLVED:** That the Bollinger Insurance Co., administered by Doty & Hench, represented locally by Infinity Insurance Management Service, Altoona, PA, be authorized to provide voluntary Student Accident Insurance Coverage, Primary Basis at a premium of \$30.00 for school-time coverage, and,

**BE IT FURTHER RESOLVED:** That a twenty-four hour coverage option be provided at a premium of \$113.00 and that both the school-time coverage and the twenty-four hour coverage programs will be available for parents to purchase.

**BIDS – COAL, FUEL OIL, DIESEL FUEL & GASOLINE**

**RESOLVED:** That the Board approves the acceptance of the fuel bids as recommended by the Business Administrator. (See Addendum "D")

**SET SCHOOL BREAKFAST/LUNCH PRICES FOR 2013-14**

**RESOLVED:** That the school breakfast/lunch/ Ala Carte prices for 2013-14 school term be set as follows:

|                                  |                    |
|----------------------------------|--------------------|
| Elementary (Pre K – 4) Breakfast | \$ 1.10            |
| Elementary (Pre K – 4) Lunch     | \$ 1.80            |
| Secondary (5 – 12) Breakfast     | \$ 1.10            |
| Secondary (5 – 12) Lunch         | \$ 1.90            |
| Reduced Breakfast (Pre K – 12)   | \$ 0.30            |
| Reduced Lunch (Pre K – 12)       | \$ 0.40            |
| Ala Carte Price List             | (See Addendum "E") |

**SOLICITOR'S REPORT**

Mr. Repak updated the Board on the Current Case Laws.

**SUPERINTENDENT'S RECOMMENDATIONS**

A motion was offered by Mr. Roberts, seconded by Mr. Krug, and approved unanimously by aye vote, to accept the following resolution:

**RESOLVED:** That the Superintendent's recommendations be approved as follows:

**APPROVE RESIGNATIONS**

*Mr. Jason Grassi*, Assistant Coach, Baseball, effective immediately

*Ms. Stephanie Rossman*, Assistant Yearbook Advisor, effective 2013-2014 school year

**APPROVE FOLLOWING APPOINTMENTS**

*Mr. Franklin Lewis IV*, Youngwood, Secondary Social Studies Teacher, \$33,424, Bachelor's Step 1, per PCEA contract, effective 2013-2014 school year

*Mr. Michael Jones*, Sankertown, Elementary Teacher, \$48,624, Masters Step 8, per PCEA contract, effective 2013-2014 school year

*Ms. Meghan Frederick*, Altoona, Special Education Teacher, \$35,324, Bachelor's Step 2, per PCEA contract, effective 2013-2014 school year

*Ms. Rita Kalwasinski*, Portage, Custodian, wages and benefits per PCESPA contract

*Mr. Scott Bupp*, Cresson, Custodian, wages and benefits per PCESPA contract

*Mr. Tony Tomaselli*, Cresson, Head Coach, Boys Track, stipend \$3958 (100% of \$3958 stipend with credit for previous coaching experience), per PCEA contract

*Mr. Sean Davison*, Lilly, Assistant Coach, Boys Track, stipend \$1689.80 (70% of \$2414 stipend for first year coach), per PCEA contract

*Ms. Susan Rambeau*, Loretto, Varsity Cheerleading Advisor, stipend \$2770.60 (70% of \$3958 stipend for first year coach), per PCEA contract

*Mr. Tony Tomaselli*, Cresson, Head Coach, Junior High Boys Basketball, stipend \$3370 (100% of \$3370 stipend with credit for previous coaching experience), per PCEA contract

*Mr. Jordan Alsop*, Penn Run, Assistant Coach, Junior High Boys Basketball, stipend \$2158 (100% of \$2158 stipend with credit for previous coaching experience), per PCEA contract

*Mr. Keith Saleme*, Cresson, Head Coach, Junior High Girls Basketball, stipend \$2359 (70% of \$3370 stipend for first year coach), per PCEA contract

*Mr. John Bianconi, Jr.*, Ashville, Head Coach, Junior High Football, 7<sup>th</sup> Grade Team, stipend \$3370 (100% of \$3370 stipend with credit for previous coaching experience), per PCEA contract

*Mr. Chris DeGol*, Gallitzin, Volunteer Coach, 7<sup>th</sup> Grade Football

*Mr. Gerald Piddington*, Lilly, Volunteer Coach, Track

*Mr. Kyle Gossard*, Portage, Assistant Marching Band Director, \$1794 per PCEA contract

*Ms. Coreen Zaffuto*, Lilly, Majorette/Colorguard Advisor, \$1995 per PCEA contract

*Mr. Robert Speicher*, Ashville, Scholastic Quiz Advisor, \$1170 per PCEA contract

**APPROVE SUBSTITUTE SUPPORT STAFF**

*Ms. Dianne Lee*, Loretto, Substitute Food Service

**RETAIN** *Dr. Capriotti and Dr. Oravec* as school dentists, \$3.50 per exam.

**RETAIN** *Mainline Medical Associates* as school physicians at \$6.75 per student physical exam to provide services as requested by the district in accordance with the School Code.

**ESTABLISH** the daily substitute teacher rate at \$80 for the 2013-2014 school year.

**AUTHORIZE GRANT APPLICATIONS** - Superintendent is authorized to apply for various state and federal grants, including those administered by PDE, and also is authorized to sign and file related contracts.

**APPROVE**

Salary increases effective July 1, 2013, for the Network Administrator and Facilities Manager, 2-5% based upon performance evaluation.

Salary increases of \$1200 for each of the confidential personnel in Central Office and the Computer Technician, effective July 1, 2013.

Salary increases of 2-5% effective July 1, 2013, for Act 93 personnel and Business Administrator, per performance based contracts.

(See Addendum "F")

**NEW BUSINESS**

A motion was offered by Mrs. Claar, seconded by Mr. Behe, and approved unanimously by voice aye vote, to accept the following resolution:

**ADOPTION OF FINAL BUDGET FOR 2013-2014**

**RESOLVED:** That the budget of the Penn Cambria School District of Cambria County, Pennsylvania, in the amount of \$22,470,250 is hereby adopted for the fiscal year beginning July 1, 2013, and ending June 30, 2014. The necessary revenue shall be provided from local revenue, including tax resolutions already enacted, and from Federal and State subsidies. Copy of GENERAL FUND BUDGET (PDE-2028) for fiscal year ending June 30, 2014, shall be made part of the minutes. (See Addendum "I")

A motion was offered by Mr. Albright, seconded by Mr. Roberts, and approved unanimously by voice aye vote, to accept the following resolution:

**APPOINTMENT OF SCHOOL DISTRICT TREASURER**

**RESOLVED:** That in accordance with Section 404 of the School Laws of Pennsylvania, *Patricia Pyo* be appointed as Treasurer of the Penn Cambria School District for the fiscal year July 1, 2013 to June 30, 2014.

A motion was offered by Mr. Behe, seconded by Mr. Nileski, and approved unanimously by voice aye vote, to accept the following resolution:

**APPOINTMENT OF SCHOOL DISTRICT SECRETARY**

**RESOLVED:** That in accordance with Section 404 of the School Laws of Pennsylvania, *Karen S. Claar* be appointed as Secretary of the Penn Cambria School district for the fiscal years beginning July 1, 2013 to June 30, 2017.

A motion was offered by Mr. Roberts, seconded by Mrs. Ivory, and approved unanimously by voice aye vote, to accept the following resolution:

**MEMORANDUM OF UNDERSTANDING WITH THE PENN CAMBRIA EDUCATIONAL SUPPORT PERSONNEL ASSOCIATION (PCESPA)**

**RESOLVED:** To approve the agreement between Penn Cambria School District and the Penn Cambria Education Support Personnel Association regarding conversion of annualized wages to bi-weekly wages for all new 12 month support staff employees. The Superintendent is hereby authorized and directed to sign any necessary documents to effectuate the same, and to offer such irrevocable option for current employees, which must be exercised by June 28, 2013.  
(See Addendum "G")

A motion was offered by Mr. Krug, seconded by Miss Pyo, and approved unanimously by voice aye vote, to accept the following resolution:

**PURCHASE OF STADIUM SCOREBOARD**

**RESOLVED:** That the Board of Directors approve the purchase of a stadium scoreboard from Institutional Specialties, Inc in the amount of 57,750.00, pricing in accordance with COSTARS.  
(See Addendum "H")

A motion was offered by Mr. Krug, seconded by Mrs. Claar, and approved unanimously by voice aye vote, to accept the following resolution:

**TERMINATION OF EMPLOYMENT**

**RESOLVED:** That the Board of Directors, pursuant to Section 514 of the Public School Code, take action to terminate the employment of Mr. Jeff Eckenrode, Custodian, from his support staff position, effective June 5, 2013. The Superintendent is hereby authorized and directed to sign any necessary documents to effectuate the same.

A motion was offered by Miss Pyo, seconded by Mr. Albright, and approved unanimously by voice aye vote, to accept the following resolution:

**JULY MEETING**

**RESOLVED:** That the Board of Directors schedule a School Board Meeting on July 30, 2013 with a regular meeting for general purposes at 7:00 P.M. preceded by Committee of the Whole Meeting at 6:00 P.M. in the Library of the Penn Cambria High School.

**ADMINISTRATORS REPORT**

Mrs. Jeanette Black, Director of Curriculum and Instruction, provided an update on the change to the School Wide Title I Program at Penn Cambria Primary and Penn Cambria Intermediate Schools.

**HEARING OF VISITORS**

Mr. Pyo recognized Devon Glessner for attending the meeting. Devon was required to attend and witness a public meeting of some government format to fulfill his requirements for his Scouting Program. Penn Cambria School District congratulates Devon for this accomplishment.

**ADJOURNMENT**

A motion was offered by Mr. Krug, seconded by Mr. Behe, and approved unanimously by voice aye vote, to accept the following resolution:

**RESOLVED:** That there being no further business, this meeting is adjourned at 7:34 p.m.