

PENN CAMBRIA SCHOOL DISTRICT

201 6<sup>TH</sup> STREET  
CRESSON, PENNSYLVANIA 16630

BOARD OF EDUCATION

Regular Meeting

August 19, 2014

MEMBERS: Pat Albright, Lawrence Behe, Karen Claar, JoAnn Ivory, Terry Krug, Henry Nileski, George Pyo, Patricia Pyo, Justin Roberts

\*\*\*\*\*

A Regular Meeting of the Penn Cambria School District Board of Education was called to order by George Pyo, President, at 7:01 P.M., Tuesday, August 19, 2014 in the Library of the Penn Cambria High School.

ROLL CALL WAS TAKEN:

MEMBERS PRESENT:

Mr. Pat Albright  
Mr. Larry Behe  
Mrs. Karen Claar  
Mr. Terry Krug  
Mr. Henry Nileski  
Mr. George Pyo  
Miss Patricia Pyo  
Mr. Justin Roberts

TOTAL. . . . . 8

MEMBERS ABSENT:

Mrs. JoAnn Ivory

TOTAL. . . . . 1

AMONG OTHERS PRESENT:

Mrs. Mary Beth Whited, Superintendent  
Ms. Sandra Evans, Business Administrator  
Mr. Ron Repak, School Solicitor – Andrews & Beard Law Offices  
Mrs. Jeanette Black, Director of Curriculum & Instruction  
Mrs. Carrie Conrad, Special Education Director  
Mr. William Marshall, High School Principal  
Mr. Dane Harrold, Assistant High School Principal

Mr. Jeff Baird, Middle School Principal  
Mrs. Cindy Pacifico, Elementary Schools Principal  
Mr. Dave Beck, Facilities Manager  
Mrs. Kim Beck, Recording Secretary  
Mr. Rachel Vasilko, Reporter – Mainline Newspapers  
Mrs. Robin Lappi, PCESPA President  
Ms. Deb Baker, PCEA President

Following the Pledge of Allegiance, the following were the items of business and discussion.

**APPROVAL OF MINUTES**

A motion was offered by Miss Pyo, seconded by Mr. Krug, and approved unanimously by voice aye vote, to accept the following resolution:

**RESOLVED:** That the minutes of the regular meeting held July 22, 2014, be approved as recorded in the copies mailed to the Board prior to this meeting.

**PAYMENT OF BILLS**

A motion was offered by Mrs. Claar, seconded by Mr. Behe, and approved unanimously by voice aye vote, to accept the following resolution:

**RESOLVED:** That the invoices as mailed to the Board prior to the meeting, and as evaluated and reviewed, reconciled, and recommended for payment by the Business Office be hereby approved for payment. (See Addendum "A")

**TREASURER'S REPORT**

A motion was offered by Mr. Albright, seconded by Mr. Roberts, and approved unanimously by voice aye vote, to accept the following resolution:

**RESOLVED:** That the Treasurer's Reports for June and July, 2014, be accepted as mailed to the Board and that a copy be filed with the official records of the School District. (See Addendum "B")

**BUSINESS ADMINISTRATOR'S REPORT**

A motion was offered by Mr. Krug, seconded by Mr. Roberts, and approved unanimously by voice aye vote, to accept the following resolutions:

**CAFETERIA UNIFORMS**

**RESOLVED:** That the Board award a contract to New Look Uniform Shop, Inc., for the purchase of uniforms for Cafeteria Staff for the 2014-2015 school year.

**NON-PUBLIC SATELLITE FOOD SERVICE**

**RESOLVED:** That the Directors approve agreements to provide school lunches to Children's Express Day Care and The Little Red Schoolhouse for the 2014-2015 school term in accordance with the guidelines established by the National School Lunch Program and PDE.

**FINAL STATEMENT WITH TAX COLLECTORS**

**RESOLVED:** That the Board of School Directors, pending the final audit, concur in the settlement with tax collectors for the 2013 school duplicate in accordance with the TAX COLLECTION SETTLEMENT FOR 2013-14 DUPLICATE REPORTS, a copy of which shall be made a part of the school district's official files.

**FINAL STATEMENT WITH TAX COLLECTORS' ANNUAL EXONERATION REPORTS**

**RESOLVED:** That the annual exoneration reports of the tax collectors, submitted for the 2013-14 school year, be accepted; settlement with the collectors pending checking of records in the Business Office and approval of the school district auditor.

**SOLICITOR'S REPORT**

Mr. Repak updated the board on the current school law issues.

**SUPERINTENDENT'S RECOMMENDATIONS**

A motion was offered by Miss Pyo, seconded by Mrs. Claar, and approved unanimously by aye vote, to accept the following resolution:

**RESOLVED:** That the Superintendent's recommendations be approved as follows:

**ACCEPT RESIGNATIONS**

*Ms. Caitlin Sowers*, Art Teacher, PC High School, retroactive to July 23, 2014

*Ms. Caitlin Sowers*, Assistant Cross Country Coach, retroactive to July 23, 2014

*Ms. Carol Luther*, Special Education Aide, retroactive to July 15, 2014

*Ms. Amanda Wheeler*, Assistant Varsity Cheerleading Advisor, effective immediately

**APPROVE MATERNITY/PARENTING LEAVE REQUESTS**

*Ms. Stacey Brawley*, Elementary Teacher, effective on or about August 22, 2014 through the last day of the 2014-2015 school year

*Ms. Rita Kalwasinski*, Custodian, FMLA, up to 12 weeks inclusive of available paid leave options, effective on or about October 13, 2014

**APPROVE LONG-TERM SUBSTITUTES FOR MATERNITY/PARENTING LEAVES**

*Ms. Kirstie Semanchik*, Portage, Instructional I Elementary, at PC Primary for *Ms. Stacey Brawley*, effective on or about August 22, 2014 through the last day of the 2014-2015 school year, wages and benefits per PCSD Administrative Regulation 305-AR.

*Ms. Maren Jubas*, Duncansville, Instructional I Elementary, at PC Pre-Primary School for *Ms. Amanda Walls*, effective on or about September 6, 2014 through December 12, 2014, compensation per PCSD Administrative Regulation 305-AR.

**APPROVE FOLLOWING APPOINTMENTS**

*Ms. Anne H. Ciaverella*, Osterburg, Art Teacher, Bachelor's Step 1, salary \$34,771 with benefits per PCEA contract, effective with the start of the 2014-2015 school year

*Ms. Paula Bollman*, Cresson, from substitute to 3 hour Food Service Worker position at PCHS, effective with the start of the 2014-2015 school year, wages per PCESPA contract

*Ms. Annette Smychynsky*, Lilly, transfer per bid meeting, from Part-Time Food Service Worker to Full-Time school year Special Education Aide at PC Middle, with benefits per PCESPA contract

*Ms. Dana Claar*, Lilly, transfer per bid meeting, from Part-Time Food Service Worker to Full-Time school year Special Education Aide at PC Middle, with benefits per PCESPA contract

*Ms. Amanda Marino*, 5<sup>th</sup> and 6<sup>th</sup> Grade Reading Competition Advisor, stipend \$1170 per PCEA contract

*Ms. Megan Frederick*, 7<sup>th</sup> and 8<sup>th</sup> Grade Reading Competition Advisor, stipend \$1170 per PCEA contract

*Ms. Shana Casey*, Assistant Marching Band Director, stipend \$1794 per PCEA contract

*Ms. Shana Casey*, Chorus Director, stipend \$1731 per PCEA contract

*Ms. Jackie Claar*, Middle School Student Council Co-Advisor, stipend \$757.50 (*stipend of \$1515 shared equally with Ms. Beth Mento, currently approved Co-Advisor, splitting stipend by mutual consent*) per PCEA contract

*Ms. Kristin Talko*, Assistant Coach, Cross Country, effective immediately, stipend \$2414 per PCEA contract (100% of stipend with credit for previous coaching experience)

*Ms. Jackie Claar*, Volunteer Assistant Coach, Golf, effective immediately

*Ms. Lois Smith*, Lilly, Volunteer Coach, Cross Country, effective immediately (pending required clearances)

*Mr. Carl Yusko*, Portage, Volunteer Coach, Softball, effective 2014-2015 season (pending required clearances)

**APPROVE SUBSTITUTE SUPPORT STAFF**

*Ms. Connie Cretin*, Loretto, LPN/Aide  
*Ms. Angela Forlina*, Cresson, Aide/Food Service/Secretary  
*Ms. Cindy Kline*, Lilly, Aide/Food Service  
*Ms. Maria Moreland*, Lilly, Food Service/Secretary  
*Ms. Judith Zachesky*, Cresson, Aide/Food Service

**REMOVE THE FOLLOWING SUBSTITUTES**

*Mr. Liam Anderson*, Ebensburg, Substitute Teacher  
*Ms. Jessica Bender*, Meyersdale, Substitute Teacher  
*Ms. Mary Brown*, IU08 Substitute Teacher  
*Ms. Rebecca Brown*, Ebensburg, Substitute Teacher  
*Ms. Laurie Campbell*, IU08 Substitute Teacher  
*Ms. Nicole Ciambotti*, Altoona, Substitute Teacher  
*Mr. Rick Clark*, IU08 Substitute Teacher  
*Ms. Michael Hallinan*, Altoona, Substitute Teacher  
*Mr. Brad King*, IU08 Substitute Teacher  
*Mr. Joseph Klezek*, Portage, Substitute Teacher  
*Ms. Jeannette Lang*, Cresson, Substitute Teacher  
*Ms. Deborah Leberfinger*, Cresson, Substitute Teacher  
*Mr. Joshua Litzinger*, Patton, Substitute Teacher  
*Mr. Michael Meketa*, IU08 Substitute Teacher  
*Ms. Tara Pardee*, Northern Cambria, Substitute Teacher  
*Ms. Jessica Pelleschi*, Summerhill, Substitute Teacher  
*Mr. David Smith*, IU08 Substitute Teacher  
*Ms. Whitney Warmus*, Nanty Glo, Substitute Teacher  
*Ms. Shannon Weaver*, IU08 Substitute Teacher

**REMOVE SUBSTITUTE SUPPORT STAFF**

*Ms. Kim Krumenaker*, Cresson, Aide/Food Service/Secretary

**APPROVE SUBSTITUTE TEACHERS FOR THE 2014-2015 SCHOOL YEAR**

Accept attached list of substitute teachers. (See Addendum "C")

**APPROVE SCHOOL BUS DRIVERS FOR THE 2014-2015 SCHOOL YEAR**

(See Addendum "D")

**AWARD TENURE TO THE FOLLOWING PROFESSIONAL EMPLOYEE**

*Ms. Chelsey McMahon*

**APPROVE FOOD SERVICE WORKERS ASSIGNMENT CHANGES PER 8/6/2014 BID MEETING:**

| <b>Employee</b>    | <b>Hours/day</b> | <b>Location</b>     | <b>Start/end times</b> |
|--------------------|------------------|---------------------|------------------------|
| Kim Gides          | 7.5 (Head Cook)  | High School         | 5:30 AM – 1:00 PM      |
| Natalie Prosser    | 6.5              | High School         | 6:30 AM – 1:00 PM      |
| Shirley Zoskey     | 6.0              | High School         | 7:00 AM – 1:00 PM      |
| Brenda Kalwasinski | 5.5              | High School         | 8:15 AM – 1:45 PM      |
| Linda Beiswenger   | 5.5              | Middle School       | 7:15 AM – 12:45 PM     |
| Alice Lee          | 4.75             | Pre-Primary School  | 8:30 AM – 1:15 PM      |
| Jackie Artko       | 4.75             | Intermediate School | 8:30 AM – 1:15 PM      |
| TBD                | 4.75             | Intermediate School | 8:30 AM– 1:15 PM       |
| Janice Cox         | 4.5              | Middle School       | 8:15 AM – 2:45 PM      |
| TBD                | 4.5              | High School         | 9:15 AM – 1:45 PM      |
| TBD                | 3.0              | Middle School       | 9:45 AM – 12:45 PM     |
| Paula Bollman      | 3.0              | High School         | 10:45 AM- 1:45 PM      |

**APPROVE MENTOR TEACHERS FOR 2014-2015, STIPEND \$1000 PER PCEA CONTRACT**

| <b>Teacher</b>           | <b>Mentor</b>     |
|--------------------------|-------------------|
| Casey, Shana             | Alan Dubreucq     |
| Mardula, Michelle        | Susan Reed        |
| Hanlon, Joelle           | Josh Watt         |
| Brooks, Leah             | Kristen Talko     |
| Gillen, Brianna          | Chelsey McMahon   |
| Smearman, Adam           | Joe Smorto        |
| Marino, Amanda           | Val Tranquillo    |
| Hamonko, Erin            | Mandie Manning    |
| Kane, Melissa (LTS)      | Renee Schreyer    |
| Semanchik, Kirstie (LTS) | Jenna Carland     |
| Ciaverella, Anne         | Stephanie Rossman |

**APPROVE UPDATED NOVEL LIST**

(See Addendum “E”)

**APPROVE CURRICULUM MAP(S)**

Approve completed curriculum map for the following courses:

- HS Pre-Algebra (revision)
- English Language Arts Grade 5
- English Language Arts Grade 6
- English Language Arts Grade 7
- English Language Arts Grade 8
- Core Connections – Kindergarten

**APPROVE REVISION TO THE 2014-2015 SCHOOL CALENDAR**

Approve revision to the 2014-2015 school calendar to reflect date changes for HS parent conferences from April 1, 2015 to March 31, 2015 and MS parent conferences from March 31, 2015 to April 1, 2015. (See Addendum “F”)

**NEW BUSINESS**

A motion was offered by Mrs. Claar, seconded by Mr. Albright, and approved unanimously by voice aye vote, to accept the following resolution:

**APPROVE A ONE-TIME STIPEND FOR EXTRA DUTIES**

**RESOLVED:** That the Board approve a one-time stipend of \$619.42 to Melissa Moreland, Secretary, for additional duties over the summer at PC Primary School.

A motion was offered by Mr. Krug, seconded by Mr. Nileski, and approved unanimously by voice aye vote, to accept the following resolution:

**GALLITZIN BOROUGH SEWER AND DISPOSAL AUTHORITY  
SEWER REPLACEMENT AND GRANTING OF EASEMENT**

**RESOLVED:** That the Board of Directors approve a request from Gallitzin Borough Sewer and Disposal Authority that an easement be granted to replace all laterals that connect each structure in Gallitzin to the public sewer line. The easement grants the Authority access to the property to install the new lateral “free of charge.” Entities not granting easement to the Authority for installation are responsible to have the work performed at their own expense. [Pending final solicitor review]

A motion was offered by Mr. Albright, seconded by Mr. Nileski, and approved unanimously by voice aye vote, to accept the following resolution:

**TITLE I, PART A, IMPROVING BASIC PROGRAMS, TITLE II, PART A, IMPROVING TEACHER QUALITY, TITLE II PART D, TITLE V, PART A, INNOVATIVE EDUCATION – PUBLIC LAW 107-110, THE NO CHILD LEFT BEHIND ACT OF 2001**

**RESOLVED:** That the attached **Parental Involvement Policy Statements** are approved. (See Addendum “G”)

A motion was offered by Mrs. Claar, seconded by Mr. Roberts, and approved unanimously by voice aye vote, to accept the following resolution:

**APPROVE MODIFICATION TO PROFESSIONAL STAFF DRESS CODE 325-AR**

**RESOLVED:** That the Board approve a modification to the Professional Staff Dress Code 325-AR. (See Addendum “H”)

A motion was offered by Mr. Behe, seconded by Miss Pyo, and approved unanimously by voice aye vote, to accept the following resolution:

**ADOPTION OF NEW POLICY**

**RESOLVED:** That the Board of Directors hereby approve the second reading and adoption of the following:

Policy 123.1: Concussion Management  
(See Addendum “I”)

**EXECUTIVE SESSION**

The Board unanimously approved adjournment to Executive Session on a motion by Mr. Roberts, seconded by Mr. Nileski at 7:26 PM for the purpose of discussing possible pending litigation. A motion was offered by Miss Pyo, seconded by Mr. Albright, and approved unanimously by aye vote, to adjourn the Executive Session at 7:40 PM.

**ADJOURNMENT**

A motion was offered by Mr. Roberts, seconded by Mr. Krug, and approved unanimously by voice aye vote, to accept the following resolution:

**RESOLVED:** That there being no further business, this meeting is adjourned at 7:42 p.m.