

**PENN CAMBRIA SCHOOL DISTRICT
REQUEST FOR PRE-APPROVAL OF PROPOSED CREDITS**

NAME: _____ **AREA OF
CERTIFICATION:** _____

BUILDING _____ **TEACHING
ASSIGNMENT:** _____

NAME OF COLLEGE/UNIVERSITY _____

COURSE # _____ **NUMBER OF CREDITS** _____

TITLE OF COURSE _____

**DATES OF
ATTENDANCE** _____ **TO** _____
 MONTH DAY YEAR **MONTH DAY YEAR**

STATEMENT OF RELEVANCE OF PROPOSED COURSE:

- A. Increase understanding of the learning process.
- B. Improve teaching techniques.
- C. Increase knowledge in subject area.
- D. Meet requirements for employment advancement in the education profession.

Pre-approval of proposed credits is hereby granted. Movement on the salary schedule or credit reimbursement* shall be in accord with the restrictions of the current Agreement.

Superintendent's Signature

Date

*Items needed for reimbursement:

- a) Proof of payment along w/itemized statement of costs
- b) Official transcript w/seal