A Regular Meeting of the Penn Cambria School District Board of Education was called to order by George Pyo, President, at 7:01 P.M., Tuesday, August 19, 2014 in the Library of the Penn Cambria High School.

ROLL CALL WAS TAKEN:

MEMBERS PRESENT: Mr. Pat Albright
Mr. Larry Behe
Mrs. Karen Claar
Mr. Terry Krug
Mr. Henry Nileski
Mr. George Pyo
Miss Patricia Pyo
Mr. Justin Roberts
TOTAL ....................... 8

MEMBERS ABSENT: Mrs. JoAnn Ivory
TOTAL ....................... 1

AMONG OTHERS PRESENT: Mr. Jeff Baird, Middle School Principal
Mrs. Mary Beth Whited, Superintendent
Ms. Sandra Evans, Business Administrator
Mr. Ron Repak, School Solicitor – Andrews & Beard Law Offices
Mrs. Jeanette Black, Director of Curriculum & Instruction
Mrs. Carrie Conrad, Special Education Director
Mr. William Marshall, High School Principal
Mr. Dane Harrold, Assistant High School Principal

Mrs. Cindy Pacifico, Elementary Schools Principal
Mr. Dave Beck, Facilities Manager
Mrs. Kim Beck, Recording Secretary
Mr. Rachel Vasilko, Reporter – Mainline Newspapers
Mrs. Robin Lappi, PCESPA President
Ms. Deb Baker, PCEA President

Following the Pledge of Allegiance, the following were the items of business and discussion.
APPREVAL OF MINUTES
A motion was offered by Miss Pyo, seconded by Mr. Krug, and approved unanimously by voice aye vote, to accept the following resolution:

RESOLVED: That the minutes of the regular meeting held July 22, 2014, be approved as recorded in the copies mailed to the Board prior to this meeting.

PAYMENT OF BILLS
A motion was offered by Mrs. Claar, seconded by Mr. Behe, and approved unanimously by voice aye vote, to accept the following resolution:

RESOLVED: That the invoices as mailed to the Board prior to the meeting, and as evaluated and reviewed, reconciled, and recommended for payment by the Business Office be hereby approved for payment. (See Addendum “A”)

TREASURER’S REPORT
A motion was offered by Mr. Albright, seconded by Mr. Roberts, and approved unanimously by voice aye vote, to accept the following resolution:

RESOLVED: That the Treasurer’s Reports for June and July, 2014, be accepted as mailed to the Board and that a copy be filed with the official records of the School District. (See Addendum “B”)

BUSINESS ADMINISTRATOR’S REPORT
A motion was offered by Mr. Krug, seconded by Mr. Roberts, and approved unanimously by voice aye vote, to accept the following resolutions:

CAFETERIA UNIFORMS
RESOLVED: That the Board award a contract to New Look Uniform Shop, Inc., for the purchase of uniforms for Cafeteria Staff for the 2014-2015 school year.

NON-PUBLIC SATELLITE FOOD SERVICE
RESOLVED: That the Directors approve agreements to provide school lunches to Children’s Express Day Care and The Little Red Schoolhouse for the 2014-2015 school term in accordance with the guidelines established by the National School Lunch Program and PDE.

FINAL STATEMENT WITH TAX COLLECTORS
RESOLVED: That the Board of School Directors, pending the final audit, concur in the settlement with tax collectors for the 2013 school duplicate in accordance with the TAX COLLECTION SETTLEMENT FOR 2013-14 DUPLICATE REPORTS, a copy of which shall be made a part of the school district’s official files.

FINAL STATEMENT WITH TAX COLLECTORS’ ANNUAL EXONERATION REPORTS
RESOLVED: That the annual exoneration reports of the tax collectors, submitted for the 2013-14 school year, be accepted; settlement with the collectors pending checking of records in the Business Office and approval of the school district auditor.

SOLICITOR’S REPORT
Mr. Repak updated the board on the current school law issues.

SUPERINTENDENT’S RECOMMENDATIONS
A motion was offered by Miss Pyo, seconded by Mrs. Claar, and approved unanimously by aye vote, to accept the following resolution:

RESOLVED: That the Superintendent’s recommendations be approved as follows:
ACCEPT RESIGNATIONS
Ms. Caitlin Sowers, Art Teacher, PC High School, retroactive to July 23, 2014
Ms. Caitlin Sowers, Assistant Cross Country Coach, retroactive to July 23, 2014
Ms. Carol Luther, Special Education Aide, retroactive to July 15, 2014
Ms. Amanda Wheeler, Assistant Varsity Cheerleading Advisor, effective immediately

APPROVE MATERNITY/PARENTING LEAVE REQUESTS
Ms. Stacey Brawley, Elementary Teacher, effective on or about August 22, 2014 through the last day of the 2014-2015 school year
Ms. Rita Kalwasinski, Custodian, FMLA, up to 12 weeks inclusive of available paid leave options, effective on or about October 13, 2014

APPROVE LONG-TERM SUBSTITUTES FOR MATERNITY/PARENTING LEAVES
Ms. Kirstie Semanchik, Portage, Instructional I Elementary, at PC Primary for Ms. Stacey Brawley, effective on or about August 22, 2014 through the last day of the 2014-2015 school year, wages and benefits per PCSD Administrative Regulation 305-AR.
Ms. Maren Jubas, Duncansville, Instructional I Elementary, at PC Pre-Primary School for Ms. Amanda Walls, effective on or about September 6, 2014 through December 12, 2014, compensation per PCSD Administrative Regulation 305-AR.

APPROVE FOLLOWING APPOINTMENTS
Ms. Anne H. Ciaverella, Osterburg, Art Teacher, Bachelor’s Step 1, salary $34,771 with benefits per PCEA contract, effective with the start of the 2014-2015 school year
Ms. Paula Bollman, Cresson, from substitute to 3 hour Food Service Worker position at PCHS, effective with the start of the 2014-2015 school year, wages per PCESPA contract
Ms. Annette Smychynsky, Lilly, transfer per bid meeting, from Part-Time Food Service Worker to Full-Time school year Special Education Aide at PC Middle, with benefits per PCESPA contract
Ms. Dana Claar, Lilly, transfer per bid meeting, from Part-Time Food Service Worker to Full-Time school year Special Education Aide at PC Middle, with benefits per PCESPA contract
Ms. Amanda Marino, 5th and 6th Grade Reading Competition Advisor, stipend $1170 per PCEA contract
Ms. Megan Frederick, 7th and 8th Grade Reading Competition Advisor, stipend $1170 per PCEA contract
Ms. Shana Casey, Assistant Marching Band Director, stipend $1794 per PCEA contract
Ms. Shana Casey, Chorus Director, stipend $1731 per PCEA contract
Ms. Jackie Claar, Middle School Student Council Co-Advisor, stipend $757.50 (stipend of $1515 shared equally with Ms. Beth Mento, currently approved Co-Advisor, splitting stipend by mutual consent) per PCEA contract
Ms. Kristin Talko, Assistant Coach, Cross Country, effective immediately, stipend $2414 per PCEA contract (100% of stipend with credit for previous coaching experience)
Ms. Jackie Claar, Volunteer Assistant Coach, Golf, effective immediately

Ms. Lois Smith, Lilly, Volunteer Coach, Cross Country, effective immediately (pending required clearances)

Mr. Carl Yusko, Portage, Volunteer Coach, Softball, effective 2014-2015 season (pending required clearances)

**APPROVE SUBSTITUTE SUPPORT STAFF**

Ms. Connie Cretin, Loretto, LPN/Aide  
Ms. Angela Forlina, Cresson, Aide/Food Service/Secretary  
Ms. Cindy Kline, Lilly, Aide/Food Service  
Ms. Maria Moreland, Lilly, Food Service/Secretary  
Ms. Judith Zachesky, Cresson, Aide/Food Service

**REMOVE THE FOLLOWING SUBSTITUTES**

Mr. Liam Anderson, Ebensburg, Substitute Teacher  
Ms. Jessica Bender, Meyersdale, Substitute Teacher  
Ms. Mary Brown, IU08 Substitute Teacher  
Ms. Rebecca Brown, Ebensburg, Substitute Teacher  
Ms. Laurie Campbell, IU08 Substitute Teacher  
Ms. Nicole Ciambotti, Altoona, Substitute Teacher  
Mr. Rick Clark, IU08 Substitute Teacher  
Ms. Michael Hallinan, Altoona, Substitute Teacher  
Mr. Brad King, IU08 Substitute Teacher  
Mr. Joseph Klezek, Portage, Substitute Teacher  
Ms. Jeannette Lang, Cresson, Substitute Teacher  
Ms. Deborah Leberfinger, Cresson, Substitute Teacher  
Mr. Joshua Litzinger, Patton, Substitute Teacher  
Mr. Michael Meketa, IU08 Substitute Teacher  
Ms. Tara Pardee, Northern Cambria, Substitute Teacher  
Ms. Jessica Pelleschi, Summerhill, Substitute Teacher  
Mr. David Smith, IU08 Substitute Teacher  
Ms. Whitney Warmus, Nanty Glo, Substitute Teacher  
Ms. Shannon Weaver, IU08 Substitute Teacher

**REMOVE SUBSTITUTE SUPPORT STAFF**

Ms. Kim Krumenaker, Cresson, Aide/Food Service/Secretary

**APPROVE SUBSTITUTE TEACHERS FOR THE 2014-2015 SCHOOL YEAR**

Accept attached list of substitute teachers. (See Addendum “C”)

**APPROVE SCHOOL BUS DRIVERS FOR THE 2014-2015 SCHOOL YEAR**

(See Addendum “D”)

**AWARD TENURE TO THE FOLLOWING PROFESSIONAL EMPLOYEE**

Ms. Chelsey McMahon
**APPROVE FOOD SERVICE WORKERS ASSIGNMENT CHANGES PER 8/6/2014 BID MEETING:**

<table>
<thead>
<tr>
<th>Employee</th>
<th>Hours/day</th>
<th>Location</th>
<th>Start/end times</th>
</tr>
</thead>
<tbody>
<tr>
<td>Kim Gides</td>
<td>7.5 (Head Cook)</td>
<td>High School</td>
<td>5:30 AM – 1:00 PM</td>
</tr>
<tr>
<td>Natalie Prosser</td>
<td>6.5</td>
<td>High School</td>
<td>6:30 AM – 1:00 PM</td>
</tr>
<tr>
<td>Shirley Zoskey</td>
<td>6.0</td>
<td>High School</td>
<td>7:00 AM – 1:00 PM</td>
</tr>
<tr>
<td>Brenda Kalwasinski</td>
<td>5.5</td>
<td>High School</td>
<td>8:15 AM – 1:45 PM</td>
</tr>
<tr>
<td>Linda Beiswenger</td>
<td>5.5</td>
<td>Middle School</td>
<td>7:15 AM – 12:45 PM</td>
</tr>
<tr>
<td>Alice Lee</td>
<td>4.75</td>
<td>Pre-Primary School</td>
<td>8:30 AM – 1:15 PM</td>
</tr>
<tr>
<td>Jackie Artko</td>
<td>4.75</td>
<td>Intermediate School</td>
<td>8:30 AM – 1:15 PM</td>
</tr>
<tr>
<td>TBD</td>
<td>4.75</td>
<td>Intermediate School</td>
<td>8:30 AM – 1:15 PM</td>
</tr>
<tr>
<td>Janice Cox</td>
<td>4.5</td>
<td>Middle School</td>
<td>8:15 AM – 2:45 PM</td>
</tr>
<tr>
<td>TBD</td>
<td>4.5</td>
<td>High School</td>
<td>9:15 AM – 1:45 PM</td>
</tr>
<tr>
<td>TBD</td>
<td>3.0</td>
<td>Middle School</td>
<td>9:45 AM – 12:45 PM</td>
</tr>
<tr>
<td>Paula Bollman</td>
<td>3.0</td>
<td>High School</td>
<td>10:45 AM – 1:45 PM</td>
</tr>
</tbody>
</table>

**APPROVE MENTOR TEACHERS FOR 2014-2015, STIPEND $1000 PER PCEA CONTRACT**

<table>
<thead>
<tr>
<th>Teacher</th>
<th>Mentor</th>
</tr>
</thead>
<tbody>
<tr>
<td>Casey, Shana</td>
<td>Alan Dubreucq</td>
</tr>
<tr>
<td>Mardula, Michelle</td>
<td>Susan Reed</td>
</tr>
<tr>
<td>Hanlon, Joelle</td>
<td>Josh Watt</td>
</tr>
<tr>
<td>Brooks, Leah</td>
<td>Kristen Talko</td>
</tr>
<tr>
<td>Gillen, Brianna</td>
<td>Chelsey McMahon</td>
</tr>
<tr>
<td>Smearman, Adam</td>
<td>Joe Smorto</td>
</tr>
<tr>
<td>Marino, Amanda</td>
<td>Val Tranquillo</td>
</tr>
<tr>
<td>Hamonko, Erin</td>
<td>Mandie Manning</td>
</tr>
<tr>
<td>Kane, Melissa (LTS)</td>
<td>Renee Schreyer</td>
</tr>
<tr>
<td>Semanchik, Kirstie (LTS)</td>
<td>Jenna Carland</td>
</tr>
<tr>
<td>Ciaverella, Anne</td>
<td>Stephanie Rossman</td>
</tr>
</tbody>
</table>

**APPROVE UPDATED NOVEL LIST**
(See Addendum “E”)

**APPROVE CURRICULUM MAP(S)**
Approve completed curriculum map for the following courses:

- HS Pre-Algebra (revision)
- English Language Arts Grade 5
- English Language Arts Grade 6
- English Language Arts Grade 7
- English Language Arts Grade 8
- Core Connections – Kindergarten
Approve Revision to the 2014-2015 School Calendar
Approve revision to the 2014-2015 school calendar to reflect date changes for HS parent conferences from April 1, 2015 to March 31, 2015 and MS parent conferences from March 31, 2015 to April 1, 2015. (See Addendum “F”)  

New Business
A motion was offered by Mrs. Claar, seconded by Mr. Albright, and approved unanimously by voice aye vote, to accept the following resolution:

Approve a One-Time Stipend for Extra Duties
RESOLVED: That the Board approve a one-time stipend of $619.42 to Melissa Moreland, Secretary, for additional duties over the summer at PC Primary School.

A motion was offered by Mr. Krug, seconded by Mr. Nileski, and approved unanimously by voice aye vote, to accept the following resolution:

Gallitzin Borough Sewer and Disposal Authority
Sewer Replacement and Granting of Easement
RESOLVED: That the Board of Directors approve a request from Gallitzin Borough Sewer and Disposal Authority that an easement be granted to replace all laterals that connect each structure in Gallitzin to the public sewer line. The easement grants the Authority access to the property to install the new lateral “free of charge.” Entities not granting easement to the Authority for installation are responsible to have the work performed at their own expense. [Pending final solicitor review]

A motion was offered by Mr. Albright, seconded by Mr. Nileski, and approved unanimously by voice aye vote, to accept the following resolution:

RESOLVED: That the attached Parental Involvement Policy Statements are approved. (See Addendum “G”)

A motion was offered by Mrs. Claar, seconded by Mr. Roberts, and approved unanimously by voice aye vote, to accept the following resolution:

Approve Modification to Professional Staff Dress Code 325-AR
RESOLVED: That the Board approve a modification to the Professional Staff Dress Code 325-AR. (See Addendum “H”)

A motion was offered by Mr. Behe, seconded by Miss Pyo, and approved unanimously by voice aye vote, to accept the following resolution:

Adoption of New Policy
RESOLVED: That the Board of Directors hereby approve the second reading and adoption of the following:

Policy 123.1: Concussion Management
(See Addendum “I”)
**EXECUTIVE SESSION**
The Board unanimously approved adjournment to Executive Session on a motion by Mr. Roberts, seconded by Mr. Nileski at 7:26 PM for the purpose of discussing possible pending litigation. A motion was offered by Miss Pyo, seconded by Mr. Albright, and approved unanimously by aye vote, to adjourn the Executive Session at 7:40 PM.

**ADJOURNMENT**
A motion was offered by Mr. Roberts, seconded by Mr. Krug, and approved unanimously by voice aye vote, to accept the following resolution:

**RESOLVED:** That there being no further business, this meeting is adjourned at 7:42 p.m.