

PENN CAMBRIA SCHOOL DISTRICT  
201 6<sup>TH</sup> STREET  
CRESSON, PENNSYLVANIA 16630

BOARD OF EDUCATION

Regular Meeting

April 15, 2014

MEMBERS: Pat Albright, Lawrence Behe, Karen Claar, JoAnn Ivory, Terry Krug, Henry Nileski, George Pyo, Patricia Pyo, Justin Roberts

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A Regular Meeting of the Penn Cambria School District Board of Education was called to order by George Pyo, President, at 7:00 P.M., Tuesday, April 15, 2014 in the Library of the Penn Cambria High School.

ROLL CALL WAS TAKEN:

MEMBERS PRESENT:

Mr. Pat Albright  
Mr. Larry Behe  
Mrs. Karen Claar  
Mrs. JoAnn Ivory  
Mr. Terry Krug  
Mr. Henry Nileski  
Mr. George Pyo  
Miss Patricia Pyo  
Mr. Justin Roberts

TOTAL . . . . . 9

MEMBERS ABSENT:

TOTAL . . . . . 0

AMONG OTHERS PRESENT:

Mrs. Mary Beth Whited, Superintendent  
Ms. Sandra Evans, Business Administrator  
Mr. Ron Repak, School Solicitor– Andrews & Beard Law Offices  
Mrs. Jeanette Black, Director of Curriculum & Instruction  
Mrs. Carrie Conrad, Special Education Director  
Mr. William Marshall, High School Principal  
Mr. Dane Harrold, Assistant High School Principal  
Mr. Jeff Baird, Middle School Principal  
Mrs. Cindy Pacifico, Elementary Schools Principal  
Mr. Dave Beck, Facilities Manager

Mr. Lewis Hale, Network Administrator  
Mrs. Christen Perrone, Food Service Director  
Mrs. Kim Beck, Recording Secretary  
Ms. Rachel Vasilko, Reporter – Mainline Newspapers  
Ms. Kelly Cernetich, Reporter – Altoona Mirror  
Ms. Deb Baker, President, PCEA  
Mrs. Robin Lappi, President, PCESPA  
Mr. Joe Smorto, Teacher  
Ms. Kylee Meyer, Student Teacher  
Ms. Sarah Leo, Student Teacher  
Mr. Joe Geisweidt, Nutrition, Inc  
Mr. Dave Kramer, Schneider Electric

Following the Pledge of Allegiance, the following were the items of business and discussion.

**APPROVAL OF MINUTES**

A motion was offered by Miss Pyo, seconded by Mrs. Claar, and approved unanimously by voice aye vote, to accept the following resolution:

**RESOLVED:** That the minutes of the regular meeting held March 18, 2014, be approved as recorded in the copies mailed to the Board prior to this meeting.

**PAYMENT OF BILLS**

A motion was offered by Mr. Krug, seconded by Mrs. Ivory, and approved unanimously by voice aye vote, to accept the following resolution:

**RESOLVED:** That the invoices as mailed to the Board prior to the meeting, and as evaluated and reviewed, reconciled, and recommended for payment by the Business Office be hereby approved for payment. (See Addendum "A")

**TREASURER'S REPORT**

A motion was offered by Mr. Albright, seconded by Mr. Behe, and approved unanimously by voice aye vote, to accept the following resolution:

**RESOLVED:** That the Treasurer's Reports for March, 2014, be accepted as mailed to the Board and that a copy be filed with the official records of the School District. (See Addendum "B")

**BUSINESS ADMINISTRATOR'S REPORT**

A motion was offered by Mr. Roberts, seconded by Miss Pyo, and approved unanimously by voice aye vote, to accept the following resolutions:

**FINANCIAL REPORTS**

**RESOLVED:** That the reports of grants, projects and federal programs and financial reports for the general fund, capital reserve fund and cafeteria fund be accepted as presented to the Board and that a copy be filed with the official records of the School District. (See Addendum "C")

**FOOD SERVICE MANAGEMENT CONTRACT**

**RESOLVED:** That the Board of Directors do hereby agree to enter into a contract with Nutrition, Inc., to provide food service management services for the district's cafeterias. The contract is for a period of one year beginning on or about July 1, 2014, and ending June 30, 2015, with up to four one-year renewals with mutual agreement between the district and Nutrition. Nutrition, Inc. has guaranteed to breakeven for the 2014-2015 fiscal year.

**BANKING SERVICES AGREEMENT**

**RESOLVED:** That the Board of Directors approve to amend the Business Resolution of Authority with First National Bank, adding the Penn Cambria Renaissance Foundation, Inc. checking account.

**2014-2015 BUDGET FOR ADMIRAL PEARY AREA VOCATIONAL-TECHNICAL SCHOOL**

**RESOLVED:** That the Board of Directors hereby approves the 2014-2015 budget as presented and endorsed by the Superintendent's Advisory Committee and the Joint Operating Committee of Admiral Peary Area Vocational-Technical School.

**SOLICITOR’S REPORT**

Mr. Repak requested that the Board go into Executive Session for the purpose of discussing PCESPA contract negotiations.

**EXECUTIVE SESSION**

The Board unanimously approved adjournment to Executive Session on a motion by Mr. Roberts, seconded by Mr. Krug at 7:06 PM. A motion was offered by Mr. Krug, seconded by Mr. Roberts, and approved unanimously by aye vote, to adjourn the Executive Session at 7:48 PM.

**SUPERINTENDENT’S RECOMMENDATIONS**

A motion was offered by Mr. Roberts, seconded by Miss Pyo, and approved unanimously by voice aye vote, to accept the following resolution:

**RESOLVED:** That the Superintendent’s recommendations be approved as follows:

**APPROVE THE FOLLOWING PERSONNEL ACTIONS**

**ACCEPT THE FOLLOWING RESIGNATIONS**

*Ms. Kayla Leberfinger*, Head Coach Junior High Cheerleading, effective immediately

*Ms. Autumn Kirsch*, Autistic Support Teacher, PCHS, effective at the end of the 2013-2014 school year

**APPROVE LEAVE REQUEST**

*Ms. Sharon Diehl*, FMLA, up to 12 weeks inclusive of available paid leave options, retroactive to March 19, 2014

**APPROVE APPOINTMENT**

*Ms. Judy Costlow*, Cresson, from substitute Food Service worker to 3 hour Food Service worker at PC High School, effective April 16, 2014, wages \$8.65/hour per PCESPA contract

**APPROVE SUBSTITUTE TEACHERS**

*Ms. Bridget Laich*, Altoona, Instructional I, Elementary K-6

*Ms. Cher Noel*, Patton, IU08 EP

*Ms. Lisa Treese*, Duncansville, Instructional II, Elementary K-6

**APPROVE SUBSTITUTE SUPPORT STAFF**

*Ms. Kelly Marshall*, Loretto, Substitute Food Service/Aide

**APPROVE BUS DRIVER**

*Mr. Boyd Mundwilder*, Ebensburg, PA

**REMOVE THE FOLLOWING SUBSTITUTES**

*Ms. Megan Detwiler*, Substitute Teacher

*Ms. Margaret Eberhart*, IU08 Substitute Teacher

*Ms. Coryn Thompson*, Substitute Teacher

**APPROVE CURRICULUM MAP(S)**

Approve completed curriculum maps for the following courses:

Advanced European History

Keystone Biology I (revision)

Honors Keystone Biology I (revision)

Earth/Environment (revision)

Honors Earth and Environment (revision)

**APPROVE 2014-2015 SCHOOL CALENDAR**

(See Addendum "D")

**SET GRADUATION LOCATION, DATE AND TIME**

Graduation will be held at 2:00 PM, Saturday, June 7, 2014 in the Maurice Stokes Gymnasium at Saint Francis University.

**NEW BUSINESS**

A motion was offered by Mr. Nileski, seconded by Mr. Albright, and approved unanimously by voice aye vote, to accept the following resolutions:

**BUSINESS ADMINISTRATOR CONTRACT RENEWAL**

**RESOLVED:** That the Board of Directors approve a contract renewal for Business Administrator, Sandra Evans, effective, July 1, 2014 through June 30, 2017.

**SCHNEIDER ELECTRIC CONTRACT**

**RESOLVED:** That the Board of Directors approve an energy services contract with Schneider Electric Buildings Americas, Inc, for entry-way modifications to Penn Cambria High School, Penn Cambria Middle School, Penn Cambria Intermediate School, Penn Cambria Primary School, Penn Cambria Pre-Primary School and the Penn Cambria Administration Office. The total cost of the project shall be \$269,557.

**REVISED BUS ROUTES/RUNS**

**RESOLVED:** That the Board of Directors approve revised bus routes/runs effective May 1, 2014, due to Rte. 53 bridge replacement project. These revisions will remain in effect through the project completion [estimated to be November 5, 2014].

(See Addendum "E")

**OUT OF STATE CONFERENCE**

**RESOLVED:** That the Board of Directors approve an out of state conference for 11 qualified students and chaperones to attend the National Forensics Competition in Chicago, Illinois, May 22-26, 2014.

**VOLUNTEER CHAPERONES**

**RESOLVED:** That the Board of Directors approve the following volunteer chaperones:

To accompany: qualifying students to National Forensics Competition

**Ms. Kim Terek**

**Ms. Mandie Manning**

To accompany: Kindergarten on their May 20th field trip

**Ms. Maren Jubas**

**Ms. Emily Russell**

A motion to approve the following resolution was offered by Miss Pyo, seconded by Mr. Behe, and approved by roll call vote:

**ROLL CALL VOTE:**

**YES:** Mr. Behe, Mrs. Claar, Mrs. Ivory, Mr. Krug (except Policy 920), Mr. Nileski, Miss Pyo, Mr. Roberts, Mr. Albright, Mr. Pyo

**NO:** Mr. Krug (Policy 920 only)

**ADOPTION OF NEW POLICIES**

**RESOLVED:** That the Board of Directors hereby approve the second reading and adoption of the following:

Board Policy 103.1: Non-discrimination - Qualified Student with Disabilities  
Board Policy 718: Service Animals in the Schools  
Board Policy 907 School Visitors  
Board Policy 920: School Volunteers  
Administrative Regulation 920-AR: School Volunteers  
(See Addendum "F")

A motion to approve the following resolution was offered by Mrs. Claar, seconded by Mrs. Ivory, and approved by roll call vote:

**ROLL CALL VOTE:**

**YES:** Mrs. Claar, Mrs. Ivory, Miss Pyo, Mr. Albright, Mr. Behe, Mr. Pyo

**NO:** Mr. Krug, Mr. Nileski, Mr. Roberts

**RATIFICATION OF AGREEMENT WITH PENN CAMBRIA EDUCATIONAL SUPPORT PERSONNEL ASSOCIATION**

**RESOLVED:** That the Board of Directors hereby ratify the successor agreement with PCESPA which covers the period from July 1, 2014 through June 30, 2017.

**INFORMATION ITEMS**

**First reading of Proposed Board Policies**

Policy 215: Promotion/Transfer/Retention  
Policy 217: Graduation Requirements  
Administrative Regulation 217-AR: Graduation Requirements  
(See Addendum "G")

**ADMINISTRATOR'S REPORT**

*Ms. Carrie Conrad*, Special Education Director, reviewed the activities and results of the recently completed cyclical monitoring of the Special Education Department; formal report expected in May 2014. She stated that she is very proud of the special education program and will continue to strive to meet the needs of all students at Penn Cambria School District that have special needs.

**HEARING OF VISITORS**

Kelly Cernetich, reporter for the Altoona Mirror addressed the Board inquiring about the time frame of the entry-way modifications project. Mr. Pyo responded that this is a summer project and all modifications are expected to be completed before the start of the new school year.

**ADJOURNMENT**

A motion was offered by Miss Pyo, seconded by Mr. Nileski, and approved unanimously by voice aye vote, to accept the following resolution:

**RESOLVED:** That there being no further business, this meeting is adjourned at 8:05 PM.