A Regular Meeting of the Penn Cambria School District Board of Education was called to order by George Pyo, President, at 7:00 P.M., Tuesday, January 15, 2013 in the Library of the Penn Cambria High School.

ROLL CALL WAS TAKEN:

MEMBERS PRESENT:  Mr. Pat Albright  
Mr. Larry Behe  
Mrs. Karen Claar  
Mr. Henry Nileski  
Mr. George Pyo  
Miss Patricia Pyo  
Mr. Justin Roberts

TOTAL . . . . . . . . . . . . . . . . 7

MEMBERS ABSENT:  
Mr. Terry Krug  
Mrs. JoAnn Ivory

TOTAL . . . . . . . . . . . . . . . . 2

AMONG OTHERS PRESENT:  
Mrs. Mary Beth Whited, Superintendent  
Ms. Sandra Evans, Business Administrator  
Ms. Emily Bristol, School Solicitor– Andrews & Beard Law Offices  
Mrs. Jeanette Black, Director of Curriculum & Instruction  
Mr. Dave Beck, Facilities Manager  
Mr. William Marshall, High School Principal  
Mr. Dane Harrold, Assistant High School Principal  
Mrs. Cindy Pacifico, Elementary Schools Principal  
Mr. Jeff Baird, Middle School Principal  
Mrs. Carrie Conrad, Special Education Director  
Mr. Lewis Hale, Network Administrator  
Mrs. Christen Perrone, Food Service Director  
Mr. Joe Geisweidt, Nutrition, Inc  
Mrs. Kim Beck, Recording Secretary  
Mr. Justin Eger, Reporter – Mainline Newspapers  
Mrs. Robin Lappi, President, PCESPA  
Ms. Kimberly Sanders, Student  
Mr. Calvin Venesky, Student  
Ms. Lex Dignan, Student  
Ms. Shawna Ramsey, Student  
Mr. James Mardula, Student  
Mr. Gene Pietrowski, Student  
Mr. Mike Szpala, Student  
Mr. Todd Proudfit, Parent  
Mr. James Green, Parent  
Ms. Toni Green, Parent

Following the Pledge of Allegiance, the following were the items of business and discussion
SPOTLIGHT ON STUDENT ACHIEVEMENT

PC students qualifying for PMEA District Band

* Monica Lee, Piccolo 2 – second overall in District 6*
* Shawna Ramsey, Piccolo 1 – first overall in District 6*
* Courtney Ruckinger, Trumpet
*( Monica and Shawna qualified on both Flute and Piccolo)*

PC students named to All-State teams

* Taylor Freeman and Tori Shingler, Class AA Volleyball*
* Mack Behe, Class AA Football*

Keystone Achievement Awards, recognizing achievement of AYP for two consecutive years, were received for Penn Cambria Primary and Middle Schools. The awards were presented to the principals and will be displayed in the buildings.

In honor of Board Appreciation Month, Mrs. Whited expressed her appreciation for the dedication of the Board of Directors.

APPROVAL OF MINUTES

A motion was offered by Miss Pyo, seconded by Mrs. Claar, and approved unanimously by voice aye vote, to accept the following resolution:

RESOLVED: That the minutes of the regular meeting held December 4, 2012, be approved as recorded in the copies mailed to the Board prior to this meeting.

PAYMENT OF BILLS

A motion was offered by Mr. Albright, seconded by Mr. Behe, and approved unanimously by voice aye vote, to accept the following resolution:

RESOLVED: That the invoices as mailed to the Board prior to the meeting, and as evaluated and reviewed, reconciled, and recommended for payment by the Business Office be hereby approved for payment. (See Addendum “A”)

TREASURER’S REPORT

A motion was offered by Mr. Roberts, seconded by Mr. Nileski, and approved unanimously by voice aye vote, to accept the following resolution:

RESOLVED: That the Treasurer’s Reports for November and December, 2012, be accepted as mailed to the Board and that a copy be filed with the official records of the School District. (See Addendum “B”)

BUSINESS ADMINISTRATOR’S REPORT

A motion was offered by Mrs. Claar, seconded by Mr. Roberts, and approved unanimously by voice aye vote, to accept the following resolutions:

FINANCIAL STATEMENTS

RESOLVED: That the reports of grants, projects and federal programs and current budget reports for the general fund, capital reserve fund and cafeteria fund be accepted as presented to the Board and that a copy be filed with the official records of the School District. (See Addendum “C”)

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**REVISION TO TAX WORKBOOKS**

**RESOLVED:** That the Board of Education authorizes the payment to local tax collectors of $1.00 (one dollar) for each addition, deletion or address change to the tax workbooks. The district will provide guidelines for this compensation to the local tax collectors at the time new tax workbooks are distributed. The district’s Business Administrator will validate all changes prior to payment.

**ANNUAL DONATIONS**

**RESOLVED:** That the Board of Education authorizes the Business Administrator to continue past practice of making donations to local fire companies and libraries.

**LOCAL AUDIT REPORT**

**RESOLVED:** That the Board of Directors hereby accept the Auditor’s Reporting Package for the fiscal year ended June 30, 2012 and Real Estate Tax Collector Audit Report for the period ended January 15, 2012, as prepared and presented by Wessel & Company.

**SOLICITOR’S REPORT**

Ms. Bristol updated the Board on the Governor’s budget.

**SUPERINTENDENT’S RECOMMENDATIONS**

A motion was offered by Mr. Albright, seconded by Mr. Nileski, and approved unanimously by voice aye vote, to accept the following resolution:

**RESOLVED:** That the Superintendent’s recommendations be approved as follows:

**APPROVE THE FOLLOWING PERSONNEL ACTIONS**

**APPROVE LETTER OF INTENT TO RETIRE**

*Ms. Joan Casale*, Art, at the end of the current school year, with 25.8 years of service

*Mr. Tim Whited*, Social Studies, at the end of the current school year, with 26.7 years of service

*Ms. Deborah Leberfinger*, Elementary, at the end of the current school year, with 34.78 years of service

*Ms. Karen Jones*, Gifted Education, at the end of the current school year, with 32.92 years of service

**ACCEPT FOLLOWING RESIGNATION**

*Ms. Cheri Heiss*, Food Service, effective December 21, 2012

**APPROVE LEAVE REQUESTS**

*Ms. Loretta McCoy*, intermittent FMLA, up to 12 weeks inclusive of available paid leave options, effective 12/12/2012

*Ms. April Gergely*, 6-8 weeks maternity leave inclusive of paid leave options, effective on or before February 9, 2013

*Ms. Amanda Mullen*, extension of maternity leave retroactive from Tuesday, November 27 through Friday, December 17, 2012

**APPROVE APPOINTMENTS**

*Ms. Janice Cox*, Food Service, from 3.0 hour position at PC Middle School to 4.75 hour position at PC Pre-Primary School, effective January 16, 2013
APPROVE LONG-TERM SUBSTITUTE FOR MATERNITY/PARENTING LEAVE
Mr. Jason Zaffuto, Ebensburg, Long Term Substitute for Ms. Gergely’s maternity leave, effective on or about February 9, 2013

APPROVE SUBSTITUTE TEACHER
Ms. Kourie Ofcansky, Greensburg, Special Education N-12/Elementary K-6

REMOVE THE FOLLOWING SUBSTITUTES
Mr. Bret Berkheimer, Substitute Teacher
Ms. Nicole Brooks, Substitute Teacher
Ms. Kristyn Dudinack, Substitute Teacher
Ms. Kristine Durbin, Substitute Teacher
Ms. Katlyn Durica, Substitute Teacher
Ms. Danielle Eckert, Substitute Teacher
Ms. Amanda Grice, Substitute Teacher
Ms. Julie Hoover, Substitute Teacher
Ms. Lauren Lender, Substitute Teacher
Mr. Ethan Maneval, Substitute Teacher
Mr. Kyle Nale, Substitute Teacher
Mr. William Noyle, Substitute Teacher
Ms. Stephanie Sharp, Substitute Teacher
Ms. Emily Stephens, Substitute Teacher

APPROVE ADDITIONAL SUBSTITUTE SUPPORT STAFF
Ms. Karen Konwinsky, Cresson, Food Service
Ms. Robin Lee, Lilly, Food Service
Ms. Annette Smychynsky, Lilly, Food Service
Ms. Georgeann Spade, Ebensburg, Food Service/Aide

APPROVE REVISED CURRICULUM MAP(S)
Physical Education – all grade levels

NEW BUSINESS
A motion was offered by Miss Pyo, seconded by Mrs. Claar, and approved unanimously by voice aye vote, to accept the following resolution:

POLICY UPDATES
RESOLVED: That the Board approve the following updated policy:
Policy 331-AR Job Related Expenses

A motion was offered by Mr. Behe, seconded by Mr. Nileski, and approved unanimously by voice aye vote, to accept the following resolution:

GRANT AUTHORIZATION
RESOLVED: That the Superintendent is authorized to apply for grants, including state, federal and private foundations, to sign for the Directors citing this resolution; and when successful, to submit required contracts.

A motion was offered by Mr. Nileski, seconded by Mrs. Claar, and approved unanimously by voice aye vote, to accept the following resolution:

LHAC PARTICIPATION
RESOLVED: That the Board approve the letter of commitment for continued participation in the LHAC for the 2013 through 2017 school years.
EXECUTIVE SESSION
The Board adjourned to Executive Session at 7:20 P.M. They returned to the Regular Session at 7:46 P.M. A motion was offered by Mrs. Claar, seconded by Mr. Nileski, to approve Mr. Dane Harrold as interim Athletic Director at $100 per day, until such time as the position is permanently filled.

ADMINISTRATORS REPORT
Mr. Lewis Hale, Network Administrator updated the Board on district technology.

Ms. Christen Perrone, Food Service Director presented an update on cafeteria events.

ADJOURNMENT
A motion was offered by Mrs. Claar, seconded by Miss. Pyo, and approved unanimously by voice aye vote, to accept the following resolution:

RESOLVED: That there being no further business, this meeting is adjourned at 7:59 P.M.